

*Note that if you are printing this packet,
a few of the items are in color as noted.*

Winter 2022 Stated Meeting Docket Appendices

Volunteer Management Committee

- Appendix A-1 – Nominating Slate
- Appendix A-2 – Bio of Stated Clerk in Nomination

Coordinating Council

- Appendix B-1 – Operating Budget (Color)
- Appendix B-2a – Lake Shore Letter with Petitions
- Appendix B-2b – Stewardship of Property of Sales (for information – adopted Fall 2022)
- Appendix B-3 – “Process for Requesting and Awarding Funds from Sale of Properties”
- Appendix B-4 – Approved Council Minutes
- Appendix B-5 – Treasurer’s Report and Financial Statements

Call Commission

- Appendix C-1 – Memorial Resolution for Joseph “Joe” Clay Davis Meux
- Appendix C-2 – New Minister Information
- Appendix C-3 – Minister Roll as of December 31, 2022\

Presbytery Ministries

- Appendix D-1 – Presbyterian Women
- Appendix D-2 – Mutual Mission
- Appendix D-3a – Montgomery Presbyterian Conference Center
- Appendix D-3b – Montgomery Financial Information
- Appendix D-4a – Highlands Regional Ministry Center
- Appendix D-4b – Highlands Regional Ministry Center Financials (Color)

Stated Clerk

- Appendix E-1a – Minutes of Installation of Lauren Scott at Riverside
- Appendix E-1b – Minutes of Installation of Dawn Mayes at First Fernandina Beach
- Appendix E-2 – 2022 Necrology Report
- Appendix E-3 Persons Eligible to Serve on PJC if a Need is Presented
- Appendix E-4 – Churches Asked to Send Additional Commissioner to Each Presbytery Meeting for One Year Beginning with 2023 Spring Stated Meeting

Administrative Commissions

*Note that if you are printing this packet,
a few of the items are in color as noted.*

- Appendix F-1 – Lake Shore
- Appendix F-2 – Middleburg
- Appendix F-3 -- Reddick

Synod of South Atlantic

- Appendix G – Report of November 3, 2022 Meeting

Appendix A-1

Nominating Slate 2023 Winter Stated Meeting

Officers

Three-Year Term (02/05/23 to Winter Meeting 2026)

Charlie Evans (WMTE) - Presbytery Stated Clerk

One-Year Term

Ana Lugo-Berrios - (HFTE - ELCA Foundation) - Presbytery President

John Ragsdale (WMTE - HR) - Presbytery Treasurer

One-Year Term

Jimmy Steele (WMRE - Palms) - Montgomery President

Alan Cummings (WMTE - Silver Springs Shores) - Montgomery Treasurer

Rebekah Rodgers (WFRE - McIntosh) - Montgomery Secretary

Others

Synod Commissioner

Susan Takis (WFTE - First Green Cove Springs) - Class of 2024

Montgomery Board

Rebeca Rodgers (WFRE - McIntosh) - Class of 2024*

Coordinating Council

John E. White (BMTE - Community) - Class of 2025

Call Commission

Carolyn Ettlinger (WFRE - Palms) - Class of 2025*

Ricky Kirby (WMRE - Orange Park) - Class of 2025*

Susan Takis (WFTE - First Green Cove Springs) - Class of 2025

Kathryn McLean (WFTE - At-Large) - Class of 2024*

Finance Team

Kimberly Hyatt (WFTE - Cathedral Arts Project) - Class of 2024

Personnel Team

Doris Swinton (BFRE - Woodlawn) - Class of 2023

Anne Newman (WFRE - Westminster) - Class of 2023**

Youth Ministry Team

Vickie Bossuot (WFTE - Chaplain Riverside House/Apts./Lakewood)* - Class of 2025

Taylor Atkins (WF Member - Lakewood) - Class of 2024

Tiffany La Motte (WF Member) - First Fernandina - Class of 2024
Brian Mitchell (WMRE - Lakewood)* - Class of 2023

Notes:

*Provisionally appointed by Coordinating Council pursuant to Manual of Operations.

**This fixes a printing error in Anne Newman's class term from her original nomination.

Appendix A-2

643 Newberry Street
Bowling Green, KY 42103

Phone 270-202-2004
Email evanscharlie@rocketmail.com

Evan "Charlie" Evans

Education

- 1995- Western Kentucky University Bachelor of Arts
- 2001- Louisville Presbyterian Theological Seminary Master of Divinity
- 2001- University of Louisville Brandeis School of Law Juris Doctor

Professional experience

2001-2008- Associate Attorney at Cole & Moore, P.S.C., Bowling Green
2010-2012- Evans Law Office, Bowling Green

2001- Interim Director of Christian Education, The Presbyterian Church of
Bowling Green, KY

2003-2005- Stated Supply Central Presbyterian Church, Owensboro, KY

2007-2009- Stated Supply Franklin Presbyterian Church, Franklin, KY

2012-2018- Temporary Supply First Presbyterian Church, Hopkinsville, KY

2019-2020- Temporary Supply First Presbyterian Church, Glasgow, KY

2021-2022 Interim Pastor First Presbyterian Church, Madisonville, KY

2022- Temporary Supply at First Presbyterian Church, Glasgow, KY (1/2
time) and Central Presbyterian Church, Owensboro, KY (1/2 time)

Additional professional activities

2007-2016- Stated Clerk, Presbytery of Western Kentucky

2019- Stated Clerk, Synod of Living Waters

2020- Director of Commissioned Lay Pastor Ministries, Presbytery of Western
Kentucky

Served on Presbytery of Western Kentucky Commission on Ministry and Nominating
Committee.

Served on Synod of Living Waters Nominating Committee and Permanent Judicial
Commission (Moderator)

Certifications

Licensed to practice law in the Commonwealth of Kentucky and Kentucky
Federal Districts

Completed Lombard Mennonite Peace Center's Mediation Skills Training

Transitional Ministry Training Part 1- May 2019

Appendix B-1

Presbytery of St. Augustine

January 17, 2023

		2022 Actual	2022 Budget	2023 Final
REVENUE				
4110	Unified Giving	293,125	375,000	375,000
4311	Investment Earnings	40,008	36,000	36,000
4315	Other Income	43,633	6,000	6,000
4318	Management Fees	19,950	38,000	38,000
4330	Synod Office Partnership	13,200	13,000	13,860
4420	Comm. Development Fund Income	15,000	15,000	15,000
5026	Armistead Fund Income	10,000	10,000	10,000
5540	Pastoral Counseling Fund Income	11,000	11,000	9,700
TOTAL REVENUES		445,916	504,000	503,560
EXPENSE				
Current Ministries				
5015	Regional Gatherings		1,000	
5017	Mission Insite	2,485	2,485	3,100
5018	New Ministry Initiatives			
5022	Crisis Response Training/Expenses		1,000	500
5024	Administrative Commission Expense		250	250
<u>Youth</u>				
5036	Youth Ministry Professionals		1,000	
5037	Youth Triennium	6,000	6,000	1,000
5038	Congregational Partnerships/Scholarships for	50	1,200	
5039	Youth Ministry Team		500	500
Total		8,535	13,435	5,350
Disaster Preparation & Assistance				
5044	Disaster Assistance	1,000	1,000	1,000
5048	Florida PDA Network	10,500	10,500	10,500
Total		11,500	11,500	11,500
Call Commission				
5410	Candidate Financial Support	2,950	5,000	5,000
5412	Board of Pensions Shared Grants	2,000	5,000	2,000
5415	Ministry Assessments	400	1,000	500
5420	Consultations and Final Assessments		500	
5422	Inquirer/Candidate Counseling		300	300
5425	Training, Supplies & Manuals		100	
Total Call Commission		5,350	11,900	7,800
Mission & Leadership Development				
5510	Pastoral Support Groups	-	500	
5525	Life Renewed Counseling Center	5,400	5,400	5,400
5535	Counseling Assistance	550	5,000	2,500
5610	Training Events	105	1,500	1,500
5620	Strategic Issues		1,000	
Total		6,055	13,400	9,400
Highlands Regional Ministry Center				
5701	Contributions	(12,253)	(10,000)	(12,000)
5705	Usage Income	(42,405)	(40,000)	(46,000)
5710	Building Repair	4,181	8,500	6,000
5712	Fire Protection	3,190	1,500	1,000

5715	Utilities	30,326	21,000	31,000
5720	Insurance	15,252	12,700	18,000
5730	Property Management			4,600
5740	Building Major Repair Fund	12,000	12,000	12,000
5745	Legal	3,353		2,500
Total Highlands Regional Ministry		13,644	5,700	17,100

Personnel

<u>Office Manager 1 FTE</u>				
6010	Salary	44,816	40,000	44,000
6015	Benefits Package	10,616	10,533	11,540
6020	FICA	3,150	3,060	3,366
	Total Office Manager	58,582	53,593	58,906
<u>Communication Coordinator .75 FTE</u>				
6110	Salary	30,014	36,000	31,200
6115	Benefits Package	7,816	7,000	7,665
6120	FICA	1,934	2,754	2,387
	Total Communication Coordinator	39,764	45,754	41,252
<u>Summer Staff at MPCC</u>				
6210	Salaries	18,242	34,200	34,200
6215	FICA	1,396	2,616	2,616
	Total Presbytery SS at MPCC	19,638	36,816	36,816
<u>Stated Clerk .5 FTE</u>				
6310	Salary			19,000
6315	Housing	51,923	45,629	19,000
6320	SECA	4,100	3,491	2,907
6325	Professional Expenses	341	1,500	1,500
6330	Continuing Education	690	1,000	1,000
6335	Auto Expenses	462	1,000	1,000
	Total Stated Clerk	57,516	52,620	44,407
<u>5 Area Relationship Coordinators .25 FTE</u>				
6410	Salaries	19,818	19,152	20,424
6415	Housing	13,145	12,768	13,616
6417	SECA	-	2,442	
6425	Expenses – Mileage, Travel, Meals	739	2,500	1,000
	Total Area Relationship Coordinators	33,702	36,862	35,040
6430	Search Expenses			5,000
6550	Personnel Adjustments	1,780	5,000	8,000
<u>Lead Presbyter 1 FTE</u>				
6555	Salary	31,642	43,100	55,000
6560	Housing	21,300	29,000	30,000
6565	Benefits Package	20,363	26,677	33,150
6570	SECA	3,907	5,516	6,503
6575	Professional Expenses	3,748	2,500	2,500
6580	Continuing Education	425	1,000	1,000
6585	Auto Expenses	2,837	4,500	4,500
	Total Lead Presbyter	84,222	112,293	132,653
Total Personnel		295,204	342,937	362,073

Administration & Finance

6610	Dues, Subscriptions, Minutes	144	400	400
6620	Meeting Expenses	1,828	1,000	2,000
6625	Speakers' Honoraria & Expenses	857		1,000
6810	OGA and Mid-Council Meeting Expense	2,998	5,000	5,000
6815	General Assembly Unified	17,004	17,000	17,000
6830	Synod of South Atlantic Mission	11,200	11,200	10,500

6835	Synod of South Atlantic Per Capita	16,879	16,900	15,800
6915	Committee/Commission Meals	206	1,250	300
6935	General Operating Expenses	1,511	1,800	1,500
6940	Legal Expenses	133	2,000	2,000
6945	Permanent Judicial Commission		500	1,000
6955	Mileage Reimbursement	259	300	300
6960	Moderator's Expenses	1,193	500	1,200
7010	Audit	5,150	5,000	5,000
7012	Bank and Credit Card Fees	792	400	800
7015	Building-Major Repair Fund	2,500	2,500	2,500
7020	Building Maintenance	2,641	2,000	2,000
	<u>Communications</u>			
7035	Information Technology	12,121	9,200	10,000
7040	Copier	3,826	4,500	2,900
7045	Utilities	3,824	4,000	4,000
7050	Grounds	1,432	1,500	1,500
7055	Insurance	15,696	15,000	15,000
7070	Janitorial	1,404	1,700	1,500
7090	Office Supplies	2,426	2,200	2,200
7095	Payroll Processing	1,254	2,280	1,300
7110	Postage	753	700	700
7120	Telephone & Internet	7,971	8,000	6,200
	Total Administration & Finance	116,002	116,830	113,600
	Total Expenses	456,290	515,702	526,823
	Surplus (Deficit)	(10,374)	(11,702)	(23,263)



Lake Shore Presbyterian Church

December 19, 2022

Presbytery of St. Augustine
Coordinating Council
1937 University Boulevard West
Jacksonville, FL 32217

Dear members of the council:

In our final session meeting, we looked to the future when our church has been dissolved and our sanctuary, fellowship hall, classroom buildings, Scout house, and campus have been sold. Since Lake Shore Presbyterian Church began as a chapel 75 years ago, we have been an outwardly-focused, mission-oriented congregation. We have supported numerous community and world missions with our financial contributions and volunteer hours. Even now, we look outward and onward.

