

**2020 Fall Stated Meeting  
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# Appendix A

## 2019 Presbytery Statistical Report

### Presbytery

St Augustine

### Address

1937 Universtiy Blvd W, Jacksonville, FL 32217-2013

### Phone

904-733-8277

### Fax

904-737-6658

### Email

[info@staugpres.org](mailto:info@staugpres.org)

### Web Site

[www.staugpres.org](http://www.staugpres.org)



### Membership

Prior Active Members	13044	Adjusted membership	12957
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### Gains

Certificate	96
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Youth Professions	55
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Professions & Reaffirmations	318
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<b>Total Gains</b>	<b>469</b>
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<b>Total Ending Active Members</b>	<b>12123</b>
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### Losses

Certificate	64
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Deaths	257
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Deleted for any Other Reason	982
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<b>Total Losses</b>	<b>1303</b>
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### Baptisms

Presented by Others	88
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At Confirmation	19
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All Other	14
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Average Weekly Worship Attendance	4895
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Female Members	7306
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Friends of the Congregation	1194
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Ruling Elders on Session	464
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Do you have Deacons? Yes / No	15 / 27
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### Age Distribution of Active Members

25 & Under	828
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26 - 40	1460
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41 - 55	1675
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56 - 70	2709
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Over 70	3644
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<b>Total Age Distribution</b>	<b>10316</b>
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### People with Disabilities

Hearing impairment	577
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Sight impairment	101
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Mobility impairment	473
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Other impairment	514
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### Christian Education

Birth - 3	97
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Age 4	81
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Kindergarten	76
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Grade 1	68
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Grade 2	67
---------	----

Grade 3	65
---------	----

Grade 4	74
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Grade 5	94
---------	----

Grade 6	98
---------	----

Grade 7	88
---------	----

Grade 8	83
---------	----

Grade 9	82
---------	----

Grade 10	58
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Grade 11	68
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Grade 12	59
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Young Adults	351
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Over 25	1743
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Teachers/Officers	531
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<b>Total Christian Education</b>	<b>3783</b>
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### Racial Ethnic

Asian/Pacific Islander/South Asian	53
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Black/African American/African	577
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Middle Eastern/North African	21
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Hispanic/Latino-a	62
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Native American/Alaska Native/Indigenous	6
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White	10125
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Multiracial	24
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<b>Total Racial Ethnic</b>	<b>10868</b>
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### Financial Data

Annual Income	18,761,007
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Annual Expenses	17,835,225
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Mission Expenses	1,414,302
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Personnel Expenses	10,367,974
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Facilities Expenses	2,918,919
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Appendix B  
Minutes of Ordination of Forrest Foxworth

**MINUTES OF THE PRESBYTERY OF ST. AUGUSTINE**

Ordination of Forrest Foxworth  
Sunday, May 31, 2020  
4:00 p.m.

First Presbyterian Church of Fernandina Beach, FL  
and Via Zoom

On May 31, 2020, the commission of the Presbytery of St. Augustine appointed to ordain candidate Forrest Foxworth met prior to the service of ordination held at 4:00 p.m. at First Presbyterian Church of Fernandina Beach and via Zoom.

The meeting was called to order with prayer. Edd Norris, Moderator of the Presbytery of St. Augustine, moderated the meeting and the ordination service. The members of the commission present (constituting a quorum) were: Emma Cottrell (RE - Community) Mary Brown (RE - Woodlawn), Mark Hults (TE - First Gainesville), Julie Jensen (TE - First Fernandina), David Lee (TE - Highlands United), and Roger Martin (RE - First Fernandina). Rhonda Link-Cummings (TE - Area Relationship Coordinator) served as clerk.

Guests of the commission included Cindy Kohlman, Co-Moderator of the 223rd General Assembly and Bertram Johnson of the New York City Presbytery, who preached the sermon.

The commission proceeded to conduct the ordination. The candidate responded positively to the constitutional questions with affirmative answers and was charged by Julie Jensen. The Moderator and commission welcomed the Rev. Forrest Foxworth into the Ministry of Word and Sacrament. Rev. Foxworth pronounced the benediction which served as the closing prayer of the commission.

**SYNOD OF SOUTH ATLANTIC**  
**34<sup>th</sup> ZOOM STATED MEETING**  
**THURSDAY, AUGUST 6, 2020**

**HIGHLIGHTS**

- The Rev. Kathi Parchem, Synod Moderator, welcomed first-time and returning Commissioners, Presbytery Leaders, Stated Clerks, Racial Ethnic Leaders, the Synod Presbyterian Women Leader, and guests gathered to conduct the business of the Synod. Due to the pandemic the May Stated Meeting was cancelled so the Synod held its first electronic meeting using ZOOM video conferencing.
- The Rev. Rick Douylliez of the St. Marys Presbyterian Church, Savannah Presbytery, led the Synod in worship using Matthew 14:22-33 as the scripture.
- During worship, the Synod Moderator, the Rev. Kathi Parchem, Savannah Presbytery, and the Synod Moderator-Elect, the Rev. Dr. David Shelor, Tampa Bay Presbytery, were installed with former moderator, Gloria Graham Boyd, asking the installation questions of the Moderator, Moderator-Elect, and the Synod.
- Joyce Lieberman, Synod Executive and Stated Clerk, reported on the status of the Synod, including the membership, the Presbytery and Synod minutes approvals, and Permanent Judicial Commission decisions. She welcomed the new Presbytery leaders and Clerks to the Synod. She reflected upon the “new normal” of what it means to be the church in this time and place, with widespread COVID and widespread racism.
- The Executive Administrative Commission (EAC) presented a number of proposed Synod Manual of Operations changes and updates as a first reading.
- The Synod voted in favor of the 2021 Stated Meeting dates of April 22-23, 2021 at Epworth-By-The-Sea, St. Simons Island, Georgia, as well as an electronic meeting on November 5, 2021.
- Jodi Dodge, Synod Treasurer, was elected to serve another four-year term. Her gifts, expertise and innovations have supported the Synod’s staff and the Budget and Finance Committee.
- William “Bill” Byars, Cherokee Presbytery, was elected as the Chair of the Administration and Relationships Committee (ARC). Ken Whitehurst, Greater Atlanta Presbytery was elected as the Chair of the Ministry Support Committee (MSC).
- The Synod audit for 2019 was completed and in order. The 2021 proposed budget was approved with per capita remaining at \$1.50 and suggested mission giving remaining at \$1.00.
- The Rev. Dr. Alan Baroody read the Ahmaud Arbery Statement from Savannah and Greater Atlanta Presbyteries, which was responded to by the other Georgia Presbyteries.

## Approved Stated Coordinating Council Minutes

January - September 2020

**MINUTES**  
**Presbytery Coordinating Council**  
**Stated Meeting and Planning Retreat**  
**January 16, 2020 at 9:00 a.m.**  
**Mary Mickel, Chair**

The Coordinating Council of the Presbytery of St. Augustine met on January 16, 2020. A quorum was present.

Present: Mary Mickel, Diane Wilson, Edd Norris, David Lee, Patti Phillips, Paige Porter-Buhl, Joe Rigsby, Madeline Scales-Taylor, Vickie Bossuot, Larry Green, and Suzi Lemen

Absent/Excused: Kristie Hall and Yvan Kelly.

Also Present: Sandra Hedrick (Ex-Officio, Stated Clerk), Chris Lieberman (Ex-Officio, Relationship Coordination Director), and Jerie Lukefahr (Ruling Elder, First Fernandina and Chair of Training Team). Bill Hoff was present but is not a voting member until after the installation of Edd Norris as Moderator at the Winter Sted Meeting.

The meeting was opened following the sharing of joys and concerns and a devotional and opening prayer by Mary Mickel.

The Coordinating Council took the following actions:

- Approved the minutes of the December 2019 meeting and the Fall Stated Presbytery Meeting.
- Approved offering to full-time and part-time employees of the presbytery all Board of Pensions benefits that may be offered to employees at no cost to the presbytery.
- Approved the celebration of the Lord's Supper during 2020 at presbytery, Presbyterian Women, and presbytery-sponsored youth meetings and gatherings; on trips sponsored by the Mutual Mission Team; and in connection with summer camp at MPCC.
- Approved a motion to recommend to the presbytery the 2020 Operating Budget with the caveat that an amended budget will be proposed at the Spring Stated Meeting that will be more balanced once we are more certain about what the actual expenses will be. All churches will be encouraged to increase financial support as much as possible.

- Approved a motion thanking Mary Mickel for all of her hard work over the last year as Chair of the Coordinating Council.

The Coordinating Council then moved into a time of retreat and strategic planning. The following additional actions were taken:

- Approved a motion to recommend to the presbytery an amendment to our current mission statement (1.01 of our Manual of Operations) as follows: "The mission of the Presbytery of St. Augustine is to support our faith community, so that together we are a greater witness to the gospel of Jesus Christ."
- Approved a motion to recommend to the presbytery the 2020-2022 Presbytery of St. Augustine Strategic Plan.

The Coordinating Council reaffirmed the following additional meeting dates for the first six months of 2020: February 20, March 19, April 16, May 21, and June 11. Each meeting will begin at 9:30 a.m. and will take place at Montgomery Presbyterian Conference Center.

The meeting was closed in prayer at approximately 5:15 p.m.

Submitted by:  
Sandra Hedrick  
Clerk of the Coordinating Council

**MINUTES**  
**Presbytery Coordinating Council**  
**February 20, 2020 at 9:30 a.m.**  
**Diane Wilson, Chair**

The Coordinating Council of the Presbytery of St. Augustine held its monthly stated meeting on February 20, 2020, at Montgomery Presbyterian Conference Center. A quorum was present.

Present: Diane Wilson, Edd Norris, David Lee, Patti Phillips, Paige Porter-Buhl, Joe Rigsby, Madeline Scales-Taylor, Vickie Bossuot, Larry Green, Bill Hoff, and Suzi Lemen.

Absent/Excused: Kristie Hall and Yvan Kelly.

Also Present: Joe Albright (Ex-Officio, Moderator-Elect), Sandra Hedrick (Ex-Officio, Stated Clerk), and Chris Lieberman (Ex-Officio, Relationship Coordination Director).

The meeting was opened following introductions and a devotional and prayer led by Edd Norris.

The Coordinating Council took the following actions:

- Approved the minutes of the January 2020 stated meeting and retreat.
- Approved a motion authorizing a study of sharing office space and staff synergies with the Synod of South Atlantic.
- Approved a motion to disburse the Fleming Island church funds out of the Fleming Island bank account and to close those accounts. The funds will be moved into a Fleming Island designated account.
- With regard to assigning responsibility for Matthew 25 in our presbytery, the Moderator, Moderator-Elect, and Moderator of Council will identify a special team and bring back their names for approval at the next Coordinating Council meeting.
- Approved a motion to hold the 2021 Winter Stated Meeting of the Presbytery of St. Augustine at the Silver Springs Shores Presbyterian Church.
- Approved a motion requesting that the chairs of the Reconciliation Team, the Problem Resolution Team, and the Crisis Response Team/Group be asked to



appoint a lead person to choose and lead a pastoral care team to work with Area Relationship Coordinator Craig Davies to support First Presbyterian Church of Fernandina Beach.

- Received reports from the Administration Committee, the Volunteer Management Committee, the Strategic Issues Committee, the Leadership Development and Care Committee, the Relationship Coordination Director (Chris Lieberman), and the Stated Clerk (Sandra Hedrick). The Stated Clerk gave notice that she would not seek another term of service as clerk at the end of her current term (October 31, 2020).

Clerk's Note: The Coordinating Council continued in its strategic planning work that was begun at its January 2020 meeting and retreat.

The Coordinating Council reaffirmed the following meeting dates: February 20, March 19, April 16, May 21, and June 11. Each meeting will begin at 9:30 a.m. and will take place at Montgomery Presbyterian Conference Center.

The meeting was closed in prayer at approximately 4:10.

Submitted by:  
Sandra Hedrick  
Clerk of the Coordinating Council

**MINUTES**  
**Presbytery Coordinating Council**  
**March 19, 2020 at 9:30 a.m.**  
**by Electronic Conference**  
**Diane Wilson, Chair**

The Coordinating Council of the Presbytery of St. Augustine held its monthly stated meeting on March 19, 2020, by means of an electronic conference through Zoom. A quorum was present.

Present: Kristie Hall, David Lee, Yvan Kelly, Suzi Lemen, Edd Norris, Patti Phillips, Paige Porter-Buhl, Joe Rigsby, and Diane Wilson

Absent/Excused: Vickie Bossuot, Larry Green, Bill Hoff, and Madeline Scales-Taylor

Also Present: Joe Albright (Ex-Officio, Moderator-Elect), Sandra Hedrick (Ex-Officio, Stated Clerk), Chris Lieberman (Ex-Officio, Relationship Coordination Director), and Ed Kelly (Ex Officio, Assistant Stated Clerk).

Coordinating Council Chair Diane Wilson called the meeting to order and led the Coordinating Council in a reading of Psalm 121 and an opening prayer.

The Coordinating Council took the following actions:

- Approved the minutes of the February 2020 stated meeting.
- Received reports from its committees and from the Relationship Coordination Director (Chris Lieberman) and the Stated Clerk (Sandra Hedrick).
- Approved adding the prayer chain project to the duties of the Relationship Coordination Director, effective immediately.
- Approved appointing a small team to begin gradient preparations for a possible online presbytery meeting, including at least the Stated Clerk, Moderator, Paige Porter-Buhl and our Communications Coordinator, Marigrace Doran.
- Approved reimbursing the recently appointed investigating committee members 14 cents per mile for travel associated with their work. Accounting will determine the source of the funds.
- Approved holding an online called meeting at noon every Thursday going forward.

- Approved appointing a group to work with the First Presbyterian Church of Reddick as it processes the closing of the church. The Council Chair, Presbytery Moderator, and Stated Clerk have the authority to appoint the group.
- Approved revising the proposed amended organizational chart by removing the training programs ad-hoc box.
- Approved sending an updated letter about the Coordinating Council's response to COVID-19.

Clerk's Note: The Coordinating Council continued shaping its strategic planning work but did not take additional formal actions at this time.

The Coordinating Council reaffirmed the following meeting dates: April 16, May 21, and June 11. Each meeting will begin at 9:30 a.m.

The meeting was closed in prayer led by David Lee at 1:20 p.m.

Submitted by:  
Sandra Hedrick  
Clerk of the Coordinating Council

**MINUTES**  
**Presbytery Coordinating Council**  
**April 16, 2020 at 9:30 a.m.**  
**by Electronic Conference**  
**Diane Wilson, Chair**

The Coordinating Council of the Presbytery of St. Augustine held its monthly stated meeting on April 16, 2020, by means of an electronic conference through Zoom. A quorum was present.

Present: Vickie Bussuot, Larry Green, Kristie Hall, Bill Hoff, Yvan Kelly, David Lee, Suzi Lemen, Edd Norris, Patti Phillips, Page Porter-Buhl, Joe Rigsby, and Diane Wilson.

Absent/Excused: Madeline Scales-Taylor.

Also Present: Joe Albright (Ex-Officio, Moderator-Elect), Sandra Hedrick (Ex-Officio, Stated Clerk), and Chris Lieberman (Ex-Officio, Relationship Coordination Director).

Coordinating Council Chair Diane Wilson called the meeting to order, and Larry Green led the opening prayer and a mindfulness exercise.

The Coordinating Council took the following actions:

- Approved the minutes of the March 2020 stated meeting.
- Received reports from its committees and from the Relationship Coordination Director (Chris Lieberman) and the Stated Clerk (Sandra Hedrick).
- Elected Kevin Wright (Woodlawn) as our Theological Seminary Advisory Delegate to the General Assembly.
- Approved putting an “online giving button” on our presbytery website.
- Approved including Mutual Mission Hearts and Hands, Highlands Regional Ministry Center, and undesignated personal donations to the presbytery as part of the online giving page. A pointer to Montgomery Presbyterian Conference Center will also be included.

The Coordinating Council reaffirmed the following meeting dates: May 21, and June 11. Each meeting will begin at 9:30 a.m.

The meeting was closed in prayer led by Kristie Hall at 12:02 p.m.

Submitted by:

Sandra Hedrick

Clerk of the Coordinating Council

**MINUTES**  
**Presbytery Coordinating Council**  
**May 21, 2020 at 9:30 a.m.**  
**by Electronic Conference**  
**Diane Wilson, Chair**

The Coordinating Council of the Presbytery of St. Augustine held its monthly stated meeting on May 21, 2020, by means of an electronic conference through Zoom. A quorum was present.

Present: Vickie Bussuot, Bill Hoff, Yvan Kelly, David Lee, Suzi Lemen, Edd Norris, Patti Phillips, Page Porter-Buhl, Joe Rigsby, and Diane Wilson.

Absent/Excused: Larry Green.

Also Present: Joe Albright (Ex-Officio, Moderator-Elect), Sandra Hedrick (Ex-Officio, Stated Clerk), and Chris Lieberman (Ex-Officio, Relationship Coordination Director).

Coordinating Council Chair Diane Wilson called the meeting to order, and Patti Phillips led a devotional and opening prayer.

The Coordinating Council took the following actions:

- Reviewed a summary of the actions at the last stated meeting and several called meetings in April and May. The minutes will be prepared and approved at a later date.
- Received reports from its committees and from the Relationship Coordination Director (Chris Lieberman) and the Stated Clerk (Sandra Hedrick).
- Approved holding a called presbytery meeting to revise the Manual of Operations by adding a provision that will allow the presbytery to have electronic meetings. The meeting will be held in person while voting members and commissioners sit in their cars and are able to hear and speak through an audio system. The Presbytery Moderator and the Council Chair will finalize the date, place, and other details.
- Approved holding a called presbytery meeting on July 28, 2020 by Zoom at 6:00 p.m. The purposes of the called meeting will be defined at an upcoming called Coordinating Council meeting.

- Approved moving the following designated funds into the presbytery general funds: Presbyterian Men (\$123), Resource Center Subscriptions (\$132), Self Development of People (\$70), and Executive Auto Escrow (\$22,585).
- Approved a motion encouraging the St. Johns Administrative Commission to move forward with an appraisal of the holdings of the disputed trust or a mediation or both.

