

DOCKET ADDENDUM
Presbytery of St. Augustine
Fall Stated Meeting

Moderator Joe Albright

October 5, 2021 at 9:30 a.m. (via Zoom)

ACTION AGENDA

A brief presentation showcasing the new presbytery database directory will be included in the Coordinating Council's time on the Action Agenda.

CONSENT AGENDA

Coordinating Council

The Coordinating Council recommends that the presbytery approve the following changes to the employee handbook (the changes/additions are underlined):

4.3.7 REGULAR, PART TIME EMPLOYEE BENEFITS

Regular, part-time employees are those who are employed to work less than a thirty-five (35) hour week. If employed at least twenty (20) hours a week on a regular, continuing schedule they are eligible for the following:

- a. Holiday pay if the holiday falls on one of the regularly scheduled working days for that employee;
- b. Jury duty pay;
- c. Vacations and Sick Time Off pay in proportion to hours worked each week.

Part-time employees who are employed at least thirty (30) hours on a regular, continuing schedule are also eligible for health benefits. The presbytery will pay 75% of the cost of the health benefits for these part-time employees.

5.1 HEALTH INSURANCE

Regular, full time employees and part-time employees who are employed at least thirty (30) hours on a regular continuing schedule are eligible to enroll in health

insurance coverage upon hire. The date of active participation will be in accordance with the plan guidelines.

5.3 RETIREMENT PLANS

Regular full-time and regular part-time employees may participate in the Retirement Savings Plan of the Presbyterian Church. A written plan document is adopted annually by the PSA that includes employee eligibility and employer contribution limits and is distributed to employees. For full-time non-ordained employees, PSA will match the employee's contribution up to three (3) percent of the employee's compensation.

The Coordinating Council took the following additional actions after the docket was published:

- Set the date for a strategic planning session on November 18, 2021, at 9:30 a.m., to be held at the Montgomery Presbyterian Conference Center.
- Approved a proposal for disbursement of designated funds to Montgomery Presbyterian Conference Center, in the amount of 2,357.00, which will be paid from the Pentecost Fund.
- Endorsed the action of the Personnel Team on September 28, 2021 to provide a 2021 pay increase for the Communications Coordinator, as recommended by the Ministry and Mission Coordinator.

Moderator Request

The Moderator requests concurrence with this request: that members of the St. Johns Presbyterian Church Gracious Dismissal Group and members of the Administrative Commission for the St. Johns Presbyterian Church who wish to speak regarding the proposal for dismissal of the church be granted the right of voice, but not vote, whether or not they have been elected to serve as commissioners for this meeting. The Moderator will consider other requests from visitors to speak if made.