

**DOCKET**  
**Presbytery of St. Augustine**  
**Spring Stated Meeting**

Moderator Joe Albright  
May 4, 2021 at 9:30 a.m. (via Zoom)

*The mission of the Presbytery of St. Augustine is to support our faith community,  
so that together we are a greater witness to the gospel of Jesus Christ.*

**9:00 a.m. to 9:30 a.m. ARRIVAL/CHECK IN**

Welcome to the 2021 Spring Stated Meeting! You may arrive on Zoom as early as 9:00 a.m. The meeting will begin at 9:30 a.m. with the moderator's opening and prayer.

**ONE HEART AND SOUL**

Moderator's Opening and Prayer  
Zoom Overview and Practice Vote

Quorum and Docket Approval  
Welcome to First Time Commissioners and Guests  
Welcome to Corresponding Members  
Greetings from Synod of South Atlantic - Joyce Lieberman  
Approval of Consent Agenda Items in Docket (pp. 5 to 11)

Morning Worship (See Bulletin/Facebook Streaming)  
Preaching - Holly Dillon Inglis  
Offering - Montgomery Presbyterian Conference Center

**10:30 - 10:45 a.m. BREAK**

**WORKING TOGETHER FOR THE COMMON GOOD**

**Mutual Mission Team**  
Diane Watkins and Bob Bell, Co-Chairs

Bob Bell will make a presentation. Written materials are provided in Appendix A.

## **Montgomery Presbyterian Conference Center**

Monica Williams, Executive Director

Alan Cummings, Treasurer

Monica Williams and Alan Cummings will make a presentation. Written materials are provided in Appendix B.

### **Coordinating Council**

Edd Norris, Chair

The Coordinating Council will present the following actions and initiatives:

1. The Coordinating Council invites pastors and members of our congregations to serve on our presbytery's "Generosity Team."
2. The Presbytery Training Team has adopted the new denominational curriculum, *Coming Alive in Christ*, for elder/deacon training. This curriculum, based on our ordination questions, is about taking lay leadership seriously. In an effort to help all of our churches with leadership training, the Presbytery Training Team will lead introductory training sessions for church leaders to be held in each of the four areas of the presbytery at dates/times to be announced.
3. Committees, commissions, teams and small congregations are invited to present proposals for use of several designated funds (see Appendix C and Consent Agenda item #5 under "Coordinating Council").
4. The Coordinating Council has selected and endorses a book for presbytery-wide reading: *God, Improv and the Art of Living* by MaryAnn McKibben Dana (Appendix D).
5. Jennifer Hallberg will be introduced as the presbytery's newest area relationship coordinator (area one).

**Trustees of the Presbytery of St. Augustine**  
Ana Lugo-Berrios, Chair and President of the Corporation

The Trustees of the Presbytery of St. Augustine recommend that the presbytery amend the presbytery bylaws as follows (the language to be adopted is underlined):

Section 2.04 Powers And Duties. The Board of Trustees shall have full power to conduct, manage, and direct the business and affairs of the Corporation; and all powers of the Corporation are hereby granted to and vested in the Board of Trustees, subject to the direction of the Presbytery. Without in any way limiting the foregoing, the Board shall have the following powers, duties, and prohibitions:

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(e) ~~To submit an annual audit to Presbytery;~~

(e) To ensure that an annual audit or financial review meeting the requirements of G-3.0113 of the Book of Order is completed and submitted to Presbytery each year.

This recommendation comes following the recommendation of the Finance Team to the Trustees and the presbytery. Book of Order G-3.0113 states in part: “A full financial review of all financial books and records shall be conducted every year by a public accountant or committee of members versed in accounting procedures. Reviewers should not be related to the treasurer(s). Terminology in this section is meant to provide general guidance and is not intended to require or not require specific audit procedures or practices as understood within the professional accounting community.”

**Call Commission**

Mary Beth Neely, Chair and Joy Laughridge, Vice Chair

The Call Commission recommends that the presbytery take the following actions (new member information is provided in Appendix E):

1. Welcome and hear from Rachael McNeal, new candidate for ministry.
2. Welcome and hear from Erin Horne, candidate for ministry under the care of our presbytery, who was approved for ordination at the Call Commission meeting held on April 20. Erin will be serving on the staff of the presbytery as an area relationship coordinator (area three).

