

**SPRING STATED MEETING DOCKET**  
**Presbytery of St. Augustine**  
**Montgomery Presbyterian Conference Center**  
**May 3, 2022**  
**9:00 a.m.**  
**Jerie Lukefahr, Moderator**

*The mission of the Presbytery of St. Augustine is to support our faith community,  
so that together we are a greater witness to the gospel of Jesus Christ.*

**8:15 a.m. WELCOMING TIME**

The coffee reception and late registration table will open at 8:15 a.m. We welcome everyone to come early so that you have time to enjoy some in-person fellowship and visit the video story booth! You are invited to visit the "new commissioner table" if this is your first presbytery meeting or the first in a long time.

**9:00 a.m. OPENING AGENDA**

Moderator's Greeting and Prayer  
Meeting Host Greeting  
Quorum and Docket Approval  
Welcome to First Time Commissioners and Guests  
Welcome to Corresponding Members  
Appointment of Tellers  
Approval of Consent Agenda Items  
Greetings from Board of Pensions - Clark Simmons  
Call Commission - Memorial Moment for Clyde Wray - Jeff Welch

**9:45 a.m. WORSHIP**

Morning Message - Jeff Beebe  
Offering - Montgomery Presbyterian Conference Center  
General Assembly Commissioning

## **10:45 a.m. FELLOWSHIP BREAK**

### **11:15 ACTION AGENDA**

#### **Coordinating Council**

**Joe Albright - Chair**

The Coordinating Council recommends that the presbytery elect an administrative commission for the Lake Shore Presbyterian Church to help it discern its future, including the possible outcome of closure. The authority of the administrative commission and the members to be elected are provided in Appendix A-1.

Other Coordinating Council highlights will include:

1. Invitation to the Video Story Booth
2. Greetings from the Ministry and Mission Coordinator, Holly Dillon Inglis
3. Report from the Generosity Team
4. Reminder about Small Group Grants
5. Sharing about the Vital Congregations Initiative
6. Preview of Pastor's Retreat in the Fall of 2022

Some Coordinating Council highlights are supported by the numbered subparts of Appendix A.

#### **A Conversation about Matthew 25**

On February 1, 2020, the Presbytery of St. Augustine voted to become a Matthew 25 presbytery of the PC(USA), which includes our "pledge to encourage 20% or more of our congregations to become Matthew 25 churches and embrace these areas of focus: building congregational vitality, dismantling structural racism, and eradicating systematic poverty." The Moderator will lead a brief overview of Matthew 25 in our presbytery and call on two presenters (Sherry Mills of First Palatka and Beth Touchton of Fort Caroline) with stories from their church communities. (A current list of our Matthew 25 congregations is provided in Appendix B.)

## **Presbytery Ministry Headlines**

Montgomery Presbyterian Conference Center (MPCC), Presbyterian Women, Mutual Mission (Jamaica and Cuba), and the Highlands Regional Ministry Center are invited to share highlights of their ministry. Written reports are contained in Appendix C.

### **Call Commission**

**Joy Laughridge, Chair**

The Call Commission will introduce a new presbytery member, John Kirkham, honorably retired, who is transferring to us from the Presbytery of Tropical Florida. New minister information is contained in Appendix D.

### **Volunteer Management (Nominating/Representation)**

**Patti Phillips, Chair**

The Volunteer Management Committee (nominating/representation) will make its presentation at this time. See Appendix E for more information.

## **CLOSING AGENDA AND FRIENDSHIP LUNCH**

After the meeting is closed with prayer, everyone is welcome to stay for a Fellowship Lunch provided by our host.

The Fall Stated Meeting will be held on October 4, 2022, at a time and place to be determined.

