



HODGES BOULEVARD PRESBYTERIAN CHURCH

DIRECTOR OF YOUTH MINISTRIES

JOB DESCRIPTION



Summary:

Hodges Boulevard Presbyterian Church (HBPC) is in search of a Director of Youth Ministries. This warm, welcoming, PCUSA congregation is described as “big enough to make a difference – small enough to be a family”. The Youth Director will provide leadership to both Middle School (6th – 8th grade) and High School (9th – 12th grade) students, their families and volunteer leaders in creating a compelling community of youth disciples.

The Youth Director position requires flexible hours, including evenings and weekends. The position is a full time, salaried position. The actual hours required during any given week are those needed to fulfill the responsibilities of the position. It is recognized that the schedule may vary at different times of the year. The expectation is that the Youth Director will work on Sundays as well as other specific times as agreed upon with the Head of Staff/Senior Pastor.

WORKING RELATIONSHIPS:

The Youth Director (YD) position will report directly to the Head of Staff/Senior Pastor, collaborate with the Director of Faith Formation, and oversee a team of volunteers. The YD will work with the Head of Staff/Senior Pastor, the Director of Faith Formation, and the Youth Ministry Leadership Team (YMLT) to define the vision, goals, and strategies necessary to most effectively lead youth into a growing relationship with Jesus Christ.

The YD will work closely with the YMLT to recruit and supervise volunteers to support the middle school and high school youth ministry. The YD may also be asked to support other programs at HPBC, such as Vacation Bible School, other inter-generational activities and programs, etc. as needed.

RESPONSIBILITIES:

The Youth Director will:

1. Lead a lifestyle with attitudes and behaviors that witness to the grace of Jesus Christ and the love of God. Include prayer at all youth meetings, gatherings, and trips.
2. Implement and resource the Youth Ministry Program. This includes building education programs, planning service and fellowship events, coordinating fundraising activities, and planning for youth mission trips, camps, and conference trips. HBPC Youth Ministry missions, visions, and values will be the basis of programming.
3. Serve as the primary liaison and chaperone for youth trips and drive the HBPC church bus for church related travel.
4. Communicate regularly with the youth and their families through email, social media, website, texting, phone calls, and/or apps and encourage their involvement in youth programs.
5. Relationally engage with students and their families (attend games and other extra-curricular activities, be a presence on campus, grab a meal/coffee with the youth/parents/YMLT members) beyond regular youth programming.
6. Recruit, train, and support ministry volunteer leaders who will help in the planning and implementation of all programs and serve on the YMLT.



HODGES BOULEVARD PRESBYTERIAN CHURCH

DIRECTOR OF YOUTH MINISTRIES

JOB DESCRIPTION



7. Oversee ministry administration: budget, calendar, communications, safety protocols, attendance tracking, and database management.
8. Plan and offer an effective Confirmation Class every other year or as requested.
9. Work in cooperation with other staff members and participate in weekly church staff meetings.
10. Attend, and at times participate in, weekly worship services and/or elements of services.
11. Be supportive of and participate in Presbytery events, programs and groups as relevant to youth ministries.
12. On direction from the Head of Staff/Pastor other duties as required.

The Type of Person We are Looking For:

- Someone who demonstrates a love for the Lord with passion and knowledge of scripture, prayer and genuine love for others,
- Someone with proven leadership experience in youth ministry,
- Someone who is highly relational and great at building relationships with and between youth, parents, and others inside and outside the church,
- Someone who understands the complexity and challenges of modern youth,
- Someone with knowledge of and experience with the developmental needs of youth,
- Someone with a passion for the spiritual growth of youth along with an understanding of the current culture, pressures, and hopes facing them,
- Someone skilled in the use of social media and current technologies,
- Someone who is organized with the ability to multi-task without losing focus on the most important goal of discipling youth,
- Someone who is comfortable with learning and supporting the Reformed Theology undergirding the tradition of the Presbyterian Church (U.S.A.),
- Someone who is teachable and looking for growth opportunities and chances to express all the ways God has gifted them to serve the Lord and his church.

A college degree or equivalent work experience in youth ministry is preferable with a demonstrated commitment to a local church. The YD should bring imagination, intelligence, and a contagious faith in Jesus Christ to the position.

Terms of Employment:

- A criminal background and safe sanctuary background check will be required.
- References – professional and personal
- Valid Florida driver's license
- Probationary period will be 90 days.

Interested Candidates

- ❖ Email a letter of interest and a resume to Youth@hbpcusa.org
- ❖ Subject line: HBPC – Youth Director Search