The Coordinating Council reaffirmed that the next stated meeting will be held on June 11 and that stated meetings will be held on the third Thursday of the month for the rest of the year. Each stated meeting will begin at 9:30 a.m.

The meeting was closed in prayer led by Joe Rigsby at 12:25 p.m.

Submitted by:  
Sandra Hedrick  
Clerk of the Coordinating Council

**MINUTES**  
**Presbytery Coordinating Council**  
**June 11, 2020 at 9:30 a.m.**  
**by Electronic Conference**  
**Diane Wilson, Chair**

The Coordinating Council of the Presbytery of St. Augustine held its monthly stated meeting on June 11, 2020, by means of an electronic conference through Zoom. A quorum was present.

Present: Vickie Bussuot, Bill Hoff, Larry Green, Yvan Kelly, Suzi Lemen, Edd Norris, Patti Phillips, Page Porter-Buhl, Joe Rigsby, and Diane Wilson.

Absent/Excused: Kristie Hall, David Lee, and Madeline Scales-Taylor.

Also Present: Joe Albright (Ex-Officio, Moderator-Elect), Sandra Hedrick (Ex-Officio, Stated Clerk), Chris Lieberman (Ex-Officio, Relationship Coordination Director), and Ed Kelly (Assistant Stated Clerk).

Coordinating Council Chair Diane Wilson called the meeting to order, and Vickie Bossuot led the devotional and opening prayer.

The Coordinating Council took the following actions:

- Reviewed a summary of the actions at the last stated meeting and several called meetings from April to June. The minutes will be prepared and approved at a later date.
- Received reports from its committees and from the Relationship Coordination Director (Chris Lieberman) and the Stated Clerk (Sandra Hedrick).
- Approved forming a stated clerk search committee with no more than five members: two would be chairs of Nominating and Representation Teams; a third would be from the Coordinating Council, and two at-large persons, one teaching elder and one ruling elder.
- Approved moving the funds still remaining in the Fleming Island account into general funds.
- Planned the details of the June 23 called meeting of the presbytery, which is to be held as a “drive-in” meeting at noon at First Presbyterian Church of Starke. The purpose of the meeting is to revise the Manual of Operations to allow for electronic



presbytery meetings and to approve the new office manager staff position.

Stated meetings will be held on July 16 and on the third Thursday of each month for the rest of the year. Each stated meeting will begin at 9:30 a.m. The next called Coordinating Council meeting will begin at 11:00 a.m. instead of noon and will include strategic planning in addition to COVID-related time sensitive issues.

The meeting was closed in prayer led by Joe Rigsby at 12:25 p.m.

Submitted by:

Sandra Hedrick

Clerk of the Coordinating Council

**MINUTES**  
**Presbytery Coordinating Council**  
**July 16, 2020 at 9:30 a.m.**  
**by Electronic Conference**  
**Diane Wilson, Chair**

The Coordinating Council of the Presbytery of St. Augustine held its monthly stated meeting on July 16, 2020, by means of an electronic conference through Zoom. A quorum was present.

Present: Vickie Bussuot, Yvan Kelly, Suzi Lemen, Edd Norris, Patti Phillips, Page Porter-Buhl, Joe Rigsby, and Diane Wilson.

Absent/Excused: Joe Albright (Ex-Officio), Larry Green, Kristie Hall, Bill Hoff, David Lee, Patti Phillips, and Madeline Scales-Taylor.

Also Present: Sandra Hedrick (Ex-Officio, Stated Clerk), Chris Lieberman (Ex-Officio, Relationship Coordination Director), and Ed Kelly (Assistant Stated Clerk).

Coordinating Council Chair Diane Wilson called the meeting to order, and Yvan Kelly led the devotional and opening prayer.

The Coordinating Council took the following actions:

- Approved the minutes for the stated meetings on April 16, May 21, and June 11. The actions of the weekly called meeting were presented in summary form pending preparation of the minutes.
- Received reports from its committees and from the Relationship Coordination Director (Chris Lieberman) and the Stated Clerk (Sandra Hedrick).
- Approved recommending the new position of Mission and Ministry Coordinator and revisions to the Stated Clerk position. The Coordinating Council appointed a small group of Edd Norris, Diane Wilson, Suzi Lemen, and Chris Lieberman to complete a summary of the positions to present at the called presbytery meeting.
- Approved proposing changes to the Manual of Operations for a first reading at the July 28 called meeting. The changes reflect the staffing and organizational changes developed through strategic planning. The additional revisions placed on Google Drive document during the meeting will be transcribed by the clerk and placed on the published document.

- Approved recommended revisions to the 2020 Operating Budget that will be presented to the presbytery at the July 28 called meeting.
- With regard to a communication from Montgomery Presbyterian Conference Center regarding a COVID-19 SBA loan through Compass/BBVA bank, the Coordinating Council made the decision not to make a recommendation until more information was provided.
- Appointed Yvan Kelly to the Stated Clerk Selection Committee.
- Confirmed employment of Cyndi Rigley as our new Office Manager. She will begin work on August 3, 2020.

Stated meetings of the Coordinating Council will be held on August 20 and on the third Thursday of each month for the rest of the year. Each stated meeting will begin at 9:30 a.m. Called meetings will be held weekly at noon.

The meeting was closed in prayer led by Sandra Hedrick at 1:50 p.m.

Submitted by:  
Sandra Hedrick  
Clerk of the Coordinating Council

**MINUTES**  
**Presbytery Coordinating Council**  
**August 20, 2020 at 9:30 a.m.**  
**by Electronic Conference**  
**Diane Wilson, Chair**

The Coordinating Council of the Presbytery of St. Augustine held its monthly stated meeting on August 20, 2020, by means of an electronic conference through Zoom. A quorum was present.

Present: Vickie Bossuot, Larry Green, Kristie Hall, Bill Hoff, Yvan Kelly, Suzi Lemen, Edd Norris, Patti Phillips, Page Porter-Buhl, Joe Rigsby, and Diane Wilson.

Absent/Excused: David Lee and Madeline Scales-Taylor.

Also Present: Sandra Hedrick (Ex-Officio, Stated Clerk), Chris Lieberman (Ex-Officio, Relationship Coordination Director), and Joe Albright (Moderator-Elect).

Coordinating Council Chair Diane Wilson called the meeting to order, and Bill Hoff led the devotional and opening prayer.

The Coordinating Council took the following actions:

- Approved the minutes for the stated meeting on July 16. The actions of the weekly called meeting were presented in summary form pending preparation of the minutes.
- Received reports from its committees and from the Relationship Coordination Director (Chris Lieberman) and the Stated Clerk (Sandra Hedrick). Teaching Elder Natasha Sudderth-Davis will serve on the Stated Clerk Search Committee, which has begun its work. The Personnel Team will lead the search for the Ministry and Mission Coordinator if the new position is approved at the August 25, 2020 called meeting.
- Received the resignation of Area Relationship Coordinator Craig Davies as of October 1, 2020.
- Approved a request from the Call Commission allowing it to make a presbytery-wide request for donations to the Candidate Support Fund. This fund is used to provide scholarships to inquirers and candidates under our care.

- Approved a motion to receive a special offering for the Candidate Support Fund at the August 25 called presbytery meeting.
- Approved holding the Fall Stated Meeting on October 6, 2020 via the Zoom platform.
- Approved a motion to identify additional individuals to serve on the Administrative Commission (AC) for the St. Johns Presbyterian Church to begin work alongside the current AC to the extent possible. The individuals would be elected at the Fall Stated Presbytery meeting.

Stated meetings of the Coordinating Council will be held on the third Thursday of each month for the rest of the year. Each stated meeting will begin at 9:30 a.m. Called meetings will be held weekly at noon.

The meeting was closed in prayer led by Larry Green at 12:50 p.m.

Submitted by:  
Sandra Hedrick  
Clerk of the Coordinating Council

**MINUTES**  
**Presbytery Coordinating Council**  
**September 17, 2020 at 9:30 a.m.**  
**by Electronic Conference**  
**Diane Wilson, Chair**

The Coordinating Council of the Presbytery of St. Augustine held its monthly stated meeting on September 20, 2020, by means of an electronic conference through Zoom. A quorum was present.

Present: Vickie Bossuot, Yvan Kelly, Suzi Lemen, Edd Norris, Patti Phillips, Page Porter-Buhl, Joe Rigsby, and Diane Wilson.

Absent/Excused: Kristie Hall, Bill Hoff, Larry Green, David Lee and Madeline Scales-Taylor.

Also Present: Ex-Officio members Sandra Hedrick (Stated Clerk) and Joe Albright (Moderator-Elect).

Coordinating Council Chair Diane Wilson called the meeting to order at 9:30 a.m., and Edd Norris led the devotional and opening prayer.

The Coordinating Council took the following actions:

- Approved minutes from the Spring Stated Presbytery Meeting and the stated meeting of the Coordinating Council held August 20, 2020.
- Received reports from its committees, administrative commissions, and the stated clerk. The Volunteer Management Committee reported the results of the search and nominating process for Stated Clerk. Sandra Hedrick will be nominated to serve in the three-year term beginning on November 1, 2020.
- Approved the contract for the stated clerk to be recommended to the presbytery at the Fall Stated Meeting (see attached which includes the language in the motion adopted that the terms of call may be adjusted upward or downward in the 2021 Winter Stated Meeting).
- Approved the Asking Budget to be presented at the Fall Stated Meeting (see attached as corrected in the subsequent called meeting).
- Approved making a recommendation at the Fall Stated Meeting that the presbytery appoint the Coordinating Council as a commission to update the sexual misconduct

policy of the presbytery prior to the Winter Stated Meeting.

- Approved the nomination of Marcia Graham and Shirley Mergan to Class of 2023 of the Representation Team. Nominations were considered in executive session.

Stated meetings of the Coordinating Council will be held on the third Thursday of each month for the rest of the year. Each stated meeting will begin at 9:30 a.m. Called meetings will continue weekly at noon.

The meeting was closed in prayer led by Joe Albright at 12:45 p.m.

Submitted by:

Sandra Hedrick

Clerk of the Coordinating Council

## Approved Called Coordinating Council Minutes

March - September 2020



**CALLED MEETING MINUTES**  
**Presbytery Coordinating Council**  
**Called Meetings March 13, 2020 through September 24, 2020**  
**12:00 Noon**  
**Diane Wilson, Chair**

The Coordinating Council of the Presbytery of St. Augustine held a series of called meetings that began for the purpose of taking time-sensitive actions relating to the COVID-19 outbreak and its affect on the presbytery, its ministers and congregations, and our communities. The meetings were held using the Zoom platform and were held at 12:00 noon unless otherwise noted. The minutes for the meetings beginning on March 13 and continuing through September 10 are placed in this single document for convenience. (The weeks that are not included here were stated meetings.) The attendance records are attached to these minutes as Appendix "A."

March 13, 2020

Council Chair Diane Wilson called the meeting to order at noon and offered the opening prayer. A quorum was present. The Coordinating Council took the following actions:

- approved a motion to move the meetings of all presbytery committees, commissions and teams to electronic platforms;
- postponed the March 21 training event to a date to be determined in the future and to also postpone any ordinations and installations scheduled through the end of March;
- approved a motion to consider the format of the Spring Stated Presbytery meeting at the next called Coordinating Council meeting;
- approved a motion that the Administration Committee determine how staff can work from home and that the Administrative Committee may expend funds within reason, up to \$500 more than the current budget;
- approved setting a pastors' call in conference once or twice a week with David Lee leading the meetings; and
- approved sending a letter to the presbytery that will describe decisions made and will include other content as discussed in the meeting.

The meeting was adjourned at 4:20 p.m. and closed in prayer by Bill Hoff.

March 26, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Yvan Kelly offered the opening prayer. A quorum was present. The Coordinating Council took the following actions:

- approved a donation of \$1,000 to support healthcare mask sewing by Days for Girls and a donation of \$1,000 to Downtown Ecumenical Services Council (DESC) which is providing funds for materials for several Presbyterian groups who are also sewing masks (the funds will be drawn from the Peacemaking designated fund); and
- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was adjourned at 12:55 p.m. and closed in prayer by Joe Albright.

April 2, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Madeline Scales-Taylor offered the opening prayer. A quorum was present. The Coordinating Council took the following actions:

- approved postponing the Spring Stated Presbytery Meeting scheduled for May 5 to a date to be determined in the future, with the new date to be published with reasonable notice;
- approved giving the Finance Team permission for the presbytery to apply for a Paycheck Protection Program (PPP) loan in coordination with the Presbytery Trustees;
- approved sending a short letter making churches aware of the CARES Act that includes a short explanatory document as well as the overview written by legal counsel for the PC(USA);
- approved seeking someone willing to hold an online meeting on the CARES Act for the benefit of our churches (Suzi Lemen volunteered to lead this once the motion was adopted); and
- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was adjourned at 1:36 p.m. and closed in prayer by Joe Rigsby.

### April 9, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Joe Rigsby offered the opening prayer. A quorum was present. The Coordinating Council took the following actions:

- approved Montgomery Presbyterian Conference Center obtaining a Payroll Protection Program loan in the full amount it is able to apply for under the law;
- approved sending a message to all teams, committees, and commissions stating that the Coordinating Council is concerned about financing and asking that they not spend any money they don't have to (if any questions, ask Suzi Lemen, Chair of Administration Committee);
- approved the following process to be used if the Board of Pensions advises us that churches have asked for suspension of benefits and requests our input: the request will be forwarded to Chris Lieberman, who will bring that request with any needed information to the Administration Committee for its response; and
- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was adjourned at 1:00 p.m. and closed in prayer by Paige Porter-Buhl.

### April 23, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Sandra Hedrick offered the opening prayer. A quorum was present. The Coordinating Council took the following actions:

- reviewed updated reports of actions being taken and approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was adjourned at 1:30 p.m. with prayer by Edd Norris.

### April 30, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Paige Porter-Buhl offered the opening prayer. A quorum was present.

The Coordinating Council took the following actions:

- approved a motion to appoint Walk Jones provisionally to the St. Augustine Disaster Preparation and Assistance Commission (SAPDAC).
- approved applying for a Thriving Congregations Grant from the Lilly Foundation and asked Chris Lieberman to write the grant request.
- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was adjourned at 1:00 p.m. and closed in prayer by David Lee.

#### May 7, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Joe Albright offered the opening prayer. A quorum was present. The Coordinating Council took the following actions:

- approved a motion appointing Chris Lieberman, in consultation with Suzi Lemen and Jon Lovelady, to hire and assign duties to current and/or new employees for a temporary time; and the Personnel Team may establish a later retirement date for Nancy Brown in consultation with her.
- approved the roofing contract and use of insurance and presbytery funds for repair work at the Highlands Regional Ministry Center, contingent on approval by the Trustees.
- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was closed in prayer.

#### May 14, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Bill Hoff offered the opening prayer. A quorum was present. The Coordinating Council took the following actions:

- approved report that pursuant to authorizing action taken on May 7, Ricardo Green and Beth Mixson will be employed by the presbytery for about five weeks, focusing

respectively on Hispanic ministry in northeast Florida and grant-writing and identification of grant opportunities.

- approved an electronic commissioning service for our General Assembly commissioners and advisory delegates.
- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was closed in prayer.

May 28, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Suzi Lemen offered the opening prayer. A quorum was present. The Coordinating Council took the following actions:

- reviewed and approved a Thriving Congregations Grant to be submitted to the the Lilly Foundation.
- Approved allowing the presbytery staff to return to the office part-time after written policies are put into place.
- Approved putting two proposed Operations Manual changes on the docket for the drive-in presbytery meeting. These relate to the provision for electronic meetings and the new Office Manager position.
- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was adjourned at 1:00 p.m. and closed in prayer by Vickie Bossuot.

June 4, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Joe Rigsby offered the opening prayer. A quorum was present. The Coordinating Council took the following actions:

- approved use of PPP loan proceeds for paid time off if needed and appropriate and approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was adjourned at 1:30 p.m. and closed in prayer by Yvan Kelly.

June 18, 2020

Council Chair Diane Wilson called the meeting to order at noon and opened with prayer. Assistant Stated Clerk Ed Kelly served as secretary for the meeting.

In the absence of a quorum, the Council considered and discussed the following matters: a report from Suzi Lemen regarding finances and PPP loan status; plans of various churches for re-opening of in person worship; plans for the called meeting of the presbytery schedules for Tuesday, June 23, at First Starke; and the contents of the weekly COVID-19 communication to member churches.

The meeting was adjourned with prayer by Chris Lieberman at approximately 12:40 p.m.

June 25, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Kristie Hall offered the opening prayer. A quorum was present. The Coordinating Council took the following actions:

- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was adjourned at 12:40 p.m. and closed in prayer by Chris Lieberman.

July 2, 2020

Council Chair Diane Wilson called the meeting to order at 11:00 a.m., and Edd Norris offered the opening prayer. A quorum was present. The Coordinating Council took the following actions:

- Approved motion to give a gift of \$6,000 to Nancy Brown on the occasion of her retirement after 21 years of service.
- approved leaving the insurance policy of Reddick Presbyterian Church in force at this time (pay next quarter).
- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was adjourned at 1:20 p.m. and closed in prayer by Joe Rigsby.

July 9, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Chris Lieberman offered the opening prayer. A quorum was present. The Coordinating Council took the following actions:

- approved giving notice of a presbytery meeting on August 25 with a special focus on structure changes including a careful rethinking of the action that called for considering a presbytery leader position.
- approved motion to delegate the hiring of the Office Manager to the Personnel Team.
- approved special electronic rules and guidelines to be presented to the presbytery for adoption at the July 28 called meeting.
- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was adjourned at 1:35 p.m. and closed in prayer by Paige Porter-Buhl.

July 23, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Larry Green offered the opening prayer. A quorum was present. The Coordinating Council took the following actions:

- approved setting the starting time for the August 25 called meeting as 6:00 p.m.
- approved Council Chair Diane Wilson giving consent to Don McGarity to serve Faith Presbyterian Church as stated supply pastor for six months pursuant to the proposed contract reviewed by the Coordinating Council so long as it does not impede his ability to carry out his duties as Area Relationship Coordinator.
- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was adjourned at 1:05 p.m. and closed in prayer by Suzi Lemen.