By unanimous vote, we make the following prayerful petition to our presbytery:

That, upon the closing of the sale of our property, the presbytery return at least 10% of the net proceeds to God through equal gifts to the Downtown Ecumenical Services Council in Jacksonville, a Christ-based social services organization we have supported for many years, Thornwell Home for Children, which we have supported since our chartering over 60 years ago, and DLC Nurse & Learn, a childcare center for severely handicapped children, that we have supported financially and by providing our facility for their afternoon and summer camp programs for 20 years.

And that the council prayerfully consider making grants to the following current ministries of our presbytery:

Montgomery Presbyterian Conference Center, which we have supported, utilized, and enjoyed for over 60 years, and
St. Andrew's Presbyterian Church, our closest neighboring congregation, which is receiving many of our members.

This petition is made in observation of the Guidelines for Stewardship of Funds adopted by our presbytery October 4, 2022.

Yours in Christ,
Session of Lake Shore Presbyterian Church

Randi Hamner
Randi Hamner
Clerk

Presbytery of St. Augustine

Guidelines for Stewardship of Funds (Dismissed and Closed Churches)
(for information - adopted Fall 2022)

The following guidelines are adopted as we steward the funds received from dismissed churches and the sale of the property of closed churches:

We begin with the understanding that all we have is a gift from God! With an outward focus, the Presbytery of St. Augustine stewards all of our resources in order to support and ensure the continuation of our mutual mission and ministry in our local communities and the world. As understood by the guidance of scripture, our discernment and actions will be informed by the five values that describe the presbytery's work:

- Relational, communal, and connected - honoring the legacy of the church
- Theologically engaged
- Outwardly focused, sharing the good news of Jesus Christ
- Willing to risk itself and its resources in the service of the Gospel, and
- Ready to share resources and to develop energetic leadership

The funds will be placed initially in the presbytery's investment accounts.

We will tithe ten percent (10%) of the funds as "first fruits" returned to God by sharing them outside of our presbytery with the communities in our region and/or the larger church. The administrative commission will be invited to make a recommendation as to the tithed funds.

The remainder of the funds may be used (a) for current ministries of our presbytery, our congregations, and our members; (b) to foster new and emerging and other creative ministries; and (c) to maintain reserves for emergencies and administration. The values of the presbytery and the then-current strategic plan will guide the apportionment of the funds between these three categories.

Decisions to use the funds for particular purposes and to designate particular grants and the process for grant requests will be made by those to whom the presbytery has delegated authority in the Manual of Operations and written policies. Where authority is not already provided, the presbytery will make the decision/adopt a policy.

The Coordinating Council has the authority to oversee expenditures for the purposes listed above with an aggregate annual cap of \$50,000. The Coordinating Council will provide a report of the expenditures and purposes at each presbytery meeting. The Coordinating Council may make recommendations as to other expenditures at any presbytery meeting.

These guidelines will be readdressed at least every three years by the Finance Team, which will make a recommendation to the Coordinating Council for a recommendation to the presbytery. This document will be filed in the Policies and Procedures file of the Presbytery of St. Augustine.

Appendix B-3

Process for Requesting and Awarding Funds from Sale of Properties

**Only one application will be accepted per applicant. **

NAME of person completing application:

ADDRESS:

EMAIL:

PHONE:

Is the application for funds from (select one):

- ☐ Presbytery member
- ☐ Presbytery committee
- ☐ Presbytery ministry
- ☐ Congregation

Please describe the project for which funds are being requested (no more than 2 paragraphs). Make sure to answer the following questions:

1. Is this a current ministry of the presbytery, congregations or presbytery member?
Or,
2. Will this project foster new, emerging and/or creative ministries?

Describe a timeline for using the funds. (Funds must be used within 12 month of award)

FINANCIAL INFORMATION:

Proposed budget for project/ministry:

Amount requested:

Other funding sources:

EXPECTED OR HOPED FOR PROJECT OUTCOME (no more than 2 paragraphs)

If award is granted, I/we agree to submit a written report to the Council within 60 days of project completion. Report must include how funds were used.

Signature - Clerk of Session, Board Secretary, Stated Clerk (for pastors and candidates)

FOR COMMITTEE USE: Council action

Date received:

Date action:

Approve: Amount:

Not approve: Reason:

Date report submitted:

Date funds released:

Further considerations:

1. These would be one-time grants. Could be multi-year but it would depend on funds available.
2. We could recommend for multi-year no more than 2 or 3 years.
3. Suggested caps: \$25,000 for property, \$3,000 for people, \$5,000 for programs. Policy states a \$50,000 per year aggregate cap.
4. Grant requests and awards done once-a-year.
5. Requests open to all congregations, presbytery committees, presbytery members, presbytery ministries.

Appendix B-4

Approved Coordinating Council Minutes

September 15, 2022 - November 17, 2022*

*No meeting in December 2022

MINUTES
Presbytery Coordinating Council
September 15, 2022 at 10:00 a.m.
First Presbyterian Church, Green Cove Springs
and by Electronic Conference
Joe Albright, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on September 15, 2022, at 10:00 a.m., at First Presbyterian Church of Green Cove Springs with additional access through Zoom. A quorum was present.

Present: Joe Albright, Vickie Bossuot, Steve Crowley, Barbara Darby, Larry Green, Walk Jones, Yvan Kelly, Suzi Lemen, Jerie Lukefahr, Patti Phillips, and Susan Takis.

Absent/Excused: Julie Higbee and Do In Kim.

Also Present: Susan Rose (Moderator Elect), Sandra Hedrick (Stated Clerk), Ed Kelly (Assistant Stated Clerk), John Ragsdale (Treasurer), Joy Laughridge (Chair of Call Commission), and Ana Lugo-Berrios (Chair of Trustees and President of Corporation).

The meeting was called to order by Joe Albright, who offered an opening prayer.

The Coordinating Council took the following actions:

- Approved the minutes of the meetings held on August 11 and September 1, and the Spring Stated Presbytery Meeting Minutes.
- Reviewed reports of committees, administrative commissions, and the stated clerk.
- Approved forwarding the asking budget presented by the Administration Committee to the presbytery at the Fall Stated Meeting and tasked the Generosity Team, Finance Team, and Treasurer with revising the giving letter that is sent to each individual church.
- Approved engaging the services of Breanna Sooter as an independent contractor at the rate of \$20 per hour until we employ a new Communications Coordinator.
- Approved the recommendation of the Personnel Team to engage the services of Idea Recruitment to post the Communications Coordinator position and screen and interview candidates. The total fee will be \$1,750.
- Approved the recommendation of the Personnel team to recommend to the presbytery to raise Sandra Hedrick's housing allowance by \$500 a month and her hours by five a week (total 25) and approved raising Joe Rigsby's compensation by \$500 a month until the Ministry and Mission Coordinator position is filled.
- Appointed Susan Takis to serve as the Coordinating Council's representative on the Communications Coordinator Selection Team.

- Approved recommending that the presbytery authorizes the Coordinating Council to make additional revisions to the Employee Handbook as it deems are needed and to report any changes to the next presbytery meeting after such revisions are made.
- Approved recommending that the presbytery continues to authorize the Coordinating Council to make revisions to the sexual misconduct and child protection policies and to report any changes to the next presbytery meeting after such revisions are made.
- Approved recommending to the presbytery that it authorize the Coordinating Council to appoint a stated clerk selection committee and that the Coordinating Council and the Nominating Team present for election at the appropriate time an individual to serve in a new term beginning at the 2023 Winter Stated Meeting or as soon thereafter as possible.
- Approved a Stewardship of Property sales policy that will be recommended to the presbytery at the Fall Stated Meeting.
- Approved a \$10,000 grant request from Memorial Presbyterian Church that will support the church's mental health ministry and will be drawn from the Community Development Fund.
- Approved the job descriptions for Stated Clerk, Lead Presbyter, and Communications Coordinator. The Coordinating Council chair will appoint the committees.
- Approved recommending a number of Manual of Operations changes to the presbytery. These changes are reflected in the document that is a part of the Fall Stated Meeting docket and minutes.

The meeting was closed with prayer by Patti Phillips.

Submitted by:

Sandra Hedrick

Stated Clerk and Clerk of Coordinating Council

MINUTES
Presbytery Coordinating Council
September 29, 2022 at 10:00 a.m.
by Electronic Conference
Joe Albright, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on September 29, 2022, at noon, via Zoom. A quorum was present.

Present: Joe Albright, Vickie Bossuot, Steve Crowley, Barbara Darby, Walk Jones, Yvan Kelly, Patti Phillips, and Susan Takis.

Absent/Excused: Larry Green, Julie Higbee, Do In Kim, Suzi Lemen, and Jerie Lukefahr.

Also Present: Sandra Hedrick (Stated Clerk) and Susan Rose (Moderator Elect).

The meeting was called to order by Joe Albright, and Walk Jones offered an opening prayer.

The Coordinating Council took the following actions:

- Approved increasing the housing allowance of area relationship coordinator (ARC) Joe Rigsby by \$100 per month during the time he acts as convener/team leader of the ARCs following the departure of the Ministry and Mission Coordinator, effective September 15, 2022. This is a correction to the motion previously approved and reported in the docket.
- Extended the date for small church grant requests to November 1, 2022.
- Approved interest in talking with an anonymous donor regarding a possible Youth Engagement Initiative, with details to be further discussed.

The meeting was closed with prayer by Susan Rose.

Submitted by:

Sandra Hedrick

Stated Clerk and Clerk of Coordinating Council

MINUTES
Presbytery Coordinating Council
October 13, 2022 at 10:00 a.m.
by Electronic Conference
Joe Albright, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on October 13, 2022, at 10:00 a.m., by means of an electronic conference through Zoom. A quorum was present.

Present: Joe Albright, Vickie Bossuot, Steve Crowley, Barbara Darby, Larry Green, Julie Higbee, Walk Jones, Yvan Kelly, Suzi Lemen, Jerie Lukefahr, Patti Phillips, and Susan Takis.

Absent/Excused: Do In Kim.

Also Present: Susan Rose (Moderator Elect), Sandra Hedrick (Stated Clerk), Bob Lombard (Elected Member in Class of 2025), and Adam Anderson (Pastor of South Jacksonville Presbyterian Church).

The meeting was called to order by Joe Albright who shared a devotional message and prayer.

The Coordinating Council took the following actions:

- Reviewed reports of committees, administrative commissions, and the stated clerk.
- Approved holding the Winter Stated Meeting in February 2023 in person. Churches and the Montgomery Center will be invited to make a proposal to hold the meeting.
- Welcomed special guest Adam Anderson who elaborated on the information shared in Yvan Kelly's report of his visit to the session and provided ideas and input regarding the structure of the presbytery.
- Approved a motion that Joe Albright may add members to the Generosity Team and may also populate the Stated Clerk Search Committee.
- Approved a range for effective salary for the stated clerk opening (amount to be omitted from published minutes)
- Approved a range for effective salary for the lead presbyter opening (amount to be omitted from published minutes).
- Approved accepting a grant of \$12,000 from an anonymous donor to conduct research on retaining youth in church and to establish a baseline for youth engagement in churches of our presbytery. The research will be done by Bill Hoff, retired minister, Justin Forbes, Youth Ministry, Flagler College and Rachael McNeal, youth minister Memorial Presbyterian. The research will be completed by June 2023 and Bill Hoff will be responsible to see that each church in the presbytery receives the results of the research. In addition, the Youth Team will begin to obtain youth involvement numbers from the churches of the presbytery in order to share possible grants in the future.
- Referred to personnel the clarification of the job description of area relationship coordinators.