3. Welcome and hear from Rebecca Putman, Pastor of Westminster Presbyterian Church and a representative of the Pastor Nominating Committee.
4. Welcome and hear from new member Jean Goodwin - Chaplain, Westminster St. Augustine (Westminster Communities of Florida).

**Presbyterian Women**  
Daryl Mullee, Moderator

Daryl Mullee will make a presentation. Written materials are provided in Appendix F.

**Nominations - Officers/Volunteers**  
Joe Rigsby, Chair of Volunteer Management Committee

Nominations for commissions, teams, and corporate offices are provided in Appendix G.

**Highlands Regional Ministry Center**  
Geoff Spiegel, Chair of Trustees' Highlands Committee

Geoff Spiegel will make a presentation. Written materials are provided in Appendix H.

**Special Presentation - Board of Pensions**  
Clark Simmons, Senior Consultant

Clark Simmons will make a presentation. Written materials are provided in Appendix I.

**TO THE GLORY OF GOD**

**Call Commission**  
Mary Beth Neely, Chair and Joy Laughridge, Vice-Chair

The Call Commission will present a memorial resolution for John Thompson, Honorably Retired member of our presbytery who died on February 24, 2021 at the age of 96. (Appendix J).

## **Closing Agenda**

Speak-out Time\*

Call for the Fall Stated Meeting  
Affirmation of Faith and Communion  
Officiant: Julie Higbee

## **Charge and Benediction/Adjournment**

\*Speak-out Time is open to ministers and commissioners who would like to share about glimpses of grace or expressions of gratitude in the community of the Presbytery of St. Augustine. Speak-out Time is limited to one minute per person.

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## **CONSENT AGENDA**

### **Stated Clerk**

Alexandra (Sandra) Hedrick

The stated clerk makes the following report:

1. Those who submitted requests to be excused will be shown as excused in the attendance records of this meeting.
2. This meeting is a corporate meeting for both the Presbytery of St. Augustine, Inc. and Montgomery Presbyterian Conference Center, Inc.
3. The minutes of the installation of Jeff Beebe as the Pastor of Trinity Presbyterian Church on April 11, 2021, are provided here:

A commission of the Presbytery of St. Augustine met on April 11, 2021, before the installation service held at 4:00 p.m. that day. Members of the commission were: Joe Albright (TE - Presbytery Moderator/Geneva), Dan Graham (TE - Honorably Retired), Alexandra (Sandra) Hedrick (TE - Stated Clerk/Kirkwood), Karl Morgan (RE - Perry), Mary Beth Neely (RE - Fort King), and Shelley Wheeler (RE - Trinity). Moderator Joe Albright opened the meeting with prayer. A quorum was present. Sandra Hedrick was appointed to serve as clerk. Scott Worth (Presbytery of Central Florida) preached the

sermon. The pastor and the congregation answered the constitutional questions affirmatively. Mike Foley (Presbytery of Central Florida) charged the pastor and Dan Graham charged the congregation. The charge and benediction delivered by the pastor served as the closing prayer for the meeting.

4. Of the two written statements of allegations filed against teaching elders that were reported at the 2020 Fall Stated Meeting (Consent Agenda, page 2), one resulted in no charges being filed by the investigating committee assigned to the matter. With regard to the other, on February 24, 2021, the investigating committee filed disciplinary charges against Wain Wesberry. The charges were forwarded to the Permanent Judicial Commission of the presbytery, and a trial is scheduled to begin on May 19, 2021.
5. The presbytery's 2020 statistical report is provided in Appendix K.
6. The stated clerk will provide to our session clerks an update on the status of session minute reading. The update will be reported in the minutes of this meeting.

### **Coordinating Council**

Edd Norris, Chair

The Coordinating Council provides the Treasurer's Report and Financial Statements contained in Appendix L. In addition, the Coordinating Council reports the following summary of actions taken (a complete record is contained in the approved Coordinating Council minutes provided as Appendix M):

1. Reviewed the presbytery's monthly financial statements and treasurer's report.
2. Approved the minutes of the 2021 Winter Stated Meeting (a copy is available from the Stated Clerk).
3. Adopted Acts 4:32-35 for our presbytery theme this "moderator year" and will design our presbytery meetings around that theme.
4. Approved holding the Spring Stated Meeting by Zoom, designating the offering for Montgomery Presbyterian Conference Center; celebrating the Lord's Supper; streaming the worship service if possible; and purchasing a CCLI license that includes streaming.