July 30, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Joe Albright offered the opening prayer. A quorum was present. The Coordinating Council took the following actions:

- approved the request of Mikesville Presbyterian Church for a waiver of the six-year term limit for ruling elders sitting on the session.
- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was adjourned at 1:40 p.m. and closed in prayer by Edd Norris.

August 6, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Joe Rigsby offered the opening prayer. A quorum was present. The Coordinating Council took the following actions:

- approved a staffing design document for presentation at the August 25 called presbytery meeting.
- approved a proposal to provide that the Care and Reconciliation Team would have 12 members.
- approved adding to the docket for the August 25 called meeting the commissioning of Ruling Elder Belinda Newhart to pastoral service at the Reddick Presbyterian Church.
- approved recommendation of the Call Commission that the Coordinating Council (through Edd Norris and Diane Wilson) would appoint additional individuals to work with the pastoral support group serving Community Presbyterian Church.
- approved preparation of a letter to the presbytery that speaks of racism in society, that is personal to our presbytery, and that has several calls to action.
- approved constituting the at-large members of the Stated Clerk Search Committee with a female teaching elder and a male teaching elder (since the other members are ruling elders), and proceed with posting the position. Edd Norris and Diane Wilson will make the appointments.



- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was adjourned at 2:30 p.m. and closed in prayer by Vickie Bossuot.

August 13, 2020

Council Chair Diane Wilson called the meeting to order and opened with prayer at noon. A quorum was present, and Assistant Stated Clerk Ed Kelly served as secretary.

The Coordinating Council took the following actions:

- approved a recommendation to further amend the Operations Manual to stated that the Ministry and Mission Coordinator would be a member ex-officio of the Call Commission and the Trustees.
- approved a recommendation that the Church Vitality Team have six members.
- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was adjourned at 1:25 p.m. and closed with prayer by Yvan Kelly.

August 27, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Paige Porter-Buhl offered the opening prayer. The Coordinating Council took the following actions:

- approved a standing rule that the weekly called meetings will have a "hard stop" time of 45 minutes.
- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was closed with prayer at 12:45 by Chris Lieberman.

### September 3, 2020

Council Chair Diane Wilson called the meeting to order at noon, and an opening prayer was offered. The Coordinating Council took the following actions:

- approved designating half of the proceeds of the offering of the Fall Stated Meeting to Montgomery Presbyterian Conference Center and half to the Presbyterian Disaster Assistance Program.
- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was closed with prayer at 12:40 by Sandra Hedrick

### September 10, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Chris Lieberman offered the opening prayer. The Coordinating Council took the following actions:

- approved Council Chair Diane Wilson giving consent to Rhonda Link-Cummings to serve Westminster Presbyterian Church as interim pastor pursuant to the proposed contract reviewed by the Coordinating Council.
- approved sending an updated letter to the presbytery with the content discussed in the meeting.

The meeting was closed with prayer at 12:45 by Diane Wilson.

### September 24, 2020

Council Chair Diane Wilson called the meeting to order at noon, and Suzi Lemen offered the opening prayer. The Coordinating Council took the following actions:

- approved the minutes of the July 28, 2020 Called Presbytery Meeting and the minutes of the called meetings held weekly during the COVID-19, beginning with March 13, 2020. The Coordinating Council Chair may approve the final version with attendance and changes made.
- approved the following committee appointments: Volunteer Management - Joe Rigsby; Leadership Development and Care and Strategic Issues - Patti Phillips (Chair); Vickie Bossuot, and Edd Norris; New and Emerging Ministries - Kristie Hall, Bill Hoff, and

Larry Green; and Administration - Suzi Lemen (Chair), Madeline Scales-Taylor and Yvan Kelly.

- received a corrected version of August 31 Financial Statements as well and a corrected version of the Asking Budget provided and approved at the September Stated Meeting. The corrected documents will be provided to the presbytery at the Fall Stated Meeting.
- approved a letter agreement with the Board of Pensions regarding payment for past-due benefits provided for employees of Montgomery Presbyterian Conference Center.

The meeting was closed in prayer by Larry Green.

Submitted by: Alexandra (Sandra) Hedrick  
Stated Clerk, Presbytery of St. Augustine

## **Appendix A - Attendance Chart**

This chart is still being finalized as of 10-04-20 and will be attached as soon as possible.

## Appendix E

### August 31, 2020 Financial Statements

Presbytery of Saint Augustine  
Income Statement  
Compared with Budget  
For the Eight Months Ending August 31, 2020

	YTD Actual	YTD Budget	YTD Variance	Full Year Budget
Revenues				
Interest Income	\$ 75	\$ 167	(92)	\$ 250
Unified Giving	229,640	229,333	307	344,000
Selected General Assembly	22,153	21,333	820	32,000
Selected Presbytery	5,319	0	5,319	0
Investment Earnings	(12,047)	10,000	(22,047)	15,000
Interest Earned-Fleming Island	28	0	28	0
Other Income	1,772	0	1,772	3,000
Foundation Earnings	0	0	0	250
Management Fees	5,000	16,000	(11,000)	16,000
TIM Comm Development TSF	0	0	0	5,000
Total Revenues	<u>251,940</u>	<u>276,833</u>	<u>(24,893)</u>	<u>415,500</u>
Expenses				
Relationship	16,329	23,869	7,540	25,263
Member Prep/Call	4,400	5,600	1,200	6,400
Leadership Dev	3,660	5,666	2,006	100
Gainesville Ministry Center	2,576	13,714	11,138	15,534
Other	0	0	0	0
Personnel	195,850	217,947	22,097	296,164
Administrative	77,458	88,624	11,166	127,660
Total Expenses	<u>300,273</u>	<u>355,420</u>	<u>55,147</u>	<u>471,121</u>
Net Income	\$ <u>(48,333)</u>	\$ <u>(78,587)</u>	<u>30,254</u>	\$ <u>(55,621)</u>
Net Income w/Unrealized Gain	\$ <u>(48,333)</u>	\$ <u>(78,587)</u>	<u>30,254</u>	\$ <u>(55,621)</u>

\* Presbytery has received a PPP Loan for \$55,621 that we have not yet expensed in the 2020 Operating Budget. We intend to spend this \$55,621 for personnel and other qualified expenses in 2020.

Presbytery of Saint Augustine  
Balance Sheet  
August 31, 2020

ASSETS

Current Assets		
CenterState- Operating	\$	217,746.81
CenterState - Money Mar		61,068.66
CenterState-Building		2,320.10
CenterState-Ministry		11,003.92
CenterState-Designated		404.35
BBVA Compass Bank Depository		2,407.00
Texas Presbyterian Foundation		1,014,475.99
UBS Financial Services, Inc		69,563.51
Accounts Receivable		3,215.64
Allowance for Doubtful		(22,682.92)
Nueva Esperanza Note		10,947.92
Shared Grant/McLean		11,735.00
MPCC Management Fees		32,000.00
MPCC Bridge Loan		51,745.00
MPCC Audit		5,000.00
Prepaid Insurance		7,581.25
Due from Fleming Island		3,699.59
Due From Normandy Property		98,680.63
PC(USA) Counseling Grant		(1,600.00)
		<hr/>
Total Current Assets		1,579,312.45
Property and Equipment		
Highlands-GNV -Property		920,000.00
Normandy Property		226,761.86
Buildings and Improvements		442,082.56
Office Equipment		50,230.88
Accumulated Depreciation		(330,494.35)
		<hr/>
Total Property and Equipment		1,308,580.95
Other Assets		
Restricted Funds Released		(22,910.35)
Suspense		(133,449.82)
		<hr/>
Total Other Assets		(156,360.17)
		<hr/>
Total Assets	\$	<u>2,731,533.23</u>

LIABILITIES AND CAPITAL

Current Liabilities		
A/P Accrual	\$	7,587.85
Payroll Protection Program Loa		55,621.00
Accrued Continuing Education		(34.65)
Buildings -Major Repair Accrual		10,666.80
Due to MPCC-Current Yr Contrib		(958.62)
Nichols Event		2,001.99
Presbytery-Miscellaneous/Non-B		171.70
Candidate Support Fund		6,431.17
Charles J. Williams Foundation		51,886.46
Conflict Management Training		1,698.19
Corbin Fund Invested		39,657.12
FSU Student Center		500.00

Unaudited - For Management Purposes Only

Presbytery of Saint Augustine  
Balance Sheet  
August 31, 2020

Lebanese Theological Training	3,990.00	
MPCC-EW Albright Camp Scholars	2,328.22	
Ragsdale Scholarship Fund	68,063.48	
TPF-TIM Pastoral Counseling	199,513.58	
TPF-TIM Community Development	185,654.03	
Sloan Theological Education Fu	2,432.33	
Small Church Revitalization Do	7,363.47	
Youth Triennium Fund	4,000.00	
Peacemaking	26,333.11	
Pentecost	2,357.83	
Mutual Mission -Canning Factor	1,000.00	
Mutual Mission -Foundation	19,879.18	
Mutual Mission -Hearts & Hands	52,354.79	
Mutual Mission -Medical Restri	88,720.21	
Mutual Mission -Medical Trips	2,253.92	
Mutual Mission-Mobile Dental C	25,529.19	
Reddick Funds	(16.21)	
Other Current Liabilities	4,891.14	
Total Current Liabilities		871,877.28
Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		871,877.28
Capital		
TIM/NCD	25,327.82	
Unrestricted Fund Balance	329,607.59	
Unrestricted Reserves	817,431.44	
Restricted Reserves	500.00	
Permanent Restriction	575,461.40	
Permanently Restricted	(750,958.56)	
Presbytery Fund Principal	1,866,003.46	
Fund Principal -Live Oak	32,588.87	
Retained Earnings	(987,974.42)	
Net Income	(48,331.65)	
Total Capital		1,859,655.95
Total Liabilities & Capital	\$	2,731,533.23

Income Statement  
Compared with Budget  
For the Eight Months Ending August 31, 2020

	Month Actual	Month Budget	Month Variance	YTD Actual	YTD Budget	YTD Variance	% Budget	Full Year
<b>Revenues</b>								
4010 Interest Income	\$ 3	\$ 21	(18)	\$ 75	\$ 167	(92)	(55.09)	\$ 250
4110 Unified Giving	35,950	28,667	7,283	229,640	229,333	307	0.13	344,000
4210 Selected General Assembly	2,400	2,667	(267)	22,153	21,333	820	3.84	32,000
4230 Selected Presbytery	1,600	0	1,600	5,319	0	5,319	0.00	0
4310 Investment Earnings	92,100	1,250	90,850	(12,047)	10,000	(22,047)	(220.47)	15,000
4311 Interest Earned-Fleming Island	1	0	1	28	0	28	0.00	0
4315 Other Income	0	0	0	1,772	0	1,772	0.00	3,000
4316 Foundation Earnings	0	0	0	0	0	0	0.00	250
4318 Management Fees	0	0	0	5,000	16,000	(11,000)	(68.75)	16,000
4420 TIM Comm Development TSF	0	0	0	0	0	0	0.00	5,000
<b>Total Revenues</b>	<b>132,054</b>	<b>32,605</b>	<b>99,449</b>	<b>251,940</b>	<b>276,833</b>	<b>(24,893)</b>	<b>(8.99)</b>	<b>415,500</b>

<b>Expenses</b>								
<b>Relationship</b>								
5017 Mission/Insight	0	0	0	2,436	3,600	1,164	32.33	2,800
5018 New Ministry Initiatives	0	451	451	0	3,609	3,609	100.00	5,413
5023 Crisis Response Mileage	0	21	21	0	167	167	100.00	250
5024 Admin. Commission Expenses	0	21	21	0	167	167	100.00	250
5025 Translation Services	0	21	21	0	167	167	100.00	250
5026 Restricted Income toward NCD	0	0	0	(5,490)	(4,000)	1,490	(37.25)	(8,000)
5027 Miscellaneous Expense	172	0	(172)	219	0	(219)	0.00	0
5030 Conference Calls	0	0	0	179	500	321	64.20	500
5031 Annual Tech Support	0	875	875	195	2,625	2,430	92.57	3,500
5032 Computer Program/Monthly M	1,212	150	(1,062)	3,740	1,200	(2,540)	(211.67)	1,800
5033 Web Hosting	0	83	83	0	667	667	100.00	1,000
5034 Other Communication Expenses	0	42	42	267	333	66	19.82	500
5036 Youth Professionals	0	8	8	90	67	(23)	(34.33)	100
5037 Youth Triennium	500	500	0	4,000	4,000	0	0.00	6,000
5039 Youth Ministry Team	0	33	33	193	267	74	27.72	400
5048 Disaster Assist. Comm(Salary	0	0	0	10,500	10,500	0	0.00	10,500
<b>Total Relationship</b>	<b>1,884</b>	<b>2,205</b>	<b>321</b>	<b>16,329</b>	<b>23,869</b>	<b>7,540</b>	<b>31.59</b>	<b>25,263</b>

<b>Call Commission</b>								
5410 Candidate Financial Support	0	0	0	4,000	4,000	0	0.00	4,000
5415 Ministry Assessments	400	125	(275)	400	1,000	600	60.00	1,500
				For Management Purposes Only				





Income Statement  
Compared with Budget  
For the Eight Months Ending August 31, 2020

		Month Actual	Month Budget	Month Variance	YTD Actual	YTD Budget	YTD Variance	% Budget	Full Year
6320	SECA -Stated Clerk	282	282	0	2,118	2,259	141	6.24	3,389
6325	Travel and Expense-Stated CI	0	208	208	885	1,667	782	46.91	2,500
6330	Continuing Education-Stated C	173	83	(90)	773	667	(106)	(15.89)	1,000
6335	Auto Expenses-S.Clerk	0	208	208	400	1,667	1,267	76.00	2,500
6410	Salaries-Area Coordinators	1,596	1,617	21	12,968	12,933	(35)	(0.27)	19,400
6415	Housing-AC	532	550	18	4,356	4,400	44	1.00	6,600
6425	Expenses-Travel, Meals, Etc	72	167	95	772	1,333	561	42.09	2,000
6430	Latino Ministry Partner	0	145	145	1,650	1,162	(488)	(42.00)	1,743
6432	Latino Ministry Partner -FICA	0	0	0	126	0	(126)	0.00	0
6435	Grant Writer	0	125	125	1,450	1,000	(450)	(45.00)	1,500
6436	Grant Writer -FICA	0	0	0	111	0	(111)	0.00	0
6510	Salary-Relationship Coord	2,583	2,583	0	20,667	20,667	0	0.00	23,250
6512	Housing -Relationship Coord	2,000	2,000	0	16,000	16,000	0	0.00	18,000
6515	Benefits Package-Coordinator	0	1,696	1,696	12,079	13,567	1,488	10.97	15,263
6520	FICA-Coordinator	397	397	0	3,172	3,172	0	0.00	3,569
6525	Travel and Expense-Coordinat	122	292	170	566	2,333	1,767	75.74	2,625
6530	Continuing Educati-Coordinator	700	83	(617)	1,000	667	(333)	(49.93)	750
6535	Auto Expense-Coordinator	0	250	250	1,989	2,000	11	0.55	2,250
6550	Personnel Adjustments	0	2,208	2,208	0	17,667	17,667	100.00	26,500
Total Personnel		27,128	30,028	2,900	195,850	217,947	22,097	10.14	296,164

## Administrative

[illegible]

Income Statement  
Compared with Budget  
For the Eight Months Ending August 31, 2020

	Month Actual	Month Budget	Month Variance	YTD Actual	YTD Budget	YTD Variance	% Budget	Full Year
7015 Building-Major Repair Fund	400	208	(192)	3,200	1,667	(1,533)	(91.96)	2,500
7020 Building Maintenance	60	125	65	726	1,000	274	27.40	1,500
7035 Computer/Printer/Equipment	0	83	83	262	667	405	60.72	1,000
7040 Copy Machine	262	375	113	3,259	3,000	(259)	(8.63)	4,500
7045 Electricity	202	125	(77)	1,101	1,000	(101)	(10.10)	1,500
7050 Grounds	120	125	5	960	1,000	40	4.00	1,500
7055 Insurance	0	0	0	3,471	3,458	(13)	(0.38)	4,610
7070 Janitorial	117	117	0	936	933	(3)	(0.32)	1,400
7080 Office Equipment	0	0	0	34	0	(34)	0.00	0
7085 Office Equip. Repair & Mainten	20	0	(20)	20	0	(20)	0.00	0
7090 Office Supplies	295	183	(112)	1,620	1,467	(153)	(10.43)	2,200
7095 Payroll Processing	137	167	30	1,485	1,333	(152)	(11.40)	2,000
7110 Postage	112	50	(62)	413	400	(13)	(3.25)	600
7115 Software	0	125	125	132	1,000	868	86.80	1,500
7120 Telephone	233	333	100	3,678	2,667	(1,011)	(37.91)	4,000
7125 Water and Sewer	87	100	13	746	800	54	6.75	1,200
<b>Total Administrative</b>	<b>8,220</b>	<b>19,309</b>	<b>11,089</b>	<b>77,458</b>	<b>88,624</b>	<b>11,166</b>	<b>12.60</b>	<b>127,660</b>
<b>Total Expenses</b>	<b>40,107</b>	<b>53,424</b>	<b>13,317</b>	<b>300,273</b>	<b>355,420</b>	<b>55,147</b>	<b>15.52</b>	<b>471,121</b>
<b>Net Income</b>	<b>\$ 91,947</b>	<b>\$ (20,819)</b>	<b>112,766</b>	<b>\$ (48,333)</b>	<b>\$ (78,587)</b>	<b>30,254</b>	<b>(38.50)</b>	<b>\$ (55,621)</b>