## **CONSENT AGENDA**

### **Stated Clerk Communications**

The stated clerk provides the following communications:

1. Those who submitted requests to be excused will be shown as excused in the attendance records of this meeting.

2. This meeting is a corporate meeting for both the Presbytery of St. Augustine, Inc. and Montgomery Presbyterian Conference Center, Inc.
3. The presbytery's year-end 2021 presbytery statistics are provided in Appendix F.
4. Provided in Appendix G are the minutes of the ordination of Scott Stuart (parish associate - First Gainesville), the installation of Susan Takis as Pastor of First Green Cove Springs, and the commissioning of Yvan Kelly to pastoral service at Kirkwood.
5. On March 16, 2021, the stated clerk received a request for restoration to ordered ministry from Wain Wesberry, a minister member who was removed from ordered ministry by our presbytery's Permanent Judicial Commission on June 16, 2021. The clerk is reporting this request to the presbytery as provided by our policy and referred the request to the Call Commission as also provided by policy.
6. An update on the status of session minute reading will be provided in the "Clerk's Resources" area of our web page.

### **Coordinating Council**

The Coordinating Council recommends that the presbytery take the following actions:

1. Approve the user agreement between the Synod of South Atlantic and the presbytery which continues to provide office space to the synod within the presbytery office space. (Appendix A-2)
2. Approve authorizing the Coordinating Council as a commission to update the presbytery's employee handbook and to report its work to the presbytery at, or prior to, the Fall Stated Meeting.
3. Approve authorizing the Coordinating Council as a commission to update the presbytery's sexual misconduct and child protection policy and to report its work to the presbytery at, or prior to, the Fall Stated Meeting.

The Coordinating Council provides the Treasurer's Report and Financial Statements contained in Appendix A-3. In addition, the Coordinating Council reports the following summary of actions taken (a complete record is contained in the approved Coordinating Council minutes provided as a part of Appendix A).

1. Approved holding the Spring Stated Meeting at Montgomery Presbyterian Conference Center (MPCC) and designated MPCC as the offering recipient.

2. Approved having a video "story booth" at the Spring Stated Meeting.
3. Approved the minutes of the Winter Stated Presbytery Meeting (copy available from the stated clerk).
4. Heard a presentation on the Vital Congregations Revitalization Initiative by Melana Scruggs, General Presbyter, Presbytery of Peace River and Holly Dillon Inglis.
5. Approved inviting Ellen Smith, World Mission's regional liaison for Eastern Europe, for a Zoom presentation open to all on Thursday, March 10, at 6:30 p.m.
6. Designated that the current purpose of the Church Vitality Team is to focus on the Vital Congregations Initiative.
7. Approved a motion that Coordinating Council members visit the session of every congregation in the presbytery by September 1, 2022, for the purpose of listening, sharing information, advising, and strengthening the partnership with our congregations.
8. Approved an amendment to the covenant between the Florida Presbyterian Disaster Assistance Network (FLAPDAN), the presbyteries in Florida, and Presbyterian Disaster Assistance (PDA). The amendment provides for PDA funding to FLAPDAN for the purpose of obtaining sustainability project and leadership consulting services.
9. Approved extending the application date for the current round of small church grants to June 1, 2022.
10. Approved a written pro bono services agreement with the Rogers Towers law firm.
11. Approved a three percent (3%) increase to the cash salary/housing allowance compensation for Holly Dillon Inglis, our Ministry and Mission Coordinator.
12. Approved obtaining credit cards in the names of Holly Dillon Inglis and Lisa Wells, presbytery office manager.
13. Upon receipt of the session's request, voted to recommend to the presbytery that an administrative commission (AC) be elected for the Lake Shore Presbyterian Church to help it discern its future, including the possible outcome of closure.

## Call Commission

The Call Commission reports the following actions taken since the Winter Stated Meeting:

1. Reviewed the reported terms of call for all of our pastors, temporary pastors, and commissioned ruling elders serving in our churches and approved any changes (see Appendix H).
2. Approved the retirement of Ina Boyd as of July 1, 2022.
3. Recorded the death of minister member Clyde Wray. Rev. Wray's memorial resolution is provided in Appendix I).
4. Sustained the final assessment of Rachael McNeal (Memorial), a candidate under our care, and certified her as ready for examination by a presbytery for ordination, pending a call.
5. Approved the following new temporary pastor contracts:
  - Ann Graham-Johnson and Larry Graham-Johnson and St. Andrews effective February 16, 2022
  - Don Mossa and Faith effective March 1, 2022
  - James Kendrick and Calvin Presbyterian Church effective April 4, 2022
6. Approved the following stated temporary pastor and commissioned ruling elder (CRE) renewals:
  - Josh Braley and Bethlehem (stated supply) as of January 1, 2021 (this is the correct date)
  - Vickie Bossuot and Lakewood (parish associate) as of January 1, 2022
  - Debra Henning and First Crescent City (stated supply) as of January 1, 2022
  - Steve Hulsey and Lake Shore (stated supply) as of February 1, 2022
  - Cliff Lyda and First Palatka (interim) as of February 13, 2022
  - Jim Black and Mayport (stated supply) as of February 21, 2022
  - Walk Jones and First Ocala (interim associate) as of April 1, 2022
  - Diane Wilson and First Starke (stated supply) as of April 4, 2022
  - Debbie Pangrass and Marion Oaks (CRE) as of April 11, 2022
  - Rhonda Link-Cummings and Weirsdale (interim) as of May 6, 2022
7. Approved the request of Steve Goyer (honorably retired) to serve as interim pastor of St. Simons Presbyterian Church in Savannah Presbytery.
8. Received annual written reports from all of our commissioned ruling elders.

9. Guided inquirers and candidates under our care, including reviewing reports provided by their Call Commission appointed advisers and responding to specific questions and needs.
10. Received regular updates on churches in transition, including monthly reports from liaisons to pastor nominating committees.
11. Approved Weirsdale's request to elect a pastor nominating committee to search for a part-time installed pastor (20 hours a week).
12. Approved Memorial's request to elect an associate pastor nominating committee to search for a full-time installed associate pastor.
13. Received Wain Wesberry's request for restoration to ordered ministry. The Call Commission has taken the first step of reviewing the censure, as called for by presbytery policy. The commission has designated a primary portion of its May meeting to forming an initial process after it has had time to pray and think about the request and look at options. The chair, vice-chair, stated clerk and Ministry and Mission Coordinator will prepare an agenda for this portion of the May meeting.
14. Approved a one-time emergency grant request for a member of our presbytery in the amount of \$2,000 to be matched by the Board of Pensions in the same amount, for a total of \$4,000.
15. Affirmed the faithful work of Jim Black as the moderator of Murray Hill church; affirmed the work that Sam Bennett has done with Jim Black in the area of Reformed theology and biblical interpretation and other subjects as Mr. Bennett continues to serve as a Sunday speaker; and will invite further conversation about pulpit leadership in consultation with the Coordinating Council.
16. Interviewed Debbie Button (Silver Springs Shores) to determine whether she would be certified to be commissioned as a ruling elder who could be commissioned to special pastoral service at a later date. The certification was not made at this time.
17. Approved two requests to be added to our pulpit supply list: Dana Riley, who is a candidate under our care, and Sid Leak, minister member of the Presbytery of Flint River.
18. Appointed a small group to review pastor pay equity in our presbytery and how to equip and resource personnel committees of church sessions: Les Comee, Becca Putman, Rhonda Link-Cummings, Kathy VanderVliet, and Jeff Welch.
19. Continued to discuss and endorsed continued exploration of supervised ministry (internship) opportunities in our presbytery as one of the ways to address the

need for more individuals to supply preaching in our congregations.

Note: The following temporary moderators served as noted during all or a period of time since the Winter Stated Meeting: Cliff Lyda - San Mateo; Jim Black - Murray Hill; Charles Freeman - Faith; Rhonda Link-Cummings - High Springs; Vickie Bossuot - Calvin; Charles Freeman - Covenant; Branford - Larry Neal; Perry - Don McGarity.

