

Appendix A-7

Approved Coordinating Council Minutes
January through April, 2022

MINUTES
Presbytery Coordinating Council
January 13, 2022 at 10:00 a.m.
by Electronic Conference
Edd Norris, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on January 13, 2022, at 10:00 a.m., by means of an electronic conference through Zoom. A quorum was present.

Present: Joe Albright, Vickie Bossuot, Steve Crowley, Barbara Darby, Larry Green, Walk Jones, Suzi Lemen, Edd Norris, Patti Phillips, and Susan Takis.

Absent/Excused: Julie Higbee and Do In Kim.

Also Present: Ex-Officio members Jerie Lukefahr (Moderator Elect), Holly Dillon Inglis (Ministry and Mission Coordinator) and Sandra Hedrick (Stated Clerk).

Edd Norris began the meeting with prayer. Coordinating Council members expressed gratitude for his leadership in the past years as a member of the Coordinating Council, Moderator-Elect, Moderator, and Chair of Council.

The Coordinating Council took the following actions:

- Approved the minutes of the Fall Stated Presbytery Meeting and the December 16, 2021 meeting of the Coordinating Council.
- Approved holding the Winter Stated Meeting by Zoom instead of in person at the Trinity Presbyterian Church. The offering will be designated for Mutual Mission.
- Received reports and updates from committees, administrative commissions, the stated clerk, and the Mission and Ministry Coordinator. The St. Johns church dismissal was effective on December 31, 2021; the dismissal payment was made, and the quit claim deeds were signed and delivered.
- Approved a three percent (3%) increase in the stated clerk's compensation, which will be paid as housing allowance (same as all of her other compensation).
- Approved designating \$29,000 of Holly Dillon Inglis's compensation and all of Erin Horne's compensation as housing allowance.
- Appointed Holly Dillon Inglis as our presbytery's Christian Education Certification Advisor.
- Referred back to the Leadership Development and Care and Strategic Issues Committee the continuing question of whether "Strategic Issues" should be a separate committee.

- Extended to April 2 the deadline for grants to churches of 200 members or under.
- Endorsed the recommendation of the Administrative Commission for the Middleburg Presbyterian Church that the church property be sold.
- Appointed a task force co-chaired by Jerie Lukefahr and Barbara Darby that will include the treasurer, members of the Finance Team, the chair of the Presbytery Trustees, Joe Rigsby, Walk Jones, Steve Crowley, Susan Takis, Joe Albright, and Holly Dillon Inglis. This task force will work with the Administrative Commission for the Middleburg Presbyterian Church to come up with an overall strategy for use of funds from the sale of closed churches for recommendation to the presbytery at the 2022 Spring Stated Meeting.
- Approved the celebration of the Lord's Supper during 2022 at presbytery meetings and events, Presbyterian Women, and presbytery-sponsored youth meetings and gatherings; on trips sponsored by the Mutual Mission Team; and in connection with seasonal camps at Montgomery Presbyterian Conference Center.
- Approved recommending to the presbytery an amendment to the Manual of Operations that would increase the number of Coordinating Council members on the Current and Emerging Ministries Committee.
- Approved recommending to the presbytery the three strategic focus areas for 2022: vital congregations, youth, and Matthew 25.
- Appointed committee members: Administration (Suzi Lemen, Yvan Kelly and Do In Kim); Current and Emerging Ministries (Vickie Bossuot and Julie Higbee); Leadership Development and Care and Strategic Issues (Steve Crowley, Barbara Darby, Walk Jones, and Susan Takis); Volunteer Management (Patti Phillips).

The meeting was closed with prayer by Susan Takis at approximately 12:25 p.m.

Submitted by:

Sandra Hedrick

Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
January 27, 2022 at Noon
by Electronic Conference
Edd Norris, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on January 27, 2022, at noon, by means of an electronic conference through Zoom. A quorum was present.

Present: Joe Albright, Steve Crowley, Barbara Darby, Julie Higbee, Yvan Kelly, Do In Kim, Suzi Lemen, Edd Norris, Patti Phillips, and Susan Takis.