Highlands Regional Ministry Center  
Income Statement  
8/31/2020

	Current Mo	YTD
Revenues		
5701 Contributions		
Fort King Presbyterian	0.00	2,500.00
Gainesville Counseling Center	0.00	2,800.00
Perry First Presbyterian	0.00	1,000.00
Larry Green	0.00	150.00
Chris Lieberman	0.00	15.00
Nancy & Bob Bell	100.00	100.00
Daryl Muller	<u>100.00</u>	<u>100.00</u>
	200.00	6,665.00
5705 Usage Income		
Gainesville Counseling Center -June	0.00	9,000.00 (3/20-8/20)
Days for Girls	0.00	2,400.00 (2/20-7-20)
NA	0.00	200.00 *
Unspoken Treas. Soc. Inc.	0.00	1,200.00 (7/20-9/20)
Sanctuary of Enduring Faith	<u>\$900.00</u>	<u>7,200.00</u>
	<u>\$900.00</u>	<u>\$20,000.00</u>
Total Revenues	\$1,100.00	\$26,665.00
Expenses 5710-5720		
Utilities		
Gainesville Regional Utilities	1,948.18	11,868.26
Fire Alarm		
Gator Fire Extinguishers	0.00	1895.50
Insurance		
Insurance Board	0	5398.03
Bldg/Rep		
Buckhalter H&A	0	114
FedEx	0	39.97
Gator Fire Extinguishers	120	120
Total Expenses	\$2,068.18	\$19,315.76
Expense Sub-total	(\$968.18)	\$7,349.24
5740 Mortgage PILP	\$1,057.23	\$9,536.21
NET INCOME	(\$2,025.41)	(\$2,186.97)



Presbytery of St. Augustine																									
Statement of Monies Received																									
		1		2		3		4		5		6		7		8		9		10		11		12	
Ch #	Church	Per Capita Assessed	Per Capita Paid	2020 Commit/ Pledge	Frequency	Periodic Payment	Pledge Accrued YTD	Pledge Paid YTD	Pledge YTD Variance	Mutual Mission	Selected GA	Special and Other Offerings	Total Paid (2+6+8+9+10)												
20154	Palatka 1st	1,503.60	1,503.60	2,500.00	M	208.33	1,666.64	1,462.16	(204.48)		162.00	160.00	3,287.76												
4017	Palms	11,124.85	8,343.75	60,438.00	Q	15,109.50	30,219.00	45,438.00	15,219.00		4,256.00		58,037.75												
20140	Peace	572.80	572.80	2,700.00	M	225.00	1,800.00	1,890.00	90.00				2,462.80												
20155	Perry 1st	1,414.10	1,414.10	2,000.00	M	166.67	1,333.36	2,000.00	334.00	1,898.50	2,167.01	4,759.25	12,238.86												
20156	Reddick	98.45	98.45	250.00	M	20.83	166.64	250.00	83.36	50.00	400.00		798.45												
20136	Riverside	10,919.00	6,369.42	46,416.80	M	3,868.07	30,944.56	23,250.00	(7,694.56)		8,394.75	1,200.00	39,214.17												
20157	San Mateo	760.75	760.75		A						50.00		810.75												
20152	Silver Springs Shores	1,172.45	1,172.45		A					950.00	1,638.00	625.00	4,385.45												
20139	South Jacksonville	2,962.45	2,962.45	14,150.00	M	1,179.17	9,433.36	6,400.85	(3,032.51)		3,095.80		12,459.10												
20137	St. Andrews	921.85	923.00		M			4,626.78	4,626.78		222.00		5,771.78												
23306	St. Giles	2,783.45	2,682.31	5,400.00	Q	1,350.00	3,600.00	3,600.00		14.28			6,296.59												
20138	St. Johns	3,821.65																							
20158	Starke 1st	608.60	608.60		A								608.60												
10591	Trinity, Palm Coast	4,224.40	4,224.40	4,000.00	S	2,000.00	2,000.00	4,000.00	2,000.00				8,224.40												
1324	Weirsdale	1,351.45	1,351.45	2,000.00	Q	500.00	1,000.00	1,000.00				1,500.00	3,851.45												
10075	Westminster, G	859.20	859.20	1,396.25	A	1,396.25				823.75	2,757.00	1,296.69	5,736.64												
20159	White Springs	53.70	53.70	1,000.00	Q	250.00	500.00	600.00	100.00				1,253.70												
20160	Williston	286.40	286.40		M							600.00	286.40												
234	Woodlawn	4,045.40	4,045.00	10,000.00	S	5,000.00	5,000.00	5,000.00					9,045.00												
zz Adjustments to budget*				54,856.20	M	4,571.35	36,570.80		(36,570.80)																
Totals		116,296.30	96,959.60	415,096.25		65,126.75	245,397.71	229,640.45	(15,757.26)	17,148.19	60,365.04	23,925.94	428,039.22												

## Notes

\* adjustments for changes in pledges received after budget confirmation.

No Unified pledge received and no history to base on

No Unified Pledge received but either verbal or historical basis

(13,050.00) Pledge more than 2 months behind

## Appendix F

### **Boundaries Training Program Adopted by Call Commission September 2020**

**Part I (by end of 2020)** - New Ministers, Commissioned Ruling Elders, Certified Christian Educators, and Inquirers/Candidates (anyone who has not taken boundaries/sexual misconduct training with the Presbytery of St. Augustine):

- Will complete designated online courses at their own pace provided by Praesidium (which we access through the Insurance Board at no cost).
- Will attend a 60-75 minute online group meeting covering issues and policies particular to the PC(USA), the Presbytery of St. Augustine, and the State of Florida.
- Certificates of completion will be placed in the individual's file.

\*Ministers and CREs include all who are serving a congregation in any capacity, active in another validated ministry, or are on the supply preaching list or otherwise called on for supply preaching.

**Part II (2020 and Continuing)** - All Ministers, Commissioned Ruling Elders, Certified Christian Educators, and Inquirers/Candidates:

- One-third will complete the courses and attend the meeting described above by December 31, 2020.
- One-third will complete the courses and attend the meeting described above by December 31, 2021.
- One-third will complete the courses and attend the meeting described above by December 31, 2022.
- This cycle will continue with updated training at least every three years in addition to the training for "new ministers" describe in Part I.
- Certificates of completion will be placed in the individual's file.

# Appendix G - 2020 Reported Terms of Call

2020 REPORTED TERMS OF CALL (PARISH MINISTRY) As Presented to Call Commission prior to Fall Stated Meeting												
Notes:												
1. The number in parentheses beside the church name is the number of members most recently reported (end of 2019)												
2. TPR means "temporary pastor" (stated supply pastors, parish associates, etc.).												
3. PT means part-time. PA means parish associate. CRE means commissioned ruling elder. P means pastor.												
CHURCH	MINISTER	ORDAINED/ CURRENT	2020 TOTAL	2019 TOTAL	SALARY	HOUSING/ MANSE	OTHER	Auto and Reimburse/CE	BOP DUES	REQUIRED SECA	OTHER BENEFITS	VACATION/ STUDY LEAVE/
Alachua, First (15)	Gary Hardesty (TPR) (PT) (HR)	44 * 7.5		26,666	12,666	14,000						4/2/0
Arlington (44)	Joe Medearis (TPR) (PT)	7* 5	34,200	34,200	7,450	25,000		1,200		550		3/0/0
Bethlehem (38)	Joshua Braley (TPR) (PT)	11 * 11	32,200	32,200	27,430			2,770/500			1,500	4/2/0
Branford (45)	Glen Busby (TPR) (PT)	39 * 29	other	other								
Calvin (16)	Earle Sickels (TPR) (PT) (HR)	24 * 8	11,520	11,510	11,520							4/0/0
Community (647)	Melanie Marsh-Baum (P)	5 * 1	121,520	121,520	45,000	33,000	2,000	1,000	29,600	6,120		4/2/0
Countryside (233)	Gary Marshall (P)	25 * 19	113,611	111,923	62,280	15,600			29,721	6,010		6/2/0
Covenant (48)	VACANT											
Crescent City, First (50)	Debra Henning (TPR) (PT)	40 * 3	\$396.15/wk	\$384/wk								2/1/0
Dunnellon (194)	Jeff Welch (P)	32 * 22	107,271	107,271	44,349	22,794	772	5000/4091/	25,129	5,136		4/2/0
Fairfield (47)	Belinda Newhart (TPR/CRE) (PT)	22 * .5	17,400	N/A	7,200	8,400		150/month				4 total
Faith (38)	Don McGarity (TPR)(PT)	45 * .5	24,000	N/A	6,000	18,000						1 Sun./month
Fernandina Beach, First (829)	Karl Kling (Interim)	39 * .5	145,000	N/A	67,000	30,000	3,189	750/750/	35,890	7,421		4/2/0
	Julie Higbee (AP)	14 * 3	95,264	93,345	21,500	33,450	4,000	6,400/3,000	21,811	4,204	900	4/2/0
Fort Caroline (59)	David Imhoff (TPR) (PT)	37 - ELCA/5	30,800	29,000	11,250	12,050		2,000/4,500/	(ELCA)		1,000	4/2/0
Fort King (148)	Jo Anne Dyson (P)	37 * 2	94,658	90,865	25,200	34,800		4,800/1,900/	22,200	4,590	1,168	4/2/0
Gainesville, First (703)	Mark Hults (P)	8 * 1	161,590	N/A	60,478	42,000	Salary incl. + seca	7,200/2,750/	38,934	7,478		4/2/0
Geneva (183)	Joe Albright (P)	19 * 3	90,048	90,048	34,560	22,000		3,000/2,000	21,613	4,469	1,850	4/2/0
Grace (72)	Charles Freeman (P)	5 * 5	72,891	70,900	24,000	23,281		3,000/1,500	17,493	3,617		4/3/0
Green Cove Springs, First (163)	Joe Reggin (Interim)	31 * .5	102,803	N/A	46,970	23,340		IRS rate/1,100	26,015	5,379		4/2/0
High Springs, First (47)	Glen Busby (TPR) (PT)	40 * 27	other	other								



CHURCH	MINISTER	ORDAINED/ CURRENT CALL	2020 TOTAL	2019 TOTAL	SALARY	HOUSING/ MANSE	OTHER	REIMBURSE/ CE	BOP DUES	REQUIRED SECA	OTHER BENEFITS	VACATION/ STUDY LEAVE/ PARENTAL LEAVE (in weeks)
Highlands United (372)	David Lee (P)	38 * 22	109,692	107,638	49,013	26,018		5400/500/1000	27,761			5/2/0
Hodges Blvd (275)	Jonathan Swanson	24 * 1	125,772	123,443	82,110		Def income, travel allowance	7,000 inclusive	30,381	6,281		
Jasper, First (71)	VACANT											6/2/0
Kanapaha (66)	Michael Wood (P)	10 * 1	73,176	65,978	26,860	22,000		1,500/1,000/	18,078	3,738		4/2/0
Kirkwood (119)	Sandra Hedrick (TPR) (PT)	10 * 5	28,128	28,128		25,200		1,000		1,928		6/2/0
Korean (52)	Heong Seok Cho (P)	12 * 4	68,880	68,880	45,000			1,000	19,445	3,443		4/2/0
Lake City, First (220)	Kenneth Goodrich (P)	8 * 4	106,486	106,550	35,500	34,000	addit. seca and bonus	1,580/250/	27,524	2,741		6/2/0
Lake Shore (60)	Stephen Hulsey (TPR) (PT) (HR)	44 * 24	18,000	18,000	18,000			IRS rate				4/4/0
Lakewood (365)	Joy Laughridge (P)	14 * 2	100,963	100,963	41,000	23,000		3,000/4,000	23,680	4,896	1,387	4/2/0
	Vickie Bossuot (TPR) (PT)	32 * 7	\$25/hr	\$25/hr				Auto, as required/				
Marion Oaks (61)	Debbie Pangrass (TPR/CRE) (PT)	8 * 8	13,464	13,464	13,464							
Mayport (28)	VACANT											
McIntosh (88)	Tommy Lane (TPR/CRE) (PT)	14 * 14	30,289	30,289					30,289			4/1-3/0
Memorial (809)	Hunter Camp (P)	20 * 9	151,592	149,683	52,020	38,760	8,000/2,640/	3,500/2,000	37,525	7,147		4/2/0
	Amy Camp (PA) (PT)	19 * 8	45,146									
	Roger Dunnavan (PA) (PT)	58 * 3	10,302									
	Susan Rose (PA) (PT)	11 * 1	21,062									
Middleburg (39)	Yvan Kelly (TPR/CRE) (PT)	1 * 1	16,080	16,080	836	12,000		3,244				6/0/0
Mikesville (58)	Shirley Mergan (TPR/CRE) (PT)	3.5 * 3.5	33,000	32,000	16,500	16,500		up to \$10,500				4/2/0
Murray Hill (42)	VACANT											
Nueva Esperanza (16)	Ricardo Green (TPR) (PT)	28 * 1	12,000	12,000				IRS rate				4/0/0
Ocala, First (602)	Ron Watson (P)	31 * 3	153,786	152,108	54,714	32,384	2,429	9,000/1,200/	38,193		2,168	4/3/0
	Walk Jones (Interim Associate)	31 * .5	92,986	N/A	32,700	30,000	500	IRS rate/600	23,199	4,797	1,200	4/2/0
Orange Park (219)	John Diller (P)	14 * 5	85,832	85,832	35,352	21,000	1,319	3,000 + auto	20,850	4,311		4/6/2 military
	Jess McCrosky (TPR) (PT)	38 * 1										
Palatka, First (163)	Cliff Lyda (Interim)	33 * 3	64,856	64,425	20,400	30,000		3,000/1,000	6,600	3,856		5/2/0
Palms (1102)	Jeffrey Weenink (Interim)	40 * 1	192,276	N/A	26,000	50,000		12,892	37,370	5,814	35,200	5/2/0
	Holly Inglis (AP)	32 * 5	111,364	108,305	48,100	24,000		5,071/2,000/	26,657	5,516		5/2/2
	Laurie Furr-Vancini (AP)	21 * 13	117,061	113,819	31,012	45,000		5,110/2,000/	28,124	5,815		5/2/2
Peace (65)	Joe Medearis (TPR) (PT)	8 * 3	37,535	35,000	35,535			1,500/500/				4/2/0

Perry, First (156)	Natasha Sudderth-Davis	2 * 1	92,422	92,422	33,000	27,000		3,000/1,000/	22,200	4,590	1,632	3/1/0
CHURCH	MINISTER	ORDAINED/ CURRENT CALL	2020 TOTAL	2019 TOTAL	SALARY	HOUSING/ MANSE	OTHER	REIMBURSE/ CE	BOP DUES	REQUIRED SECA	OTHER BENEFITS	VACATION/ STUDY LEAVE/ PARENTAL LEAVE (in weeks)
Reddick, First	(Church closed)											
Riverside (863)	Brian Lays (P)	4 * 0	150,650	N/A	70,000	30,000		3,000/3,000/	37,000	7,650	Tuition	4/2/2
	Bill Hoff (AP)	34 * 8		108,364	38,000	33,477		reimb./7,000	26,446	5,468		4/2/0
	Carol DiGiusto (PA) (PT) (HR)	19 * 3	23,197	23,197	10,000	10,000		1,667		1,530		6/1/0
St. Andrews (104)	Marc Jones (TPR/PT)	18 * 1	36,707	36,707	29,500	27,000		1,500	3,450	2,257		4/2/0
St. Giles (313)	Jake Young (P)	18 * 2	118,065	111,227	50,000	27,000		3,666/2,000	28,749	5,950		4/2/0
	Jessi Higginbotham (TPR) (PA)	11 * 5	20,000	N/A	20,000							4/2/0
St. Johns (427)	Jon Lovelady (P)	34 * 9	141,428	137,441	67,330	27,332		3,000/1,500	35,042	7,242		4/2/6
San Mateo (85)	Robert Mills (TPR)(PT)	41 * 2	24,000	24,000		24,000						8 total
Silver Springs Shores (134)	Alan Cummings (P)	35 * 25	97,985	94,505	43,350	21,000		5,015	23,700	4,920		4/2/0
South Jacksonville (331)	James Kendrick (TPR/PT)	2 * 5	26,000	N/A	26,000							4/0/0
Starke, First (68)	Diane Wilson (TPR/PT)	26 * 2	20,800	20,800		14,409	4,800	IRS Rate		1,591		4/2/0
Trinity (395)	Jeff Bebee (Interim)	24 * 3	106,048	105,900	28,400	36,000		1,900	26,640	5,505		4/2/0
Weirsdale (175)	Walter Laseter (CRE)(PT)	2 * 2	43,110	43,110	26,040	12,000		2,000/0		2,070	1,000	4/2/0
Westminster (97)	Rhonda Link-Cummings	35 * 0	23,482	N/A	16,861	5,621		1,000 auto				4/2/0
White Springs (6)	VACANT											
Williston, First (32)	Joan Wells (CRE) (PT)	2 * 2	20,500	20,500	4,000	13,200		2,500			800	2/1/0
Woodlawn (446)	Don Johnson (P)	15 * 1	107,973	N/A	45,550	20,850	3,600	4,700/1,200	25,900	4,973	1,200	4/2/0

Appendix H  
New Minister Information

1. Joe Reggin, First Green Cove Springs, Interim Pastor
2. Walk Jones, First Ocala, Interim Associate Pastor
3. Conrad Sharps, Amelia Plantation Chapel
4. Ruth Elswood, Honorably Retired / Parish Associate at  
First St. Petersburg (within bounds of Tampa Bay Presbytery)
5. Dale Ambler, Honorably Retired
6. Brian Lays, Riverside, Pastor

## Faith Statement

Joe Reggin

I believe in a sovereign God who rules a universe in which statistical probability is a reality. God's rule is not anxious; God does not "micro-manage." Or over-function; therefore, God does not decide each individual circumstance, or possible outcome, within the universe. God is transcendent. Although I believe God can be experienced in the natural world, a truer understanding of God comes only in God's self-revelation, through the Word made flesh, the word written and the Spirit. For me, there is no metaphor of God (rock, shepherd, father or holy other) that is completely adequate. To settle on one metaphor as the definition of God, is, for me, the biblical definition of idolatry. I believe God is joyful, loving, tender, forgiving and compassionate. I believe God also allows us to live in and with the consequences of our decisions and actions. I believe we see this reality in God's creation and in God's self-revelation in Christ's life, death and resurrection.

I believe Jesus was and is the Christ. As the Christ, Jesus was fully human and fully divine. I believe human folly tends to emphasize one nature over another. When we allow such, I believe, we deny the experience and witness of the early church and Scripture. I believe it is in the life, death and resurrection of Christ that we find the fullest, expression of what God created us to be as human beings. In Christ, God brings us redemption (the discovery of our true selves in the process of our interdependence with God and one another). Redemption is that, which we cannot work for, or accomplish for ourselves.