The meeting was closed with prayer by Sandra Hedrick.

Submitted by:

Sandra Hedrick

Stated Clerk and Clerk of Coordinating Council

MINUTES
Presbytery Coordinating Council
October 27, 2022 at 10:00 a.m.
by Electronic Conference
Joe Albright, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on October 27, 2022, at noon, via Zoom. A quorum was present.

Present: Joe Albright, Vickie Bossuot, Steve Crowley, Barbara Darby, Yvan Kelly, Jerie Lukefahr, Patti Phillips, and Susan Takis.

Absent/Excused: Larry Green, Julie Higbee, Do In Kim, Walk Jones, and Suzi Lemen.

Also Present: Sandra Hedrick (Stated Clerk) and Susan Rose (Moderator Elect).

The meeting was called to order by Joe Albright, and Yvan Kelly offered an opening prayer.

The Coordinating Council took the following actions:

- Revised the minimum salary for the lead presbyter (will be omitted from published minutes).
- Disapproved a motion to search for an interim Lead Presbyter.
- Approved holding the Winter Stated Meeting at the Montgomery Center and authorizing the moderator to ask Riverside to host a hybrid meeting in May 2023.
- Approved moving the deadline for the small church grants to November 15, 2022.

The meeting was closed with prayer by Jerie Lukefahr.

Submitted by:

Sandra Hedrick

Stated Clerk and Clerk of Coordinating Council

CORRECTED MINUTES
Presbytery Coordinating Council
November 10, 2022 at NOON
by Electronic Conference
Joe Albright, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on November 10, 2022, at Noon, by means of an electronic conference through Zoom. A quorum was present.

Present: Joe Albright, Vickie Bossuot, Steve Crowley, Barbara Darby, Walk Jones, Yvan Kelly, Suzi Lemen, Jerie Lukefahr, and Susan Takis.

Absent/Excused: Larry Green, Julie Higbee, Patti Phillips, and Do In Kim.

Also Present: Susan Rose (Moderator Elect), Sandra Hedrick (Stated Clerk), and Jessi Higginbotham (Elected Member in Class of 2025).

The meeting was called to order by Joe Albright who opened with prayer.

The Coordinating Council took the following actions:

- Set the Coordinating Council meetings in January on the 12th at 10:00 a.m. and the 26th at noon.
- Approved paying \$500 to the Montgomery Presbyterian Conference Center as their space fee for hosting the Winter Stated Meeting.
- Approved a motion to place all of the constitutional amendments from the Office of General Assembly on the docket for the Winter Stated Meeting except for those relating to the Rules of Discipline. Most will be placed on an omnibus motion. A committee will be appointed to review the amendments and make recommendations regarding approval, disapproval, or no recommendation. This committee may also recommend to the Coordinating Council which amendments should not be placed into the omnibus motion.

The meeting was closed with prayer by Sandra Hedrick.

Submitted by:

Sandra Hedrick

Stated Clerk and Clerk of Coordinating Council

MINUTES
Presbytery Coordinating Council
November 17, 2022 at 10:00 a.m.
by Electronic Conference
Joe Albright, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on November 17, 2022, at 10:00 a.m., by means of an electronic conference through Zoom. A quorum was present.

Present: Joe Albright, Steve Crowley, Barbara Darby, Larry Green, Walk Jones, Suzi Lemen, Patti Phillips, and Susan Takis.

Absent/Excused: Vickie Bossuot, Julie Higbee, Yvan Kelly, Do In Kim, and Jerie Lukefahr.

Also Present: Sandra Hedrick (Stated Clerk), Ana Lugo-Berrios (Chair of Trustees and President of the Corporation), and Bob Lombard (Elected Member in Class of 2025).

The meeting was called to order by Joe Albright, and Suzi Lemen offered a devotional and prayer.

The Coordinating Council took the following actions:

- Reviewed reports of committees, administrative commissions, and the stated clerk.
- Approved provisional appointment of the individuals listed in the Volunteer Management Committee report, including: Rebekah Rodgers (McIntosh) - Class of 2024 Montgomery Board, Ricky Kirby (Orange Park) - Class of 2025 Call Commission, Kathy McLean (At-Large) Class of 2024 or 2023 Call Commission, Carolyn Ettlinger (Palms) - Class of 2025 Call Commission, Vickie Bossuot (Validated Ministry/Lakewood) - Youth Team Class to be Assigned, Brian Mitchell (Lakewood) - Youth Team Class to be Assigned.
- Approved offer to Gabrielle Bellamy as our new Communications Coordinator.
- Approved the recommendation of the Personnel Team to approve an increase in Sandra Hedrick's hours to 30 in light of additional work she is performing that is not directly related to her stated clerk work and to increase her pay to \$70,280 retroactively to October 1 with the additional amount in housing allowance. (This is equivalent to her current hourly rate for the additional hours and will continue until such time as the hours are reduced.)
- Approved the selection committees for General Presbyter position: Patti Phillips (RE, Branford), Beth Touchton (TE, Fort Caroline), Bryant Anderson (TE, Palms), Don Johnson (TE, Woodlawn), John Ragsdale (TE, HR, Treasurer), Jo Anne Dyson (TE, Fort King), Diane Wilson (TE, Starke First).
- Approved all of the following small church grant requests that were submitted: Alachua First (\$5,000), Calvin (\$5,000), St. Andrews (\$1,000), Silver Springs Shores (\$5,000), Starke First (\$3,550).
- Approved the following motion: that the Chair of the Coordinating Council appoint a representative working group of between 6 and 8 members - not all from the Coordinating Council

- that would review the proposed constitutional amendments and make recommendations in favor, against, or no recommendation, on each of the proposed amendments. Working with the stated clerk, the group would also (a) approve a brief rationale for their recommendations, (b) recommend to the Coordinating Council which amendments to include in an omnibus motion, and (c) coordinate educational sessions in January 2023 that will prepare the members and commissioners at the presbytery meeting to vote on the amendments. The group would be representative of the presbytery and would include all 2022 GA commissioners who would like to participate, even if the total number exceeds eight.

The meeting was closed with prayer by Barbara Darby.

Submitted by:

Sandra Hedrick

Stated Clerk and Clerk of Coordinating Council

Appendix B-5

Presbytery of St. Augustine

Balance Sheet Comparison

As of December 31, 2022

	TOTAL	
	AS OF DEC 31, 2022	AS OF NOV 30, 2022 (PP)
ASSETS		
Current Assets		
Bank & Investment Accounts	\$1,932,860.99	\$2,274,323.79
Other Current Assets	\$107,466.85	\$89,517.31
Total Current Assets	\$2,040,327.84	\$2,363,841.10
Fixed Assets	\$1,409,621.84	\$1,409,621.84
Other Assets	\$9,248.04	\$3,225.00
TOTAL ASSETS	\$3,459,197.72	\$3,776,687.94
LIABILITIES & NET ASSETS		
Liabilities & Restricted Funds		
Current Liabilities	\$40,751.58	\$22,238.92
Restricted Funds		
2340 Disaster Assistance Fund	1,120.00	0.00
2510 Preparation for Ministry Fund	50,310.04	50,310.04
2585 Ragsdale Scholarship Fund	66,204.69	66,204.69
2588 Pastoral Counseling	200,742.17	201,658.84
2590 Community Development	145,202.32	146,452.32
2597 Normandy Fund	325,867.20	325,867.20
2602 Youth Triennium Fund	19,500.00	19,000.00
2619 Peacemaking	27,020.86	27,020.86
2621 Pentecost	1,671.00	1,671.00
2658 Mutual Mission Foundation	13,125.11	13,125.11
2660 Mutual Mission Hearts & Hands	41,596.33	39,680.69
2664 Mutual Mission Medical	73,618.62	73,618.62
2666 Mutual Mission Trips	14,065.00	14,065.00
2670 Mutual Mission Youth Exchange	4,470.00	4,470.00
2674 Mutual Mission Mobile Dental	25,029.50	25,029.50
2690 Reddick Funds	0.00	(3,845.58)
3003 Armistead Fund	33,914.72	34,748.05
Total Restricted Funds	\$1,043,457.56	\$1,039,076.34
Total Liabilities & Restricted Funds	\$1,084,209.14	\$1,061,315.26
Net Assets	\$2,374,988.58	\$2,715,372.68
TOTAL LIABILITIES & NET ASSETS	\$3,459,197.72	\$3,776,687.94

Presbytery of St. Augustine

Budget vs. Actual

January - December 2022

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Revenue			
4110 Unified Giving	307,750.13	375,000.00	(67,249.87)
4230 Selected Presbytery	600.00		600.00
4310 Interest & Dividends Restricted	18,231.84		18,231.84
4311 Interest & Dividends Unrestricted	25,328.20	36,000.00	(10,671.80)
4315 Other Income	43,252.00	6,000.00	37,252.00
4318 Management Fees	19,950.00	38,000.00	(18,050.00)
4330 Synod Office Use	13,200.00	12,996.00	204.00
4420 Comm Devel Fund Income	15,000.00	15,000.00	0.00
5026 Armistead Fund Income	9,999.96	9,996.00	3.96
5540 PC Fund Income	11,000.04	11,004.00	(3.96)
Total Revenue	\$464,312.17	\$503,996.00	\$ (39,683.83)
GROSS PROFIT	\$464,312.17	\$503,996.00	\$ (39,683.83)
Expenditures			
5010 Current Ministries			
5015 Regional Gatherings		996.00	(996.00)
5017 Mission Insite	2,485.00	2,485.00	0.00
5022 Crisis Response		996.00	(996.00)
5024 Administrative Commissions		252.00	(252.00)
5036 Youth Professionals		996.00	(996.00)
5037 Youth Triennium	6,000.00	6,000.00	0.00
5038 Congregational Partnerships	50.00	1,200.00	(1,150.00)
5039 Youth Ministry Team		504.00	(504.00)
Total 5010 Current Ministries	8,535.00	13,429.00	(4,894.00)
5042 Disaster Preparation & Assistance			
5044 Disaster Assistance	1,000.00	1,000.00	0.00
5048 Florida PDA Network	10,500.00	10,500.00	0.00
Total 5042 Disaster Preparation & Assistance	11,500.00	11,500.00	0.00
5310 Call Commission			
5410 Candidate Financial Support	2,950.00	5,004.00	(2,054.00)
5412 BOP Shared Grants	2,000.00	5,004.00	(3,004.00)
5415 Ministry Assessments	400.00	996.00	(596.00)
5420 Consultations/Final Assessments		504.00	(504.00)
5422 Inquirer/Candidate Counseling		300.00	(300.00)
5425 Training & Supplies		100.00	(100.00)
Total 5310 Call Commission	5,350.00	11,908.00	(6,558.00)
5500 Mission & Leadership Development			
5510 Pastoral Support Groups		504.00	(504.00)
5525 Life Renewed Counseling Center	5,400.00	5,400.00	0.00
5535 Counseling Assistance	550.00	5,004.00	(4,454.00)
5610 Training	105.00	1,500.00	(1,395.00)
5620 Strategic Issues		996.00	(996.00)

