

Note that if you are printing this packet, a few of the appendix items are in color (noted below)

Spring 2022 Stated Meeting Docket Appendices

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Recommendation for Election of Administrative Commission for Lake Shore Presbyterian Church

The Coordinating Council recommends that the presbytery establish the Administrative Commission for the Lake Shore Presbyterian Church to help it discern its future, including the possible outcome of closure, and to appoint the following individuals to serve on the commission:

Mary Brown (RE - Woodlawn)
Randi Hamner (RE - Lake Shore)
John Higbe (RE - Lake Shore)
Bill Hoff (TE - Honorably Retired)
John Ragsdale (TE - Honorably Retired)
Susan Takis (TE - First Green Cove Springs)

The Coordinating Council makes this recommendation following receipt of a request from the Lake Shore session that an administrative commission be formed.

By action of the presbytery, a commission would be established pursuant to G-3.0109b of the Book of Order and have the following authority:

1. Consult with members of the congregation, the session, and any other subsidiary entities in the congregation.
2. Through consultation and collaboration with the church and other resources both within and outside the presbytery, help the church discern its future, including the possible outcome of closure.
3. Make recommendations to the session and to the presbytery regarding alternatives.
4. Make the determination that the church should be closed, if that is the outcome of discernment.
5. Dissolve the session and assume original jurisdiction (after hearing from the session);

6. Dissolve the congregation in consultation with the members and determine the effective date of dissolution;
7. Receive members to a temporary presbytery roll or assign their membership to other congregations, in consultation with the members;
8. Receive the records of the session and take actions with respect to the church's personal property and financial accounts, business and corporate transactions, and real property (in coordination with the Coordinating Council and Presbytery Trustees as required);
9. Consult with and/or engage the services of presbytery committees, teams or staff, and incur reasonable and necessary expenses such as for legal, financial, and insurance needs (in coordination with the Coordinating Council and the Presbytery Trustees as required); and
10. Take such other actions as may be reasonable and necessary in connection with the purpose and authority of the administrative commission.

Appendix A-2
User Agreement between the Synod of South Atlantic and the Presbytery
PROPERTY USAGE AND LICENSE AGREEMENT

THIS PROPERTY USAGE AND LICENSE AGREEMENT made the 8th day of April, 2022, by and between the Presbytery of St. Augustine ("Licensor") and the Synod of South Atlantic, Presbyterian Church (USA) ("Licensee").

Recitals:

(i) Licensee has requested and Licensor has agreed to permit Licensee to use a portion of the property leased by Licensor from Lakewood Presbyterian Church ("Landlord"), located at 1937 University Boulevard West, Jacksonville, Florida 32217 (the "Presbytery Property") for charitable, religious or educational purposes of the nature exempt from taxes under Section 501(c)(3) of the Internal Revenue Code.

(ii) The parties desire to set forth the terms of the limited use agreement granted by Licensor herein.

NOW THEREFORE, in consideration of the mutual promises, representations and covenants set forth herein, and for other good and valuable consideration, the parties agree, each with the other, as follows:

1. Grant of License. Licensor hereby grants to Licensee a license (the "License") for the non-exclusive use and occupancy of a portion of the Church Property designated as the Licensed Area in Section 2 below, and the right of access thereto for the purposes hereinafter provided, as of the Commencement Date (as such term is defined in Section 3(a) hereof), and continuing for the applicable "License Period" (as such term is defined in Section 3(a) hereof). In connection with its use of each Licensed Area and to the extent applicable, Licensee shall also have the non-exclusive right to use (a) in common with Licensor and the other occupants of the building in which the Licensed Area is located, the common areas outside the Licensed Area that Licensor includes therein and (b) in common with the Licensor and the other occupants of the Licensed Area, the hallways, kitchen and restrooms that may be reasonably necessary for Licensee's use of the Licensed Area, except those areas that Licensor may designate as private.

2. Licensed Area. This License shall be for use of the following space or spaces within the following Church Property (the "Licensed Area") for the following dates and times:

[The Licensee will occupy the Synod Office 1 and Synod Office 2 as outlined on the attached exhibit. The Licensee will also be able to utilize the conference room with coordination with the Presbytery Office Manager and the workroom.]

3. License Period.

(a) The License Period for the Licensed Area shall commence on January 1, 2022 (the "Commencement Date") and, subject to the provisions of subparagraphs (b) and (c) below (as and to the extent applicable), shall expire at 11:59 P.M. on December 31, 2024 (the "Expiration Date"), unless sooner terminated pursuant to any term or provision of this Agreement or otherwise as permitted by law.

(b) Notwithstanding the provisions of Paragraph (a) above, Licensor and Licensee shall each have the right to revoke and terminate this License Agreement, without cause, for any reason or for no reason, by delivery to the other party of written notice of termination, setting forth the date of termination; provided, however, that so long as the Licensee is not in default under the terms of this Agreement, the termination date shall not be earlier than December 31, 2024 following the date of such notice. This Agreement is

intended by the parties to be a use agreement and not a lease, and does not create any right, title or interest on the part of Licensee in the Church Property or the Licensed Area.

4. Payments. The above permission is granted for the following consideration:

The monthly usage fee of \$1000 + \$100 for phone and internet usage per month will be due by the first of each month. During the second year of this agreement, the monthly usage fee will be \$1050 + \$105 for phone and internet usage per month. During the third year, the monthly usage fee will be \$1102.50 + \$110.25 for phone and internet usage per month.

5. Nature of Use of Licensed Area. Licensee is an organization which has obtained and maintains an exemption from federal income tax under Section 501(c)(3) of the Internal Revenue Code. The use of the Licensed Area shall be strictly limited to the following:

Maintaining an office to conduct the business of the Synod of South Atlantic

6. Compliance with Law; Observance of License Provisions.

(a) Licensee shall promptly comply with all present and future applicable laws and regulations of all state, federal, municipal and local governments, departments, commissions and boards and any direction of any public officer pursuant to law, and all orders, rules and regulations of any fire department, policing authority, public health regulatory body or any similar body (all of the foregoing being hereinafter collectively referred to as "Laws") having jurisdiction which shall impose any violation, order or duty upon Licensor with respect to the Licensed Area.

(b) Licensee acknowledges that Licensee has been furnished, and hereby agrees to abide by, all policies of the Licensor now in effect with respect to use of Church Property, including the Licensed Area.

(c) In the event Licensee is in violation of any Law or otherwise in default under any of the terms of this Agreement and such default is not cured after written notice from Licensor as provided in Section 10 below, Licensor shall have the right enter such Licensed Area and cure the same at the sole cost and expense of Licensee.

7. Repairs; Replacements. Licensee, throughout the License Period, shall take good care of the Licensed Area and the personal property of Licensor located therein, including all furniture, fixtures and furnishings. Licensee shall also be responsible for the (i) replacement of lost or stolen property and (ii) the cost to repair any damage other than damage from the elements, fire or other casualty, to Licensed Area to the extent that any such loss or damage is caused by Licensee or any agent, employee, licensee or invitee of Licensee.

8. Parking; Storage. Licensee shall have nonexclusive access to the parking spaces located on the property leased by Licensor during the times permitted hereunder for use of the Licensed Area. Licensee may not use any portion of the property owned by Licensor, including the Licensed Area, for purpose of storage of materials, equipment, furniture, furnishings or other personal property if Licensee or any third party.

9. Insurance/Indemnity.

(a) Licensee shall maintain in full force and effect throughout the License Period general liability insurance in an amount determined by Licensor under Licensor's policies adopted by the governing body of Licensor. Licensee shall provide evidence of such insurance to Licensor prior to the Commencement Date. The amount shall not be less than that recommended by The Insurance Board. The Licensor shall be listed as a certificate holder and a named insured. If the move-in date or dates are prior to the Commencement Date, the Licensee shall obtain general liability insurance to begin at that time.

(b) Licensee shall indemnify, defend and hold Licensors, and any member, officer, agent and employee of Licensors (the "Licensors Indemnities") harmless from and shall defend the Licensors Indemnities against all claims made or judicial or administrative actions filed which allege that any one of the Licensors Indemnities is liable to the claimant (other than to the extent caused by or arising from a Licensors Indemnity's gross negligence or willful misconduct) by reason of (i) any injury to or death of any person, or damage to or loss of property, or any other thing occurring on or about the License Area or the Premises, or in any manner growing out of, resulting from or connected with the use, condition or occupancy of, the License Area or the Premises, if caused by any act or omission of Licensee or its agents, partners, contractors, employees, permitted assignees, licensees, sublessees, invitees or any other person or entity for whose conduct Licensee is legally responsible, (ii) violation by Licensee of any contract or agreement to which Licensee is a party in each case affecting the License Area or the occupancy or use thereof by Licensee, (iii) violation of or failure to observe or perform any condition, provision or agreement of this License Agreement on Licensee's part to be observed or performed hereunder, and (iv) Licensee's manner of use and occupancy of the License Area, except to such extent that any such claim arises from the gross negligence or willful misconduct of Licensors.

10. Default. In addition to the right of revocation granted to each party in Section 4(b) above, if either party defaults in the performance of any of its obligations hereunder with respect to a License Area and such default continues for more than ten (10) days after receipt of written notice from the non-defaulting party the non-defaulting party shall have the right to terminate the License and pursue any other remedies available at law or in equity.

11. Rights of Landlord. The Premises, including the License Area, are held by Licensors as a tenant under an existing lease with Landlord (the "Lease"). All rights and undertakings of the parties to this Agreement are subject to the Lease and the rights of Landlord thereunder. Notwithstanding anything herein to the contrary, this Agreement shall terminate upon the termination of the Lease without further action of either party.

12. LIMITATION OF LIABILITY. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED IN THIS LICENSE AGREEMENT, IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY PUNITIVE, INDIRECT, CONSEQUENTIAL, SPECIAL OR INCIDENTAL DAMAGES, INCLUDING LOSS OF GOODWILL OR LOSS OF PROFITS.

13. Governing Law. This Agreement shall, with respect to the License Area, be governed by and construed in accordance with the laws of the State of Florida.

Agreed to by:

Licensee 

Licensors _____

Address 1937 University Blvd. W

Address _____

Jacksonville, FL 32217

Date April 8, 2022

Date _____



Appendix A-3

Treasurer's Report

May 3, 2022

Unified Giving

The good news: **15 churches pledged this year that did not last year**, and **16 churches increased their pledges** for a total of 44 churches pledging. We continue to receive pledges for 2022, but our unified giving is 36% below budget. Please check with your Treasurer or Clerk of Session to make sure your church has made a pledge. This is the best way we can plan the funding of our mission and ministry. Remember, **we together are the presbytery** – all our congregations and ministers – and *only with your support can we perform our mission and ministry for Christ.*

Financial Review

Our auditors, Neville Wainio CPAs of St. Augustine, completed an unqualified review of our financial statements for 2021 and gave a full report to the Finance Team in March. If you would like a copy of the review, please email lisa@staugpres.org.

Investment Performance

Here is how our investment accounts performed for last year relative to an index of similar funds. Account values are down slightly this year-to-date reflecting market performance.

	2021	Index
TPF Balanced	12.2%	12.4%
TPF Large Cap	22.1%	25.9%
UBS (managed)	17.9%	12.4%

Accomplishments

As I completed my first full year as your treasurer, I looked back over the last 12 months on all that we have accomplished, which is shown on the next page. These accomplishments are not mine alone, but also reflect the work of the Finance Team, the Trustees, and the Council. Thank you to all who provide such committed stewardship of our financial resources.

John R. Ragsdale
Treasurer

Finance/Treasury Accomplishments

February 2021 – February 2022

1. Reinstated the Treasurer's Report in presbytery meeting packets.
2. Simplified the presentation of financial statements.
3. Cleaned-up balance sheet, consolidating or closing-out many accounts.
4. Established a minimum operating reserve of \$425,000.
5. Conducted a thorough investment review and rebalanced the unrestricted operating fund investment account (with the chair of the presbytery trustees).
6. Revised method of reporting investment earnings for budget purposes.
7. Established PILP investment account to support Montgomery mortgage.
8. Conducted a thorough review of all restricted funds, closed out several funds, and established a grant process for deployment of funds for mission and ministry.
9. Disbursed first set of grants and receiving applications for second set.
10. Transitioned to and trained new office manager/bookkeeper.
11. Transitioned to QuickBooks accounting and payroll platforms.
12. Coordinated the preparation of the 2022 budget approved by presbytery.
13. Transitioned to new auditors, completed unqualified audit for 2020, and completed unqualified review for 2021.
14. Established Generosity Team to focus on increasing church giving.
15. Paid-off Highlands mortgage and established method for accruing for major repair expenses.
16. Completed dismissal of the St. Johns Church.