I believe in the Holy Spirit, the Sustainer of all life. It is through the working of the Spirit that God gives the gifts of life and faith. It is the Holy Spirit who calls, inspires and equips the saints of God for ministry in the world. It is the Spirit who leads us in the way of Christ and sanctifies all, through the reconciling victory of Christ over sin, death and hell. I believe it is this process of sanctification (of growing "to put on Christ"), which needs to be emphasized as a primary goal of our faith.

I believe the Church Militant is the body of Christ in the world. Although the Church has often shown itself to be corrupt and self-indulgent, filled with anxious members, it is none the less that body whom God has empowered by the Spirit to act with Christ's authority in the world. Although the church can be, and often has been, a joyless, judgmental, inflexible and far too flawed institution, we are those whom God calls children and family. The church is the body that seeks to faithfully interpret the Scripture as a witness to the Word of God made flesh. The church offers the sacraments as symbols that direct us to the joy, hope and peace that comes in the knowledge that everywhere and always we belong to God. "...whether we live or we die, we belong to the Lord." Thanks be to God!

## Joe Reggin

### Faith Journey Statement

I was born in St. Augustine Florida in 1952. At the age of two, I was taken to Cocoa, where I grew up along with NASA. As I got older, I watched Snarks to Space Shuttles being launched. (I especially enjoyed the launches that involved explosions!) In Junior High School I developed a passion for astronomy and wound-up working as an unofficial lab assistant in the small observatory at Brevard Community College (as it was then called).

The little contact I had with the Christian Faith growing up took the form of a racist, hard core hell fire and damnation tradition that is part of the stereotype of the old south. Since my interests and passions ran to technology, math and science, I had no connection to the Christian Faith; or any religious tradition. This began to change shortly after high school. I took a job as a health care worker for a man who was a quadriplegic. Being in a situation where I was daily confronted with the issues of life and death had a significant impact on me. In this experience, I began to learn the difference between fact and truth. I discovered that although empiricism is the best method for establishing facts, it is a less supportive discipline in a search for truth. As I began to explore the usual questions older adolescents/younger adults ask, I experienced a growing awareness of the importance of faith. I also began to see the value of having a faith tradition and experienced a growing awareness of what I later learned was a call.

After two years of employment in home health care, I made my way to Tampa where I soon enrolled at the University of South Florida. My original plan was to major in electrical engineering, as a basis for doing graduate work in astrophysics. As I prepared to enter college, I also considered joining a church community. The hurdle that presented itself was found in the question of which church. I wound up joining a PCUS congregation. I began to learn about the Reformed Faith that had a long and cherished tradition of connection to the academy. Discovering a faith tradition that valued education and study was something amazingly new to me. This had the effect of deepening my sense of call and opened me to consider that I might have a call to service in the church. I began my work at USF, and within a few months also enrolled as a candidate, so I could explore this sense of call. Because the church was a different place in the 1970's, I also had to have a liberal arts degree; so, I changed my major to sociology. I began my vocation in the church when I was hired to work as a church custodian.

After graduation from USF, I attended Columbia Seminary for two years. During college I had discovered the work of Thomas Merton and found myself drawn to a life of contemplation. While at Columbia, I also spent time at a Trappist monastery near Conyers. My experience of visiting and working with the monks at Conyers brought me to the realization, as Merton said, that although I liked aspects of the contemplative life, I had no call to make it a vocation. I found I had significant disagreements with the Roman Church in the areas of theology and polity (which for me have been confirmed in recent actions of the Roman church). This experience deepened my appreciation for the Presbyterian Church and our traditions. After two years at Columbia, I developed interests which led me to Louisville Presbyterian where I received my M. Div.

While at Louisville, I worked as a student Interim Pastor in a local Presbyterian Church. I developed a sense of the importance of the interim period in the life of a congregation. The former Pastor of this congregation had been removed from the pulpit by action of the presbytery. What made a lasting impression on me was the deep level of grief and sorrow I found in the members of the church over the brokenness of their relationship with their former Pastor. In this experience, I began to develop an awareness of the importance of resolving past emotionality in the context of a congregation's transition from one Pastor to another. I learned that the way we, as individuals and as groups, transition to adapt to change is vital to the health of the church as an organization. (See: William Briggs.)

Following my graduation from Louisville, I made my way to Chicago, Illinois where I became the Installed Pastor of the Chicago Lawn Presbyterian Church. Early in my time in Chicago, I was invited to join a clergy group, whose membership was composed of about twelve other Presbyterian Pastors, all of whom had many years of experience in the specialized work of Urban Ministry. Along with the congregation of the Chicago Lawn Church, these caring friends and colleagues taught me about being a Pastor in the PC(USA). Their care and support of me in my first professional experience continues to be a great gift to this day. Perhaps the most important thing I learned from my relationship with all these wonderful, Christian people is that ministry is not a task to be managed alone! It was in Chicago that I also had my first, personal experience of decline in the church. This congregation was organizationally dying in large part because it was located in a neighborhood that was predominantly Roman Catholic and Pentecostal. Working with members of the presbytery over several years, a merger with a nearby Presbyterian congregation was proposed. Two years later, Good Shepherd Presbyterian Church began with a new Pastor. I discovered that I had, at the end of the day, become a de facto Interim for the members of both congregations, which allowed them to call a Pastor who would lead them to a new vision of the future.

I left Chicago and spent the next fifteen plus years as an Installed Pastor, working with congregations in St. Augustine and Northeast Georgia Presbyteries. In this period of time, my work was focused primarily in transitional ministry and continued to develop skills in conflict management. During these years, I also began training with Dr. Pete Steinke. Through this training, I was introduced to Bowen Family Systems Theory. This eventually led me to the Center for Family Process, where I have studied since 2009; with occasional stops at the Bowen Center at Georgetown University and the Kansas City Center for the Family. It has been in the context of my study of Family Systems that my spiritual and vocational life has become most clearly focused. My study has provided a foundation for my vocation as a Pastor, for my development of being a self and has provided a hermeneutic for interpreting Scripture in the context of a relationship to God in Christ that provides a deeper sense of the church as "the Family of God."

I became a dedicated Interim Pastor in 2004. It is in this context of my sense of call to Interim Ministry that I have come to work with the congregation at Green Cove Springs. I come to this call with a good deal of excitement and anticipation. This is due in part to the reality that this may be my last experience before I retire. I imagine that I will work at some level after I retire; however, I have a sense that working in retirement will be a fundamentally different experience. It is my hope that I might continue to be of service after I retire; however, it is also my hope that I can bring more of a focus on my life and my own, personal interests after retirement. It is my hope

that I can manage creating an appropriate distance from the church in the near future, to give room to those whose are now called to face the problems that will clearly need to be addressed in the 21<sup>st</sup> century. I have great hope in those who will come after me, that they will do better than I have done. I have a hope that I can relinquish my position to make room for these new leaders; yet, also have energy and room to continue my own self-development and faith development. I have hope that I will continue to know and experience the abundance of life that is God's gift to us all in Jesus, our Christ.

Statement of Faith by Walk C. Jones  
February 2020

I am Presbyterian through and through. The Confessions express the fullness of God and Biblical theology far better than I can write or speak.

I believe in the Triune God, who is Father, Son and Holy Spirit: God of the Bible, who is far larger and more magnificent than we can comprehend!

Jesus was fully human and fully God: he wept and burned with righteous anger. As a child he puzzled and frightened his parents. He spoke with a new authority. I imagine that Jesus laughed heartily with a child on his knee or while telling disciples about camels fitting through the eye of a needle. Jesus is the best example we have of who God is and how to be best adult human. We should strive to be Christ-like: weeping with those who weep, overturning tables of moneychangers who have moved commerce into sacred spaces, laughing with one another, knowing scripture, and praying daily.

The only way to salvation is through Jesus Christ, who is both judge and redeemer. At our best, we allow him to make judgments while we err on the side of welcome and grace. Just as Jesus talked theology with a woman beside the well, we should welcome into the church those on the margins of our society.

The Holy Spirit set the church on fire at Pentecost, and empowers the church today. He is our counselor, comforter, guide and friend. I pray that the Holy Spirit is the source of my preaching and worship, the engine for the church, the wind beneath our wings. The Spirit sanctifies Christians and the Church, making us better than we can ever do ourselves.

The Church is a gift from God. Just as the Spirit spoke collectively to the Apostles, the Spirit guides the church through Sessions, Presbyteries, Synods and Assemblies. We gather at the Table, where through the Holy Spirit, Jesus sits with us, and we -- in heaven and on earth -- are the Body of Christ. This spiritual meal nourishes us to do the Church's work on earth. In Baptism a congregation welcomes children and adults into our fellowship and seals us members of the Body.

When I first started serving as a chaplain I realized I need a congregation to regularly worship and study with. I longed for fellowship. My relationship with God has grown and deepened while I have been in conversation with a spiritual director for the last 4 years. My study of the Bible has deepened as I read it for spiritual insight, in addition to study for teaching and preaching.. The Scriptures of the Hebrew Bible and Christian New Testament (our Protestant canon) point us towards Jesus Christ and teach us to live in service to God through Christ and the Holy Spirit. Jesus is The Word, the meaning of things (John 1).



Humanity is sinful and capable of doing great damage to one another and God's creation through carelessness, disregard, or intentional evil. We bully with our words and actions, which is wrong. God has given humanity free will and let's us reap the consequences of our actions. Science is real and is the best system people have developed for testing and proving our understanding of the world around us; the findings of the scientific method help us better understand God's creation.

Jesus will come back to judge us, but we do not know when. Jesus said that only the Father knows the day and hour of the Son's return. Any preacher who claims to know when Jesus will return is not a prophet, but is seeking profit. We need to live as if each hour is our last. I believe and preach the whole Bible and the long history of Reformed theology.

## My Faith Journey, by Walk C. Jones

My family has been Reformed and Presbyterian as far back as we know. I was raised in Idlewild Presbyterian Church in Memphis, a church that surrounded my family with love when my parents divorced in the early 1970s, then when my father re-married a few years later. I was loved, nurtured, and challenged to take Jesus as my personal Lord and Savior. When I was a leader on the presbytery youth council I felt a strong call to ministry. My pastor suggested Presbyterian College in South Carolina and I attended there, majoring in Political Science and learning how to write and think. I studied in Europe and in Washington, DC, expanding my horizons and seeing the Church in new and ecumenical ways. I interned for a congressman and Bread for the World. God used many experiences to call me to become a Candidate for Ministry and attend Louisville Presbyterian Seminary immediately after college.

Seminary was a great challenge; I took Clinical Pastoral Education my first year and it really stretched my knowledge of myself and ministry. I married my college sweetheart and we began life in Louisville between my first and second years at LPTS. After working in a church and on campus I completed my M.Div., and was called to serve The Presbyterian Church on Edisto Island, in South Carolina. Nancy and I moved our few possessions into the beautiful manse on the 'island that time forgot.' Shortly after I was ordained Hurricane Hugo swept through and I began a lifelong interest in disaster response and pastoral care after trauma. The congregation taught me to be a pastor as Nancy and I began a family.

After five years God called me to St. Andrews Pres. in Apopka, near Orlando. Suddenly we were in the suburbs of 'Tomorrowland' but there were still storms, pastoral care, and opportunities to grow in knowledge and ministry. I became a chaplain to the Orange County Sheriff's office and served on the Critical Incident Stress Management Team (CISM), writing my D. Min. dissertation at Columbia Seminary on pastoral care after trauma. I picked up another unit of CPE and enjoyed being near my in-laws in Orlando.

Later God called me to serve the Presbyterian Foundation where I was a development officer traveling across the South teaching stewardship and selling church mutual funds. Our years in Oxford were very happy ones as I was in the Volunteer Fire Department and our children were in elementary school. Nancy was elected to Session of First, Oxford and we grew in our faith and service to the church. It was heartbreaking when the Foundation downsized me, announcing my layoff on Ash Wednesday. But soon God called me to serve a church in Pensacola, FL.

I was very involved in the community: Rotary Club officer, Sheriff's chaplain, and CPE for a third unit. I started in Toastmasters and this business-oriented club helped me improve my preaching and storytelling. Hurricane Ivan destroyed our city and I chaired the presbytery's response commission, using knowledge from my D.Min. and previous disasters. My favorite

activity was pastoral care of the congregation and being home during my children's teenage years. Later God used my love of pastoral care, chaplain experience, and clinical credentials to call me back to Orlando as chaplain at Westminster Towers. It was good to be near Nancy's aging parents. I completed another unit of CPE, this time with hospice. I began seeing a Spiritual Director and later became one after three years of study with the ecumenical Audire program in Orlando. *Audire* is Latin for listening [the program began at the Roman Catholic retreat center.]

After moving back to Orlando, as I was visiting many different churches, I longed to be part of a congregation. Nancy chose Park Lake Pres. in Orlando. She has twice been elected to Session and become a very effective and active Ruling Elder. Our children have grown up; two now have children of their own and I agree with those who say grand-parenting is the best!

A few years ago, the grass looked greener across the street and I applied to become Director of Church Relations for Westminster. I loved traveling around Florida and strengthening our relationships with the synod and several denominations, but I did not realize how much I would miss pastoral care and ministry.

God has called me back to a congregation where I will use my pastoral care, chaplaincy, Toastmasters, spiritual-listening, and other skills as interim Associate Pastor at First, Ocala. To God be all the glory.

## **Statement of Faith, Conrad Sharps**

I believe in one true God, who is the all-powerful, totally sovereign Creator of all things. I believe in God's most perfect son, Jesus Christ, in whom my salvation rests, who came to this life and lived as a human being. He is the Word, God incarnate, the way, the truth and the life. In his ministry he taught us the ways of God, he healed us and ministered to all areas of our lives: physical, emotional, and spiritual. He was crucified and died; yet God raised him from the dead. Through our faith in his mercy and his promise of life for those who believe in him we may abide and be assured of our eternal salvation.

The life of Jesus Christ points to the kingdom of God and eternal truths upon which I believe the ministry of the Church should be based. First is the proclamation of the gospel and the demonstration of the love of God for all people. Second is the mandate to help those in need, especially those who are unable to help themselves. Third is the need for an active faith. I believe passionately that our deeds must match our creeds as we seek to share the good news of the gospel.

The Holy Spirit is the ever-present reality of God working in lives and in our world. The Holy Spirit is life-giving, filling us with meaning and purpose. We are empowered and nurtured by the Holy Spirit not as an escape from the world but to the joy of experiencing fullness in it through faith. The Holy Spirit is the source of truth, which empowers us to live our faith and binds the people of God together as the Body of Jesus Christ.

The people of God, the Church, are called out of the world by the Holy Spirit to be God's people, to worship God, to be strengthened and nurtured together in order that we may be joyfully sent back out into the world to share the Good News of the gospel and to be God's agents of reconciliation. The PC USA Book of Order reminds us that the Church is the provisional demonstration of what God intends for all humanity; a sign in and for the world of God's new reality in Jesus Christ. I believe the Church is the most important institution on this side of glory.

Scripture is the divinely inspired Word of God that witnesses to God's self-revelation in Jesus Christ. It is the Word of God because it was written with the inspiration and guidance of the Holy Spirit. We must read, interpret and seek to live with the help of the same Holy Spirit, remembering that the message of scripture is Jesus Christ, the living Word who is one with God and the Holy Spirit. As a Christian, Christ has authority over my life by the guidance of scripture and the inward witness of the Holy Spirit.

The Sacraments of Baptism and the Lord's Supper are outward signs by which God seals on our consciousness the promise of our salvation in Christ and sustains and nurtures our faith. The sacraments sustain believers in communion with God and the Body of Jesus Christ. Christ is present by the power of the Holy Spirit. In Baptism, we are, by the power of the Holy Spirit, cleansed by the water as a sign of new life in Christ and our union with him. In the Lord's Supper, we partake of the bread and the cup that assures believers of the sustaining love and presence of Christ. Christ is the true substance of both sacraments; their purpose is to offer and present God's grace confirmed through the outward signs of water, bread and the cup. No human words, however, can ever fully express his union with the devout, which by its very nature is incomprehensible.

As Christ's disciples we have been given true life, freedom and hope. The Kingdom of God is a reality, which we, as the Body of Christ, are joyfully invited to make known. We as the Church are blessed and challenged as we are called to be a visible demonstration of the Kingdom of God.

## **Faith Journey, Conrad Sharps**

The earliest memories of life I have include those of the First United Presbyterian Church in Pittsburgh, Pennsylvania. We lived in close proximity to the church in apartment houses owned by my parents, thus my father was frequently called upon for advice or assistance in matters related to the church's physical plant. In fact, there were times growing up that I believed my father worked for the church.

Freedom to roam the building and grounds of that old church gave me great joy as a child. I knew the location of every secret door. I knew how to access the organ pipes. I knew where the chains and pulleys hung in the basement and where coal was sent shooting down into the coal bins. I even dared to climb into the pulpit and turn the pages of the "big Bible." Church was not a once a week episode for my family, it was our life, a place I felt at home. Church was for me both warm and inviting, yet holy and special.

Every Sunday and Wednesday people came together to make my "playground" come alive. Not only were the buildings special, for the people who worshiped and served there made this church a place where I sensed the presence of God and the power of the Holy Spirit to transform lives. This was especially true of the Wednesday Night Youth Club program (a forerunner of the popular LOGOS program). Here I learned the joy of worship, Bible study, and what it means to be part of the community of faith.

In my mid-teens, my family moved to Florida, but I never left behind the seed of faith nurtured and confirmed from the earliest days of my life. Throughout my teens I remained very involved in church youth programming, worship and service.

Upon graduation from high school I went to work for my father framing houses. This only guaranteed that I would soon discern the need for higher education. While in college I began to sense a call to ordained ministry. This was confirmed my senior year through an independent study program offered at a small, local Presbyterian Church where I led a youth group, assisted in worship and even preached one Sunday.

After completion of my college degree I entered Louisville Presbyterian Theological Seminary. Initially, I believed my call was to campus ministry. This led me to an intern year as a campus pastor at St. Andrews Presbyterian College and an additional year of work/study at the University of Louisville's Ecumenical Center. It was while serving there that I met my wife of thirty-five years: Lauren Ford Sharps.