5. Approved a process by which committees, commissions, teams and small congregations may make proposals for disbursement of certain designated funds. (Appendix C)
6. Approved adding an area regional coordinator position to serve ministers in validated ministries and ministers in the status of at-large.
7. Approved a motion to apply for a one-time \$10,000 seed grant from the Presbyterian Mental Health Ministry Grant Program called: "Comfort My People: Mental Health and Wellness Companions."
8. Approved purchase of an information database designed specifically for presbyteries.
9. Recorded the bank's approval of Payroll Protection Program loans to the presbytery and Montgomery Presbyterian Conference Center.
10. Appointed Suzi Lemen as the regular liaison to the meetings of the Montgomery Presbyterian Conference Center Board of Trustees.
11. Reached out to the leadership of the Presbyterian Women of St. Augustine regarding concerns expressed at the Winter Stated Meeting.
12. Approved switching the order of the first and second goals on the 2021-2023 Presbytery Strategic Plan in response to a suggestion at the Winter Stated Meeting.
13. Appointed an ad hoc team to work with committees, commissions and teams to flesh out how to address the core strategies in our current strategic plan.
14. Designated a committee of the three moderators (presbytery moderator and moderator-elect and moderator of the Coordinating Council), the Ministry and Mission Coordinator, the stated clerk, and Coordinating Council member Barbara Darby with the authority to prepare and communicate public statements on behalf of the presbytery (for example, relating to specific important incidents and issues, such as those related to equity, inclusion, diversity, and economic inequality). The committee shall solicit the input of advisory/ad-hoc members as appropriate.
15. Approved the following committee appointments: Walk Jones to Leadership Development/Care and Reconciliation, Steve Crowley to Administration, and Do In Kim to SIC (in place of Edd Norris).

16. Approved splitting the Leadership Development and Care Committee (LD&CC) and Strategic Issues Committee (SIC) into two working groups, on a trial basis, with Patti Phillips the chair of LD&CC and Vickie Bossuot the chair of SIC.
17. Upon the recommendation of the Finance Team, purchased the extended reporting insurance coverage for the now dissolved Nueva Esperanza Presbyterian Church.

### **Call Commission**

Mary Beth Neely, Chair and Joy Laughridge, Vice Chair

The Call Commission reports the following actions taken on behalf of the presbytery in addition to those presented in the Action Agenda:

1. Reviewed and approved the presbytery-wide terms of call for ministers serving in congregations. (Appendix N)
2. Continued to nurture and guide the inquirers and candidates under our presbytery's care and approved a candidacy covenant with Rachael McNeal (Memorial).
3. Endorsed Brian Mitchell (Lakewood) as an inquirer under our care.
4. Received Jean Goodwin into presbytery membership as of March 16, 2021 and approved her validated ministry as chaplain at Westminster St. Augustine beginning February 15, 2021. Rev. Goodwin is received by transfer from the Presbytery of Western North Carolina.
5. Sustained the examination of Erin Horne (St. Johns) for ordination as Minister of Word and Sacrament into the call of area relationship coordinator on the staff of the presbytery.
6. Approved the renewals of the commission of Tommy Lane (RE - Kanapaha) as commissioned ruling elder for pastoral service to the McIntosh church (effective January 1) and the commission of Joan Wells (RE - Countryside) as commissioned ruling elder for pastoral service to the First Williston church (effective March 21).
7. Approved the six-month temporary stated supply agreement between James Kendrick and the Highlands United church as of March 21, 2021.