Presbytery of St. Augustine

Balance Sheet Comparison

As of March 31, 2022

	TOTAL	
	AS OF MAR 31, 2022	AS OF FEB 28, 2022 (PP)
ASSETS		
Current Assets		
Bank & Investment Accounts		
1010 South State Operating	43,905.42	60,998.19
1030 PILP Mission Market	60,000.00	60,000.00
1110 Texas Presbyterian Foundation	1,531,104.30	1,528,104.30
1120 UBS Financial Services Inc	98,074.48	98,074.48
Total Bank & Investment Accounts	\$1,733,084.20	\$1,747,176.97
Other Current Assets		
1326 Due from Montgomery	89,000.00	89,000.00
1550 Property Held for Sale	355,626.27	353,288.27
Total Other Current Assets	\$444,626.27	\$442,288.27
Total Current Assets	\$2,177,710.47	\$2,189,465.24
Fixed Assets		
1701 Highlands Reg Ministry Center	1,278,464.74	1,273,091.75
1710 Buildings and Improvements	442,082.56	442,082.56
1730 Office Equipment	50,230.88	50,230.88
1790 Accumulated Depreciation	(402,191.34)	(402,191.34)
Total Fixed Assets	\$1,368,586.84	\$1,363,213.85
TOTAL ASSETS	\$3,546,297.31	\$3,552,679.09
LIABILITIES & NET ASSETS		
Liabilities & Restricted Funds		
Current Liabilities		
Accounts Payable	\$5,977.51	\$6,102.51
Other Current Liabilities		
2240 Accrued Bldg Expense - Office	17,140.87	16,932.54
2241 Accrued Bldg Expense - Highlands	3,000.00	2,000.00
24000 Payroll Liabilities	2,777.98	2,760.02
2450 Per Capita Payments	0.00	89.06
2699 Other Current Liabilities	3,801.02	3,701.02
Total Other Current Liabilities	\$26,719.87	\$25,482.64
Total Current Liabilities	\$32,697.38	\$31,585.15
Restricted Funds		
2340 Stewardship Training	1,886.99	1,886.99
2510 Preparation for Ministry Fund	8,341.99	7,342.69
2515 Charles J. Williams Fund	37,886.46	37,886.46
2530 Corbin Fund	40,000.00	40,000.00
2585 Ragsdale Scholarship Fund	67,604.69	67,604.69
2588 Pastoral Counseling	208,992.20	209,908.87
2590 Community Development	171,452.32	172,702.32
2598 Sloan Theol Education Fund	2,712.14	2,712.14

	TOTAL	
	AS OF MAR 31, 2022	AS OF FEB 28, 2022 (PP)
2599 Small Church Revitalization	6,363.47	6,363.47
2602 Youth Triennium Fund	19,500.00	19,000.00
2619 Peacemaking	26,933.29	26,933.29
2621 Pentecost	3,525.24	3,525.24
2654 Mutual Mission Adult Trips	650.00	650.00
2658 Mutual Mission Foundation	13,125.11	13,125.11
2660 Mutual Mission Hearts & Hands	34,565.93	32,341.48
2664 Mutual Mission Medical	87,795.04	87,084.04
2666 Mutual Mission Medical Trips	13,415.00	13,415.00
2670 Mutual Mission Youth Exchange	4,470.00	4,470.00
2674 Mutual Mission Mobile Dental	25,029.50	25,029.50
2690 Reddick Funds	9,214.37	9,244.83
3003 Armistead Fund	36,354.07	37,187.40
Total Restricted Funds	\$819,817.81	\$818,413.52
Total Liabilities & Restricted Funds	\$852,515.19	\$849,998.67
Net Assets	\$2,693,782.12	\$2,702,680.42
TOTAL LIABILITIES & NET ASSETS	\$3,546,297.31	\$3,552,679.09

Presbytery of St. Augustine

Budget vs. Actual

March 2022

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Revenue			
4110 Unified Giving	28,901.71	31,250.00	(2,348.29)
4311 Interest & Dividends Unrestricted	3,000.00	3,000.00	0.00
4315 Other Income		500.00	(500.00)
4318 Management Fees		0.00	0.00
4330 Synod Office Use	1,100.00	1,083.00	17.00
4420 Comm Devel Fund Income	1,250.00	1,250.00	0.00
Total Revenue	\$34,251.71	\$37,083.00	\$ (2,831.29)
GROSS PROFIT	\$34,251.71	\$37,083.00	\$ (2,831.29)
Expenditures			
5010 Current & Emerging Ministries			
5015 Regional Gatherings		83.00	(83.00)
5017 Mission Insite		0.00	0.00
5022 Crisis Response		83.00	(83.00)
5024 Administrative Commissions		21.00	(21.00)
5026 Armistead Fund Income	(833.33)	(833.00)	(0.33)
5036 Youth Professionals		83.00	(83.00)
5037 Youth Triennium	500.00	500.00	0.00
5038 Congregational Partnerships		100.00	(100.00)
5039 Youth Ministry Team		42.00	(42.00)
5044 Disaster Assistance		0.00	0.00
5048 Florida PDA Network		10,500.00	(10,500.00)
Total 5010 Current & Emerging Ministries	(333.33)	10,579.00	(10,912.33)
5310 Call Commission			
5410 Candidate Financial Support		417.00	(417.00)
5412 BOP Shared Grants		417.00	(417.00)
5415 Ministry Assessments		83.00	(83.00)
5420 Consultations/Final Assessments		42.00	(42.00)
5422 Inquirer/Candidate Counseling		25.00	(25.00)
5425 Training & Supplies		0.00	0.00
Total 5310 Call Commission		984.00	(984.00)
5500 Leadership Development			
5510 Pastoral Support Groups		42.00	(42.00)
5525 Life Renewed Counseling Center	450.00	450.00	0.00
5535 Counseling Assistance		417.00	(417.00)
5540 PC Endowment Income	(916.67)	(917.00)	0.33
5610 Training	120.00	125.00	(5.00)
5620 Strategic Issues		83.00	(83.00)
Total 5500 Leadership Development	(346.67)	200.00	(546.67)
5700 Highlands Regional Ministry Center			
5701 Contributions HRMC	(783.33)	(833.00)	49.67
5705 Usage Income HRMC	(6,060.00)	(3,333.00)	(2,727.00)

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
5710 Building Repairs HRMC	2,658.17	708.00	1,950.17
5712 Fire Protection	190.50	125.00	65.50
5715 Utilities HRMC	2,837.89	1,750.00	1,087.89
5720 Insurance HRMC		3,175.00	(3,175.00)
5740 Major Repair Fund	1,000.00	1,000.00	0.00
Total 5700 Highlands Regional Ministry Center	(156.77)	2,592.00	(2,748.77)
66000 Personnel			
6010 Office Manager Salary	3,333.28	3,333.00	0.28
6015 Office Manager Benefits	1,663.30	878.00	785.30
6020 Office Manager FICA	254.70	255.00	(0.30)
6110 Communications Salary	2,514.75	3,000.00	(485.25)
6115 Communications Benefits	1,563.30	583.00	980.30
6120 Communications FICA	177.21	230.00	(52.79)
6210 Summer Staff Salaries		0.00	0.00
6215 Summer Staff FICA		0.00	0.00
6220 Payroll Processing Fees	(202.04)		(202.04)
6315 Stated Clerk Housing	3,802.40	3,802.00	0.40
6320 Stated Clerk SECA	290.88	291.00	(0.12)
6325 Stated Clerk Expenses	63.18	125.00	(61.82)
6330 Stated Clerk Con Ed		83.00	(83.00)
6335 Stated Clerk Auto Exp		83.00	(83.00)
6410 Area Coordinator Salaries	1,596.00	1,596.00	0.00
6415 Area Coordinator Housing	1,064.00	1,064.00	0.00
6417 Area Coordinator SECA		203.00	(203.00)
6425 Area Coordinator Expenses	338.73	208.00	130.73
6550 Personnel Adjustments		0.00	0.00
6555 Mission Coordinator Salary	3,810.40	3,592.00	218.40
6560 Mission Coordinator Housing	2,200.00	2,417.00	(217.00)
6565 Mission Coordinator Benefits	4,610.08	2,223.00	2,387.08
6570 Mission Coordinator SECA	459.68	460.00	(0.32)
6575 Mission Coordinator Expenses	1,040.65	208.00	832.65
6580 Mission Coordinator Con Ed		83.00	(83.00)
6585 Mission Coordinator Auto Exp		375.00	(375.00)
Total 66000 Personnel	28,580.50	25,092.00	3,488.50
6601 Administrative			
6610 Dues, Subscriptions, Minutes	61.25	33.00	28.25
6620 Meeting Expense	413.99	83.00	330.99
6810 GA & Mid Council Meeting Exp	200.00	336.00	(136.00)
6815 General Assembly Unified	1,417.00	1,417.00	0.00
6830 Synod Mission Giving	933.33	933.00	0.33
6835 Synod Per Capita	1,406.62	1,408.00	(1.38)
6915 Committee/Commission Meals		104.00	(104.00)
6935 General Operating Expenses	42.40	150.00	(107.60)
6940 Legal Expenses		167.00	(167.00)
6945 Permanent Judicial Commission		42.00	(42.00)
6955 Mileage Reimbursement		25.00	(25.00)
6960 Moderator's Expenses	59.13	42.00	17.13
7010 Audit	150.00	0.00	150.00
7012 Bank & Credit Card Fees	82.00	33.00	49.00

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
7015 Building Major Repair Fund	208.33	208.33	0.00
7020 Building Maintenance	410.40	167.00	243.40
7035 Computer/Tech Support	450.38	767.00	(316.62)
7040 Copier	262.36	375.00	(112.64)
7045 Utilities	287.56	333.00	(45.44)
7050 Grounds	120.00	125.00	(5.00)
7055 Insurance	7,773.00	3,750.00	4,023.00
7070 Janitorial	117.00	142.00	(25.00)
7090 Office Supplies	150.41	183.00	(32.59)
7095 Payroll Processing	159.52	190.00	(30.48)
7110 Postage	37.66	58.00	(20.34)
7120 Telephone	663.94	667.00	(3.06)
Total 6601 Administrative	15,406.28	11,738.33	3,667.95
Total Expenditures	\$43,150.01	\$51,185.33	\$ (8,035.32)
NET OPERATING REVENUE	\$ (8,898.30)	\$ (14,102.33)	\$5,204.03
NET REVENUE	\$ (8,898.30)	\$ (14,102.33)	\$5,204.03

Presbytery of St. Augustine

Budget vs. Actual
January - March, 2022

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Revenue			
4110 Unified Giving	59,458.95	93,750.00	(34,291.05)
4230 Selected Presbytery	600.00		600.00
4311 Interest & Dividends Unrestricted	9,036.43	9,000.00	36.43
4315 Other Income	5,336.81	1,500.00	3,836.81
4318 Management Fees		0.00	0.00
4330 Synod Office Use	3,300.00	3,249.00	51.00
4420 Comm Devel Fund Income	3,750.00	3,750.00	0.00
Total Revenue	\$81,482.19	\$111,249.00	\$ (29,766.81)
GROSS PROFIT	\$81,482.19	\$111,249.00	\$ (29,766.81)
Expenditures			
5010 Current & Emerging Ministries			
5015 Regional Gatherings		249.00	(249.00)
5017 Mission Insite		2,485.00	(2,485.00)
5022 Crisis Response		249.00	(249.00)
5024 Administrative Commissions		63.00	(63.00)
5026 Armistead Fund Income	(2,499.99)	(2,499.00)	(0.99)
5036 Youth Professionals		249.00	(249.00)
5037 Youth Triennium	1,500.00	1,500.00	0.00
5038 Congregational Partnerships		300.00	(300.00)
5039 Youth Ministry Team		126.00	(126.00)
5044 Disaster Assistance		1,000.00	(1,000.00)
5048 Florida PDA Network		10,500.00	(10,500.00)
Total 5010 Current & Emerging Ministries	(999.99)	14,222.00	(15,221.99)
5310 Call Commission			
5410 Candidate Financial Support		1,251.00	(1,251.00)
5412 BOP Shared Grants		1,251.00	(1,251.00)
5415 Ministry Assessments		249.00	(249.00)
5420 Consultations/Final Assessments		126.00	(126.00)
5422 Inquirer/Candidate Counseling		75.00	(75.00)
5425 Training & Supplies		100.00	(100.00)
Total 5310 Call Commission		3,052.00	(3,052.00)
5500 Leadership Development			
5510 Pastoral Support Groups		126.00	(126.00)
5525 Life Renewed Counseling Center	1,350.00	1,350.00	0.00
5535 Counseling Assistance	50.00	1,251.00	(1,201.00)
5540 PC Endowment Income	(2,750.01)	(2,751.00)	0.99
5610 Training	105.00	375.00	(270.00)
5620 Strategic Issues		249.00	(249.00)
Total 5500 Leadership Development	(1,245.01)	600.00	(1,845.01)
5700 Highlands Regional Ministry Center			
5701 Contributions HRMC	(2,290.86)	(2,499.00)	208.14