Despite my focus on campus ministry, God in God's great wisdom called me to a small church in Faison, North Carolina, where the people patiently and lovingly nurtured my growth as a parish pastor.

I have served the church for over thirty-five years in many different ministries: a small, rural church in North Carolina; a rapidly growing resort town church in Fernandina Beach, Florida; a large corporate size church in Birmingham, Alabama; an older church facing transition in Pittsburgh and now a small interdenominational church on the southern end of Amelia Island, Florida.

In the churches I have served I have always sought to foster ministries known for warmth, hospitality, a priority for mission and a true sense of the ever-present Spirit of God. I believe it is outreach and mission that defines us, more so than the theological and cultural differences that often divide us in this world. I believe it is our love for God and neighbor that makes the living presence of Jesus Christ evident in our midst. And for the people I have served I will be eternally grateful for their abiding faith, acceptance, and patience as we sought to glorify and serve God together.

Soli deo Gloria

**Ruth Elswood**  
**Statement of Faith**  
**May 2020**

I believe in one triune God, who, as Mother/Father God, Jesus Christ, Son of God and Holy Spirit teaches us by example to live together in harmony. I believe that I belong to God, who is the source of all life, who brought order out of chaos, and who continues to love and nurture all creation. In understanding this, I feel profound joy.

I believe that Jesus Christ is the Son of God. It is central to my belief that Jesus is fully human and fully divine. Christ's incarnation, his taking on human flesh to live among us and with us, gives hope and comfort to all God's children. I believe that Jesus Christ knows what it means to experience joy and despair, love of family and love of humankind, indeed the full range of human emotions. I believe Christ's incarnation is what allows us as human beings who fall short of the mark in so many ways, to feel Christ's presence with us in all we do. By his death, Christ saved us from our all our sins, from the major acts of betrayal of love that we commit to all those daily shortcomings that we, as human beings cannot alone leave behind. I believe that I am saved by grace alone, by the life and death and resurrection of Jesus Christ.

I believe in the Holy Spirit, given to Christ's disciples through his breath, the source of life. The Holy Spirit is my comforter and my guide, enlightening scripture to show the path to joyful Christian living, constantly within and around us, ever there when human resources fail. I believe the Holy Spirit guides the hands and hearts of God's people so that we may bring God's presence to others, and offer hope and healing. I believe in the revelation of God's liberating message through Jesus Christ as revealed to us in scripture. Scripture is authoritative not as a coercive voice in our lives,

but rather as a means to guide us as we learn how to follow Christ's example to heal the broken and liberate the captive, to try to love as Christ loved. Through the stories of the Old and New Testaments, through Christ's words and teachings, scripture leads us to serve, to love, to uphold and to work to bring God's kingdom to this broken world.

As a child of God, the God who knit me together in my mother's womb, who knew me even before my birth, I am saved by grace. Through baptism we leave behind the old world of sin and separation and begin a new life, washed clean by the baptismal waters. Jesus gave us both the example of baptism and the command to go forth and baptize others. In baptism, we die and rise with Christ, forgiven and cleansed; we are reborn in the renewing life of the spirit, and we become a part of the community of God's people.

I believe in the community and communion of the people of God. I believe in the presence of the Holy Spirit in community. I believe that God's presence is with us as we praise and worship, as we partake of the bread and wine, the body of Christ and the cup of salvation. The Lord's Supper is God's gift to us, and, as we celebrate it together, Christ is present with us in community through the Holy Spirit.

In all these things I find an abundance of joy and hope, and I pray that I may help others to know the great joy of trusting in Jesus Christ.

Amen

## **Ruth Elswood – Journey of Faith**

### **May 2020**

I began my spiritual journey in the Methodist faith, attending church with my mother and sister in our local chapel in a working class neighborhood in Manchester, England. There I attended Sunday School and learned Bible stories, sang hymns, and was part of a small, but strong community of caring Christians. Since all state schools in England are required to teach religion, my education in Bible stories and church affairs continued throughout my childhood and adolescence with a Church of England orientation. After I left home to attend college at the age of 18, I no longer attended church. Most young people in my friendship circle were unchurched in the sixties and seventies. But the church remained a part of the background of my life. I was married in the Methodist church I had grown up in, and most of my friends had church weddings.

I returned to regular church attendance in the 1980s when a friend invited me to go along with her. I became a Unitarian Universalist for the next twenty years, and was very active in religious education and in social justice matters. Although Unitarian Universalism celebrates many religious traditions, I held onto my basic Christian beliefs. In 2004 I took the position of preschool director at the First Presbyterian Church in Gainesville and began to attend church services there. At about that same time in my life, one of my daughters was having problems with drugs and alcohol. Despite everything I tried to do to control the situation and to help her, only deep prayer and faith in God's healing power brought about her path to recovery. My understanding of God's part in her healing and recovery, and in my acceptance that there are some things only God can accomplish brought me into a much deeper relationship with God.

I became a member of the Presbyterian Church and, after some years, began to feel the call to study God's word and God's ways in seminary, not knowing quite what kind of vocational call I would seek. While at Austin Presbyterian Seminary, I became involved in a visitation program in which a group of seminarians joined local activists in weekly visits to women who were in immigration detention nearby. In this work, we "came alongside" women from many different countries who were separated from their families, and who did not know when or if they would see them again. This work was instrumental in my sensing a call to serve in pastoral care with people going through some of the most difficult times in their lives.

As I responded to this call to serve, I spent almost a year during my time in seminary training as a chaplain at Tampa General Hospital. I have worked my entire adult life as an educator of young children and their families, work that can be demanding and exhausting. I have never, though, worked harder than I did as a



hospital chaplain. My call to pastoral care ministry was confirmed during this time serving in the hospital. After graduating, I was ordained to a position as a chaplain for long-term care facilities. During my first year of ordained ministry, I served also as interim solo pastor in Jasper, Florida, where I discovered that I also loved to preach the gospel. Since then, I have served two large congregations – in Ocala and St. Petersburg - as Parish Associate. In my ministry in these churches I served the elderly, the sick, those close to death and their families, and families in crisis. I initiated GriefShare ministries in both of these churches, a ministry I feel called to continue when God shows the way for me to provide this service. I was also blessed to be able to preach at both FPC Ocala and FPC St. Petersburg on average once a month.

While I am now seeking honorably retired status, in no way do I feel that my time of service to the church is at an end. Family circumstances require that I take a break at this time from active ministry, but I feel certain that God will call me once again to serve God's people. I pray that I will be ready to hear that call, and that God will give me the strength and the means to answer and to serve.

## **Statement of Faith**

Rev. Dale F. Ambler

June 11, 2020

I believe in the One Triune God, Father, Son and Holy Spirit, who first chose me as his child. Through Jesus, fully human and fully God who dwelt on this earth, and by the power of the Holy Spirit I will seek to live my life with a focus on glorifying and enjoying God forever. It is by God's grace and love that results in gratitude in my life and actions.

It is this gratitude that guides my life actions within the community of faith we know as Christ's church. I seek to live my life that is foundationally grounded in Scripture with regard to providing focus for my life and relationships, what I believe and informing my actions as a servant to my Risen, Living Savior.

The Word of God is the authoritative witness to the saving grace of Jesus Christ. The church, its confessions and form of government are subordinate to Christ Jesus our Lord. Within these words is the living presence of the Holy Spirit that continues to illumine God's living Word to us today through Scripture faithfully read and proclaimed and sacraments rightly administered. This community of faith desires to not only hear but also receive God's truth and in so doing, we respond in our witness in the world. Here in worship the faith community is transformed and renewed into a people that can fully understand the significance of the reconciling work of Christ. Strengthened and nourished through proclamation of God's Word and celebration of the sacraments of Baptism and Lord's Supper we are equipped to go into the world to be Christ's presence by the power of the Holy Spirit to do God's mission.

I fully affirm the beliefs of the Reformed tradition beginning with the simple confession that I am a broken individual who falls short of God's glory. This affirmation lifts up as the pinnacle of my belief that God is sovereign, perfect in righteousness and love, incomprehensible and pure holiness. It is only by God's grace, mercy and steadfast love through the cross of Jesus that I am redeemed including all, who by faith through the Holy Spirit in their lives, claim Jesus as their Lord and Savior. Only in this way is my or anyone else's eternal salvation possible.

Knowing these truths, I seek to live my life as a disciple of Jesus, one who is not only a follower and witness to the living Christ but one who is also an ongoing student of this same Jesus, in this world relying on God's Word, the Bible, which comes alive in revealing God and his desire for myself through the Holy Spirit, and that guides me on my Christian journey. By God's help I pray that I will be able to live a life that is grounded in Colossians 3:17, "And whatever you do, in word or deed, do everything in the name of the Lord Jesus, giving thanks to God the Father through him." (NRSV)

## **Journey of Faith**

Rev. Dale F. Ambler

June 11, 2020

I have been asked to provide a journey of faith that includes my personal background, calls received, current sense of call and God's presence throughout. I'll begin with my wife, Tari, whom I met at Purdue University as members of the marching band. Married in June 1982, we just celebrated, by God's grace, 38 years of marriage but I like to include the time from September 1978 when we had our first date...so, 42 years of life together. We have two children who are both creating their own life stories. Lisa, 32, lives in Morris Illinois and is a very talented interior designer specializing in bathrooms and kitchens. Brian, 34, lives in Dublin Ohio with his wife Kelly. Brian is a computer specialist and Kelly is a store manager for Bath and Body Works.

Tari is a registered pharmacist who worked in the hospital environment for several years until Lisa was about 2 at which time we jointly thought the vocation of full-time mom was a higher calling in life. While many today are not able to do so, we have been richly blessed knowing that our kids never spent a day in day care but always had one of us home with them for their growing up years.

My journey in the working world began in the nuclear energy field as my studies at Purdue were in Health Physics/Radiological Engineering. For nearly 28 years, I worked my up and through the corporate management organization at two nuclear plants and the corporate nuclear office. I had some fascinating and challenging opportunities including leading two different Radiation Protection Departments, as well as the Licensing & Regulatory Assurance Departments at two different locations. I think two of the more interesting "jobs" have included being certified as a Senior Nuclear Reactor Operator and the working corporate senior manager representing the interests of the nuclear fleet of 11 reactor sites with industry representatives and the Nuclear Regulatory Commission in Washington D.C.

Sometimes, however, one's working life can lead one to certain realizations. While in a training program for the next group of executives, I will never forget the hearing the words of the CEO who said, "I don't want to hear my senior managers complain about quality of life...you will have quality of life when you retire". That was November 2006 in Philadelphia at the Sofitel Hotel and I believe it was one of those God moments, you know, when God gets your attention. In short, after a great deal of prayer and discernment, I turned in my resignation and left the company I started with on June 11, 2007...13 years ago to the day as I write this. I was 47 years of age. Being a man of faith for as long as I can remember, the discernment process of next steps was not yet finished.

In July 2008, I was sitting in the pews of First Presbyterian Church of Joliet, our home church as a family from 1992, for the ordination service of Jeff Warrick who is currently serving a church in Nebraska. Interestingly enough, Jeff, left his long-time company of employment to enter into ordained ministry. I still remember where I was sitting when I clearly "heard" God's call to do the same as Jeff. Having been active in the government of the local church as Deacon and Elder

still didn't prepare me to understand fully the depth of this new call from the sixth pew from the back on the aisle. To aid the discernment process, I sought out the insights of a few trusted friends to help in validating this call.

There was one person remaining in this journey...Tari. While driving to visit Lisa at Illinois State, I took the opportunity to engage her in this call. I figured at 65 mph she would jump out of the car. Tari was not the least bit surprised and, together, we made plans to visit McCormick and Dubuque Seminaries.

Both schools had their individual strengths and weaknesses, however, two individuals really helped in solidifying God's plan for me. Dr. Lyle VanderBroek, Professor of New Testament) at Dubuque and John (I simply can't remember his last name), Moderator of the CPM in Blackhawk Presbytery at the time. I was accepted at both schools and really hoped that McCormick, because of its proximity to home, would be the choice. You all know what happens many times in prayer/discernment...the answer you want or hope for isn't always the one you get.

In September 2009 I started my three-year seminary journey at the University of Dubuque Theological Seminary. I was a commuter student which meant I spent Monday-Thursday on campus and Friday-Sunday working at First Presbyterian Church-Joliet as a "seminary intern" but in reality, having many of the duties of an associate pastor. Three years later and ~38,000 miles traveled between Shorewood, Illinois and Dubuque, Iowa, I earned my M.Div.

Having graduated, I began the process of seeking a call and God led me, of all places, to First-Joliet. The call was rather specific in regard to evangelism and growth. As many pastors know, an older congregation is sometimes, let's say, reluctant to change opportunities. In hindsight, I am convinced that the purpose of this call was for me to use strength of relationships developed over the years and my background to help the Senior Pastor, Craig Herr, lead the church in a new direction. As the Associate Pastor, my primary focus was on new opportunities for congregational study, worship and fellowship through the Night Deacons, and the Growth and Parish Councils. I had a wonderful 10 years serving in this manner.

In December 2008, after having recently attended a mandatory boundary training program for Blackhawk Presbytery pastors, I came home to Tari with another call from God. Having worked nearly 40 calendar years, this training course showed me that the real number of effective years worked, based on hours per day and week, exceeded 60 years. The question placed on my heart by God was in regard to my time spent with Tari. Marriage is more than just the number of years cobbled together over time.

So, after prayer and discernment, I informed Craig and the Session of my intent to retire from day to day working/paid ministry in order to spend more quality time with Tari. Now, I believe that a pastor never really retires but that we evolve and transform as God does the shaping. I was active with Blackhawk with the Committee on Preparation for Ministry as well as a couple of special task forces over the past several years. Additionally, when the COVID-19 pandemic hit and state-wide shelter in place orders went out across the country, there were a number of individuals in the community where Tari and I lived who were struggling. For about 40 days or

so, I used FaceBook as a platform for a daily “thankfulness journey” devotional and incorporating pictures from a recent trip to Israel. So, pastoral ministry comes in many forms beyond the day to day church-proper type of vocational work.

As Tari and I transition here in Ocala Florida, we will begin the search for a new church home as the gathering of God’s people is vital and important. I expect I will “find” something to do in the church God leads us to. Tari and I were active in Mission Bible Church in Minooka Illinois after leaving First Joliet working with the Food Pantry as well as being asked by the pastoral staff to help facilitate some learning opportunities on Sunday morning. Additionally, during the shelter at home order, the pastoral staff asked I would be willing to make some phone calls to members of the church and just check in to see how they were doing. Let’s be honest...what pastor doesn’t like to talk!

Going forward, I am sure I will be involved with the government of the church at the presbytery level should opportunities arise once we are settled here. Tari and I are in the process of building a new home at On Top of the World with an estimated completion of January 2021 so I am anticipating these next several months to be a tad busy. Knowing that as God leads though, there are sometimes detours in our plans so I will continue to listen and discern.

I look forward to a conversation with you in the near future. If you should need to contact me ahead, please feel free to use either of the following methods:

eMail: [DFAPURDUE81@GMAIL.COM](mailto:DFAPURDUE81@GMAIL.COM)

Cell: 815-953-1383 (text or call)

Blessings in Christ Jesus,  
Dale

### **Faith Statement:** Rev. Brian Lays

I believe in one Almighty and Eternal Triune God, Lord of all creation, who is one in substance, yet distinct in three persons, the Father, the Son, and the Holy Spirit. I believe in the Father, who made all things, visible and invisible; whose will is both inscrutable and trustworthy; who governs all things with the power of love, wisdom, and faithfulness; who holds us as a mother holds her newborn child.

I believe in the Son, Jesus Christ, the Word of the Father, eternally begotten of the Father, coequal with the Father with respect to his substance. For us and for our salvation, the Father sent the Son to live and work among us. Jesus is fully human and fully God, revealing to us who God is by word and deed, proclaiming the Kingdom of God and embodying its humble posture by associating with the overlooked and hurting. Those he came to save sought to crucify him, and Jesus willingly gave up his life. He was crucified, suffering the depths of human temptation and pain, yet without sin, and was buried. Three days later, the Father raised Jesus from the dead, giving him a new body, physical yet imperishable. Jesus ascended into heaven, where he sits at the right hand of the Father. Through Christ's atoning work, the world is reconciled to God through Christ's forgiving of sin, which breaks the reign of all evil powers, and initiates the manifestation of the Kingdom of God on earth as it is in heaven.

I believe in the Holy Spirit, the Giver of Life. The Spirit makes the work of Christ effectual by revealing to humans our sin, eliciting our faith in Christ, and empowering our repentance to a transformed life. The Old and New Testament Scriptures are the unique and authoritative word of God, and are together a witness to the revelation of salvation in Jesus Christ. The authority of the Bible is derived from the Holy Spirit, who illumines its meaning and empowers the church to obey in faith and hope. The Spirit grafts Christians into the one Universal Church, of which Christ is the Head. By the Spirit, the Church joins in Christ's mission to proclaim the Gospel in word and deed to the ends of the earth and to establish reconciliation among all peoples. The Church is called to true preaching of Scripture and proper administration of the sacraments of Baptism and the Lord's Supper, by which the Holy Spirit uses the common elements of water, bread, and wine to nourish us spiritually, and usher us into the Kingdom of God.

When Christ comes again to judge the living and the dead, the redemption won through Christ's work will culminate in the reconciliation of all things. Justice will be achieved, evil will vanish, and all brokenness will be healed. God's people will be resurrected with imperishable, physical bodies, and the Church Triumphant from every nation will be united in eternal life to forever praise, love, and celebrate God. Until that day, we live without fear of any created thing, for nothing can separate us from the love of God.

## **Faith Journey: Rev. Brian Lays**

I was raised in a Christian household, and was baptized as an infant at Wellshire Presbyterian Church in Denver, Colorado. Though my family was always involved in the life of the church, I wasn't particularly engaged in my faith until the summer before I began high school. Then, on a mission trip to Mexico, the profound faith of my friends became something I desired and began to pursue. Ever since, my spiritual pilgrimage has progressed through a series of stages, which have emerged from and built upon one another. During confirmation class as a high school freshman, I first sensed a call to ministry. I took my faith into my own hands, telling everyone about my new interest in Jesus. Faith seemed easy and straightforward: I read the Bible frequently and prayed morning and night. Though I knew so little at the time about the complexities of faith, I recall these days of simple trust in God with great fondness.