Absent/Excused: Vickie Bossuot, and Walk Jones.

Also Present: Ex-Officio members Jerie Lukefahr (Moderator Elect), Holly Dillon Inglis (Ministry and Mission Coordinator) and Sandra Hedrick (Stated Clerk).

Edd Norris began the meeting with prayer.

The Coordinating Council took the following actions:

- Approved/confirmed paying as housing allowance the total compensation for Erin Horne and Joe Rigsby paid this calendar year and until a different designation is made.
- Approved the nomination of Beverly Dempsey to the Representation Team.
- Approved holding the Spring Stated Meeting on May 3, 2022, at Montgomery Presbyterian Conference Center.

The Coordinating Council designated speakers for its agenda items at the Winter Stated Meeting.

The meeting was closed with prayer by Yvan Kelly at approximately 12:45 p.m.

Submitted by:

Sandra Hedrick

Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
February 3, 2022 at Noon
by Electronic Conference
Edd Norris, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on February 3, 2022, at noon, by means of an electronic conference through Zoom. A quorum was present.

Present: Joe Albright, Vickie Bossuot, Steve Crowley, Barbara Darby, Do In Kim, Walk Jones, Yvan Kelly, Suzi Lemen, Edd Norris, Patti Phillips, and Susan Takis.

Absent/Excused: Larry Green and Julie Higbee.

Also Present: Ex-Officio members Jerie Lukefahr (Moderator Elect), Holly Dillon Inglis (Ministry and Mission Coordinator) and Sandra Hedrick (Stated Clerk).

Jerie Lukefahr began the meeting with prayer.

The Coordinating Council took no actions.

The meeting was closed with prayer by Barbara Darby at approximately 12:25 p.m.

Submitted by:

Sandra Hedrick
Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
February 17, 2022 at 10:00 a.m.
by Electronic Conference
Joe Albright, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on February 17, at 10:00 a.m., by means of an electronic conference through Zoom. A quorum was present.

Present: Joe Albright, Steve Crowley, Larry Green, Julie Jensen, Walk Jones, Yvan Kelly, Suzi Lemen, Jerie Lukefahr, Patti Phillips, and Susan Takis,

Absent/Excused: Barbara Darby, Julie Higbee, and Do In Kim.

Also Present: Holly Dillon Inglis (Ministry and Mission Coordinator), Sandra Hedrick (Stated Clerk), Susan Rose (Moderator Elect), and Melana Scruggs, General Presbyter, Presbytery of Peace River.

The meeting was opened with prayer by Joe Albright.

The Coordinating Council took the following actions:

- Approved the minutes of the meetings held January 13, January 27, and February 3, 2022.
- Adopted the dates for the meetings to take place from June to December.
- Received reports from committees, administrative commissions, special task forces, and the stated clerk and Ministry and Mission Coordinator.
- Debriefed the Winter Stated Meeting.
- Heard a presentation on the Vital Congregations Revitalization Initiative by Melana Scruggs, General Presbyter, Presbytery of Peace River and Holly Dillon Inglis.

The meeting was closed with prayer by Sandra Hedrick at approximately 11:45 pm.

Submitted by:

Sandra Hedrick
Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
March 3, 2022 at Noon
by Electronic Conference
Joe Albright, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on March 3, 2022, at noon, by means of an electronic conference through Zoom. A quorum was present.

Present: Joe Albright, Steve Crowley, Julie Jensen, Walk Jones, Yvan Kelly, Do In Kim, Suzi Lemen, Jerie Lukefahr, Patti Phillips, and Susan Takis,

Absent/Excused: Barbara Darby, Larry Green, and Julie Higbee.

Also Present: Holly Dillon Inglis (Ministry and Mission Coordinator), Sandra Hedrick (Stated Clerk), and Susan Rose (Moderator Elect).

The meeting was opened with prayer by Yvan Kelly.