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
5705 Usage Income HRMC	(14,420.00)	(9,999.00)	(4,421.00)
5710 Building Repairs HRMC	2,658.17	2,124.00	534.17
5712 Fire Protection	364.50	375.00	(10.50)
5715 Utilities HRMC	4,856.73	5,250.00	(393.27)
5720 Insurance HRMC	3,177.00	6,350.00	(3,173.00)
5740 Major Repair Fund	3,000.00	3,000.00	0.00
Total 5700 Highlands Regional Ministry Center	(2,654.46)	4,601.00	(7,255.46)
66000 Personnel			
6010 Office Manager Salary	10,266.18	9,999.00	267.18
6015 Office Manager Benefits	2,544.95	2,634.00	(89.05)
6020 Office Manager FICA	509.39	765.00	(255.61)
6110 Communications Salary	8,494.50	9,000.00	(505.50)
6115 Communications Benefits	2,344.95	1,749.00	595.95
6120 Communications FICA	415.46	690.00	(274.54)
6210 Summer Staff Salaries		0.00	0.00
6215 Summer Staff FICA		0.00	0.00
6220 Payroll Processing Fees	(202.04)		(202.04)
6315 Stated Clerk Housing	11,407.20	11,406.00	1.20
6320 Stated Clerk SECA	872.58	873.00	(0.42)
6325 Stated Clerk Expenses	63.18	375.00	(311.82)
6330 Stated Clerk Con Ed	600.00	249.00	351.00
6335 Stated Clerk Auto Exp		249.00	(249.00)
6410 Area Coordinator Salaries	5,014.76	4,788.00	226.76
6415 Area Coordinator Housing	2,926.00	3,192.00	(266.00)
6417 Area Coordinator SECA		609.00	(609.00)
6425 Area Coordinator Expenses	338.73	624.00	(285.27)
6550 Personnel Adjustments		5,000.00	(5,000.00)
6555 Mission Coordinator Salary	8,827.08	10,776.00	(1,948.92)
6560 Mission Coordinator Housing	9,200.00	7,251.00	1,949.00
6565 Mission Coordinator Benefits	6,915.12	6,669.00	246.12
6570 Mission Coordinator SECA	1,379.04	1,380.00	(0.96)
6575 Mission Coordinator Expenses	1,258.61	624.00	634.61
6580 Mission Coordinator Con Ed	375.00	249.00	126.00
6585 Mission Coordinator Auto Exp		1,125.00	(1,125.00)
Total 66000 Personnel	73,550.69	80,276.00	(6,725.31)
6601 Administrative			
6610 Dues, Subscriptions, Minutes	99.15	99.00	0.15
6620 Meeting Expense — music licensing	588.94	249.00	339.94
6810 GA & Mid Council Meeting Exp	1,500.00	1,972.00	(472.00)
6815 General Assembly Unified	4,251.00	4,251.00	0.00
6830 Synod Mission Giving	2,799.99	2,799.00	0.99
6835 Synod Per Capita	4,219.86	4,224.00	(4.14)
6915 Committee/Commission Meals		312.00	(312.00)
6935 General Operating Expenses	172.91	450.00	(277.09)
6940 Legal Expenses	15.00	501.00	(486.00)
6945 Permanent Judicial Commission		126.00	(126.00)
6955 Mileage Reimbursement		75.00	(75.00)
6960 Moderator's Expenses	572.98	126.00	446.98
7010 Audit	4,730.00	5,000.00	(270.00)

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
7012 Bank & Credit Card Fees	171.47	99.00	72.47
7015 Building Major Repair Fund	624.99	624.99	0.00
7020 Building Maintenance	625.40	501.00	124.40
7035 Computer/Tech Support	2,820.57	2,301.00	519.57
7040 Copier	1,132.23	1,125.00	7.23
7045 Utilities	1,070.42	999.00	71.42
7050 Grounds	360.00	375.00	(15.00)
7055 Insurance	12,276.00	7,500.00	4,776.00
7070 Janitorial	351.00	426.00	(75.00)
7090 Office Supplies	633.97	549.00	84.97
7095 Payroll Processing	425.80	570.00	(144.20)
7110 Postage	270.33	174.00	96.33
7120 Telephone	2,002.99	2,001.00	1.99
Total 6601 Administrative	41,715.00	37,428.99	4,286.01
Payroll Expenses	0.00		0.00
Company Contributions			
Retirement	0.00		0.00
Total Company Contributions	0.00		0.00
Taxes	0.00		0.00
Wages	0.00		0.00
Total Payroll Expenses	0.00		0.00
Total Expenditures	\$110,366.23	\$140,179.99	\$ (29,813.76)
NET OPERATING REVENUE	\$ (28,884.04)	\$ (28,930.99)	\$46.95
NET REVENUE	\$ (28,884.04)	\$ (28,930.99)	\$46.95

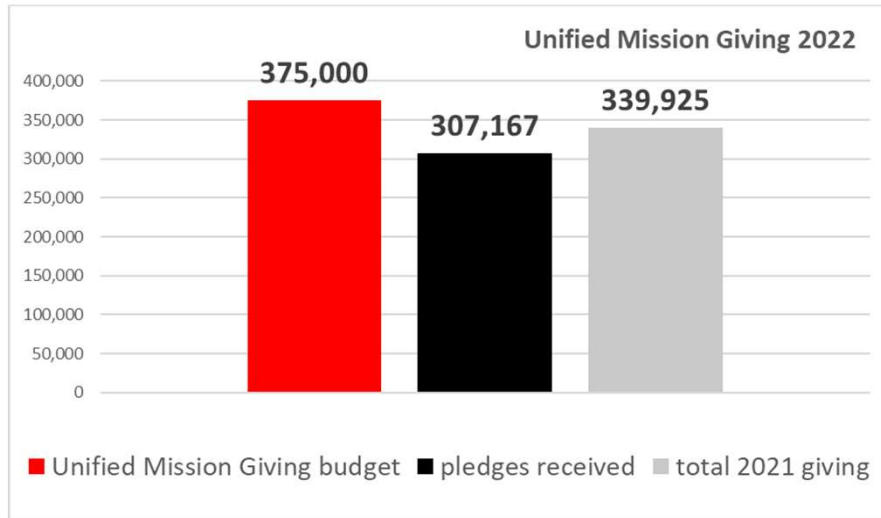
Presbytery of St. Augustine
Church Giving Summary
3/31/2022

Church	1 2022 Pledge	2 411U Pledge Paid YTD	3 Remaining to Give	4 Per Capita Assess	5 2450 Per Capita Paid	6 266U-2664 Mutual Mission	7 261U-262U Selected GA	8 Special Offerings	9 Total Giving
Alachua (Q)	400.00	200.00	200.00	134.70	134.70		80.00		414.70
Arlington (M)	750.00	450.00	300.00	314.30	314.30		105.00	25.00	894.30
Bethlehem (A)	150.00	150.00		350.22					150.00
Branford (Q)	1,000.00		1,000.00	395.12					
Calvin (Q)	1,736.00	1,737.00		161.64	161.64	66.00	511.00		2,475.64
Community (M)	6,000.00	1,500.00	4,500.00	4,705.52	4,705.52				6,205.52
Countryside (M)	500.00		500.00	2,029.48			305.50		305.50
Covenant (A)				413.08	413.08		795.00		1,208.08
Crescent City (A)	1,600.00	400.00	1,200.00	422.06	422.06	30.00	618.00	75.00	1,545.06
Dunnellon (M)	4,240.00	999.99	3,240.01	1,284.14	1,284.15	50.00	720.00		3,054.14
Fairfield (M)	2,400.00	600.00	1,800.00	413.08					600.00
Faith (M)				341.24					
Fernandina	25,000.00	2,500.00	22,500.00	7,354.62					2,500.00
Ft. Caroline (M)	200.00		200.00	529.82	529.82		276.00		805.82
Ft. King (S)	4,000.00	1,000.00	3,000.00	1,293.12					1,000.00
Gainesville 1st (S)	9,000.00	2,250.00	6,750.00	6,196.20	1,100.66		275.26	483.50	4,109.42
Geneva (Q)	4,500.00	1,125.00	3,375.00	1,724.16	1,724.16		410.00		3,259.16
Grace (M)	2,000.00	166.66	1,833.34	619.62	619.62	82.00	294.96		1,163.24
Green Cove Springs (M)	5,000.00		5,000.00	1,454.76			50.00	674.30	50.00
High Springs (A)				502.48	502.48				502.48
Highlands (M)	8,000.00	1,250.00	6,750.00	3,286.68		100.00			1,350.00
Hodges (M)	16,320.00	2,720.00	13,600.00	2,487.46		584.73	1,942.37	480.00	5,727.10
Jasper (M)	3,033.96	480.00	2,553.96	637.58	628.60		278.49		1,387.09
Kanapaha (Q)	1,200.00	1,200.00		493.90	493.90				1,693.90
Kirkwood (A)	1,300.00	108.33	1,191.67	1,023.72	178.11				286.44
Korean (M)				466.96	108.33				108.33
Lake City (M)	1,000.00	994.97	5.03	1,939.68	161.64		746.00	833.33	2,735.94
Lake Shore (M)	2,500.00	900.00	1,600.00	511.86	586.11				1,486.11
Lakewood (M)	10,800.00	3,470.04	7,329.96	3,080.14					3,470.04
Marion Oaks (M)	1,500.00	1,500.00		458.00	458.00		453.00		2,411.00
Mayport (A)	75.00	75.00		251.44					75.00
McIntosh (M)	2,500.00		2,500.00	790.24					
Memorial (M)	30,500.00	7,625.01	22,874.99	7,372.58		157.00	1,751.11		9,533.12
Mikesville (A)	500.00	500.00		377.16	377.16	94.26			971.42
Murray Hill (M)	100.00	100.00		386.14					100.00
Ocala 1st (M)	18,000.00	3,000.00	15,000.00	5,190.44	5,190.44	84.00	630.00		8,904.44
Orange Park (M)	1,500.00	375.00	1,125.00	1,436.80	491.76		2,188.00		3,054.76
Palatka (M)	2,500.00	626.64	1,873.36	1,418.84	1,418.84	3,608.20	127.50	127.50	5,908.68
Palms (Q)	48,000.00	12,000.00	36,000.00	7,767.70	1,942.00	297.87		912.00	15,151.87
Peace (M)	2,320.00	464.00	1,856.00	547.78	547.78				1,011.78
Perry (M)	1,000.00		1,000.00	1,364.96					
Riverside (M)	46,500.00		46,500.00	7,525.24					
San Mateo (A)	250.00	250.00		718.40	708.40				958.40
Silver Springs Shores (A)	2,000.00	2,000.00		1,050.66	1,675.66	215.00	600.00		4,490.66
South Jacksonville (M)	9,600.00	2,402.00	7,198.00	2,810.74			30.00	75.00	2,507.00
St. Andrew's (M)	7,500.00	2,131.98	5,368.02	906.98	905.98				3,037.96
St. Giles (Q)	6,400.00	1,599.99	4,800.01	2,810.74	2,810.74				4,410.73
Starke (A)	132.84		132.84	377.16					
Trinity (S)				3,403.42	3,403.42				3,403.42
Weirsdale (Q)	1,200.00		1,200.00	1,481.70	1,481.70				1,481.70
Westminster (A)	1,700.00		1,700.00	853.10		192.50	2,320.00	416.67	2,929.17
White Springs (Q)	1,000.00	250.00	750.00	53.88	53.88			700.00	1,003.88
Williston (M)		250.00		251.44		112.00			362.00
Woodlawn (S)	10,000.00		10,000.00	3,897.32					
Other		107.34							107.34
Totals	\$307,407.80	\$9,458.95	248,307.19	98,070.20	35,534.64	5,673.56	15,507.19	4,802.30	120,302.34

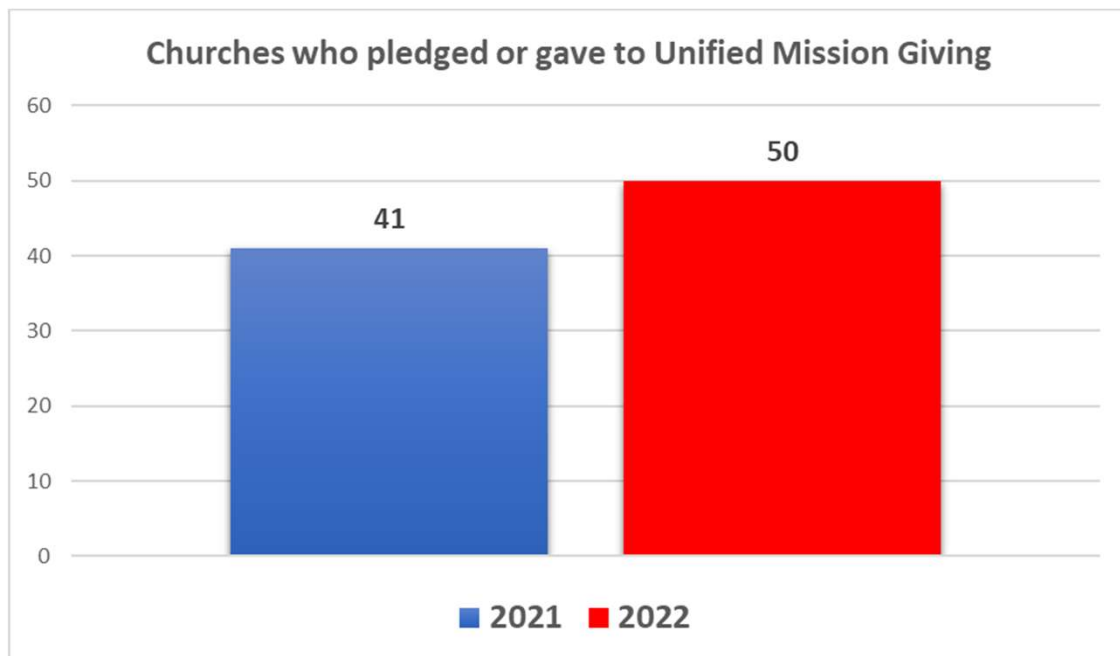
Congregations	54	54 Pledges updated 4/11/2022
Committed	48	
Awaiting commitment	6	
Given	39	
Not Given	15	