As I entered college, my faith grew tremendously as I discovered my love of study and plunged into the depths of Christian knowledge. There was so much to learn, so many ideas to consider! Soon, though, God ushered me into a season of despair and doubt. Faced with a series of painful losses, I struggled to trust God's work in my life. I learned to pray even when I thought God wasn't listening. I emerged from this "dark night of the soul" feeling capable and sure of myself, and the last two years of college were full of joy. I discovered the richness of the fellowship of Christian community, and felt as though I finally lived fully as myself. After I graduated, I worked full-time at a church in Colorado, and my call to ministry was re-affirmed through the mentorship of the congregation and pastor there. I felt confident and accomplished, eager to begin seminary and the next chapter of my life.

If college was a period of discovering my capabilities, what I *can* do, seminary was a period of discovering my limitations, what I *cannot* do. On paper, this spiritual paradox is difficult to detect: my grades remained high and my professional experience grew at a rapid pace. However, I would come to the painful realization that I cannot control everything that happens in the world around me. Sometimes life *happens* to us, and the most challenging learning for me during seminary would happen outside the classroom: My father died slowly of cancer in my second year, and my favorite professor and mentor died suddenly of a heart attack less than a year later. Grief crippled me for a time, and I prioritized weekly counseling and spiritual direction to guide me to the foot of the cross, where I felt helpless but embraced. I learned to depend upon God for strength as I had never needed to before. I realized that when I am weak, Christ is strong in me and for me. Perhaps most importantly, I became acutely aware that no success in this life comes apart from the grace of God, upon whom I am utterly dependent and apart from whom I can do nothing.

Yet seminary was also a joyful time in countless ways. Pittsburgh is a great city in which to be a Presbyterian, and I was fortunate to benefit from marvelous mentors and pastors throughout my years there. I also discovered my love for global Christianity, and participated in multiple partnerships through my seminary with churches around the world. A summer intensive took me to Costa Rica to study Reformed theology with 35 students from 16 countries. It was there that I met Sunelle, a South African who I would

eventually marry. My sense of call to ministry grew deeper, and I matured in my conviction that God will sustain me through thick and thin.

After completing my Masters of Divinity, I remained in Pittsburgh for another year in order to complete a unit of Clinical Pastoral Education (CPE) and a Masters of Theology. This was surely the most productive year of my life, as I also served as a temporary youth director at a church on Sunday evenings and preached nearly every Sunday morning in the Pittsburgh area through pulpit supply connections. I needed whatever income I could earn, because I was going to South Africa to see Sunelle whenever possible!

I left Pittsburgh eager for what God had in store: Sunelle and I were engaged, and as we prepared to be married, I had to choose between two very different jobs. One would send me to Zambia to teach at a seminary, through a fellowship at Madison Ave. Pres in New York. The other would send me to Birmingham, Alabama to serve as an associate pastor. My love of the global church and ecumenism gave Zambia a great deal of appeal. But, feeling called to ultimately to serve as a senior pastor and eager for some stability as I entered marriage, I accepted the call to serve at Independent Presbyterian Church (IPC) as an associate pastor for pastoral care.

Ministry at IPC has been exciting, complex, and beautiful. I've learned an enormous amount about how culture is shaped and embodied in a church. Challenges related to power struggles among wealthy parishioners have taught me valuable lessons. Our vibrant worship program, which consists of two traditional morning services, an evening contemporary service, and a Wednesday chapel service, has given me many opportunities to preach, write liturgy, and design various worship services. Pastoral care among people of all ages, but especially older adults, has blessed me with opportunities to build meaningful relationships with people in some very poignant times. Just recently, as I transitioned to a new role as director of Christian Education, I've had the opportunity to do much more preaching, and to work with a larger staff of nine dedicated, creative people. Throughout my years at IPC, I've discovered the importance of sincerity and transparency in ministry: relationships with people go a long way, and my own faith is crucial in sharing in the faith journeys of others. I've been fortunate to serve Christ alongside marvelous, experienced colleagues who share abundant wisdom with me throughout our ministry together.

I believe that the work of pastors is to embrace and equip: to convey the love of Christ for all people who connect with the church, and to prepare each member for discipleship and ministry in their own lives. Life in large churches with theological diversity is not always easy, but I've come to believe that conflict, if navigated well, can ultimately edify a congregation for more faithful discipleship. To engage with the task of relational ministry, a pastor must maintain both a thick skin and a soft heart, navigating conflict with compassion and patience, without resentment. Churches bring together people who might not otherwise associate with one another, and sometimes pastors don't see the best side of people. Still, there is no greater privilege than to observe the work of the Spirit in a person's life, to help a person discover God's will, or to observe a person growing in Christian faith.



Appendix I  
Report of Presbytery Trustees

**Trustees of the Presbytery of St. Augustine, Inc.**  
**Summary Report of Actions Taken Since Winter Stated Presbytery Meeting**  
Ann Lugo-Berrios, President

Since the Winter Stated Presbytery Meeting, the Trustees of the Presbytery of St Augustine, Inc.

- Approved a recommendation that the presbytery elect Ana Lugo-Berrios as President following the resignation of Cynthia Montgomery effective July 29, 2020.
- Approved a request from First Palatka to approve and guaranty a line of credit from Presbyterian and Investment Loan Corporation (PILP) in the amount of \$375,000.
- With regard to the property on Normandy Blvd., entered into a new listing agreement with Jack Garnett
- With regard to the Highlands Regional Ministry Center (HRMC):
  - (1) approved pursuing the claim with Cincinnati Insurance Company for interior and exterior wind damage beginning with a roofing contract with Triton Roofing and Restoration (deductible is \$47,005);
  - (2) approved Unspoken Treasure Society and Gainesville Master Chorale as new users;
  - (3) approved the expenditure of not more than \$5,000 for removal of trees; and
  - (4) approved a logo for use in presbytery publications and materials generally made available for the presbytery's committees and member churches.
- With regard to Montgomery Presbyterian Conference Center, Inc:

It was moved, seconded and carried that the Trustees of Presbytery of St. Augustine, Inc. receive for the record an email letter dated July 20, 2020, from Jason Salvagni of the Trustees of Montgomery Presbyterian Conference Center, Inc. (MPCC) stating that the MPCC Trustees voted to pay back a Small Business Administration (SBA) loan that the MPCC Executive Board had obtained without knowledge or consultation of the MPCC Trustees, the presbytery or its Trustees, the Coordinating Council, or the Presbyterian Investment and Loan Corporation (PILP). The loan was in the amount of \$150,000. The PILP loan to MPCC and the presbytery (as co-borrower) requires consent for additional indebtedness, which was not obtained. In addition, the Manual of Operations and corporate bylaws require consent of the members of the presbytery, who are also the members of MPCC. The Presbytery Trustees appreciate the apology in Mr. Salvagni's letter and strongly endorse MPCC's intent to communicate promptly and transparently in the future so that this type of action cannot happen again.

Appendix J-1  
Reddick Administrative Commission

September 23, 2020

TO: Presbytery of St Augustine  
From: Ana L. Lugo, Chair, Reddick Administrative Commission (RAC)  
Re: Progress report

The RAC met for the first time on July 1<sup>st</sup>, 2020. Officers were elected and preliminary tasks assigned. RAC met again on August 6<sup>th</sup>, 2020. The following tasks have been completed:

- Minutes books are in RAC's possession. Preliminary review indicates minutes are complete.
- Keys to the property are in RAC's possession.
- We are in the process of moving the property and liability insurance to the presbytery's carrier.
- Church financial accounts have been closed. The money is now in a dedicated account with the Presbytery. Only a handful of bills need to be paid. There are sufficient funds to cover these expenses.
- We have convened a meeting for members and elders for October 1<sup>st</sup> to listen to elders, ask questions, offer comfort, inform of steps taken, solicit ideas/thought about a possible "final worship/gathering," members transfers, express gratitude for service, etc.

After the meeting with members and elders, we expect to assume original jurisdiction so we may "act as the session" and take necessary actions to transfer memberships, plan for a possible final worship/gathering, and asset disposition. I have not seen the property but one RAC member lives relatively close to Reddick and has been there of a few occasions.

There are other matters to deal with but, for the moment, we believe holding the meeting with members and elders is the priority.

In Christ,

*Rev. Ana L. Lugo*

**Presbytery of St. Augustine  
Memorial Resolution  
The Rev. Dr. Jack Wilson Hurse  
1928-2020**

Whereas the Rev. Dr. Jack Wilson Hurse was born on October 15, 1928, and entered into eternal rest on March 20, 2020, we the Presbytery of St. Augustine do resolve to give thanks for Jack's life and ministry with the following memorial:

Jack grew up in Gainesville, Florida. A talented athlete, he lettered in four different sports at Gainesville High School and served as captain of the football team before earning his diploma in 1947. He then began undergraduate studies at the University of Florida.

Although Jack grew up attending Gainesville's First United Methodist Church, it was not until his third year in college that his faith really came alive. At age 21, Jack (as he later put it) "fully placed his faith in Christ" as personal Savior and Lord. Shortly afterward, he became aware of a strong sense of call to the ministry. Jack transferred to Bob Jones University and graduated with a BA in Religion in 1954.

Further study led Jack to the West Coast and eventually to the American Baptist denomination. He earned an M.Div. at the American Baptist Seminary of the West in 1959, and was ordained an American Baptist pastor. For the next fifteen years Jack pastored congregations in Los Angeles, in West Hollywood, and elsewhere throughout California.

A committed evangelical, Jack believed strongly in the Great Commission of Matthew 28. Congregations grew steadily under his leadership. His zeal for sharing the gospel eventually led him to take a post as Crusade Director for the Billy Graham Association, where he served from 1970-1976. During the 1970s he also worked with Apollo 15 astronaut James Irwin to establish a ministry called the High Flight Foundation.

Jack resumed his studies at Fuller Theological Seminary, earning a D.Min. in 1978. He ended his time on the West Coast with pastorates in Santa Clara, California, and Oak Harbor, Washington.

After retiring from full-time ministry in 1987, Jack returned to his boyhood home of Gainesville, FL. He reconnected with and eventually married his high school sweetheart, Nita Nell Bohannon.

Jack still felt a call to ministry, but there were no American Baptist congregations in his part of Florida. Past experiences on the West Coast showed him the way forward. During his time with Billy Graham, Jack had attended a Presbyterian church in California. He now decided to try the First Presbyterian Church of Gainesville. Jack became active at the church and was soon received into membership as a minister member of the Presbytery of St. Augustine.

In 1989, Jack began his first call within the Presbytery, at Bethlehem Presbyterian Church in Archer, Florida. It must have been an interesting experience. Jack had once pastored a 600-member congregation, and he had helped lead evangelistic crusades that moved millions. He had literally been a Hollywood pastor. Now he was preaching from a vintage Victorian pulpit, in an old historic church with about 60 members!

Bethlehem may have been a change for Jack, but he carried out an important ministry there. He excelled at pastoral care, and members continued to reflect decades later on the way he helped them through times of struggle and loss. His preaching, delivered in a resonant voice honed during his years with Billy Graham, held the congregation spellbound. And then there was his irrepressible sense of humor. He once reminisced that a certain lady had told him: “My name is Graves. I’m the last place you’ll ever go.” Without missing a beat, Jack responded: “My name is Hurse. I’m what takes you there.”

After a year and a half, Jack made the difficult decision to move on from Bethlehem, citing the need for the church to have a resident pastor who lived in Archer. He then served as interim associate pastor of First Presbyterian Church in Gainesville. During his final years he was also active in ministry at St. Andrews Anglican Church in Gainesville.

Wherefore the Presbytery of St. Augustine does adopt this memorial resolution, giving thanks for the life and ministry of Jack Wilson Hurse, and resolves that this resolution be spread upon the minutes of the 2020 Fall Stated Meeting of the Presbytery of St. Augustine.

Appendix K-2  
**Presbytery of St. Augustine Memorial Resolution**  
**The Rev. Bert Charles Swearingen**  
**1936-2020**

*Whereas* the Rev. Bert Charles Swearingen, born on June 13, 1936 entered the church triumphant on February 23, 2020, we the Presbytery of St. Augustine resolve to give thanks to God Almighty for Bert's life and faithful service and honor Bert with the following memorial:

Bert was raised in Jacksonville, Florida, worked as a journeyman electrician with the Florida East Coast Railway for five years, attaining a BA at Jacksonville University. In 1962, Bert felt a call to ministry and went on to serve God and the church as a pastor for 65 years.

In December of 1962, Rev. Swearingen married Barbara Swearingen. They moved to Decatur Georgia where Bert graduated from Columbia Theological Seminary with a BD degree in 1965. During the summers of 1963 and 1964, Rev. Swearingen served as a student minister at the Archer Presbyterian Church in Archer, Florida near Gainesville.

Bert served churches in Leakesville Mississippi; Chipley, Florida; was organizing pastor for Sunny Hills Florida Community Church; then served congregations in Vidalia, Georgia; Hernando Mississippi, and Tarpon Springs, Florida.

Rev. Swearingen also served as camp manager at several Presbytery Church camps: Dogwood Acres in the Florida Presbytery and the Montgomery Conference Center in Starke.

Upon his honorable retirement in December of 1998, Bert and Barbara moved from Tarpon Springs, Florida to Fernandina Beach. In 1999, after being retired for only six months, the Presbytery of St Augustine asked that Rev. Swearingen enter a six-month interim assignment at the Northside Presbyterian Church in Jacksonville. The six-month interim evolved into a thirteen-year pastorate as Northside's stated supply.

Joel Pace, member and music director for Northside recalls that Bert was very outspoken and even though the two of them often disagreed, "we always 'met in the middle' and laughed about it later! He was always prepared and treated every service the same, no matter if we had 150 people or 15! He taught me a lot about leadership!"

Bert and Barbara worshiped at First Presbyterian Church in Fernandina Beach in their retirement, where he graciously led worship during special Advent or Lenten worship services. Barbara sang in the chancel choir and is still a faithful member of the Friday Friends Breast Cancer Survivors group.

Bert was member of the Academy of Parish Clergy for more than 30 years, a volunteer AARP Driving Instructor for 17 years, a reader of historical literature and fiction, and he enjoyed carpentry and woodworking.

*Wherefore*, the Presbytery of St. Augustine does adopt this memorial resolution, giving thanks for the life and ministry of Bert Swearingen, and it resolves that this resolution shall be spread upon the minutes of the 2020 Fall Stated Meeting of the Presbytery of St. Augustine.

## **Presbytery of St. Augustine Memorial Resolution**

### **The Rev. Dr. James Weller Tinsley**

July 14, 1925 - April 4, 2020

Whereas the Rev. James Weller Tinsley was born on July 14, 1925, and completed his Baptism in dying and rising with Christ on April 4, 2020; we the Presbytery of St. Augustine, Florida do resolve to give thanks to God for Jim's life and faith and witness to God's many blessings with the following memorial:

We are reminded this day that James (Jim) W Tinsley joined the Church Triumphant on April 4, 2020. The son of Chester P Tinsley and Julia E Tinsley was born July 14, 1925 and raised in Huntington, WV. He was married to Martha Carolyn Tinsley on August 15, 1946. Jim joins Martha who died on Dec. 4, 2017. Jim attended Duke, Marshall, Davis and Elkins and received his Master and Doctor of Divinity degrees from Louisville Presbyterian Theological University. The Reverend James Weller Tinsley was ordained by the Presbytery of Cincinnati on June 3, 1951. Rev. Tinsley ministered to the Lord's people in Cincinnati, OH, Fort Thomas, KY, Jacksonville Beach, FL, and Palm Coast, FL. He also served in leadership roles in the Florida Synod and General Assembly of the Presbyterian Church (USA). He finished his ministry by serving as a Stewardship Counselor for the National Presbyterian Church (USA). Jim served in the US Navy in World War II. Jim and Martha spent 71 years together and they both enjoyed many years with friends in Florida and at their mountain home near Boone, NC. Upon Jim's death, a memorial scholarship in his memory was established at Louisville Presbyterian Theological Seminary to be awarded to a graduating M.Div. student who demonstrates commitment and perseverance in preparation for pastoral ministry.

Tinsley was first called by this presbytery to establish a Presbyterian Church. That congregation would become Palms Presbyterian Church. Palms celebrated 60 years of faithful ministry in 2017. Rev. Tinsley would go on to serve at Palms until 1979. At a special meeting held on Sunday, June 10, 1990, that congregation voted unanimously to elect Jim as Pastor Emeritus.

Rev. Tinsley's ministry came to a close at Palms as a new congregation to the south was in the making. Trinity Presbyterian Church recently celebrated their 40 year anniversary in Palm Coast. It all began in 1979 when the Presbytery of Northeast Florida obtained land on the corner of Florida Park Drive and Palm Harbor Parkway.

That same year Rev. Dr. James W. Tinsley was once again called to found a new Presbyterian Church. He began with some old fashioned door knocking to drum up a congregation, presumably along the same lines as he had done previously when he was helping to organize what would become Palms Presbyterian. Trinity Palm Coast was officially chartered as Trinity Presbyterian Church on Palm Sunday, March 30, 1980. The Service of Installation for Dr. Tinsley as first officially called pastor of the congregation took place on November 9, 1980. Dr. Tinsley retired from active parish ministry in 1984. Tinsley was able to attend as well as participate at Trinity's 40th Anniversary services in November 2019.

Jim believed "that Jesus Christ calls each of us, and all of us together, to be His Body in mission and ministry. Rev. Tinsley felt that his ministry revealed the strong effects of this missionary and evangelistic concern. Theologically, Jim once wrote that he was a Presbyterian holding to the basic tenets of the Westminster Confession. That he believed in the Sovereignty of God, the Saviorhood of Jesus Christ, in Man under God in Christ, and he felt that Christ-changed men (and women) are called to meet and change the conditions of life which treat them and their brothers (and sisters) as less than whole, precious and dignified Children of God. One of Jim's personal insights was that the Proclamation of the Gospel and the urging to live the "Good News" life are reflected throughout the life of the church.

