

Appendix F-2

Administrative Commission for Middleburg Presbyterian Church Cathy Sanders, Chair February 4, 2023

The Administrative Commission was elected on July 22, 2021. The church's final service was held on July 27, 2021. The AC held several meetings with the congregation and elders. The AC assumed original jurisdiction on September 15th.

Since that time The Administrative Commission has:

- Inventoried the church's personal property
- Held several clean-up days and continue to see that the property is cared for
- Held an Estate Sale with the proceeds being placed in the church bank account
- Received approval for an appraisal, of the property, by Moody & Williams
- Requested a marketing plan - Trustees asked Jack Garrett to work up the plan

The property is now up for sale "as is."