Appendix A-4

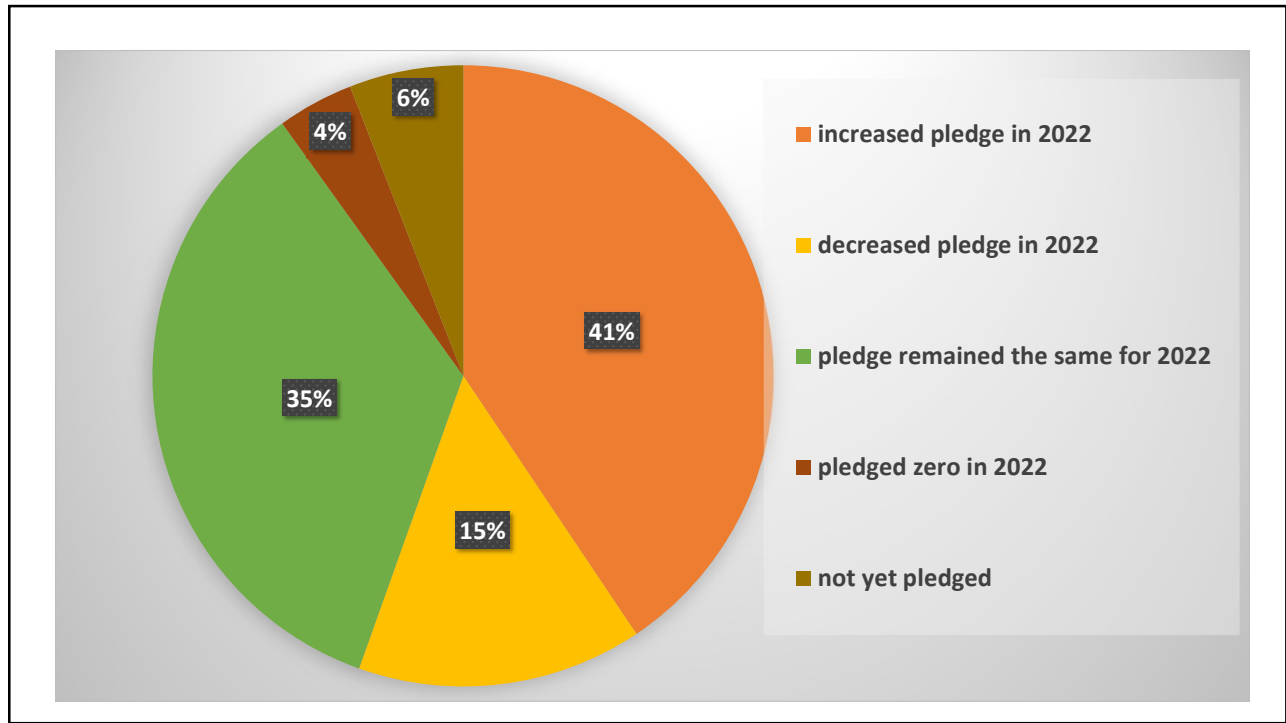
“Like good stewards of the manifold grace of God, serve one another with whatever gift each of you has received.” 1 Peter 4:10



1



2



Appendix A-5
Designated Funds Grant Requests

Presbytery Grants for Innovative Ministry & Mission

<https://www.staugpres.org/designated-funds-grants/>

(Click on the link above or look under the Resources tab on the presbytery website)

APPLICATION DEADLINE FOR THE SECOND ROUND OF GRANTS IS JUNE 1

Open to all presbytery committees, commissions, and teams:

Stewardship Training	maximum request	\$1886
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Peacemaking Offering – designated for peacemaking ministry	maximum request	\$2500
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Pentecost Offering – designated for youth ministry	maximum request	\$3525
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Open to churches with 200 members or less:

Charles J. Williams Fund - for small churches that need repairs	maximum request	\$5000
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Small Church Revitalization – support small churches that are “struggling financially or environmentally”	maximum request	\$1000
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Appendix A-6
Vital Congregations Initiative

Vital Congregations Initiative



Presbyterian Church (U.S.A.)
Presbyterian Mission

If your congregation is seeking....

- a way **to review and celebrate** your current ministries
- **to revitalize by building deeper relationships** with one another as followers of Jesus
- to engage in activities that **clarify your church's energy, strengths and assets** for future ministry
- to **discern how the Spirit can be leading your church** into new ways of connecting with neighbors and sharing the Good News

then the Vital Congregations Initiative may be of interest to you!



Presbyterian Church (U.S.A.)
Presbyterian Mission

The Vital Congregations Initiative is

- a process of holding conversations, in the context of prayer, that helps a congregation both celebrate its accomplishments as well as hear God's invitation to love one another as God has loved us.
- a spiritual process that renews congregations as they pray.
- helps churches look at the changing world at their doorstep, assess their assets and strengths and form a response of Good News to their neighbors.
- guides congregations into discovering how God is leading them into relevant, faithful and joyful service.



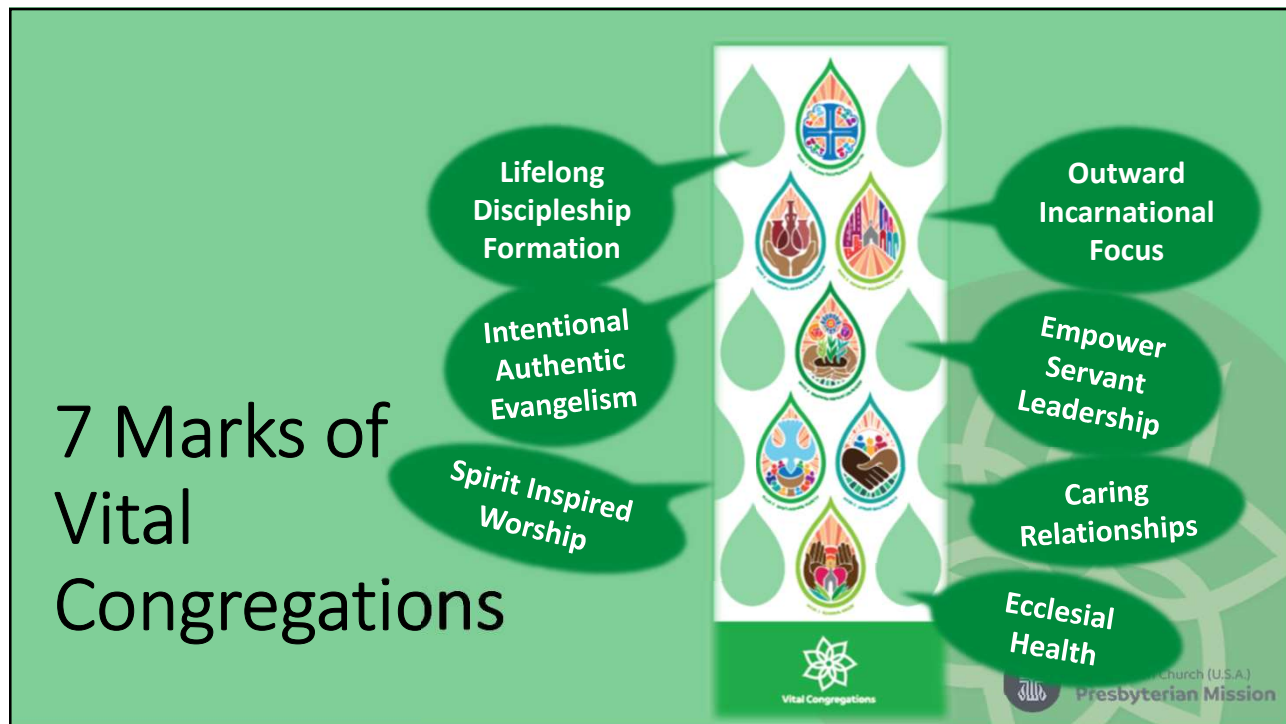
Presbyterian Church (U.S.A.)
Presbyterian Mission

The Vital Congregations Initiative is a two-year covenant relationship between congregations, the presbytery and the PC(USA) to **prayerfully** walk with pastors and congregations in intentional efforts of revitalization.

- YEAR 1 seeks to (re)build authentic relationships of faith. Churches will embark on an honest assessment of their life and ministry using 7 Marks of Vital Congregations, capture their stories, confess their realities and discern the Spirit's call to action
- YEAR 2 is about joining Christ in the new thing taking place, allowing the wonder of God to transform and faithfully living into change.



Presbyterian Church (U.S.A.)
Presbyterian Mission



Appendix A-7

Approved Coordinating Council Minutes
January through April 7, 2022

MINUTES
Presbytery Coordinating Council
January 13, 2022 at 10:00 a.m.
by Electronic Conference
Edd Norris, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on January 13, 2022, at 10:00 a.m., by means of an electronic conference through Zoom. A quorum was present.

Present: Joe Albright, Vickie Bossuot, Steve Crowley, Barbara Darby, Larry Green, Walk Jones, Suzi Lemen, Edd Norris, Patti Phillips, and Susan Takis.

Absent/Excused: Julie Higbee and Do In Kim.

Also Present: Ex-Officio members Jerie Lukefahr (Moderator Elect), Holly Dillon Inglis (Ministry and Mission Coordinator) and Sandra Hedrick (Stated Clerk).

Edd Norris began the meeting with prayer. Coordinating Council members expressed gratitude for his leadership in the past years as a member of the Coordinating Council, Moderator-Elect, Moderator, and Chair of Council.

The Coordinating Council took the following actions:

- Approved the minutes of the Fall Stated Presbytery Meeting and the December 16, 2021 meeting of the Coordinating Council.
- Approved holding the Winter Stated Meeting by Zoom instead of in person at the Trinity Presbyterian Church. The offering will be designated for Mutual Mission.
- Received reports and updates from committees, administrative commissions, the stated clerk, and the Mission and Ministry Coordinator. The St. Johns church dismissal was effective on December 31, 2021; the dismissal payment was made, and the quit claim deeds were signed and delivered.
- Approved a three percent (3%) increase in the stated clerk's compensation, which will be paid as housing allowance (same as all of her other compensation).
- Approved designating \$29,000 of Holly Dillon Inglis's compensation and all of Erin Horne's compensation as housing allowance.
- Appointed Holly Dillon Inglis as our presbytery's Christian Education Certification Advisor.
- Referred back to the Leadership Development and Care and Strategic Issues Committee the continuing question of whether "Strategic Issues" should be a separate committee.

- Extended to April 2 the deadline for grants to churches of 200 members or under.
- Endorsed the recommendation of the Administrative Commission for the Middleburg Presbyterian Church that the church property be sold.
- Appointed a task force co-chaired by Jerie Lukefahr and Barbara Darby that will include the treasurer, members of the Finance Team, the chair of the Presbytery Trustees, Joe Rigsby, Walk Jones, Steve Crowley, Susan Takis, Joe Albright, and Holly Dillon Inglis. This task force will work with the Administrative Commission for the Middleburg Presbyterian Church to come up with an overall strategy for use of funds from the sale of closed churches for recommendation to the presbytery at the 2022 Spring Stated Meeting.
- Approved the celebration of the Lord's Supper during 2022 at presbytery meetings and events, Presbyterian Women, and presbytery-sponsored youth meetings and gatherings; on trips sponsored by the Mutual Mission Team; and in connection with seasonal camps at Montgomery Presbyterian Conference Center.
- Approved recommending to the presbytery an amendment to the Manual of Operations that would increase the number of Coordinating Council members on the Current and Emerging Ministries Committee.
- Approved recommending to the presbytery the three strategic focus areas for 2022: vital congregations, youth, and Matthew 25.
- Appointed committee members: Administration (Suzi Lemen, Yvan Kelly and Do In Kim); Current and Emerging Ministries (Vickie Bossuot and Julie Higbee); Leadership Development and Care and Strategic Issues (Steve Crowley, Barbara Darby, Walk Jones, and Susan Takis); Volunteer Management (Patti Phillips).

The meeting was closed with prayer by Susan Takis at approximately 12:25 p.m.

Submitted by:

Sandra Hedrick

Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
January 27, 2022 at Noon
by Electronic Conference
Edd Norris, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on January 27, 2022, at noon, by means of an electronic conference through Zoom. A quorum was present.

Present: Joe Albright, Steve Crowley, Barbara Darby, Julie Higbee, Yvan Kelly, Do In Kim, Suzi Lemen, Edd Norris, Patti Phillips, and Susan Takis.

Absent/Excused: Vickie Bossuot, and Walk Jones.

Also Present: Ex-Officio members Jerie Lukefahr (Moderator Elect), Holly Dillon Inglis (Ministry and Mission Coordinator) and Sandra Hedrick (Stated Clerk).