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Total 5500 Mission & Leadership Development	6,055.00	13,404.00	(7,349.00)
5700 Highlands Regional Ministry Center			
5701 Contributions HRMC	(12,253.09)	(9,996.00)	(2,257.09)
5705 Usage Income HRMC	(42,404.50)	(39,996.00)	(2,408.50)
5710 Building Repairs HRMC	4,181.28	8,496.00	(4,314.72)
5712 Fire Protection	3,189.00	1,500.00	1,689.00
5715 Utilities HRMC	30,325.57	21,000.00	9,325.57
5720 Insurance HRMC	15,252.00	12,700.00	2,552.00
5740 Major Repair Fund	12,000.00	12,000.00	0.00
5745 Legal HRMC	3,353.38		3,353.38
Total 5700 Highlands Regional Ministry Center	13,643.64	5,704.00	7,939.64
66000 Personnel			
6010 Office Manager Salary	44,815.71	39,996.00	4,819.71
6015 Office Manager Benefits	10,616.29	10,536.00	80.29
6020 Office Manager FICA	3,149.76	3,060.00	89.76
6110 Communications Salary	30,014.25	36,000.00	(5,985.75)
6115 Communications Benefits	7,816.50	6,996.00	820.50
6120 Communications FICA	1,934.14	2,760.00	(825.86)
6210 Summer Staff Salaries	18,242.00	34,200.00	(15,958.00)
6215 Summer Staff FICA	1,395.53	2,616.00	(1,220.47)
6315 Stated Clerk Housing	51,922.68	45,624.00	6,298.68
6320 Stated Clerk SECA	4,099.94	3,492.00	607.94
6325 Stated Clerk Expenses	340.56	1,500.00	(1,159.44)
6330 Stated Clerk Con Ed	690.00	996.00	(306.00)
6335 Stated Clerk Auto Exp	462.30	996.00	(533.70)
6410 Area Coordinator Salaries	19,817.66	19,152.00	665.66
6415 Area Coordinator Housing	13,144.60	12,768.00	376.60
6417 Area Coordinator SECA		2,436.00	(2,436.00)
6425 Area Coordinator Expenses	739.49	2,496.00	(1,756.51)
6550 Personnel Adjustments	1,780.00	5,000.00	(3,220.00)
6555 Mission Coordinator Salary	31,641.98	43,104.00	(11,462.02)
6560 Mission Coordinator Housing	21,300.00	29,004.00	(7,704.00)
6565 Mission Coordinator Benefits	20,362.66	26,676.00	(6,313.34)
6570 Mission Coordinator SECA	3,907.28	5,520.00	(1,612.72)
6575 Mission Coordinator Expenses	3,748.09	2,496.00	1,252.09
6580 Mission Coordinator Con Ed	425.00	996.00	(571.00)
6585 Mission Coordinator Auto Exp	2,837.37	4,500.00	(1,662.63)
Total 66000 Personnel	295,203.79	342,920.00	(47,716.21)
6601 Administrative			
5032 Computer Program Maintenance	109.95		109.95
6610 Dues, Subscriptions, Minutes	144.15	396.00	(251.85)
6620 Meeting Expense	1,828.00	996.00	832.00
6625 Speakers' Honoraria & Expenses	857.10		857.10
6810 GA & Mid Council Meeting Exp	2,997.79	4,996.00	(1,998.21)
6815 General Assembly Unified	17,004.00	17,004.00	0.00
6830 Synod Mission Giving	11,199.96	11,196.00	3.96
6835 Synod Per Capita	16,879.44	16,896.00	(16.56)
6915 Committee/Commission Meals	206.20	1,248.00	(1,041.80)
6935 General Operating Expenses	1,511.23	1,800.00	(288.77)

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
6940 Legal Expenses	132.50	2,004.00	(1,871.50)
6945 Permanent Judicial Commission		504.00	(504.00)
6955 Mileage Reimbursement	258.74	300.00	(41.26)
6960 Moderator's Expenses	1,192.58	504.00	688.58
7010 Audit	5,150.00	5,000.00	150.00
7012 Bank & Credit Card Fees	791.89	396.00	395.89
7015 Building Major Repair Fund	2,499.96	2,499.96	0.00
7020 Building Maintenance	2,640.60	2,004.00	636.60
7035 Information Technology	12,011.28	9,204.00	2,807.28
7040 Copier	3,826.04	4,500.00	(673.96)
7045 Utilities	3,823.69	3,996.00	(172.31)
7050 Grounds	1,431.90	1,500.00	(68.10)
7055 Insurance	15,696.00	15,000.00	696.00
7070 Janitorial	1,404.00	1,704.00	(300.00)
7090 Office Supplies	2,425.50	2,196.00	229.50
7095 Payroll Processing	1,254.28	2,280.00	(1,025.72)
7110 Postage	752.78	696.00	56.78
7120 Telephone & Internet	7,970.84	8,004.00	(33.16)
Total 6601 Administrative	116,000.40	116,823.96	(823.56)
Payroll Expenses	0.00		0.00
Total Expenditures	\$456,287.83	\$515,688.96	\$ (59,401.13)
NET OPERATING REVENUE	\$8,024.34	\$ (11,692.96)	\$19,717.30
Other Revenue			
9110 Realized Gains Restricted	323,731.93		323,731.93
9120 Realized Gains Unrestricted	(5,476.70)		(5,476.70)
9130 Unrealized Gains Restricted	(137,724.45)		(137,724.45)
9140 Unrealized Gains Unrestricted	(210,015.50)		(210,015.50)
Total Other Revenue	\$ (29,484.72)	\$0.00	\$ (29,484.72)
NET OTHER REVENUE	\$ (29,484.72)	\$0.00	\$ (29,484.72)
NET REVENUE	\$ (21,460.38)	\$ (11,692.96)	\$ (9,767.42)

Presbytery of St. Augustine
Church Giving Summary
12/31/2022

Church	1 2022 Pledge	2 4110 Pledge Paid YTD	3 Remaining to Give	4 Per Capita Assess	5 2450 Per Capita Paid	6 2660-2664 Mutual Mission	7 2610-2620 Selected GA	8 Special Offerings	9 Total Giving
Alachua (Q)	400.00	600.00		134.70	134.70		120.00		854.70
Arlington (M)	750.00	750.00		314.30	314.30		200.00	65.00	1,329.30
Bethlehem (A)	-	150.00		350.22	350.22				500.22
Branford (Q)	1,000.00	1,000.00		395.12	395.12				1,395.12
Calvin (Q)	1,736.00	1,736.00		161.64	161.64	534.56	4,921.00		7,353.20
Community (M)	6,000.00	6,000.00		4,705.52	4,705.52	1,671.57			12,377.09
Countryside (M)	500.00	375.00	125.00	2,029.48	2,029.48		5,200.45		7,604.93
Covenant (A)				413.08	413.08	30.00	2,065.00		2,508.08
Crescent City (A)	1,600.00	1,200.00	400.00	422.06	422.06	30.00	2,088.00	225.00	3,965.06
Dunnellon (M)	4,000.00	4,000.00	0.00	1,284.14	1,284.15	80.00	7,834.00		13,198.15
Fairfield (M)	2,400.00	2,400.00		413.08	413.08		827.00		3,640.08
Faith (M)		158.76		341.24	341.24				500.00
Fernandina	25,000.00	25,000.00		7,354.62	7,354.62	3,000.00	6,504.00		41,858.62
Ft. Caroline (M)	200.00	200.00		529.82	529.82		768.24		1,498.06
Ft. King (S)	4,000.00	4,000.00		1,203.32	1,203.32	733.54	1,791.10		7,727.96
Gainesville 1st (S)	9,000.00	9,000.00		6,196.20	6,603.96		1,775.26	483.50	17,862.72
Geneva (Q)	4,500.00	4,500.00		1,724.16	1,724.16	1,360.45	1,560.00		9,144.61
Grace (M)	1,000.00	1,000.00		619.62	619.62	420.92	1,218.89	100.00	3,359.43
Green Cove Springs (M)	5,000.00	5,000.00		1,454.76	1,454.76	699.33	2,447.50	674.30	9,601.59
High Springs (A)	-	334.90		502.48	502.48	100.00		200.00	1,137.38
Highlands (M)	8,000.00	7,500.00	500.00	3,286.68	3,286.68	889.00	4,990.00	2,571.00	19,236.68
Hodges (M)	16,320.00	16,320.00		2,487.46	2,361.74	1,466.51	7,611.72	2,400.00	30,159.97
Jasper (M)	3,033.96	2,885.66	148.30	637.58	628.00		1,078.94		4,592.60
Kanapaha (Q)	1,200.00	1,200.00		493.90	493.90		3,127.70		4,821.60
Kirkwood (A)	1,300.00	1,300.06		1,023.72	1,042.44		1,690.00		4,032.50
Korean (M)				466.96	466.96				466.96
Lake City (M)				1,939.68	1,939.68	1,000.00	746.00	9,166.30	12,851.98
Lake Shore (M)	2,500.00	2,500.00		511.86	586.11				3,086.11
Lakewood (M)	10,800.00	10,800.00		3,080.14	3,080.14				13,880.14
Marion Oaks (M)	1,500.00	1,500.00		458.00	458.00		2,452.00	200.00	4,610.00
Mayport (A)	-	75.00		251.44	250.60				325.60
McIntosh (M)	2,500.00	2,700.00		790.24	790.24				3,490.24
Memorial (M)	30,500.00	30,500.05		7,372.58	7,372.58	1,777.00	24,890.34		64,539.97
Mikesville (A)	500.00	500.00		377.16	377.16	603.41	387.00		1,867.57
Murray Hill (M)	100.00	100.00		386.14	386.14		154.00		640.14
Ocala 1st (M)	18,000.00	18,000.00		5,190.44	5,190.44	924.00	9,089.00		33,203.44
Orange Park (M)	1,500.00	1,500.00		1,436.80	1,803.12	616.02	9,394.49		13,313.63
Palatka (M)	2,500.00	2,088.80	411.20	1,418.84	1,418.84	3,948.20	373.50	336.38	8,165.72
Palms (Q)	48,000.00	48,000.00		7,767.70	7,768.00	297.87		962.00	57,027.87
Peace (M)	2,320.00	2,320.00		547.78	547.78				2,867.78
Perry (M)	1,000.00	1,000.00		1,364.96	1,365.00	2,500.00	597.00		5,462.00
Riverside (M)	46,500.00	46,500.00		7,525.24	7,526.00		11,961.74	2,145.00	68,132.74
San Mateo (A)	250.00	250.00		718.40	708.40				958.40
Silver Springs Shores (A)	2,000.00	2,000.00		1,050.66	1,050.66	1,084.00	600.00		4,734.66
South Jacksonville (M)	9,600.00	10,295.22		2,810.74	2,810.74		1,717.25	815.00	15,638.21
St. Andrews (M)	7,500.00	8,690.84		906.98	905.98		152.00		9,748.82
St. Giles (Q)	6,400.00	6,400.00		2,810.74	2,810.74		382.00		9,592.74
Starke (A)	132.84	132.84		377.16	377.16				510.00
Trinity (S)	-	1,137.00		3,403.42	3,403.42				4,540.42
Weirsdale (Q)	1,200.00	1,200.00		1,481.70	1,481.70			1,250.00	3,931.70
Westminster (A)	1,700.00	1,700.00		853.10	853.10	1,455.00	7,752.51	3,891.68	15,652.29
White Springs (Q)	1,000.00	1,000.00		53.88	53.88	200.00		700.00	1,953.88
Williston (M)		250.00		251.44	251.44	112.00			613.44
Woodlawn (S)	10,000.00	10,000.00		3,897.32	4,045.00				14,045.00
Other									
Totals	\$304,942.80	307,750.13	1,584.50	97,980.40	98,849.10	25,533.38	128,467.63	26,185.16	586,111.10

Congregations	54	54
Committed	45	
Awaiting commitment	9	
Given		51
Not Given		3

Appendix C-1

Presbytery of St. Augustine Memorial Resolution Joseph Clay (Joe) Meux

The Rev. Dr. Joseph Clay Meux joined the Church Triumphant on November 21, 2022 at the age of 94 after a long, faithful life. Joe was born in Memphis on October 10, 1928. He graduated from Rhodes College, and was drafted by the Army into the Korean War. After his active-duty service, Joe would remain in the Army Reserve for 30 years, and ultimately retire as a colonel.

Joe attended Vanderbilt Law School and began a career in law in Memphis as a partner at Evans, Petrie, and Cobb. Before long, however, his call to ministry began to emerge, as it so often does, mysteriously yet earnestly. Faithfully following Christ's summons, Joe attended Louisville Theological Seminary and received his Masters of Divinity. He then became the pastor at Central Presbyterian Church in Henderson, Kentucky, where he met his wife, Elizabeth. Joe continued his education at Vanderbilt Divinity School and earned his Masters of Theology. He and Elizabeth married in 1966 before moving to Richmond, Virginia, where Joe received his Doctorate in Ministry at Union Theological Seminary.

In 1968, Joe and Elizabeth moved to Jacksonville to begin his ministry as pastor at Mandarin Presbyterian Church. He served at Mandarin Presbyterian for 26 years before retiring from the ministry. Joe spent his retirement years volunteering as a pro bono attorney at Jacksonville Area Legal Aid and serving the Jacksonville community in numerous organizations, including the Mandarin Rotary Club. He was the State of Florida area coordinator for SHINE, and a member and leader of various boards including ElderSource and the City of Jacksonville Council of Elder Affairs, where he was an at-large member until his death. Joe loved to teach the Christian faith, and he taught Sunday School at Riverside Presbyterian Church for many years in retirement.