8. Approved the stated supply agreement between Jim Black and the Mayport church as of February 21, 2021.
9. Approved the six-month temporary stated supply agreement between Don Mossa and the Faith church effective March 7, 2021, with the appointment of Call Commission member Ron Watson as moderator and mentor. As of the date of this docket, the Faith church has affirmatively declined to accept the contract on this basis.
10. Approved renewal of the following pastor agreements:
  - Diane Wilson and Starke (stated supply) as of December 2, 2020
  - Joe Medearis and Peace (stated supply) as of January 1, 2021
  - Vickie Bossuot and Lakewood (parish associate) as of January 1, 2021
  - Debra Henning and Crescent City (stated supply) as of January 1, 2021
  - Forrest Foxworth and First Fernandina (parish associate) as of January 1, 2021
  - Steve Hulseley and Lake Shore (stated supply) as of February 1, 2021
  - Earle Sickels and Calvin (stated supply) as of February 1, 2021
  - Walk Jones and First Ocala (interim associate) as of April 1, 2021
11. Approved the following dissolutions: Rhonda Link-Cummings and Westminster (interim pastor) as of May 1, 2021, and Sandra Hedrick and Kirkwood (stated supply) as of May 3, 2021.
12. Approved a motion confirming that a candidate for ministry may be ordained into the presbytery's position of area relationship coordinator.
13. Approved the request of Robert McCrary (RE - Community) that the commission confirm that that he has completed all courses preliminary to being interviewed to be "certified to be commissioned" as a ruling elder to pastoral service, except for Worship and Sacraments and Presbyterian Polity, and met with him, the pastor, and the clerk of session regarding his sense of call.
14. Approved giving authority to Mary Beth Neely and Joy Laughridge to appoint a small group to look into a request from John Carr regarding the Lake City church's handling of his desire to be endorsed as an inquirer for ministry under the care of the Lake City session and the presbytery.
15. Approved the request of the session of the First Fernandina Beach church to schedule a congregational meeting to elect a pastor nominating committee.

16. Received reports regarding churches in transition and approved the following moderators while the congregations did not have installed or stated supply moderators serving: Jim Black - Murray Hill; Craig Davies - Highlands; Cliff Lyda - San Mateo; Charles Freeman - Faith; Rhonda Link-Cummings - High Springs.
17. Appointed a task force to study whether scholarships might be granted for those pursuing commissioned ruling elder studies.
18. Approved a motion that the White Springs church would not have to do an open search if it wished to enter into a contract with the pastor of First Jasper.
19. Approved a motion to the effect that the Highlands United church may search for a part-time temporary stated supply pastor to serve while the church searches for an interim pastor.

### **Trustees of the Presbytery of St. Augustine**

Ana Lugo-Berrios - President

The Trustees of the Presbytery of St. Augustine report the following actions from their meeting on March 31, 2021:

1. Approved a recommendation to the presbytery that Ana L. Lugo-Berrios continue to serve as president of the corporation in the current term (the election of the president occurs at the Winter Stated Meeting, but the term was extended this year only so that the election will occur at the Spring Stated Meeting).
2. Approved the addition of Ana Lugo-Berrios (president), Alexandra Hedrick (secretary/stated clerk), and John Ragsdale (treasurer) as authorized signers on the presbytery's USB Financial Services and Texas Presbyterian Foundation accounts.
3. Appointed Bill Fleming as a liaison from the Trustees with the Board of Trustees of Montgomery Presbyterian Conference Center, Inc.
4. Appointed a small group to work with the Fort Caroline Presbyterian Church on a property matter.
5. Granted an additional 180 days for the feasibility study provided in the contract for the sale of the property on Normandy Boulevard.

6. Approved the request of the Countryside Presbyterian Church session to sign a "Forbearance Agreement" between Ameris Bank (lender), Countryside (borrower), and the presbytery (guarantor) allowing Countryside to defer and then make modified payments on its mortgage loan for a period of twelve months. As of March 22, 2021, there is currently due under the loan a total of \$2,288,883. The mortgage loan, which is secured by the church property, was made in 2004, with the presbytery serving as guarantor.

**St. Augustine Presbytery Disaster Assistance Commission**  
Hunter Camp, Chair

Hurricane preparedness materials are provided in Appendix O.

The commission also reports that at a called meeting held on March 11, 2021, Hunter Camp (TE - Memorial) was elected to be the chair of the commission. In addition, the commission approved making a request for a \$17,350 National Recovery Grant from the Presbyterian Disaster Assistance program (PDA). PDA has approved the request. The grant will provide home repair assistance to the most vulnerable disaster survivors of Hurricane Irma (2017) within the Northeast Florida area by supporting the Northeast Florida Long Term Recovery Organization.

**Synod Stated Meeting Report**

A report from the Stated Meeting of the Synod of South Atlantic held on April 16 is provided in Appendix P.

**Administrative Commissions**

The written reports of Administrative Commissions are provided in Appendix Q.

**END OF CONSENT AGENDA**

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