Edd Norris began the meeting with prayer.

The Coordinating Council took the following actions:

- Approved/confirmed paying as housing allowance the total compensation for Erin Horne and Joe Rigsby paid this calendar year and until a different designation is made.
- Approved the nomination of Beverly Dempsey to the Representation Team.
- Approved holding the Spring Stated Meeting on May 3, 2022, at Montgomery Presbyterian Conference Center.

The Coordinating Council designated speakers for its agenda items at the Winter Stated Meeting.

The meeting was closed with prayer by Yvan Kelly at approximately 12:45 p.m.

Submitted by:

Sandra Hedrick

Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
February 3, 2022 at Noon
by Electronic Conference
Edd Norris, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on February 3, 2022, at noon, by means of an electronic conference through Zoom. A quorum was present.

Present: Joe Albright, Vickie Bossuot, Steve Crowley, Barbara Darby, Do In Kim, Walk Jones, Yvan Kelly, Suzi Lemen, Edd Norris, Patti Phillips, and Susan Takis.

Absent/Excused: Larry Green and Julie Higbee.

Also Present: Ex-Officio members Jerie Lukefahr (Moderator Elect), Holly Dillon Inglis (Ministry and Mission Coordinator) and Sandra Hedrick (Stated Clerk).

Jerie Lukefahr began the meeting with prayer.

The Coordinating Council took no actions.

The meeting was closed with prayer by Barbara Darby at approximately 12:25 p.m.

Submitted by:

Sandra Hedrick
Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
February 17, 2022 at 10:00 a.m.
by Electronic Conference
Joe Albright, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on February 17, at 10:00 a.m., by means of an electronic conference through Zoom. A quorum was present.

Present: Joe Albright, Steve Crowley, Larry Green, Julie Jensen, Walk Jones, Yvan Kelly, Suzi Lemen, Jerie Lukefahr, Patti Phillips, and Susan Takis,

Absent/Excused: Barbara Darby, Julie Higbee, and Do In Kim.

Also Present: Holly Dillon Inglis (Ministry and Mission Coordinator), Sandra Hedrick (Stated Clerk), Susan Rose (Moderator Elect), and Melana Scruggs, General Presbyter, Presbytery of Peace River.

The meeting was opened with prayer by Joe Albright.

The Coordinating Council took the following actions:

- Approved the minutes of the meetings held January 13, January 27, and February 3, 2022.
- Adopted the dates for the meetings to take place from June to December.
- Received reports from committees, administrative commissions, special task forces, and the stated clerk and Ministry and Mission Coordinator.
- Debriefed the Winter Stated Meeting.
- Heard a presentation on the Vital Congregations Revitalization Initiative by Melana Scruggs, General Presbyter, Presbytery of Peace River and Holly Dillon Inglis.

The meeting was closed with prayer by Sandra Hedrick at approximately 11:45 pm.

Submitted by:

Sandra Hedrick

Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
March 3, 2022 at Noon
by Electronic Conference
Joe Albright, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on March 3, 2022, at noon, by means of an electronic conference through Zoom. A quorum was present.

Present: Joe Albright, Steve Crowley, Julie Jensen, Walk Jones, Yvan Kelly, Do In Kim, Suzi Lemen, Jerie Lukefahr, Patti Phillips, and Susan Takis,

Absent/Excused: Barbara Darby, Larry Green, and Julie Higbee.

Also Present: Holly Dillon Inglis (Ministry and Mission Coordinator), Sandra Hedrick (Stated Clerk), and Susan Rose (Moderator Elect).

The meeting was opened with prayer by Yvan Kelly.

The Coordinating Council took the following actions:

- Approved holding the Spring Stated Meeting at Montgomery Presbyterian Conference Center (in person only).
- Approved inviting Ellen Smith, World Mission's regional liaison for Eastern Europe for a Zoom presentation open to all on Thursday, March 10, at 6:30 p.m.

The meeting was closed with prayer by Jerie Lukefahr at approximately 12:25 p.m.

Submitted by:

Sandra Hedrick

Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
March 17, 2022 at 10:00 a.m.
by Electronic Conference
Joe Albright, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on March 17, at 10:00 a.m., by means of an electronic conference through Zoom. A quorum was present.

Present: Joe Albright, Vickie Bossuot, Barbara Darby, Larry Green, Julie Higbee, Walk Jones, Yvan Kelly, Suzi Lemen, Jerie Lukefahr, and Patti Phillips.

Absent/Excused: Steve Crowley, Do In Kim, and Susan Takis.

Also Present: Holly Dillon Inglis (Ministry and Mission Coordinator), Sandra Hedrick (Stated Clerk), and Susan Rose (Moderator Elect).

The meeting was opened with a devotion and prayer by Patti Phillips.

The Coordinating Council took the following actions:

- Approved the minutes of the meetings held on February 17 and March 3, 2022.
- Received reports from committees, administrative commissions, special task forces, and the stated clerk and Ministry and Mission Coordinator.
- Approved a motion that the current purpose of the Church Vitality Team is to focus on the Vital Congregations Initiative.
- Approved a recommendation that the presbytery continue to provide office space to the Synod of South Atlantic according to the terms of the draft user agreement proposed by the chair of the Administration Committee.
- Approved a motion that Coordinating Council members visit the session of every congregation in the presbytery by September 1, 2022, for the purpose of listening, sharing information, advising, and strengthening the partnership with our congregations. Suzi Lemen will take the responsibility for ensuring that the next steps are taken so that these visitations will take place in the time provided.
- Approved designating Montgomery Presbyterian Conference Center as the recipient of the offering taken at the Spring Stated Meeting on May 3, 2022.
- Approved having a video "story booth" at the Spring Stated Meeting.

The meeting was closed with prayer by Joe Albright.

Submitted by:

Sandra Hedrick
Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
April 7, 2022 at Noon
by Electronic Conference
Joe Albright, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on April 7, 2022, at noon, by means of an electronic conference through Zoom. A quorum was present. The meeting was opened with prayer by Suzi Lemen.

Present: Joe Albright, Steve Crowley, Julie Higbee, Walk Jones, Yvan Kelly, Do In Kim, Suzi Lemen, Jerie Lukefahr, Patti Phillips, and Susan Takis.

Absent/Excused: Barbara Darby, Larry Green, and Do In Kim.

Also Present: Holly Dillon Inglis (Ministry and Mission Coordinator), Sandra Hedrick (Stated Clerk), and Susan Rose (Moderator Elect).

In addition to receiving a report on the work of the Stewardship of Property Sales Task Force and discussing plans for the upcoming presbytery meeting, the Coordinating Council took the following actions:

- Ratified the email vote to approve an amendment to the covenant between the Florida Presbyterian Disaster Assistance Network, the presbyteries in Florida, and Presbyterian Disaster Assistance.
- Approved extending the application date for the current round of small church grants to June 1.
- Approved a revision to the recommended agreement between the Synod of South Atlantic and the presbytery regarding the synod's use of space in the presbytery office.
- Approved a pro bono services agreement with the Rogers Towers law firm.
- Voted to recommend to the presbytery that an administrative commission (AC) be elected for the Lake Shore Presbyterian Church to help it discern its future, including the possible outcome of closure. Joe Albright, Jerie Lukefahr, Holly Dillon Inglis, and Sandra Hedrick are appointed to consider possible names for the membership of the AC and bring them back to the Coordinating Council meeting on April 21.

The meeting was closed with prayer by Julie Higbee at approximately 12:45 p.m.

Submitted by:

Sandra Hedrick
Clerk of the Coordinating Council



**Matthew 25 Congregations in the
Presbytery of St. Augustine**

Community Presbyterian Church in Atlantic Beach

First Presbyterian Church in Crescent City

Fort Caroline Presbyterian Church in Jacksonville

Fort King Presbyterian Church in Ocala

Kirkwood Presbyterian Church in Jacksonville

Memorial Presbyterian Church in St. Augustine

Palms Presbyterian Church in Jacksonville Beach

Riverside Presbyterian Church in Jacksonville

South Jacksonville Presbyterian Church in Jacksonville

St. Giles Presbyterian Church in Orange Park

**Moderator's Report of the Presbyterian Women
of the Presbytery of St. Augustine
2022 Spring Stated Meeting
Daryl Mullee, Moderator**

After a very successful Annual Gathering of the Presbyterian Women of the Presbytery of St. Augustine, January 29, 2022, the tasks of the Moderator are reduced significantly for the next few months. It is with this in mind that I wish to give the Presbytery of St. Augustine a description of what our organization is and what we do. We are not merely the “Ladies in the Kitchen”!

Presbyterian Women, Inc., is the women's organization in the Presbyterian Church (U.S.A.). We are a community of more than 200,000 women who participate in Presbyterian Women (PW) and align our ministry and hearts around a shared purpose, the PW Purpose.

Forgiven and freed by God in Jesus Christ, and empowered by the Holy Spirit, we commit ourselves:

- to nurture our faith through prayer and Bible study,
- to support the mission of the church worldwide,
- to work for justice and peace, and
- to build an inclusive, caring community of women that strengthens the Presbyterian Church (U.S.A.) and witnesses to the promise of God's kingdom.

These commitments are lovingly carried out in Presbyterian Women groups in congregations, presbyteries, and synods. At the national level, Presbyterian Women provides the resources, directions, and opportunities to fulfill the organization's mission and ministry. Presbyterian Women's connectional structure allows you to participate as deeply and/or broadly in the organization and its commitments as you wish.

All women are welcome in Presbyterian Women. As an antiracist organization, Presbyterian Women actively works toward building God's beloved community and ensuring the full participation of all women who feel called to the organization.

In addition to an intentionally diverse Presbyterian Women at all levels of the church, a number of PW sister groups function at the churchwide level. These groups support the PW Purpose while simultaneously making space for women of the same race or ethnicity to share common experiences.

- Hispanic/Latina Presbyterian Women
- National Asian Presbyterian Women
- National Black Presbyterian Women
- National Korean Presbyterian Women
- National Middle Eastern Presbyterian Women
- Native American Presbyterian Women

- A HISTORY OF PRESBYTERIAN WOMEN -

Presbyterian Women's predecessor organizations began more than 200 years ago when women had no role outside the home. In spite of numerous societal restrictions, the women's organizations gained respect, especially that of missionaries in the field who requested women's donations and prayers.

In the mid-1800s, with civil strife in the nation, the church split; it would be many years before the wounds were healed and the northern and southern branches of the church were reunited. The work of Presbyterian women varied with the cultural backgrounds of North and South. Despite regional differences, Presbyterian women have always been in the forefront of national movements. Presbyterian women have long advocated for women and children, and crusaded for the right to fair, paid work for African Americans, Native Americans, people of Appalachia and immigrants. They went into the field to actively do something about a host of other societal problems.

In the late 1800s the mission work of Presbyterian women broadened to include areas in Alaska and San Francisco, with a particular focus on Asian women. By answering God's call, women's work in the church and in society was validated, and the role of women in both foreign and home missions expanded throughout the 19th century.

In 1872 the General Assembly of the United Presbyterian Church in North America (UPCNA) asked women members to devise some way to systematically raise money to support women missionaries in the field. In 1875 Sarah Foster Hanna spoke to the General Assembly and received permission to establish the first national organization for women in a Presbyterian denomination, the Women's General Missionary Society. Southern women were more hesitant about organizing a churchwide missionary society; it took the women of the Presbyterian Church in the United States (PCUS) more than 26 years to get permission to set up a national women's organization, Women of the Church. Presbyterian women's financial support of missions was phenomenal and included the Thank Offering (begun in 1888) and the Birthday Offering (begun in 1922), both of which continue today.

The early 1900s were a time of upheaval and discontent; women gained power, women lost power, but through it all, women remained dedicated to the church. Then, in 1930, the Presbyterian Church in the U.S.A. (PCUSA) opened the office of elder to women, thereby expanding the power of women to serve on any board of the General Assembly. The offices of elder and minister were opened to women in the UPCUSA in 1958, when the PCUSA and the UPCNA merged to become the United Presbyterian Church in the U.S.A., and to women in the PCUS in 1964 when presbyteries approved the ordination of women.

In the 1930s the definition of the word *missions* was expanded in the church. It began to mean much more than sending out missionaries, preachers and teachers to distant lands. It meant sending workers to work in inner cities. It meant working to bring people together. It meant working with former enemies after the two world wars. Peace became a continuing emphasis of Presbyterian women as they continued their faith journey through the 20th century and into the 21st century. They also worked to stamp out

hunger, exploitation of women and children, and war. Presbyterian women were strong women who took tough positions on racism, reproductive choice and equal rights for women in society and in the church.

After many years of talk about reunification, it became a reality in 1983 when the UPCUSA and the PCUS joined, becoming the Presbyterian Church (U.S.A.). There were many difficulties in blending two organizations of strong women. Finally in 1988, Presbyterian Women was born, incorporating the best in United Presbyterian Women (UPW) and Women of the Church (WOC).

Two centuries after Presbyterian women first gathered to pray and give their money to the church, women have voice in the church and in the world. A legacy of devotion to the church and dedication to God are a strong foundation for continuing mission and taking Christ into every area of life in Presbyterian women's third century of organization. Presbyterian Women exists today because women are adaptable, determined, proactive, charitable, generous and dedicated to God.