Joe Meux was a man of great integrity and strength. If he gave you his word, you knew he would keep it. He was an early advocate of ecumenical engagement, and marched with

African-American clergy during the civil rights movement. He would speak to what he felt was right, even if it was unpopular. Joe was a pastor in every sense of the word, and he is remembered as gentle, patient, understanding, loving. Compassion was one of the strongest marks of Joe's character, and his desire to serve others lay at the center of every challenge he undertook.

Joe loved his family with deep devotion, and his wife Elizabeth will tell you that he supported her in everything she did. Her sons, John and Clay, would say the same, and remember their father as faithful and loyal, always ready to listen, always proud of their accomplishments. Joe had the privilege of baptizing his twin grandchildren, Olivia and Davis, and could be found at their school's grandparents days year after year as they grew up.

Even as Joe grew older and declined physically, he held firmly to the promises of our faith that he had proclaimed throughout his life. He lived with the assurance that he was held in the strong hands of our Everlasting God, an assurance that maintained in him dignity, grace and peace, until the moment he entered God's eternal embrace.

Brian Lays, who authored this resolution, adds this personal note: As a young, new pastor at Riverside, I was fortunate to receive encouragement and support from Joe, and to witness the faith with which he lived out his final days. Please join me in giving thanks for a good and faithful life, as we look forward to glad reunion with Joe at the great banquet feast which is in heaven. Thanks be to God. Amen.

New Minister Information
2023 Winter Stated Meeting

Statement of Faith
Dana Riley
October 2022

I believe God is the artist of creation, the breath of life, the story of all stories. God is the faithful “I Am,” past, present, and future, who hears, sees, and knows God’s people. To trust this is to live as if it is true, trusting that God desires what is best for each and for all. God’s love is reflected in each human being, the Imago Dei, the image of God. In and through nature and humankind the great diversity and divinity of God is revealed.

I believe God’s love for and faith in humanity is revealed in and through the person of Jesus Christ. Jesus is faith enfleshed, God’s purpose lived out. Jesus shows us how to live, how to love, and how to serve, through his life, ministry, and relationships. I believe Jesus considered people of all ages, abilities, hues, habitats, and persuasions, worthy and worthwhile, and that we are called to continue to love and to celebrate each individual and all people, as Jesus did.

I believe the Holy Spirit acts as our advocate, our guide, and our constant companion through each season of our life, including death. The church celebrates the spirit within everyone through the sacrament of baptism. An outward expression of an invisible grace, the waters of baptism represent God’s promises to us and affirms our promises made before God to one another. The triune God unites us and invites us to join as one body to love and to care for one another as the family of God.

Like the sacrament of baptism, the Lord’s Supper is a communal practice in which we give thanks in remembrance for Jesus’ life, death, and resurrection by sharing a meal together. At Christ’s table, all are included and invited to commune with Christ where we are physically and spiritually nurtured and nourished in and with community.

I believe communities of faith are meant to worship God together in wonder and in thanksgiving, in hope and in hospitality where we welcome the stranger, sing songs of praise and lament, and ponder God’s word proclaimed. I believe the church is called collectively to do justice, practice kindness, steward God’s earth, share our resources, care for the sick and the broken-hearted, advocate for the poor and the oppressed, and attend to God’s presence in and around us through the power of the Holy Spirit.

I believe Scripture stands as the inspired word of God and is designed to be read and interpreted in and with community. I believe God speaks through Scripture to a particular people at a particular time in a particular way and that we have an obligation to question and to challenge different interpretations of the Bible when they are used to harm, divide, and dehumanize people. I believe the Bible was written to offer hope to the helpless, to encourage faith in the faithless, and to liberate all people.

Dana Riley
Journey of Faith Statement
October 2022

To know me is, in part, to know my parents and my grandparents. They stood as the most powerful influences in my life, their words and actions were my teachers. Other than college and seminary, I have lived my entire life in Jacksonville, Florida.

My maternal grandparents were charter members of Southside United Methodist Church, where I was baptized and confirmed. My mother made sure my two younger brothers and I made it to Sunday school with regularity, looking perfect, while my dad, a traveling salesman, preferred to stay at home in his recliner.

Once there, I liked Sunday school, the teachers were kind and read us stories from the Bible. Afterwards, we usually joined our grandparents for worship where my grandmother lured us into the pew with chewing gum and Hershey's kisses.

When I was in the second grade, my parents sent my brothers and I across town to a private Presbyterian day school, in whose church I was later married. When I was in the fourth grade, my mother and father separated. My mother explained that she and my dad had "fallen out of love." I prayed and pleaded with God to bring them back together. In the fifth grade my parents divorced, but my fifth grade teacher was amazing grace every day, offering me warmth and compassion. By the seventh grade, I had a new step father, a younger step sister and a step brother, along with a new home on the other side of town. Church was a side bar in middle and high school. However, in high school there was one Young Life leader who kept coming around during our lunch hour. She'd wait for us, my friends and I, out on the terrace at Lee High school (now Riverside High) with her warm smile and quirky sense of humor. She continued to be a part of campus life until we graduated.

In college, I attended church sporadically, my roommate at UGA was a major Christian influence. My senior year of college I dated a friend named Jim, from Jacksonville. Our friendship turned into a romance and we were married two years later at Riverside Presbyterian Church, where Jim was baptized and confirmed, and where I spent those formative years in elementary school.

I married into the church just as surely as I married Jim. Together we weathered the rough seas of parenthood and marriage, hanging onto each other with one hand and the church with the other. For 28 years I was raised and re-parented by a faith community who showed up and pointed the way.

When our youngest child was college shopping, I started to ponder my next chapter in life. When I couldn't conceive of what may lie ahead for me, I prayed for God to show me how I could faithfully serve. Within months I received what I can only imagine was a call from God through comments that came out of left field from unlikely and unpredictable people. As a part of my discernment, I sought work at a local church and was graciously hired as a paid intern at Geneva Presbyterian.

Almost a year later, at age 54, I left Jacksonville to pursue a Masters of Divinity at Columbia Theological Seminary. For three years I studied, worshiped, communed, and commiserated with a community of people I can only describe as the kin-dom of God. When the pandemic hit, I transitioned back to Jacksonville where I finished my final semester and graduated via Zoom. Several months later, while pursuing a Masters of Theology, I received a phone call from Palms Presbyterian Church to fill in during a period of transition. For almost two years I have been presented with multiple opportunities to practice ministry with a wonderful and supportive staff at Palms which has helped better prepare me for the journey that lies ahead.

***Complete the fillable fields
below, print, sign and return
via email or mail.***

Pastor / Certified Educator Dana Riley **Telephone** (904) 673-1613
Church or employing entity Riverside Presbyterian Church

Terms of Call	2021	2022
A. Personal Compensation		
1. Annual cash salary		40,000
2. Housing allowance (if no manse)		20,000
3. Utilities allowance (if applicable)		
4. Medical supplement (if any)		
5. OPTIONAL SECA tax reimbursement (above required 50%)		
6. Deferred income		
7. Other income (specify _____)		
8. Manse amount (30% of total of lines 1-7)		
9. Total effective salary		60,000
B. Expenses		
10. Reimbursable professional expenses		
a. Auto expenses (OR provision of auto w/full expenses)		
b. Book allowance		
c. Other reimbursable expenses		3,000
11. Continuing education allowance		3,000
12. Total Expenses		6,000
C. Required Benefits* (click here for Board of Pensions Calculator)		
13. Medical (27% of line 9)		16,200
14. Pension / Death / Disability (10% of line 9)		6,000
15. REQUIRED 50% SECA Reimbursement		4,590
16. Total Benefits		26,790
TOTAL PACKAGE		86,790
D. Vacation and Leave		
Vacation		4 Weeks
Study Leave		2 Weeks
Parental Leave		
Additional Terms (may use separate page)		

PNC Chair or Clerk of Session

Dana Huggin Riley
Pastor/Associate Pastor / Certified Educator / CEE
Designated Pastor / Interim Pastor / Stated Supply

***Section C is required by our minimum terms of call for installed positions; SECA is provided for many of our contract positions. BOP benefits – if provided for contract positions – may be subject to different calculations. Please check with a tax advisor for tax advice.**

Please return by **March 4, 2022** by email to Sandra Hedrick, Stated Clerk (Sandra@staugpres.org) OR
By mail: Presbytery of St. Augustine, 1937 University Boulevard W., Jacksonville, FL 32217

A Brief Statement of Faith

After almost 50 years of work in the church and hearing and reading faith statements of ministers and candidates I have come to the conclusion that the most worthy of faith statements is a brief one.

I'm old enough to have discovered that what I believe, no matter how well-crafted, is a temporary construct subject to scrutiny, challenge, and creeping doubt. I've also come to embrace Tennyson's observation that "There lives more faith in honest doubt than in half the creeds."

I do not doubt, however:

That the church with all its shortcomings in theology and practice, the gospel of Jesus Christ which it proclaims, and the good people who slog away at the task of faithfulness are the living hope of the world.

That the richest blessings of life include the great diversity of the human family. The differences of attitude, opinion, abilities, ethnic heritage, gender, language, sexual orientation, political persuasion, passions, and hope account for the wonder of creation.

That Jesus Christ is my Lord and Savior and I will spend all my days searching for what that means.

Roy Sharpe
August, 2022

Roy Sharpe
Faith Journey

I came to the church to play basketball.
I came to the Christian faith by osmosis.
I came to the pastoral ministry through a profound sense of call.

I transferred to a new school in the seventh grade. A new friend “recruited” me to play basketball for his church league team. Church attendance was required – my first experience with the law. Youth meetings counted as church attendance – my first experience with grace.

Riley, the pastor at Bethel Presbyterian Church, was a single guy in his first call. He drove a Volkswagen bus and picked up most of the kids for youth meetings on Sunday evening. The church was located on the corner of my high school campus and Riley’s boys were pictured in the yearbook as if they were a school activity.

After a year of youth meetings Riley was picking me up on Sunday mornings for Sunday school and worship. I don’t remember any “aha” moment of belief. It was more like I just soaked up believing from being around it. I do remember old Mr. Rollins sitting on the front pew of the church nodding his agreement as the kids tried valiantly to answer questions from the Shorter Catechism.

In worship, Sunday after Sunday, I found myself identifying with the preacher and the task of preaching. I noted what he said that I thought was meaningful and important. I also noted the things I would say differently or in addition to his remarks. This fascination with preaching led to me being asked to “preach” on Youth Sunday my junior year. I don’t know what I talked about but I remember that a couple walked out when I mentioned racism. In college I was active in a campus ministry program and participated in the rotation of student speakers for youth chapel services.

As a pre-law student I was engaged in choosing a law school in the summer after my junior year. At a Baptist revival service I attended with a friend, the preacher had this annoying habit of saying “If God would someday somehow...” At one point he declared, “If God would someday somehow raise up men (sic) to preach the gospel”. From that moment I was sure that what I wanted to do was preach the gospel. I changed plans for graduate work from law school to seminary.

Following graduation from Louisville Presbyterian Theological Seminary I was ordained and accepted my first call. Several years later I enrolled at McCormick Theological Seminary and completed the course work for the Doctor of Ministry degree. I didn’t finish the program because I had also taken on the task of building a house. I’ve never regretted how things turned out and I became convinced that anyone who can build his own house deserves to be called doctor.

Fifty years of pastoral ministry and I remain committed to the joy of serving the church as a pastor. Through this time the church has nurtured me, challenged me, shaped me, and forgiven me. I am grateful.

Appendix C-3

PRESBYTERY OF ST. AUGUSTINE ROLL OF TEACHING ELDERS AS OF DECEMBER 31, 2022

Note: TPR means a "temporary pastor" who is serving as a stated supply pastor, interim/transitional pastor, or parish associate.

