

Position Description
Part-Time Stated Supply Pastor
Kirkwood Presbyterian Church, Jacksonville, FL

For the tenure of this position:

1. Be a member of the presbytery
2. Moderate the session
3. Other duties as agreed on

Duties:

1. Lead worship and preach four to five Sundays a month. May have to provide online as well as in person Sunday sermons.
2. Officiate at baptisms, the Lord's Supper, weddings and funerals (as requested)
3. Lead a weekly chapel at the preschool. Strengthen the relationship between the preschool and the church. At least one day a week be in the church so you can get to know the parents and children of the school for several hours.
4. Build relationships with the entities and organizations that use the building and congregation.
5. As time allows provide pastoral care of the congregation.
6. Encourage and nurture outreach to the community.
7. Moderate session meetings and congregational meetings.
8. Work with boards and committees to assist them in carrying out their assigned tasks.
9. Train newly elected officers in conjunction with staff and experienced church officers.
- 10.** Perform administrative duties as requested.

Goals of this Ministry

1. Maintain a healthy congregational life as they deal with Covid and change in leadership
2. Develop short range goals to grow the church in faith, membership of adults and youth.

Contact Information:

Ruling Elder Allen Shemetulskis (Session Chairman of the Search Committee)

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