Presbyterian Women continue their life-changing work in the world, now with more recognition. PW incorporated in 2009, establishing itself as a publicly supported integrated auxiliary of the Presbyterian Church (U.S.A.). Then in 2016, the General Assembly added Presbyterian Women to the PC(USA) Organization for Mission as a related corporation. This action formally acknowledges PW's unique role within the church: "The Organization for Mission is incomplete without referencing this important point of mission coordination for Presbyterians."

The same assembly ruled that the national moderator of Presbyterian Women, Inc., is a corresponding member to the General Assembly. This gives the moderator a seat on the floor with voice, but no vote. When speaking to committee about this recommendation, Rhashell Hunter, Presbyterian Mission Agency director of Racial Equity & Women's Intercultural Ministries, said, "PW has supported the church for over 200 years—it's beyond time for this voice to be at the table."

In addition to PW's national history, PW celebrates the histories of PW in the congregation, PW in the presbytery and PW in the synod.

Source: Edited content from www.presbyterianwomen.org



Montgomery Center

Welcoming All

PRESBYTERY OF ST. AUGUSTINE

MAY 3, 2022

We are excited! We are excited that Presbytery is once again meeting at Montgomery after a 30 month absence due to Covid. We are excited to welcome you! Come, see what improvements have been made over the past 30 months. Come, take a tour before the meeting or after the meeting, we are excited to show off the improvements made possible by your support.

We are excited to welcome Nora Corbett to our staff as our Interim Program Director. Nora grew up at the Weirsdale church; spent summers at Montgomery as camper and counselor; then went to Camp Albemarle in NC. Nora brings much enthusiasm and we look forward to a great summer under her leadership. Nora's husband, Jesse, will be our summer activity director. Both are certified in all the activities we offer and they are also certified in tree climbing -- a new activity may be coming to Montgomery.

We are excited about our first Presbytery Youth retreat, Light the Fire, happening April 29- May1. Our keynoter and music leader were center stage for Montreat last summer. We are excited about the opportunity to do this type of programming through a grant from the Presbytery.

We are excited as summer approaches and we are introducing several new camps. We have a Wild Water Adventure Camp, a Service Camp, and bringing back an old faithful, the Night Owl camp for our middle and high school aged campers. Registration is open now and our summer staff reports the week of May 22 to get ready for an awesome summer exploring God's good creation and sharing in the joy of summer at camp.

We are excited as many groups are discovering Montgomery. We continue to reach out to the local community as we host both the Kiwanis Club and Rotary Club each week for breakfast. We welcome the local DAR for their monthly luncheon. We hosted an international tree climbing group with folks from all over the world climbing in our trees. It seemed everywhere one looked, someone was up a tree. They helped do some needed maintenance on our High Ropes challenge course. We hosted a Friday Fish Fry each week during Lent and welcomed around 60 folks each Friday evening. We now host RV's and have 5 beautiful spaces available. So everyone, come and spend a few days at Montgomery. We are already booking groups for 2023 so reserve your date for the fall 2022 and spring 2023 for a church retreat, picnic, meeting, or just a sabbatical in God's good creation.

We are excited about all the volunteer help we are receiving from the churches. Every 3rd Friday of each month is a volunteer work day around the camp. We have so much to do and we appreciate all the help we can get. It doesn't have to be on the 3rd Friday of each month, just call John at 850-339-7559 and tell him when you are coming out to help and what skills you bring. We need painters, electricians, plumbers, roofers, and just general help. Come one, come all, and enjoy God's beautiful creation at Montgomery.

Appendix C-2b
Montgomery Center Family Fun Day



**MONTGOMERY
CENTER**
EST. 1967

Family Fun Day

Meet some of our summer staff!

**SATURDAY, MAY 14
11AM - 2PM
88 SE 75TH ST. STARKE, FL**

Lake Emerald is open: swimming, blobbing, and fun-sized kayaks! Lunch & snacks available for purchase.



Appendix C-2c
Montgomery Center Financials

MONTGOMERY PRESBYTERIAN STATEMENT OF ACTIVITIES					
	March	3/31/22 Monthly Budget	YTD	YTD Budget	difference
Income					
Contributions	4,168.27	6250	13,348.24	18750	-5,401.76
Fund Raiser	2,690.58	500	3,140.58	1500	1,640.58
Gala		3750	1,536.00	11250	-9,714.00
Grants					
Guest Groups	14,448.19	12000	30,614.53	36000	-5,385.47
Misc		325		975	-975.00
Montgomery Events		2250	1,600.00	6750	-5,150.00
PILP transfer (wash)	1,871.79	4100	30,174.24	12300	17,874.24
Presbytery User groups		5000	7,112.28	15000	-7,887.72
Sales	68.86	100	193.23	300	-106.77
Summer Camp	4,692.98	16500	5,118.62	49500	-44,381.38
TOTAL	27,940.67	50,775.00	92,837.72	152325	-59,487.28
Operating Expenses					
Bank Charges	50.00	50	96.26	150	-53.74
Equipment	179.00	250	459.00	750	-291.00
Food Service	1,452.77	2100	4,988.47	6300	-1,311.53
Gala Expenses		1000	511.42	3000	-2,488.58
Gas Reimbursements	24.64		237.88		
Grant expenses		225	520.96	675	-154.04
Health Benefits	611.31	750	1,897.13	2250	-352.87
Housekeeping	271.76	175	371.67	525	-153.33
Insurance	3,873.00	4000	15,492.00	12000	3,492.00
Interest Paid (PILP)	2,282.33	2350	6,869.03	7050	-180.97
Legal & Professional Fees		425		1275	-1,275.00
Loan service	2,241.24	2175	6,701.68	6525	176.68
Marketing		500		1500	-1,500.00
Misc	9.90	100	9.90	300	-290.10
Office Supplies & softw	502.35	600	2,254.78	1800	454.78
Part Time Staff	382.50	250	382.50	750	-367.50
Payroll Expenses	21,402.27	20000	50,283.59	60000	-9,716.41
PILP Transfe (wash)	1,871.79	4100	30,174.24	12300	17,874.24
Program Expense		500	1,064.02	1500	-435.98
Repairs & Maintenance	179.07	1750	2,251.26	5250	-2,998.74
Summer Camp	300.00	5650	300.00	16950	-16,650.00
Telephone/Internet		400	839.88	1200	-360.12
Utilities	1,275.54	3250	7,220.69	9750	-2,529.31
Winter Camp		175		525	-525.00
TOTAL	36,909.47	50,775.00	132,926.36	152325	-19,636.52
Net	-8,968.80		-40,088.64		

Montgomery Presbyterian Conference Center
Statement of Financial Position
3/31/2022

ASSETS

Current Assets

PNC - operating	7,088.26
Outstanding checks	9,649.70
NET	-2,561.44
PNC - PILP funds	18,307.75
Ameris	1.00
Receivables	3,885.00
Total Current Assets	19,632.31

Fixed Assets

Property Improvements	682,000.00	(expended Pilp funds)
Property, Buildings, Equipment	1,030,462.00	(from 2018 Audit)
Total Fixed Assets	1,712,462.00	

Total Assets	1,732,094.31
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Current Liabilities

Accounts Payable Accrued	9,534.01	
Accounts Payable PILP		
Cash Advance	25,000.00	
User Groups deposits 2022	25,118.41	
User Groups deposits 2023	965.00	
Capital One Credit Card (due 5/17)	2,500.00	Settlement Florida Food
Cabin 10 (Robert Browning)	1,462.33	
Cabin renovation	3,500.00	
POSA Youth Grant	1,836.00	
Total	69,915.75	

Long Term Liabilities

PILP	691,125.58
POSA 2019	89,000.00
Total	780,125.58

Total Liabilities	850,041.33
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Equity

Net Assets	916,288.25
Net Revenue	

Total Liability & Equity	
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Appendix C-3

**Mutual Mission Team
Report to 2022 Spring Stated Meeting
Diane Watkins and Bob Bell, Co-Chairs**

Our Mutual Mission ministry has been a treasured part of our presbytery for over 40 years. The phrase “Mutual Mission” has referred to a partnership with churches in Jamaica known as Jamaica Ecumenical Mutual Mission (JEMM). In past years, the breadth of our “Mutual Mission” ministry has expanded to include relationships with churches and presbyteries in Cuba. Many of us have contributed to these ministries over the years financially and with prayerful support and hands-on participation. There have been life-giving medical and dental trips and travel to build and nurture precious relationships with believers in different contexts who love and serve the Lord Jesus.

Currently there are nine individuals who serve on the Mutual Mission Team. Their responsibility is to oversee the ministry and raise funds and awareness. Since March 2020, traditional plans and trips have been interrupted. Nevertheless, ministry has continued with prayer and funding of the ministry of our partners.

Our Mutual Ministry Team has not been as active as it was at one time, but it continues to discern the future of this ministry. It continues to be in partnership with believers in Jamaica and Cuba. The funding JEMM needs continues, though with lower amounts due to funding limitations.

We are most excited and hopeful to share that a presbytery team may travel to Cuba late in 2022 or in 2023!

If you are interested in hearing more about travel to Cuba, in learning more about Mutual Mission, or in serving on the Mutual Mission Team, please contact one of our co-chairs: Diane Watkins (First Fernandina Beach), at dswatkins326@gmail.com or Bob Bell (First Perry), at bnbell@fairpoint.net, or the chair of our Nominating Team, Patti Phillips, at pat.phillips466@gmail.com.

May grace abound in all places and at all times as we serve our Lord together!

Appendix C-4

Highlands Regional Ministry Center

Report not yet available

The Gainesville
Community Band

*Mother's Day
Concert*

Sunday, May 8, at 3pm
Highlands Regional Ministry Center
1001 NE 16th Avenue, Gainesville

Conductor R. Gary Langford
listen @ www.gnvband.org



Appendix D
New Minister Information

FAITH STATEMENT
by Rev. John F. Kirkham

My beliefs are from a ‘cloud of witnesses’ or my family, pastors, friends, teachers and life experiences. I believe that God is able to communicate through others in the written words and through the spoken word. The words have come from Prophets, Priests, and Kings and from Jesus “The Word Incarnate.” The Lord used Moses to give us the Law and Jesus to make it clear to our understanding. Many life lessons are taught in the stories of the scriptures and the testimonies of believers. There we learn about our sins and God’s forgiveness and the failures of living for ourselves and the value of faithfulness to God. There we learn that God loves each one of us and his desire is for our welfare and happiness. The scriptures teach us that sin causes death because it requires a price to be paid. The Prophets and Priest told us that God had a plan for our salvation. The Apostle John wrote that Jesus was the light of the world and that “God so loved the whole world that He gave His only begotten Son, that whoever believes in Him should not perish but have everlasting life.” Jn 3:16

We are taught miraculous things in scripture about how God’s Spirit and Son were with him in the beginning and formed our world and the heavens and every one and thing in it. But sin entered the world and its corruption; animosity toward God and our brothers and sisters; envy and greed which challenges industry and generosity; sexual abuse distorts family and human affection; hatred and lies destroy community and brotherly love; hence we live in a world controlled by threat and fear rather than by Love and Hope. The scriptures tell us that God never gives up and that He never fails. Jesus was crucified on a cruel cross and buried in a tomb. He arose on the third day and was seen by many witnesses and His disciples. He then ascended to His Father where he reigns in Heaven until He will come again. When He returns there will be a new earth and a new heaven where we will be with Him as he reigns forever.

MY JOURNEY
by Rev. John F. Kirkham

Born: October 7, 1942
Alliance, Ohio

Present Address: 3558 Sandy Branch Court
Middleburg, Florida 32068

Phone Mobil: 904-666-8003

email: jkirkhamjr@att.net

Wife: Esther M. Seawell Kirkham

Married: Jan. 25th, 1964

Children: Marwin Russell b. Aug. 20, 1968 two sons, one daughter

Elaine Marie (Thomas) b. July 11, 1972 one son, two daughters

Education: High School Diploma, Southeast High School

B.A. Biology option in Medical Technology
Aultman Hospital 1964 Malone College, Canton, Ohio

Registered: MT(ASCP) 1964 National

M.Div. Pittsburgh Theological Seminary 1969 Pittsburgh Pa.

Trainee-ship in Microbiology and Epidemiology Graduate School of Public Health
University of Pittsburgh, Pa.

Candidate for Ministry: Wooster Presbytery Ohio 1963

Church: North Benton Presbyterian, North Benton, Ohio Member joined 1954

Calvary Presbyterian Church, Canton, Ohio Member joined 1961

Ordained to The Ministry at Bloomingdale, Ohio by the Steubenville Presbytery for the Wooster Presbytery August 1969.

Installed as a called Pastor after Ordination August 1969.

Served the Bloomingdale Presbyterian Church until November 1972.

Programs: Vacation Bible School
Saturday night Youth
Youth retreats at Beaver Creek Camp

Programs cont.: Junior Summer Camp at Beaver Creek
 Senior Lunches with Music for 7 rural denominations

Second Church: Jewett Presbyterian Church, Jewett, Ohio 1969

Taught classes in science at Jefferson County Technical Institute til fall of 1972

Esther finished the M.M in Organ Performance from Duquesne in Pittsburgh.