1.	Albright, Joe	Pastor, Geneva & Dial Hope
2.	Ambler, Dale	Honorably Retired
3.	Anderson, Adam	Pastor, South Jacksonville
4.	Anderson, Bryant	Pastor, Palms
5.	Bartholomew, John	Honorably Retired
6.	Bayley, Dwight	Honorably Retired
7.	Beebe, Jeff	Pastor, Trinity
8.	Black, James	Honorably Retired & TPR, Mayport
9.	Bonkovsky, Fredrick	University of California, San Diego/University of Vienna
10.	Borland, Tom	Honorably Retired
11.	Bossuot, Vickie Thomas	Chaplain, Riverside Presbyterian Residences & Parish Associate, Lakewood
12.	Boyd, Ina	Honorably Retired
13.	Braley, Joshua	TPR, Bethlehem
14.	Brooks-Cope, Scott	Director of Pastoral Care Services, Phoebe Ministries, Allentown, PA
15.	Bullock, Jr., James	Honorably Retired
16.	Busby, Glen	Honorably Retired
17.	Camp II, W. Hunter	Pastor, Memorial
18.	Chavis, Eric	Honorably Retired
19.	Cho, Heong Seok	Pastor, Korean Jacksonville
20.	Clark, Janice.	Chaplain, HCA - North Florida Hospital
21.	Comee, Lester	Young Life
22.	Cummings, Alan	Pastor, Silver Springs Shores
23.	Custis, Donald	Honorably Retired
24.	Dalton, Norman	Honorably Retired
25.	Davies, Craig S.	Honorably Retired & Parish Associate, Palms
26.	Dempsey, Beverly	Interim Pastor, Highlands United
27.	Dickson, Glenn	Honorably Retired & Pastor Emeritus of Westminster
28.	DiGiusto, Carol	Honorably Retired
29.	Diller, John	Pastor, Orange Park
30.	Dunnavan, Roger	Honorably Retired & Parish Associate, Memorial
31.	Durkin, Priscilla	Honorably Retired & Presbytery Area Relationship Coordinator
32.	Dyson, Jo Anne	Pastor, Fort King
33.	Elswood, Ruth	Honorably Retired
34.	Emery III, William	Honorably Retired
35.	Freeman, Charles	Pastor, Grace
36.	Ganyo, Douglas R.	Honorably Retired

37.	Goodman, Gary P.	Honorably Retired & Pastor Emeritus, Community
38.	Goodrich, Kenneth	Pastor, Lake City First
39.	Goodwin, Jean	Chaplain, Westminster St. Augustine
40.	Goyer, Steve	Honorably Retired
41.	Graham, Dan	Honorably Retired
42.	Graham, Marcia	Honorably Retired
43.	Graham-Johnson, Ann	Honorably Retired & TPR, St. Andrews
44.	Graham-Johnson, Larry	Honorably Retired & TPR, St. Andrews
45.	Green, Larry	Gainesville Community Counseling Center
46.	Green, Ricardo	Faith UMC, Jacksonville
47.	Greer, Robert	Honorably Retired
48.	Griffin, Wayne	Honorably Retired
49.	Hallberg, Jennifer	Pastor, Jasper First & TPR, White Springs
50.	Hamilton, Barbara	Honorably Retired
51.	Hardesty, Gary	Honorably Retired & TPR, Alachua First
52.	Harmon, Charles	Honorably Retired
53.	Hart, Mattie	Honorably Retired
54.	Hayes, Clifford	Honorably Retired
55.	Haynes, Elizabeth	Honorably Retired
56.	Hedrick, Alexandra	Presbytery Stated Clerk
57.	Henning, Debra	Honorable Retired & TPR, Crescent City First
58.	Higbee, Julie	Associate Pastor, Fernandina Beach First
59.	Higginbotham, Jessi	Parish Associate, St. Giles
60.	Hilton, Thomas	Honorably Retired
61.	Hoff, William	Honorably Retired
62.	Holt, Daisy	Honorably Retired
63.	Horne, Erin	Presbytery Area Relationship Coordinator
64.	Huff, John	Honorably Retired
65.	Huh, Samuel	Honorably Retired
66.	Hulsey, Steve	Honorably Retired & TPR, Lake Shore
67.	Hults, Mark	Pastor, Gainesville First
68.	Hunter, John	Honorably Retired
69.	Hutto, Rebekah	Executive Director, Interfaith Center of Northeast Florida
70.	Hwang, Tae Jun	Honorably Retired
71.	Hyatt, Kimberly	Executive Director, Cathedral Arts Project, Inc.
72.	Johnson, Don	Pastor, Woodlawn
73.	Johnson, Harry H.	Honorably Retired
74.	Jones, Parrish	Honorably Retired
75.	Jones IV, Walk	Interim Associate, Ocala First
76.	Kendrick, James.	TPR, Calvin
77.	Kim, Do In	Chaplain, St. Vincent's Medical Center
78.	Kirkham, John	Honorably Retired
79.	Kling, Karl	Honorably Retired
80.	Kwak, Keun R.	Honorably Retired
81.	Landreth, Charles	Honorably Retired
82.	Langer, Rebecca	Honorably Retired

83.	Laughridge, Joy	Pastor, Lakewood
84.	Lays, Brian	Pastor, Riverside
85.	Lehr Camp, Amy	Parish Associate, Memorial
86.	Lieberman, Chris	Honorably Retired
87.	Lieberman, Joyce	Honorably Retired
88.	Link-Cummings, Rhonda	Presbytery Area Relationship Coordinator
89.	Lothman, Louis	Honorably Retired & Life Renewed Counseling
90.	Lugo-Berrios, Ana	Regional Gift Planner, ELCA Foundation
91.	Lyda, Cliff	Honorably Retired & Transitional Pastor, Palatka First
92.	Marshall, Gary O.	Honorably Retired
93.	Mayes, Dawn.	Pastor, First Fernandina Beach
94.	McChesney, David	Honorably Retired
95.	McCollum, Sidney	Honorably Retired
96.	McCoy, Sam	Honorably Retired
97.	McCrosky, Jess	Chaplain, Community Hospice
98.	McGarity, Donald	Honorably Retired
99.	Meadows, Asa	Honorably Retired
100.	Medearis, Joseph A	TPR, Arlington & Peace & Chaplain, Brooks Rehabilitation
101.	Menzel, Richard	Honorably Retired
102.	Mossa, Donald	Honorably Retired
103.	Neal, Larry	Honorably Retired
104.	Palmer, Richard	Honorably Retired
105.	Parsons, Reginald	Honorably Retired
106.	Perry, Jesse	Honorably Retired
107.	Porter-Buhl, Paige	Honorably Retired
108.	Putman, Rebecca Lawson	Pastor, Westminster
109.	Ragsdale, John	Honorably Retired
110.	Rasco, Russell	Honorably Retired
111.	Reggin, Joe	Honorably Retired
112.	Rigsby, Joseph W.	Honorably Retired & Presby. Area Relat. Coord.
113.	Rose, Susan	Parish Associate, Memorial & Diakonos Solutions
114.	Ruark, Ray	Honorably Retired & Pastor Emeritus, Ocala First
115.	Russell, William	Honorably Retired
116.	Scott, Lauren	Associate Pastor, Riverside
117.	Seaman, Bruce	Honorably Retired
118.	Seymour, Larry	Honorably Retired
119.	Joseph "Roy" Sharpe.	Honorably Retired & TPR Covenant
120.	Sharps, Conrad	Honorably Retired
121.	Sherrard, Peter	Honorably Retired
122.	Shettler, Robert	Honorably Retired & Parish Associate, McIntosh
123.	Sickels, Earle	Honorably Retired
124.	Smith, Richard	Honorably Retired
125.	Stewart, Dale	Honorably Retired
126.	Stewart, Scott	Parish Associate, First Gainesville
127.	Swanson, Jonathan	Pastor, Hodges Boulevard

128.	Sweet, Tina	Chaplain, Haven Hospice
129.	Takis, Susan	Pastor, Green Cove Springs First
130.	Tenhor, Adrian (Ed)	Honorably Retired
131.	Veltman, Dean	Honorably Retired
132.	Walker, Thomas	Honorably Retired
133.	Weimer, Rae O. II	Honorably Retired
134.	Welch, Jeffery	Pastor, Dunnellon
135.	White, John	Transitional Pastor, Community
136.	Williams, Michael	Honorably Retired
137.	Wilson, Diane	TPR, Starke First
138.	Wood, Michael	Pastor, Kanapaha
139.	Young, Jake	Pastor, St. Giles

CURRENT ROLL OF AT-LARGE MEMBERS

1.	Foxworth, Forrest	Without Charge
2.	Lays, Sunelle Stander	Without Charge
3.	Lee, Changwoo	Without Charge
4.	McElroy, Patricia	Without Charge
5.	McLean, Kathy	Without Charge
6.	Medearis, Holly	Without Charge
7.	Montgomery, Cynthia	Without Charge
8.	Sudderth-Davis, Natasha.	Without Charge
9.	Swoffard, Barbara	Without Charge
10.	Thayer, Dan	Without Charge
11.	Watson, Ron	Without Charge

CURRENT ROLL OF INACTIVE MEMBERS

1.	Bidot, Juan	Without Charge/Inactive
----	-------------	-------------------------

CURRENT ROLL OF RULING ELDERS COMMISSIONED TO PASTORAL SERVICE

1.	Kelly, Yvan	Kirkwood
2.	Lane, Tommy	McIntosh
3.	Mergan, Shirley	Mikesville
4.	Newhart, Belinda	Fairfield
5.	Pangrass, Debbie	Marion Oaks
6.	Wells, Joan	Williston First

CURRENT ROLL OF RULING ELDERS CERTIFIED TO BE COMMISSIONED

1.	Barnett, George	Without Charge
2.	Barr, Roger	Without Charge

3.	Fossett, Paul	Without Charge
4.	Hadrava, Larry	Without Charge
5.	Johns, Linda	Without Charge
6.	Kirby, Ricky	Without Charge
7.	Lukefahr, Jerie	Without Charge
8.	McCrary, Robert	Without Charge
9.	Myers, Dothlin	Without Charge

CURRENT ROLL OF CERTIFIED CHRISTIAN EDUCATORS

1.	Abbott, Debbie	Hodges Boulevard
2.	Broos, Anne Reid	Memorial
3.	Lieberman, Chris	Retired
4.	McCollum, Sidney	Retired
5.	McKemy, Mary	Retired

OTHER MINISTERS LABORING WITHIN OUR BOUNDS

1.	Imhoff, David *	ELCA, TPR, Fort Caroline
2.	Mills, Robert	Cooperative Baptist Fellowship, TPR, San Mateo

* Received as temporary member of presbytery effective 10/15/19.

Appendix D-1

Presbyterian Women of the Presbytery of St. Augustine Moderator's Report January 31, 2023

It has been my pleasure to have served as the Moderator of the Presbyterian Women of the Presbytery of St. Augustine from 2020 to 2023. Although the normal term of the Moderator is two years, in 2022, there were no candidates available to take over, so I continued to serve another year. Fortunately, at the Annual Gathering of the Presbyterian Women of the Presbytery of St. Augustine, held at the Montgomery Presbyterian Camp and Conference Center, on January 28, 2023, Nancy Carlton from Lakewood agreed to take on the Job. She was installed at the Annual Gathering and is beginning to serve immediately!

At our Annual Gathering, we held a worship service followed by a Business Meeting. The Theme of the Gathering was from Psalm 139, "Search me and Know me, Lord". We heard a message and meditation based on this Psalm from Ms. Cheryl Sapora, from Riverside Presbyterian, and the Presbyterian Women from Riverside served as our Host Church for the Gathering. During the Business Meeting, the new Moderator, Nancy Carlton, was installed, and we proposed, voted on and approved, a new budget where the Benevolences that the Presbyterian Women of the Presbytery contribute to were increased in their amounts. We also increased the amount that the Presbyterian Women of the Presbytery contribute to Web Support at the Presbytery level, as well as an increase in the amount that the Treasurer of the Presbyterian Women of the Presbytery receives, based on the rising costs of copy paper and toner. During the Business Meeting, we also proposed to add Johnson C. Smith University, of South Carolina, and Bethune-Cookman University, of Daytona Beach, to the list of Benevolences the Presbyterian Women of the Presbytery in year 2024. We heard from our Justice and Peace Coordinator, Wynetta Ussery, from Woodlawn, on the connection that these two colleges share with the Presbyterian Women of the Presbytery. That motion was also voted on and approved.