### **Presbytery Trustees**

Ana Lugo-Berrios - President and Chair

Joyce Lieberman - Vice-President

The Trustees of the Presbytery of St. Augustine met on March 3, 2022, and took the following actions in addition to approving minutes of prior meetings:

1. Appointed Joyce Lieberman (TE - Executive and Stated Clerk of Synod of South Atlantic) to serve as corporate vice-president.
2. Appointed Ed Kelly (RE - First Green Cove Springs and assistant stated clerk) to serve as registered agent, with gratitude to Cynthia Montgomery for her prior service in that role.
3. Approved the “Fourth Amendment” to the purchase and sale agreement for the property owned by the presbytery on Normandy Boulevard, extending the closing date to May 9, 2022.
4. Ratified a unanimous email vote that approved ordering an appraisal of the property of the Middleburg Presbyterian Church.
5. Referred to a small group of Trustees an inquiry by a church wanting to use a portion of the Middleburg church property. The group will make a recommendation to the Trustees at a future date if the way be clear.
6. Referred to Al Tidball (RE - St. Giles) further conversation with contractors bidding on the proposed paving of the driveway and parking lot at the presbytery office.
7. Approved engagement of an attorney for real estate matters relating to the Highlands Regional Ministry Center property in Gainesville.

It was reported that the survey of the property at the Highlands Regional Ministry Center should be completed soon.



**St. Augustine Presbytery Disaster Assistance Commission**  
**Hunter Camp, Chair**

The presbytery established the “St. Augustine Disaster Assistance Commission” (SAPDAC) to respond to damaging storms - such as hurricanes and tornadoes - and other disasters occurring within our presbytery bounds. It can seek funding from the Presbyterian Disaster Assistance program (PDA); it creates a working communication chain within the presbytery and in a network with other Florida presbyteries; and it provides resources and assistance to our congregations.

June 1 is the official beginning of the 2022 Atlantic Hurricane Season. Each year as hurricane season grows closer, SAPDAC updates its resources and ensures that they are on our presbytery website and communicated through our newsletters. SAPDAC revisits its calling lists so that it has the correct contacts for each congregation. SAPDAC is doing this work right now. We invite you to view the SAPDAC resources on our website at: <https://www.staugpres.org/congregations/disaster-preparation-assistance-commission/>

Our presbytery is connected to the other five presbyteries in Florida through the Florida Presbyterian Disaster Network (FLAPDAN). This year-round connection comes especially to life when a named storm approaches Florida. Representatives of the six presbyteries stay in contact through the Executive Director of FLAPDAN, Kathy Broyard, and through phone calls and Zoom meetings where updates and support are provided. For more information about FLAPDAN, visit its website at <https://www.flapdan.org/>.

FLAPDAN has reminded us that the 2022 Atlantic Hurricane Season early predictions are out and call for an above-normal season with 19 tropical storms, 9 hurricanes, and 4 major hurricanes (Cat 3 and higher). We are urged to “be prepared!” See <https://www.ready.gov/hurricanes> and <https://weather.com/storms/hurricane/news/2022-04-07-atlantic-hurricane-season-colorado-state-university>.

FLAPDAN also writes that with support from the Florida presbyteries and PDA, “FLAPDAN has continued to work closely with partner organizations in the long-term recovery of Hurricanes Irma, Michael and Sally and the recent tornados in Lee and Charlotte Counties. Throughout these recovery efforts, we have worked closely with Presbyterian Disaster Assistance to acquire grant funding to assist in the work of repairing homes of survivors of these storms. We are currently gearing up for hurricane season by

reviewing and updating our protocol, and it is our hope that every congregation has a disaster plan for 2022. We are here to assist with creating and updating plans. Contact us at [fla.pdan@pcusa.org](mailto:fla.pdan@pcusa.org)”

Would you like to be a part of SAPDAC? If so, please reach out to its chair, Hunter Camp, for more information at [HCamp@memorialpcusa.org](mailto:HCamp@memorialpcusa.org), or to the clerk of the commission, Sandra Hedrick, at [sandra@staugpres.org](mailto:sandra@staugpres.org).

**Administrative Commission for Middleburg Presbyterian Church**  
**Joe Reggin, Chair**

The Administrative Commission for the Middleburg Presbyterian Church makes the following report: The Middleburg AC is currently waiting to receive a report on the value of the Middleburg property. Work will begin on Wednesday, April 27, to clear church documents and clean out the building. The AC has been meeting only as needed since January of this year, while the Presbytery's Board of Trustees has considered the proposal of a small church to use the church property, possibly leading to a sale.

**Report from Meeting of the Synod of South Atlantic**

A report from the recent meeting of the Synod of South Atlantic will be provided in Appendix J.

**End of Consent Agenda**