Reflection: After I gave up the Jewett church I felt that I was not fitted for small rural ministry. I felt very lonely and wanted to be near good mentors like Rev. Bill Evans. I searched for new positions but the only interested churches were even less appealing. I became depressed and just wanted to move on. A member of the Bloomingdale church and the son of the one of the elders was moving to Florida to open a new facility and offered me a position. He thought the position would last a year or two and that would allow me to search for a church. The position lasted about a year til the recession started. I had not found a call but was able to get a hospital position. The hospital was a midnight job and I worked it til Boca Raton hospital called me and offered a day time job. Shortly after that a part-time assistant Minister position was offered to me at Cason United Methodist in Delray Beach just two mile from my home. I worked with them for a year with the church school and the youth until the leadership was changing. My responsibilities at the hospital then expanded significantly with implementing new technologies and expanded Toxicology services. I stayed with the Hospital until I retired October 31, 2001. During those years I also taught Clinical chemistry and Toxicology to Medical Technology students at Florida Atlantic University. I was active in the Presbytery of Tropical Florida by supply preaching and serving on presbytery committees and commissions. My alternate ministry was validated in health care and religious services. Before I retired from the hospital I had been asked if I would consider taking on a church that was struggling for leadership. I interviewed and was offered a stated supply position. When I started I found that they still had leaders they had been doing the jobs so long they were exhausted. So working with the session to find and enable new leaders to bring some freshness to study, worship and fellowship. We acquired newer and better musical instruments and added Video technology and a better sound system. We found a fellow to scrape, pressure wash and paint the church. A new piano player and a new choir director. We paid the piano player but we got an added benefit when her husband brought his tractor to mow the yard of about 4 acres. A landscaper friend planted royal palm trees and some gumbo limbo trees to help the appearance of the grounds. They were free because they came from homes being expanded and they wanted them removed. Active life returned to the church and we received a few bequests which helped to burn the mortgage. I got a grant to pay some staff to built up the summer and Saturday youth program. We bought a 15 passenger handicap van in fare condition which we used for outings. That went well for a couple of years, but keeping effective staff is difficult and when the program closed we gave the van to another church in our presbytery. I loved the people of Faith Presbyterian Church in Palm Springs Florida. They often challenged me to impress and lead them. They were humble people they were not rich but they loved God. The offerings small but consistent and if an AC needed replaced the funds would appear. I served them for nine years and would have stayed on but the COM said I stayed beyond 5 years which they thought should be the limit. The congregation and session were never asked. The COM said I should not worship there but the people often asked me to provide funeral services. It was sad to see so many of my friends pass. I still have phone conversations with some members and receive pictures and cards. I moved to the Middleburg area at the beginning first of February 2010 and my wife joined me in August. She has worked for churches since until this year.

She is still the accompanist for the Jacksonville Masterworks Chorus. I worship at St. Giles and heard about the needs at Camp Montgomery and worked with Lydia's team to fix Cabin 5. I have also sought help to continue working on the camp and joined with Gregg Walwick to plan and lead the first Gala for the camp. I have worked on plumbing in Williams, Live Oak, and Eppert Pavilion. David Huh and I repaired the eaves and roof and applied the under materials for a new roof on Sugar Pine. I am now planning to clean and repair the small sail boats for summer camp. I had two pianos tuned and have Andy scheduled to tune them again after Easter. I just try to fit in the cracks wherever I fit.

Appendix E
Volunteer Management Committee Report

Together We Serve

Our Presbytery needs your assistance to find servant leaders who are called by the Spirit to share their skills and gifts to achieve the work of the church.

The following qualities described are needed in various presbytery leadership roles. Not all these qualities are needed for every role.

‘Do you know someone who is willing to serve and?’

Could be a compassionate colleague in the care of pastors and congregations.

Has a passion for cultivating leadership that can help churches thrive.

Seek connection with young people in all aspects of our ministries.

Support Montgomery Presbytery Conference Center.

Manage and encourage the presbytery’s relationship with the Jamaica Ecumenical Mutual Mission and our mutual mission in Cuba.

Is a wise and creative problem-solver.

Has administrative/organizational skills.

Has excellent communication and technical skills.

Able to think reflectively and work collaboratively to get things done through formal or informal channels.

Review applications for nominees who are willing to serve on teams, committees, commissions of the presbytery.

Promote inclusiveness and representation when selecting nominees.

Take measures and provide resources for preparation and response to natural or human disasters.

Act as the directors of the corporation and as a commission to act on matters relating to property and other corporate matters of the presbytery and acts on the requests from congregations regarding their property.

Able to work with others to set priorities, make goals, create strategies and implement plans for the life of the presbytery.

Provide oversight and management of funds and properties owned by the presbytery.

Provide oversight, planning, and management of personnel matters.

Please serve as the Spirit leads you and contact:

Patti Phillips, Chair of the Nominating Team
pat.phillips466@gmail.com

OR

Holly Dillon Inglis, Ministry and Mission Coordinator
holly@staugpres.org

OR

Sandra Hedrick, Stated Clerk
sandra@staugpres.org

Appendix F

2021 Presbytery Statistical Report

Presbytery	St Augustine		
Address	1937 Universtiy Blvd W, Jacksonville, FL 32217-2013		
Phone	904-733-8277	Fax	904-737-6658
Email	info@staugpres.org		
Web Site	www.staugpres.org		



Membership

Prior Active Members	11253	Adjusted membership	11247
Gains		Losses	
Certificate	81	Certificate	404
Youth Professions	32	Deaths	303
Professions & Reaffirmations	185	Deleted for any Other Reason	345
Total Gains	298	Total Losses	1052
Total Ending Active Members	10493		

Baptisms

Presented by Others	45	Average Weekly Worship Attendance	3787
At Confirmation	5	Female Members	6392
All Other	11	Friends of the Congregation	865
		Ruling Elders on Session	490
		Do you have Deacons? Yes / No	17 / 28

Age Distribution of Active Members

25 & Under	646
26 - 40	984
41 - 55	1162
56 - 70	2111
Over 70	3210
Total Age Distribution	8113

People with Disabilities

Hearing impairment	490
Sight impairment	185
Mobility impairment	547
Other impairment	503

Christian Education

Birth - 3	87	Grade 7	62
Age 4	53	Grade 8	73
Kindergarten	42	Grade 9	60
Grade 1	38	Grade 10	61
Grade 2	46	Grade 11	39
Grade 3	50	Grade 12	36
Grade 4	47	Young Adults	132
Grade 5	60	Over 25	1181
Grade 6	62	Teachers/Officers	263
		Total Christian Education	2392

Racial Ethnic

Asian/Pacific Islander/South Asian	43	Native American/Alaska Native/Indigenous	7
Black/African American/African	504	White	9080
Middle Eastern/North African	22	Multiracial	46
Hispanic/Latino-a	64		
		Total Racial Ethnic	9766

Financial Data

Annual Income	18,272,195	Mission Expenses	1,248,262
Annual Expenses	17,042,819	Personnel Expenses	9,649,834
		Facilities Expenses	3,365,913

Appendix G-1

MINUTES OF THE PRESBYTERY OF ST. AUGUSTINE

Ordination of Scott Patrick Stuart

February 6, 2022, 3:00 pm

First Presbyterian Church of Gainesville

On February 6, 2022, a commission of the Presbytery of St. Augustine met prior to the Service of Ordination of Scott Patrick Stuart held at 3:00 pm at First Presbyterian Church of Gainesville. A quorum was present.

The meeting was called to order with prayer. Jerie Lukefahr, the Moderator of the Presbytery of St. Augustine, moderated the meeting and the service. Rev. Joy Laughridge served as clerk of the commission. The members of the commission, who were present in person or electronically, included Rev. Mark Hults, TE First Presbyterian of Gainesville; RE Jerie Lukefahr, First Presbyterian of Fernandina Beach; Rev. Joy Laughridge, TE Lakewood Presbyterian Church; Rev. Dr. Ron Watson, TE First Presbyterian of Ocala; Rev. Les Comee, TE Young Life; RE Deanna Cook, First Presbyterian of Gainesville; and Rev. Dr. Robert Shettler, TE Honorably Retired.

The commission proceeded to conduct the ordination and installation. Rev. Les Comee preached the sermon. The candidate responded positively to the constitutional questions. The Moderator and the commission welcomed Rev. Scott Stuart into the ministry of Word and Sacrament. Rev. Robert Shettler gave the charge to Rev. Scott Stuart. The Lord's Supper was celebrated. The offering was designated for the "Candidate's Fund" of the presbytery, which provides scholarship support for persons under preparation for ministry. Rev. Scott Stuart pronounced the benediction, which served as the closing prayer of the commission.

Submitted by:

Rev. Joy Laughridge

Clerk of the Commission

Appendix G-2

Minutes of the Installation of the Reverend Susan P. Takis, as Pastor of First Presbyterian Church of Green Cove Springs February 20, 2022

On Sunday, February 20, 2022, at 2:30 p.m., a commission of the Presbytery of St. Augustine met in the conference room of the fellowship hall at First Presbyterian Church of Green Cove Springs to conduct the installation of Rev. Susan P. Takis as pastor of the Church. The meeting was opened with prayer by Ruling Elder Jerie Lukefahr, the Moderator of the Presbytery (the “Moderator”). Ruling Elder Ed Kelly was appointed as clerk. The members of the commission who were present, constituting a quorum, were: Jon Halter (RE, Orange Park Presbyterian Church), Ed Kelly (RE, First Presbyterian Church of Green Cove Springs), Rev. Ana Lugo-Berrios (ELCA Foundation, a validated ministry of the Presbytery of St. Augustine), the Moderator (RE First Presbyterian Church of Fernandina Beach), Greg McMillian (RE, South Jacksonville Presbyterian Church), Rev. Dr. John Ragsdale (Honorably Retired, Presbytery of St. Augustine), and Rev. Dr. Joe Rigsby (Honorably Retired, Presbytery of St. Augustine). Also present was Rev. Dr. Ken Broman-Fulks, Honorably Retired, Salem Presbytery, a guest of the commission and Rev. Takis.

The Moderator stated the purpose of the meeting and had the members of the commission introduce themselves. The commission proceeded to the sanctuary to conduct the installation in the sanctuary of the Church at 3:00 p.m. Rev. Dr. Broman-Fulks preached the sermon, entitled “Yes, And”, using the text from Isaiah 6:1-8. An offering was received for the presbytery’s “Preparation for Ministry” designated fund. Rev. Takis answered the constitutional questions put to her by the Moderator in the affirmative and the congregation answered the constitutional questions in the affirmative. Rev. Dr. Ragsdale gave the charge to the Pastor, and Rev. Dr. Rigsby charged the congregation. Rev. Takis pronounced the benediction, which was the closing prayer for the installation service. The service concluded at approximately 4:15 p.m.

Respectfully submitted,
Ed Kelly, Clerk of the Commission

MINUTES OF THE PRESBYTERY OF ST. AUGUSTINE

Commissioning of Yvan Kelly

March 6, 2022

3:00 PM

Kirkwood Presbyterian Church

On March 6, 2022, a commission of the Presbytery of St. Augustine met prior to the Commissioning of Ruling Elder Dr. Yvan Kelly held at Kirkwood Presbyterian Church at Jacksonville, Florida. A quorum was present.

The meeting was called to order with prayer. Jerie Lukefahr, RE First Fernandina Beach, the Moderator of the Presbytery of St. Augustine, moderated the meeting and the service. Suzi Lemen, RE – St. Giles, served as clerk of the commission. The members of the commission, who were present in person or electronically, included Frances Luttrell, RE - Kirkwood, Reverend Holly Dillon Inglis, TE – Presbytery Mission/Ministry Coordinator, Reverend Sandra Hedrick, TE – Presbytery Stated Clerk, Reverend Bill Hoff, TE – Honorably Retired, Reverend Joe Albright, TE – Geneva, and Reverend Joe Rigsby – TE- Honorably Retired.

The commission proceeded to conduct the commissioning. The Reverend Joe Albright preached the sermon. The candidate responded positively to the constitutional questions. The Moderator and the commission welcomed Ruling Elder Dr. Yvan Kelly as pastor of Kirkwood Presbyterian Church. The Reverend Bill Hoff gave the charge to Dr. Kelly. The offering was designated for the “Preparation for Ministry Fund” of the presbytery, which provides scholarship support for persons under preparation for ministry. Pastor Kelly pronounced the benediction, which served as the closing prayer of the commission.