Following the Business Meeting, we shared lunch, prepared by the Fabulous Staff at MPCC, and then divided into groups for Workshops on Moderator Training, Treasurer Training, Tai Chi, Protestant Prayer Beads and Prayerful movement.

I will be participating in the USAME to Arizona and the Border Region, representing the Synod of the South Atlantic, in October 2023. I am thrilled to be considered for this service.

The future of the Presbyterian Women is Bright! With the new Leadership from Nancy, I feel that Presbyterian Women of the Presbytery of St. Augustine is in Good Hands.

Thank you to the Presbytery for your words of encouragement, and prayers to help me to lead the PWP. With God's Help, I pray that I will be a useful contributor to the Presbyterian Women of the Presbytery again in the future. Thanks Be to God!

Appendix D-2

Jamaica Ecumenical Mutual Mission

Please receive an update on the Jamaica Ecumenical Mutual Mission summarized from information provided by Mrs. Shernett Smith, Director of JEMM:

Nursery-Egypt Project of the Methodist Church

The castor project began with the development of the nursery in Browns Town, St. Ann. There will be a total of 500 pounds of beans that will be available for the planting of the castor beans.

Acres Under Cultivation

There are acres under cultivation in Mt. Gracious, Portland; Mizpah, Manchester and Nutfield; Islington, St. Mary; Green Acres, St. Catherine; and Caraigmill and a church in Portland. Some of these areas have already seen harvests!

Executive Committee

We wish to place on record our heartfelt gratitude for Rev. Dr. Nelson who provided invaluable service on our Executive Board for many years.

All Dental Mission to Jamaica: May 21-27, 2023

The Mobile Dental Lab, affectionately call "Ethel", will roll out for the first time this year, as the Dental Team will serve the community of Portmore. The Dental Team's services will be offered at the Portmore Moravian Church.

Appendix D-3a

Montgomery Presbyterian Camp and Conference Center

February 2023

We are excited that Presbytery is meeting once again at the Presbytery's Camp and Conference center. We have an amazing staff and volunteers who work hard at having awesome facilities, programs, and good food!

Nora Corbett, program director, has the summer planned out. She is working on recruiting staff. If you have college age people or others in your church who are looking for a summer job, we would love to have them spend the summer at Montgomery sharing their faith with the campers. There are also summer volunteer positions that earn community service hours for older high school students.

Summer brochures will be distributed at the Presbytery Meeting and we encourage churches to send their kids to camp and help pay the cost of a week or two at Montgomery. If you would like a guest speaker to come and share about Montgomery, we have a team ready and willing to share the good news and the excitement that surrounds our ministry through Montgomery. For more information, contact **Rebekah Rodgers** at **Rebekah@montgomerycenter.org**

New at Montgomery is a portable cooker and we have already taken it on the road. **Jared Lane**, our awesome chef, has been to the McIntosh 1890s festival where our team served breakfast and lunch. He has been to the Keystone Airport birthday celebration. Our Lenten Fish Fry's begin on Friday, Feb. 24 and they will be every Friday evening during Lent. Everyone is invited to come and support Montgomery with a good dinner. Local churches can invite us to come and cook an awesome meal for the congregation. Just give us a call at **352- 473-4516**.

Maintenance is always a big issue for Montgomery. We have made several grant requests to continue our renovation work at Williams Lodge. We have a grant request to replace the roof and another request to upgrade the bathrooms. Our thanks to Presbyterian Women for their donation to upgrade our Wi-Fi within the

dining hall. Our thanks to the volunteers who work with **John Raimer**, Maintenance Director, on landscaping and general maintenance. We have many volunteer opportunities available. On the 3rd Friday of every month, we have a planned work day for volunteers. If available to help, give **John or Rebekah** a call. Cabin 1 needs a new roof before summer - this would be a great outreach opportunity for a local church.

Planning a church event, give us a call and our staff will be glad to work with you. We give thanks to God for all the support we receive from churches and individuals.

Appendix D-3b

Montgomery Presbyterian Conference Center Statement of Financial Position 12/31/2022

ASSETS

Current Assets

PNC - operating	28,366.41
Outstanding checks	16,386.00
NET	11,980.41
Receivables	13,955.00
CC Cash Back	251.17
Petty Cash	100.00
Total Current Assets	26,286.58

Fixed Assets

Property Improvements	700,000.00	(expended Pilp funds)
Property, Buildings, Equipment	1,030,462.00	(from 2018 Audit)
Total Fixed Assets	1,730,462.00	

Total Assets	1,756,748.58
---------------------	---------------------

Current Liabilities

Accounts Payable Accrued	485.00
Cash Advance	25,000.00
Capital One Credit Card (due 1/17)	22,642.78
Capital One Credit Card (due 2/17/23)	3,307.86

Deposits	28,014.50
-----------------	------------------

User Groups deposits Jan	9,578.00
User Groups deposits Feb & March	3,745.00
User Group deposits - April -Dec.	3,949.00
Summer User Camps deposits	10,542.50
Summer Camp Deposits	200.00

Designated Funds	7,160.00
-------------------------	-----------------

Cabin renovation	3,670.00
Camp Scholarship	1,085.00
RV Park	1,000.00
Williams Septic	1,000.00
Square Printer	405.00

Total	86,610.14
--------------	------------------

Long Term Liabilities

PILP	672,928.05
POSA 2019	87,500.00
Total	760,428.05

Total Liabilities	847,038.19
--------------------------	-------------------

MONTGOMERY PRESBYTERIAN						
STATEMENT OF ACTIVITIES		12/31/22				
	December	Monthly	YTD	YTD Budget	difference	2023
Income		Budget				
Contributions	14,821.78	6250	72,988.58	75000	-2,011.42	72,000
Credit Card Cash	577.75		1,709.95			6,600
Fund Raiser	2,372.23	500	37,675.85	6000	31,675.85	28,800
Gala	16,373.93	3750	22,980.55	45000	-22,019.45	26,100
Grants			10,879.90			
Guest Groups	14,725.48	12000	158,416.59	144000	14,416.59	160,800
Misc		325		3900	-3,900.00	3,900
Montgomery Events		2250	10,157.26	27000	-16,842.74	30,000
Presbytery User groups	2,182.50	5000	34,670.81	60000	-25,329.19	34,500
Sales	14.26	100	843.13	1200	-356.87	2,100
Summer Camp	10,470.69	16500	161,582.86	198000	-36,417.14	219,000
TOTAL	61,538.62	46,675.00	511,905.48	560100	-60,784.37	583,800
PILP transfer (wash)		4100	48,481.99	49200	-718.01	
Operating Expenses						
Bank Charges	46.81	50	449.92	600	-150.08	600
camp store			1,394.00			1,200
Equipment	5,735.00	250	13,190.77	3000	10,190.77	3,000
Food Service	4,535.09	2100	40,508.21	25200	15,308.21	8,700
Gala Expenses	4,182.19	1000	5,410.41	12000	-6,589.59	8,700
Gas Reimbursements			237.88			
Grant expenses	1,680.00	225	7,977.75	2700	5,277.75	
Health Benefits	717.72	750	5,810.42	9000	-3,189.58	10,800
Housekeeping		175	1,937.88	2100	-162.12	3,000
Insurance		4000	42,263.72	48000	-5,736.28	51,600
Interest Paid (PILP)	2,222.63	2350	24,862.92	28200	-3,337.08	35,100
Legal & Professional Fees		425	229.00	5100	-4,871.00	3,600
Loan service	2,300.94	2175	26,399.21	26100	299.21	20,700
Marketing	150.00	500	1,030.00	6000	-4,970.00	1,800
Misc	2,921.97	100	7,563.93	1200	6,363.93	3,600
Office Supplies & softw	427.61	600	7,654.37	7200	454.37	6,900
Part Time Staff	255.00	250	3,803.75	3000	803.75	
Payroll Expenses	18,511.56	20000	229,904.21	240000	-10,095.79	240,000
Program Expense	571.53	500	4,176.18	6000	-1,823.82	29,700
Repairs & Maintenance	1,515.31	1750	19,986.35	21000	-1,013.65	24,000
Summer Camp		5650	50,170.51	67800	-17,629.49	79,200
Telephone/Internet	445.98	400	5,284.30	4800	484.30	
Utilities	3,929.98	3250	37,120.44	39000	-1,879.56	51,600
Winter Camp		175		2100	-2,100.00	
TOTAL	50,149.32	46,675.00	537,366.13	560100	-24,365.75	583,800
Net	11,389.30		-25,460.65			
PILP Transfe (wash)			48,488.98			

Highlands Regional Ministry Center

Statement of Activities

For the period ended December 31, 2022

		Current Month	YTD
Account	Revenues		
5701	Contributions		
	Gainesville Community Counseling Center	700	8,400
	Individual Contributions	284	1,307
	Larry Green	150	1,800
	Concert Donations		746
	Total Contributions	1,134	12,253
5705	Usage Income		
	Gainesville Community Counseling Center	1,800	21,600
	Days for Girls		5,406
	Unspoken Treas. Soc. Inc.		4,830
	Sanctuary of Enduring Faith	908	8,154
	Sunshine Collective		300
	Narcotics Anonymous	175	2,115
	Gainesville Civic Chorus Inc.		
	Total Usage Income	2,883	42,405
	Total Revenues	4,017	54,658
	Expenses		
5710	Building Repairs		4,182
5712	Fire Protection	385	3,189
5715	Utilities	1,740	30,326
5720	Insurance	4,457	15,252
5740	Bldg - Major Repair Fund	1,000	12,000
5745	Legal		3,353
	Total Expenses	7,582	68,302
	Net Income	(3,565)	(13,644)
1701	Capital Expenditures	0	(27,308)
2241	Disbursements from Accrued Bldg Expense	(3,338)	(5,543)
	Net Cash Flow	(6,903)	(46,495)

Appendix E-1a

MINUTES OF THE PRESBYTERY OF ST. AUGUSTINE

Ordination and Installation of Lauren Scott

October 23, 2022 at 3:00 p.m.

Riverside Presbyterian Church, Jacksonville, FL

A commission elected by the Presbytery of St. Augustine met on October 23, 2022, before the worship service at the Riverside Presbyterian Church, to ordain and install Lauren Scott as the Associate Pastor for Youth and Families of the church. The meeting was opened with prayer by Jerie Lukefahr, Moderator of the Presbytery of St. Augustine and chair of the commission.

The members of the commission present (constituting a quorum) were: Dwight Bayley, HR, Riverside Presbyterian Church; Brian Lays, TE, Riverside Presbyterian Church; Joy Laughridge, TE, Lakewood Presbyterian Church; Oday Mickel, RE, Woodlawn Presbyterian Church; Olivia Meux, RE, Riverside Presbyterian Church, and Susan Rose, TE, Memorial Presbyterian Church and Diakonos Solutions.

Oday Mickel served as clerk of the commission, and Rachel McNeal preached the sermon. The commission proceeded to conduct the ordination and installation. The candidate responded positively to the constitutional questions with affirmative answers and was charged by Susan Rose. The congregation responded positively to the constitutional questions with affirmative answers and was charged by Joy Laughridge. The commission welcomed the Rev. Lauren Scott as a Minister of the Word and Sacrament and the installed Associate Pastor of Youth and Families at Riverside Presbyterian church.

Rev. Lauren Scott pronounced the benediction, which served as the closing prayer of the commission.

Submitted by Oday Mickel, Clerk of the Commission

Appendix E-1b

MINUTES OF THE PRESBYTERY OF ST. AUGUSTINE

Installation of Dawn Mayes

December 4, 2022 at 4:00 p.m.

First Presbyterian Church, Fernandina Beach, FL

On December 4, 2022, a commission of the Presbytery of St. Augustine met prior to the Service of Installation of Dawn Mayes held at 3:30 p.m. at First Presbyterian Church, Fernandina Beach. A quorum was present.

The meeting was called to order with prayer. Jerie Lukefahr, the Moderator of the Presbytery of St. Augustine, moderated the meeting and the service. Yvan Kelly served as clerk of the commission. The members of the commission, who were present in person or electronically, included Ruling Elder Steve Chenoweth, First Presbyterian Church, Fernandina Beach; Teaching Elder Julie Higbee, First Presbyterian Church, Fernandina Beach; Ruling Elder Yvan Kelly, CRE, Kirkwood Presbyterian Church; Teaching Elder Joy Laughridge, Lakewood Presbyterian Church; Teaching Elder Conrad Sharps, honorably retired.