The Coordinating Council took the following actions:

- Approved holding the Spring Stated Meeting at Montgomery Presbyterian Conference Center (in person only).
- Approved inviting Ellen Smith, World Mission's regional liaison for Eastern Europe for a Zoom presentation open to all on Thursday, March 10, at 6:30 p.m.

The meeting was closed with prayer by Jerie Lukefahr at approximately 12:25 p.m.

Submitted by:

Sandra Hedrick
Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
March 17, 2022 at 10:00 a.m.
by Electronic Conference
Joe Albright, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on March 17, at 10:00 a.m., by means of an electronic conference through Zoom. A quorum was present.

Present: Joe Albright, Vickie Bossuot, Barbara Darby, Larry Green, Julie Higbee, Walk Jones, Yvan Kelly, Suzi Lemen, Jerie Lukefahr, and Patti Phillips.

Absent/Excused: Steve Crowley, Do In Kim, and Susan Takis.

Also Present: Holly Dillon Inglis (Ministry and Mission Coordinator), Sandra Hedrick (Stated Clerk), and Susan Rose (Moderator Elect).

The meeting was opened with a devotion and prayer by Patti Phillips.

The Coordinating Council took the following actions:

- Approved the minutes of the meetings held on February 17 and March 3, 2022.
- Received reports from committees, administrative commissions, special task forces, and the stated clerk and Ministry and Mission Coordinator.
- Approved a motion that the current purpose of the Church Vitality Team is to focus on the Vital Congregations Initiative.
- Approved a recommendation that the presbytery continue to provide office space to the Synod of South Atlantic according to the terms of the draft user agreement proposed by the chair of the Administration Committee.
- Approved a motion that Coordinating Council members visit the session of every congregation in the presbytery by September 1, 2022, for the purpose of listening, sharing information, advising, and strengthening the partnership with our congregations. Suzi Lemen will take the responsibility for ensuring that the next steps are taken so that these visitations will take place in the time provided.
- Approved designating Montgomery Presbyterian Conference Center as the recipient of the offering taken at the Spring Stated Meeting on May 3, 2022.
- Approved having a video "story booth" at the Spring Stated Meeting.

The meeting was closed with prayer by Joe Albright.

Submitted by:

Sandra Hedrick
Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
April 7, 2022 at Noon
by Electronic Conference
Joe Albright, Chair

The Coordinating Council of the Presbytery of St. Augustine held a stated meeting on April 7, 2022, at noon, by means of an electronic conference through Zoom. A quorum was present. The meeting was opened with prayer by Suzi Lemen.

Present: Joe Albright, Steve Crowley, Julie Higbee, Walk Jones, Yvan Kelly, Do In Kim, Suzi Lemen, Jerie Lukefahr, Patti Phillips, and Susan Takis.

Absent/Excused: Barbara Darby, Larry Green, and Do In Kim.

Also Present: Holly Dillon Inglis (Ministry and Mission Coordinator), Sandra Hedrick (Stated Clerk), and Susan Rose (Moderator Elect).

In addition to receiving a report on the work of the Stewardship of Property Sales Task Force and discussing plans for the upcoming presbytery meeting, the Coordinating Council took the following actions:

- Ratified the email vote to approve an amendment to the covenant between the Florida Presbyterian Disaster Assistance Network, the presbyteries in Florida, and Presbyterian Disaster Assistance.
- Approved extending the application date for the current round of small church grants to June 1.
- Approved a revision to the recommended agreement between the Synod of South Atlantic and the presbytery regarding the synod's use of space in the presbytery office.
- Approved a pro bono services agreement with the Rogers Towers law firm.
- Voted to recommend to the presbytery that an administrative commission (AC) be elected for the Lake Shore Presbyterian Church to help it discern its future, including the possible outcome of closure. Joe Albright, Jerie Lukefahr, Holly Dillon Inglis, and Sandra Hedrick Are appointed to consider possible names for the membership of the AC and bring them back to the Coordinating Council meeting on April 21.

The meeting was closed with prayer by Julie Higbee at approximately 12:45 p.m.

Submitted by:

Sandra Hedrick
Clerk of the Coordinating Council