Submitted by:

Suzi Lemen

Clerk of the Commission

Appendix H

2022 REPORTED TERMS OF CALL (PARISH MINISTRY) 2022 Spring Stated Presbytery Meeting (as of April 2022)												
Notes:												
1. The number in parentheses beside the church name is the number of members most recently reported (end of 2021)												
2. TPR means "temporary pastor" (stated supply pastors, parish associates, etc.).												
3. PT means part-time. PA means parish associate. CRE means commissioned ruling elder. P means pastor.												
4. "Ordained" for a CRE means when first served as a CRE.												
CHURCH	MINISTER	ORDAINED/ CURRENT	2022 TOTAL	2021 TOTAL	2022 SALARY	2022 HOUSING/ MANSE	OTHER	Auto and Reimburse/CE	BOP DUES	REQUIRED SECA	OTHER BENEFITS	VACATION/ STUDY LEAVE/ PARENTAL LEAVE (in weeks)
Alechar, First (15)	Gary Hardesty (TPR) (PT) (HR)	47 * 10.5	26,400	26,400	16,800	9,600						4/0/0
Arlington (35)	Joe Medearis (TPR) (PT)	8 * 6.5	35,200	35,200	7,500	25,000		1,200		1,500		3/0/0
Bethlehem (34)	Joshua Braley (TPR) (PT)	13 * 13	not yet reported	32,200								4/2/0
Brantford (37)	Vacant											
Calvin (16)	James Kendrick (TPR) (PT)	4 * 0	15,000	N/A		15,000						4/0/0
Community (494)	Melanie Marsh-Baum (P)	7 * 3	123,477	121,520	46,350	33,000	2,000	4,800/1,000/	30,100	6,228		4/2/0
County/side (196)	Gary Marshall (P)	27 * 21	114,535	112,706	63,525	15,600			29,275	6,135		4/2/0
Covenant (44)	Vacant											
Crescent City, First (35)	Debra Henning (TPR) (PT) (HR)	42 * 5	20,600	20,600	20,600							4/2/0
Dumreilton (100)	Jeff Welch (P)	34 * 24	111,120	107,271	47,110	22,794	772	5,000/4091/	26,113	5,340		4/2/0
Fairfield (45)	Belinda Newhart (TPR/CRE) (PT)	24 * 2	19,200	17,400	7,200	9,600		200/month				4 total
Faith (38)	Don Mossa (TPR) (PT) (HR)	21 * 0	18,000	N/A		18,000						"as agreed with session"
Fernandina Beach, First (810)	Karl Kling (Interim)	41 * 2	145,000	145,000	60,000	37,000	3,189	750/750/	35,890	7,421		4/2/0
	Julie Higbee (AP)	16 * 4.6	99,458	98,787	9,350	45,000	8,600	1,500/6,000	23,292	4,816	900	4/2/per policy
Fort Caroline (54)	David Imhoff (TPR) (PT)	39 - ELCA/7	31,800	30,800	11,250	11,750		1,900/5,900/		1,000		4/2/0
Fort King (134)	Jo Anne Dyson (P)	39 * 3.5	95,853	95,853	25,800	34,800		4,800/1,900/	22,422	4,636	1,496	4/2/0
Gainesville, First (691)	Mark Hulis (P)	10 * 2.5	161,412	161,412	60,478	42,000	Salary incl. + secca	7,200/2,750/	38,934	7,478		
Geneva (183)	Joe Albright (P)	22 * 4.5	102,710	97,330	36,958	28,740	1,850	3,000/2,000/	24,993	5,168		4/2/0
Grace (64)	Charles Freeman (P)	7 * 7	77,057	74,945	24,000	26,161		3,000/1,500/	18,560	3,837		4/3/0
Green Cove Springs, First (150)	Susan Takis (P)	18 * .5	94,826	N/A	34,000	30,000		IRS rate/2,250	23,680	4,896		6/2/0
High Springs, First (34)	Vacant											

CHURCH	MINISTER	ORDAINED/ CURRENT CALL	2022 TOTAL	2021 TOTAL	2022 SALARY	2022 HOUSING/ MANSE	OTHER	REIMBURSE/ CE	BOP DUES	REQUIRED SECA	OTHER BENEFITS	VACATION/ STUDY LEAVE/ PARENTAL LEAVE (in weeks)
Highlands United (360)	Beverly Dempsey (Interim)	17 * .5	121,720	N/A	38,400	39,600	2,000	4,000/2,000/	35,600	6,120		4/2/1
Hodges Blvd (265)	Jonathan Swanson (P)	25 * 3	128,647	125,772	59,752	24,000		7,500 inclusive	30,988	6,407		
Jasper, First (70)	Jennifer Halberg (P) (PT)	1.5 * 1.5	42,080	41,220	18,084	5,425		2,000/1,422/	13,351	1,798		4/2/0
Kanapaha (56)	Michaele Wood (P)	11 * 3	78,163	76,036	28,000	23,000	1,000	1,500/1,000/	19,240	3,978		4/2/0
Kirkwood (107)	Yvan Kelly (TPR) (CRE)	3 * 1	27,934	N/A	3,000	16,020		6,000/1,000/		1,914		4/1/0
Korean (52)	Heong Seok Cho (P)	14 * 5.5	62,800	62,800	24,000	18,800		1,000,1,000/	15,400	2,600		4/2/0
Lake City, First (211)	Kenneth Goodrich (P)	10 * 5.5	109,482	107,882	35,500	34,000	addit. seca and bonus	2000	28,267	2,815		6/2/0
Lake Shore (57)	Stephen Hulsey (TPR) (PT) (HR)	46 * 5.5	18,000	18,000	18,000			IRS rate				4/4/0
Lakewood (351)	Joy Laughridge (P)	16 * 3.5	104,347	100,963	43,050	23,000		4,387/4,000/	24,439	5,471		4/2/6
	Vickie Bossuot (TPR) (PT)	34 * 9	\$25/hr	\$25/hr	.							N/A
Marion Oaks (52)	Debbie Pangrass (TPR/CRE) (PT)	10 * 10	13,464	13,464	7,464	6,000						N/A (lead worshipping 2-3 times a month)
Mayport (28)	Jim Black (TPR) (PT) (HR)	57 * 1	650/mth	650/mth	650/mth							As requested
McIntosh (102)	Tommy Lane (TPR/CRE) (PT)	16 * 16	40,085	40,085					40,085			5 to 8 weeks
Memorial (834)	Hunter Camp (P)	22 * 5	154,286	152,066	52,020	38,760	8,000/4,503/	3,500/2,000/	38,214	7,289	3 month sabbatical	4/2/0
	Amy Camp (PA) (PT)	21 * 10	47,386	45,870	22,359	17,026	1,382	1,500/1,000/		3,119		4/2/0
	Roger Dumanan (PA) (PT)	50 * 5	10,525	10,525	10,302		223					4/0/0
	Susan Rose (PA) (PT)	12 * 2.5	21,364	21,364	21,060		304					
Mikesville (40)	Shirley Mergan (TPR/CRE) (PT)	16 * 5.5	39,000	32,000	15,000	19,000		5,000				4/2/0
Murray Hill (40)	Vacant											
Ocala, First (560)	Ron Watson (P)	33 * 4.5	154,634	154,634	54,042	32,578	2,443	9,200/1,000/	38,422	13,780	2,168	4/3/0
	Wak Jones (Interim Associate)	32 * 2	95,855	92,996	32,700	30,000	500	1,900 inclusive	24,758	4,797	1,200	4/2/0
Orange Park (155)	John Diller (P)	16 * 6.5	94,993	86,674	33,500	22,000	1,161	4,000 inclusive	20,535	4,246	6,500	4/2/2 military
Palatka, First (142)	Cliff Lyda (Interim)	36 * 4.5	64,856	64,856	20,400	30,000		1,000/3,000/	6,600	3,856		10/2/0
Palms (841)	Bryant Anderson (P)	14 * 1	185,202	182,580	66,800	55,000		7,018/2,000/	45,066	9,318		5/2/0
Peace (58)	Joe Medearis (TPR) (PT)	10 * 4.5	37,535	37,535	35,535			1,500/500/				4/2/0
Perry, First (142)	Vacant											

CHURCH	MINISTER	ORDANED/ CURRENT CALL	2022 TOTAL	2021 TOTAL	2022 SALARY	2022 HOUSING/ MANSE	OTHER	REIMBURSE/ CE	BOP DUES	REQUIRED SECA	OTHER BENEFITS	VACATION/ STUDY LEAVE/ PARENTAL LEAVE (in weeks)
Riverside (827)	Brian Lays (P)	6 * 1.5	162,248	153,543	80,018	28,000		5,000/1,000/	39,967	8,263		4/2/0
	Sunelle Stander Lays (PA)	2 * .5	26,000	N/A	26,000							14 days/year
St. Andrews (80)	Ann/Larry Graham-Johnson (TPR) (PT) (HR)	33/23 * 0	34,212	N/A	18,232	10,668	1,000	1,500/600/		2,212		4/2/0
St. Giles (310)	Jake Young (P)	19 * 4	127,104	120,980	58,112	24,000	504	3,600/4,000/	30,568	6,320		4/2/0
	Jessi Higginbotham (TPR) (PA)	13 * 2	20,136	20,000	2,136	18,000						4/2/0
San Mateo (72)	Robert Mills (TPR)(PT)	43 * 3.5	24,000	24,000		24,000						8 total
Silver Springs Shores (113)	Alan Cummings (P)	37 * 27	99,284	98,095	44,500	21,000		4,500 inclusive	24,254	4,980		4/2/0
South Jacksonville (304)	Adam Anderson (P)	4 * 1.5	108,204	105,709	half	half		3,000/3,000/	26,168	5,411		4/2/0
Starke, First (42)	Diane Wilson (TPR/PT)	28 * 3.5	20,800	20,800	14,409	4,800		IRS Rate		1,591		4/2/0
Trinity (332)	Jeff Beebe (P)	26 * 4.5	100,123	106,048	26,600	36,000	2,400	4,000/2,100	24,050	4,973		5/2/0
Weirsdale (163)	Rhonda Link-Cummings (Interim)	36 * .5	24,000	N/A	21,600			2,400 inclusive				3/2/0
Westminster (94)	Rebecca Putman (P)	6 * 1	86,649	87,084	28,800	25,000	1,200	5,000	20,350	4,208	2,091	4/2/10/
White Springs (6)	VACANT											
Williston, First (22)	Joan Wells (CRE) (PT)	4 * 4	not yet reported	21,400								2/1/0
Woodlawn (396)	Don Johnson (P)	17 * 3	110,873	110,873	45,550	20,850	3,600	6,500/2,400/	27,000	4,973		4/2/0

Appendix I

Memorial Resolution

Clyde M. Wray, Jr.

September 30, 1931 - March 19, 2022

*"A warm, loving congregation is no small thing."
(from "Sage Sayings" - Clyde Wray)*

Clyde Wray, child of God, was born in Mount Airy, North Carolina (near Winston Salem), on September 30, 1931, to Clyde Mack Wray and Parry Esther Joyce Wray. His life was framed by the mountains of North Carolina, where his father worked in the Mount Airy quarry for almost 50 years. Clyde married Mary Jo Walker in 1950, beginning a beautiful and loving partnership of more than 71 years. Clyde and Mary Jo raised two daughters, and he is survived by five grandchildren, fourteen great-grandchildren, and five great-great grandchildren. He passed from this life into his new life with the Lord on March 19, 2022, at the age of 90.

Clyde was educated at Piedmont Bible College and Elon College and graduated with an M. Div. from Columbia Theological Seminary in 1965. He was ordained that summer by the Orange Presbytery and served two churches in Eden, North Carolina: Riverview and El-Bethel. God blessed the Presbytery of St. Augustine by calling Clyde to Jacksonville, Florida in 1974, where he began a long pastorate at Murray Hill Presbyterian Church that would extend through 1995. During the season of this special pastor-congregation relationship, Clyde encouraged this warm, loving congregation that was generous to its community and appreciative of the many aspects of his pastoral ministry. In 2003, he received the title "Pastor Emeritus" of that church.

For many years, Clyde served faithfully beyond the local church on presbytery committees and as a commissioner to the General Assembly in 1983. He was also a chaplain in the Civil Air Patrol, had a passion for evangelism and stewardship, and was an earnest advocate for justice, with special attention to hunger and world peace.

After his retirement from Murray Hill, Clyde was called as the stated supply pastor at Mayport Presbyterian Church for about ten years. After that time, he continued to carry the good news of the gospel to churches in our presbytery as a Sunday supply preacher for many more years.

Those who knew him describe Clyde as "a kind and gentle soul." Murray Hill members appreciated his leadership, his partnership with Mary Jo, his wisdom, and his attention to evangelism and the business of the church. "If there was a need, Clyde was there." A pastor colleague describes him as "dependable, unwavering, constant, and resolute." Clyde shared with this colleague that he found "the Rock" for his own life when he was growing up in the hills of North Carolina. In his ministry for over 50 years, he cared for those around him and encouraged them to "leave the sinking sand and come to the solid Rock." One of his granddaughters shared in his service bulletin that her "Papa" was "kind, charitable, loving, funny, patient, gracious and humble.... I never heard him say a negative word; he was giving to a fault and believed everyone is capable of goodness."

The Presbytery of St. Augustine gives thanks to God for the life, ministry and example of Clyde Wray. We affirm with joy that he is now in the merciful care of his Lord and Savior whom he served with such grace and faith. To God be the glory forever and ever!

Appendix J

Synod of South Atlantic
Stated Meeting Highlights

This will be filed separately after the Synod of South Atlantic
Stated Meeting which is being held April 28-29, 2022.

Appendix K

Fort Caroline PMA Grant Requests

Coming soon