The commission proceeded to conduct the installation. Reverend Doctor Glen Bell preached the sermon. The candidate and the congregation responded positively to the constitutional questions. The Moderator and the commission welcomed Rev. Mayes into the ministry of Word and Sacrament as the installed pastor of First Presbyterian Church, Fernandina Beach. Reverend Ted Smith gave the charge to Rev. Mayes. The offering was designated for the "Candidate's Fund" of the presbytery, which provides scholarship support for persons under preparation for ministry. Rev. Mayes pronounced the benediction, which served as the closing prayer of the commission.

Submitted by:

Yvan J. Kelly, Ph.D.

Clerk of the Commission

Appendix E-2

Winter Stated Meeting 2022 Necrology Report

Teaching Elders

Alamsha, Lloyd S.	Honorably Retired	June 14
Burch, Dalton Robert (Jr.)	Honorably Retired	June 21
Devane, Charles Richard	Honorably Retired	August 31
Meux, Joseph "Joe" Clay Davis	Honorably Retired	November 21
Wray, Clyde M. (Jr.)	Honorably Retired	March 19

Ruling Elders

Adams, Elliott	South Jacksonville	June 3
Aitken, Robert	Trinity	January 12
Ashbridge, Gilbert R.	Memorial	December 27
Ball, Curtis E.	Gainesville First	January 31
Ballester, Helen	Gainesville First	April 12
Barker, J. David	Jasper First	May 5
Bartholomew, Mary	Riverside	April 25
Blagus, Doris	First Ocala	July 3
Bridges, Anne	First Palatka	July 13
Brown, Tom	First Lake City	October 6
Burse, Tony	Silver Springs Shores	February 14
Cathey, George	South Jacksonville	February 22
Chesser, Ruth Fannette Brunson	Perry First	February 20
Conkin, Jayne	First Fernandina Beach	December 22
Cousar, Mary	Riverside	May 11
Cunningham, Linda	Palms	July 2

Cutler, Helen Marie	Grace	July 15
Darner, Charles (Chuck)	Lakewood	July 14
Douglass, Leonard	Branford	February 16
Enos, Barbara	Geneva	February 5
Faust, Robert	South Jacksonville	January 3
Floyd, Captain Francis Marshall	Community	July 22
Gay, Jane	First Starke	October 21
Gilbert, Carter R. (Dr.)	Gainesville First	January 6
Gilbert, Sherrick	Riverside	May 5
Gill, Jerome	McIntosh	February 13
Gruppioni, John	Silver Springs Shores	July 2
Hairston, Marilyn Lowe	Gainesville First	January 29
Harper, Jeraldine	Fort Caroline	June 9
Henry, Robert William (Bob)	Fort King	December 24
Hensgen, Marilyn	Marion Oaks	December 20
Hook, Wilma	Fort Caroline	June 14
Hostetler, Keith	Westminster	August 18
Hoyer, Emily S.	Gainesville First	March 17
Hudson, William (Bill)	St. Giles	March 4
Jones, Fred	First Palatka	January 5
Kennedy, Jared (Sr.)	McIntosh	February 17
Kirk, Biddie	First Ocala	February 11
Kirk, Donald Walter (Wally)	Grace	March 2
Kirksey, Donna	St. Andrews	December 21
Kleist, Elton	St. Giles	January 16
Leigh, Ellen	South Jacksonville	July 2

Lemma, Richard (Dick)	Dunnellon	December 27
Lockwood, Norma	Riverside	August 30
Lomanto, Hiram	Hodges Boulevard	October 23
Markham-Ahl, Claudia	Silver Springs Shores	June 8
Miller, Richard (Rich)	Westminster	February 1
Mitchell, Harold	Countryside	October 30
Musgrove, Daniel Kellon	Perry First	December 9
Nevill, Dorothy	Grace	May 5
Noden, Malcolm	First Fernandina Beach	December 31
Norris, Edd	Silver Springs Shores	June 18
Owens, Shirley	First Fernandina Beach	November 27
Pearson, Lloyd Nash (III)	Woodlawn	April 30
Peter, Albert (Al)	St. Giles	January 4
Peterson, John (Dr.)	First Ocala	December 25
Peterson, Peggy	Branford	May 15
Pickhardt, Robert	Fort Caroline	August 5
Richardson, Ken	Grace	February 3
Sanborn, Marie	South Jacksonville	February 1
Saxon, James	First Fernandina Beach	December 17
Selby, Theodore	First Fernandina Beach	September 10
Showalter, Russell	Memorial	August 30
Speed, Douglass (Sr.)	Community	February 8
Stubbs, Phyllis	St. Andrews	September 29
Stultz, Edwin H.	Gainesville First	August 29
Temples, Andy	McIntosh	August 1
Tilton, Candace (Candy)	San Mateo	January 5
Veleta, Robert	Green Cove Springs First	November 1

Waugaman, John	Trinity	December 8
Weitzel, William (Bill)	Memorial	April 21
Whaley, Marcia	Silver Springs Shores	January 22
Whetter, Doris	Silver Springs Shores	October 3
Wickstrom, Hazel	Countryside	February 27
Wilson, Sam	Countryside	January 16
Winkler, Melvin	Faith	July 29
Ziegler, Gerri	First Palatka	September 21

Appendix E-3

Permanent Judicial Commission Former Members Eligible to Serve January – December 2023

Section D-5.0206 of the Rules of Discipline in the *Book of Order of the Presbyterian Church (U.S.A.)* states that the stated clerk “shall keep a current roster of those members of the permanent judicial commission whose terms have expired within the past six years. The names shall be arranged alphabetically within classes beginning with the most recent class. Whenever the permanent judicial commission reports its inability to obtain a quorum, the stated clerk shall immediately select, by rotation from that roster, a sufficient number of former members of the permanent judicial commission to constitute a quorum. The stated clerk shall report the roster annually to the council or councils.”

The clerk reports the following names of individuals able to serve if needed to constitute a quorum. The years listed are the year that the term expired (December 31 or earlier). Only names of individuals who are still members of the presbytery are included on the list.

2022 - None

2021 - None

2020 - None

2019 - Cindy Anderson and John Ragsdale

2018 - None

2017 - Andy Vloedman and Kimberly Hyatt

Appendix E-4

Churches Asked to Send Additional Commissioner to Each Presbytery Meeting for One Year Beginning with 2024 Spring Stated Meeting

Section 2.08 of our Manual of Operations provides:

At the winter stated meeting of each year, the stated clerk shall report to the presbytery the number of resident active teaching elder members of the presbytery, and the number of ruling elders in the following categories: ruling elder commissioners eligible to be elected from each session, ruling elders who are Certified Christian Educators or commissioned to pastoral service, and ruling elders who are members of the presbytery by virtue of their office or role.

If the number of resident active teaching elders exceeds the sum of the ruling elders eligible, the stated clerk shall put forward a motion asking particular congregations to elect an additional elder commissioner in such numbers as will equalize the eligible ruling elder commissioners with resident active teaching elder members. The clerk shall create the list of congregations by rotating through the alphabetical list of congregations in the presbytery (G-3.0301).

For this cycle, the stated clerk does not recommend asking particular congregations to elect an additional commissioner.

Teaching Elder Attendees

Resident active teaching elders*	64
Other honorably retired attendees (on average)	<u>5</u>
Teaching elder attendees	69

*Includes honorably retired TEs who serve churches/validated ministries.

Ruling Elder Attendees

From churches	60
Commissioned ruling elders	6
Ruling Elder members by office	8
Certified Christian educators	<u>3</u>
Ruling elder attendees	77

Appendix F-1
Administrative Commission for the Lake Shore Presbyterian Church
John R. Ragsdale, Chair

Report for Presbytery
February 4, 2023

The commission held a joint meeting with the session on November 9 at which Sandra Hedrick went over the checklist for closing a church.

The session held their final stated meeting on December 11 at which they asked the commission to take original jurisdiction for the church and the property. The commission responded to the request by taking original jurisdiction on that date.

The final Sunday morning service was held on the 1st Sunday of Christmastide, January 1.

A service of thanksgiving and dissolution was conducted by the commission on the 2nd Sunday after Epiphany, January 15.

An appraisal of the real property has been obtained indicating an appraised value of \$742,500. We will list the property with Garnett Commercial Real Estate Inc. with an asking price of \$750,000.

We ask the presbytery to grant its approval to sell the property.

Appendix F-2

Administrative Commission for Middleburg Presbyterian Church Cathy Sanders, Chair February 4, 2023

The Administrative Commission was elected on July 22, 2021. The church's final service was held on July 27, 2021. The AC held several meetings with the congregation and elders. The AC assumed original jurisdiction on September 15th.

Since that time The Administrative Commission has:

- Inventoried the church's personal property
- Held several clean-up days and continue to see that the property is cared for
- Held an Estate Sale with the proceeds being placed in the church bank account
- Received approval for an appraisal, of the property, by Moody & Williams
- Requested a marketing plan - Trustees asked Jack Garrett to work up the plan

The property is now up for sale "as is."

Appendix F-3

Administrative Commission for the Reddick Presbyterian Church Ana Lugo-Berrios, Chair

The Reddick Administrative Commission (RAC) was established by action of the Presbytery on July 28, 2020. The Reddick Presbyterian Church property consists of a corner lot with two (2) structures: sanctuary and fellowship hall.

RAC has met nine (9) times since its inception and completed a series of tasks including:

- Assumed original jurisdiction
- Closed financial account and created dedicated account with the Presbytery
- Met with members and elders
- Visited the property and extended an invitation to members to retrieve objects of personal and/or sentimental value
- Invited partners in ministry to remove furniture/furnishings they could use in their ministries
- Had an engineer and real estate agent visit the property
- Had the property independently appraised
- Signed a listing with Jack Garnett

The property is currently under contract for sale. Presbytery's office manager Lisa Wells has secured a month-to-month contract with a lawn service for the property. Blessedly, we haven't had any vandalism incidents.

Submitted by:

Ana Lugo-Berrios

Chair of Commission

STATED MEETING HIGHLIGHTS SYNOD OF SOUTH ATLANTIC

ZOOM VIDEOCONFERENCE

November 3, 2022

10:00 am

- ✚ The Synod welcomed the Rev. Terry Newland as the Bridge Stated Clerk. He will serve until January 16, 2023.
- ✚ The Synod Executive/Stated Clerk Search Committee chose Elder Valerie Young, Executive of the Synod of the Sun, as the nominee for the Synod of South Atlantic's new Synod Executive and Stated Clerk. An individual voice vote confirmed the hiring of Valerie Young for a five-year term, beginning January 16, 2023.
- ✚ The 2023 per capita is \$1.50, and mission giving is \$1.00 per member.
- ✚ The Proposed Budget, a recommendation from the BFC, was approved by the body.
- ✚ The Rev. Terry Newland, Bridge Stated Clerk, reported that Presbytery minutes are in process of being reviewed and that the Synod's 2020 and 2021 minutes were approved by the General Assembly. He noted the many transitions in Presbytery leadership.
- ✚ Ken Whitehurst, Chair, reported that the Ministry Support Committee met in August to award 16 Hawkins and two Peacemaking grants for a total of \$19,907.83.
- ✚ The Rev. Scott Stuart, Director of the Gainesville Campus Ministry gave a five-year report of the ministry's activities. Support for this ministry comes from the Synod's Gainesville Campus Ministry Fund.

✚ February 2023 Synod Stated Meeting:

Thursday, February 23, 3:00 pm – Commissioner Training and Committee Meetings

Bi-Annual Gathering: Friday, February 24, 3:00 pm to Saturday, February 25, 1:00 pm

Keynote –The Rev. Ruth Santana-Grace, Co-Moderator of the 225th General Assembly

Worship – The Rev. Dr. Victor Aloyo, President, Columbia Seminary, preaching

Friday and Saturday workshops

ALL are welcome! Commissioners, church leaders, presbytery leaders, guests

Registration opens in January 2023

November 2023 Synod Stated Meeting:

Tuesday, November 14, 2023, 10:00 am to 11:00 am, by ZOOM