Now be it resolved that the Presbytery of St. Augustine does remember in love our brother and colleague in ministry James Weller Tinsley, we give thanks for his presence with us, and we praise God for his witness to Christ with energy, intelligence, imagination and love. We ask for blessings on his family, the congregations, presbyteries, synods, and the denomination he served. We, the Presbytery of St. Augustine are eternally grateful for his work in establishing the two congregations (Palms and Trinity) in this presbytery during his 25 years of what would be 69 years of faithful witness as a minister of the Word and Sacrament. Might his witness continue impact our dedication, our ministry, and our witness to faith among all God's people in northeast Florida and to the ends of the Earth.

And "His master said to him,

'Well done, good and trustworthy servant; you have been trustworthy in a few things, I will put you in charge of many things; enter into the joy of your master.'"

Matthew 25:21 & 23

To God be the glory on this 6th day of October, during the 2020 Fall Stated Presbytery Meeting.



Appendix L - 2021 Presbytery Asking Budget

	A	B	C	D	E
1	Presbytery of St. Augustine	Reported 12/31/2019 Actual	2020 Updated Budget	Reported 8/31/2020 Actual	<b>2021 Asking Budget</b>
2					
3	<b>REVENUES</b>				
4	<u>Unified Giving</u>				
5	Unified Giving	397,989	344,000	229,640	360,000
6	<b>Total Unified Giving</b>	<b>397,989</b>	<b>344,000</b>	<b>229,640</b>	<b>360,000</b>
7	<u>Selected Giving</u>				
8	Selected General Assembly	38,184	32,000	22,153	32,000
9	Selected Presbytery	5,835	0	5,319	0
10	<b>Total Selected Giving</b>	<b>44,019</b>	<b>32,000</b>	<b>27,472</b>	<b>32,000</b>
11	<b>Total Acceptances</b>	<b>442,008</b>	<b>376,000</b>	<b>257,112</b>	<b>392,000</b>
12	<b>Other Receipts</b>				
13	Investment Earnings	28,000	15,000	(12,047)	20,000
14	Interest Earned - Fleming Island	8		28	
15	Other Income	89	3,000	1,772	2,700
16	Foundation Earnings	37	250	0	0
17	Interest Income	649	250	75	100
18	Undesignated Reserve Usage	0	0	0	0
19	Management Fees	37,000	16,000	5,000	22,000
20	<b>Total Other Receipts</b>	<b>65,783</b>	<b>34,500</b>	<b>(5,172)</b>	<b>44,800</b>
21	<b>Other Funds Used</b>				
22	TIM Community Development Transfer	5,000	5,000	0	5,000
23	<b>Total Other Funds Used</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>
24	<b>TOTAL REVENUES</b>	<b>512,791</b>	<b>415,500</b>	<b>251,940</b>	<b>441,800</b>
25	<b>EXPENSES</b>				
26	<b>Current and Emerging Ministries Committee</b>				
27	All-Region Gatherings	655	0	0	0
28	Regional Gatherings	45	0	0	1,000
29	MissionInsite	0	2,800	2,436	2,436
30	New Ministry Initiatives	177	5,413	0	3,000
31	<u>Care and Reconciliation</u>				
32	Crisis Response Training and Expenses	0	0	0	250
33	Crisis Response Mileage	0	250	0	0
34	Administrative Commission Expense	32	250	0	250
35	Translation Services	0	250	0	90
36	Restricted Income - Armistead Fund	(7,300)	(8,000)	(5,490)	(8,000)
37	Miscellaneous	79	0	219	0
38	<u>Communications</u>				
39	Conference Calls	963	500	179	200
40	Annual Tech Support		3,500	195	3,500
41	Computer Program/Monthly Maintenance	6,993	1,800	3,740	1,800
42	Internet Access / Web Hosting	927	1,000	0	500
43	New Communication Initiatives	1,103	500	267	500

	A	B	C	D	E
1	Presbytery of St. Augustine	Reported 12/31/2019 Actual	2020 Updated Budget	Reported 8/31/2020 Actual	<b>2021 Asking Budget</b>
2					
44	<u>Youth Outreach</u>				
45	Youth Ministry Professionals	60	100	90	1,000
46	Triennium	5,678	6,000	4,000	6,000
47	Congregational Partnerships/Scholarships for Camp		0	0	1,200
48	Youth Ministry Team		400	193	500
49	<u>Disaster Preparation &amp; Assistance</u>				
50	Florida PDA Network	9,000	10,500	10,500	10,500
51	<b>Total Current &amp; Emerging Ministries Com.</b>	<b>18,412</b>	<b>25,263</b>	<b>16,329</b>	<b>24,726</b>
52	<b>The Call Commission</b>				
53	<u>Candidates and Inquirers</u>				
54	Candidate Financial Support	4,500	4,000	4,000	5,000
55	Ministry Assessments	461	1,500	400	1,000
56	Consultations and Final Assessments	496	500	0	500
57	Inquirer/Candidate Counseling	0	300	0	300
58	Training, Supplies & Manuals	60	100	0	100
59	<b>Total Call Commission</b>	<b>5,517</b>	<b>6,400</b>	<b>4,400</b>	<b>6,900</b>
60	<b>Leadership Development and Care</b>				
61	<u>Support &amp; Counseling</u>				
62	Pastoral Support Groups		0	180	500
63	Board of Pensions Shared Grants	(750)	2,000	0	3,000
64	Pastor Counseling Center	5,400	5,400	3,600	5,400
65	Counseling Assistance	1,195	1,100	120	1,000
66	Counseling Endowment Income - Jax	(8,500)	(8,500)	0	(8,500)
67	<u>Training</u>				
68	Clergy/Educator Meal Expenses	35	0	0	0
69	Officer / Leadership Training	(185)	100	0	1,500
70	Enrichment	0	0	(240)	0
71	<b>Total Leadership Development and Care</b>	<b>(2,805)</b>	<b>100</b>	<b>3,660</b>	<b>2,900</b>
72	<u>Highlands Regional Ministry Center</u>				
73	Contributions for HRMC	(18,928)	(8,000)	(6,665)	(10,000)
74	Usage Income -HRMC	(7,050)	(28,800)	(20,000)	(42,000)
75	Building Repair -HRMC	18,085	7,860	274	5,000
76	Utilities -HRMC	3,726	16,000	12,137	21,000
77	Insurance -HRMC	6,151	11,854	5,398	12,000
78	Fire Alarm Expense -HRMC	2,012	3,920	1,896	1,500
79	Mortgage Expense -HRMC	9,612	12,700	9,536	12,700
80	<b>Total Highlands Regional Ministry Center</b>	<b>13,608</b>	<b>15,534</b>	<b>2,576</b>	<b>200</b>

	A	B	C	D	E
1	Presbytery of St. Augustine	Reported 12/31/2019 Actual	2020 Updated Budget	Reported 8/31/2020 Actual	<b>2021 Asking Budget</b>
2					
81	<b><i>Personnel</i></b>		Ends in		
82	<u><i>Relationship Coordination Director 1 FTE</i></u>		<i>September</i>		
83	Salary	31,000	23,250	20,667	
84	Housing	24,000	18,000	16,000	
85	Continuing Education	146	750	1,000	
86	Benefits Package	18,939	15,263	12,079	
87	SECA	2,372	3,569	3,172	
88	Auto Expenses	1,331	2,250	1,989	
89	Travel and Expenses	4,641	2,625	566	
90	Total Director	<b>82,429</b>	<b>65,707</b>	<b>55,473</b>	
91	<u><i>Ministry and Mission Coordinator 1 FTE</i></u>				
92	Salary				
93	Housing				
94	Continuing Education				
95	Benefits Package				
96	SECA				
97	Auto Expenses				
98	Travel and Expenses				
99	Total M&M Coordinator			<b>0</b>	<b>90,000</b>
100	<u><i>Stated Clerk .5 FTE</i></u>				
101	Salary	24,031	24,300	16,200	24,300
102	Housing	20,269	20,000	13,475	20,000
103	SECA	3,389	3,389	2,118	3,389
104	Auto Expenses	0	2,500	400	1,500
105	Expenses - Travel, Meals, Etc.	1,887	2,500	885	1,500
106	Continuing Ed	156	1,000	773	1,000
107	Total Stated Clerk	<b>49,732</b>	<b>53,689</b>	<b>33,851</b>	<b>51,689</b>
108	<u><i>Communication Coordinator .75 FTE</i></u>				
109	Salary	30,370	37,560	26,431	37,560
110	FICA	2,323	2,873	2,022	2,873
111	Total Communication Coordinator	<b>32,693</b>	<b>40,433</b>	<b>28,453</b>	<b>40,433</b>
112	<u><i>Area Relationship Coordinators .25 FTE</i></u>				
113	Salaries	17,040	19,400	12,968	19,400
114	Housing	5,760	6,600	4,356	6,600
115	SECA	147	0	0	0
116	Expenses – Mileage, Travel, Meals, Etc.	2,459	2,000	772	2,000
117	Total Area Relationship Coordinators	<b>25,406</b>	<b>28,000</b>	<b>18,096</b>	<b>28,000</b>
118	New Temporary PPP Staff	<b>0</b>	<b>3,243</b>	<b>3,337</b>	

	A	B	C	D	E
1	Presbytery of St. Augustine	Reported 12/31/2019 Actual	2020 Updated Budget	Reported 8/31/2020 Actual	<b>2021 Asking Budget</b>
2					
119	<u>Financial Secretary</u>	1 FTE	Ended in June		
120	Salary	48,900	24,450	30,996	
121	Benefits Package	16,374	7,700	9,281	
122	FICA	3,741	2,000	2,371	
123	Retirement Package (estimate)		7,500		
124	Total Financial Secretary	<b>69,015</b>	<b>41,650</b>	<b>42,648</b>	
125	<u>Office Manager 1 FTE</u>		Begins in August	Footnote **	
126	Salary		16,667		40,000
127	Benefits Package		4,000		9,241
128	FICA		1,275		3,060
129	Total Office Manager		<b>21,942</b>		<b>52,301</b>
130	Sub-Total Presbytery Staff	<b>259,275</b>	<b>254,664</b>	<b>181,858</b>	<b>262,423</b>
131	<u>Personnel Contingency Fund</u>				
132	Personnel Adjustments and New Positions		26,500		
133	<u>Presbytery Summer Staff at MPCC</u>				
134	Salaries	32,735		12,721	20,000
135	FICA-Fees	2,836		987	1,550
136	Payroll Processing Fees	233		284	300
137	Total Summer Staff	<b>35,804</b>	<b>15,000</b>	<b>13,992</b>	<b>21,850</b>
138	<b>Total Personnel</b>	<b>295,079</b>	<b>296,164</b>	<b>195,850</b>	<b>284,273</b>
139	<b>Administration &amp; Finance</b>				
140	Minutes	38	50	0	100
141	Meeting Expenses	2,656	500	482	2,000
142	Speakers' Honoraria and Expenses	0	0	0	0
143	OGA and Mid-Council Meetings Expense	734	500	78	500
144	General Assembly Unified	17,000	17,000	11,333	17,000
145	General Assembly Selected	38,184	32,000	22,153	32,000
146	Synod of South Atlantic Mission	7,000	7,000	4,667	7,000
147	Synod of South Atlantic Per Capita	21,062	21,000	13,125	21,000
148	Committee/Commission Meals	5,870	1,300	1,370	2,500
149	Dues/Subscriptions/Corporate Report	199	200	109	200
150	General Operating Expenses	4,420	3,000	1,204	1,800
151	Legal Expenses	9,812	3,500	288	2,000
152	Permanent Judicial Commission	0	200	0	200
153	Mileage Reimbursement	361	400	81	300
154	Moderator's Expenses	1,828	1,000	486	1,000
155	Bank Fee			39	50
156	Audit	9,750	10,000	0	10,000

	A	B	C	D	E
1	Presbytery of St. Augustine	Reported 12/31/2019 Actual	2020 Updated Budget	Reported 8/31/2020 Actual	<b>2021 Asking Budget</b>
2					
157	Building-Major Repair Fund	2,360	2,500	3,200	2,500
158	Building Maintenance	3,639	1,500	726	1,000
159	Computer & Printer Equipment	453	1,000	262	1,000
160	Copy Machine	4,621	4,500	3,259	4,500
161	Electricity	1,927	1,500	1,101	1,500
162	Grounds	1,440	1,500	960	1,500
163	Insurance	11,126	4,610	3,471	4,610
164	Janitorial	1,404	1,400	936	1,400
165	Loan Amortization		0	0	0
166	Office Equipment	0	0	34	0
167	Office Equipment Repair and Maint.	0	0	20	0
168	Office Supplies	2,344	2,200	1,620	2,400
169	Payroll Processing	2,658	2,000	1,485	2,250
170	Postage	1,941	600	413	600
171	Software	1,526	1,500	132	1,500
172	Telephone & Internet	7,504	4,000	3,678	4,000
173	Water and Sewer	1,272	1,200	746	1,000
174	<b>Total Administration &amp; Finance</b>	<b>163,129</b>	<b>127,660</b>	<b>77,458</b>	<b>127,410</b>
175	<b>Total Expenses</b>	<b>492,940</b>	<b>471,121</b>	<b>300,273</b>	<b>446,409</b>
176	<b>Reported Operating Surplus (Deficit)</b>	<b>19,851</b>	<b>(55,621)</b>	<b>(48,333)</b>	<b>(4,609)</b>
177		<i>see footnote *</i>			
178	<b><u>Other Cash Expenditures</u></b>				
179	Normandy Blvd. Property	0	4,200	4,200	4,200
180	MPCC Bridge Loan	(56,745)			
181	MPCC Unreceived Management Fees	(37,000)			
182	MPCC Unreceived Audit Fees	(5,000)			
183	<b>Total Other Cash Expenditures</b>	<b>(98,745)</b>	<b>(4,200)</b>	<b>(4,200)</b>	<b>(4,200)</b>
184					
185	<b>Adjusted Operating Net Cash Surplus (Deficit)</b>	<b>(78,894)</b>	<b>(59,821)</b>	<b>(52,533)</b>	<b>(8,809)</b>
186					
187	* Presbytery has received a PPP Loan for \$55,621 that we need to spend for personnel and other qualified expenses in 2020.				
188	** Salary for Office Manager is combined with the Financial Secretary in 2020				

Appendix M  
Stated Clerk Terms of Call

**Contract between Alexandra Hedrick  
and the Presbytery of St. Augustine  
November 1, 2020- October 31, 2023**

The following contract is between the Presbytery of St. Augustine (the “presbytery”) and Alexandra (Sandra) Hedrick (Rev. Hedrick) for her service in the office of stated clerk and related duties and responsibilities. This contract shall be in effect for the period of November 1, 2020 through October 31, 2023. The presbytery and Rev. Hedrick agree to the following covenant:

Hours of Service. Rev. Hedrick shall serve the presbytery for 20 hours per week, as averaged on an annual basis. In lieu of a set number of weeks of leave time, she may take occasional periods of personal and sick leave during the term of this contract but will remain available for communication and carrying out his/her responsibilities to the extent reasonably possible. Presbytery staff and Coordinating Council leadership will be advised at all times of how she can be reached.

Responsibilities. Rev. Hedrick shall carry out all of the duties and responsibilities of a presbytery stated clerk as described in the Constitution of the Presbyterian Church (U.S.A.), the Presbytery Policies, and the Presbytery Manual of Operations, as amended from time to time. She shall represent the presbytery as our stated clerk to other councils (sessions, synod, presbyteries, and General Assembly) and ecumenical faith groups and will perform other duties as approved by the presbytery from time-to-time. His/Her duties and responsibilities are described at the end of this contract.

Accountability to the Presbytery. During the tenure of this agreement, Rev. Hedrick will be an employee of the presbytery and shall be accountable to the Coordinating Council and the Personnel Team, subject to the stated clerk’s constitutional, fiduciary and legal responsibilities. She is subject to the personnel policies of the presbytery and will receive an annual performance review.

Termination and Renewal. This agreement may be terminated by Rev. Hedrick upon 30 days’ written notice for any reason and by the presbytery pursuant to the requirements of the Book of Order and the Manual of Operations relating to the office of stated clerk. Restructuring of staff and officer responsibilities shall be good cause for the presbytery to terminate the agreement. All financial obligations to Rev. Hedrick cease as of the date of termination. This agreement may be renewed in its entirety or incrementally extended on a month-by-month basis if all parties to the contract concur.

Terms of the Agreement. Rev. Hedrick and the presbytery agree to the following terms of call (annualized). These terms of call may be adjusted upward or downward by vote of the presbytery at the 2021 Winter Stated Meeting.

Salary	<u>\$24,300</u>
Housing Allowance	<u>20,000</u>
SECA	<u>3,389</u>
Auto Expenses (Reimbursed)	<u>1,500</u> (annual)
Expenses (Travel, Meals, Etc.)	<u>1,500</u> (annual)
Continuing Education (Reimbursed)	<u>1,000</u> (annual)
Total Compensation	<u>\$51,689</u>

Continuing education funds may be accumulated over the contract period up to \$3,000. If not utilized during the contract period, any remaining funds and leave are forfeited at the end of the contract period.

Additional Commitments and Conditions. Rev Hedrick will be required to travel and attend meetings within the bounds of the presbytery and occasionally in other locations. Travel expenses will be reimbursed by the presbytery and have been estimated in the terms of call set forth above, except for his/her attendance at the denomination's Mid-Council Leaders' Gathering, General Assembly, and synod meetings, which continue to be additional expenses of the presbytery (budgeted elsewhere), as the budget allows. She will perform his/her work in the presbytery office and in his/her home office or other work locations, such as churches and Montgomery Presbyterian Conference Center as his/her schedule requires. The terms of this contract, including but not limited to hours and compensation, shall be reviewed at least annually by both parties and are subject to revision as agreed by the parties.

The terms of this contract, approved at a called or stated presbytery meeting, are acknowledged with the signatures placed below.

Name / Signature \_\_\_\_\_ Date \_\_\_\_\_

Presbytery of St. Augustine \_\_\_\_\_ Date \_\_\_\_\_

## Duties and Responsibilities

1. Assist the moderator as she prepares for meetings of the presbytery with Coordinating Council leaders, relying on administrative and clerical assistance provided by presbytery staff.
  - A. Give notice for the meetings.
  - B. Assist the moderator and host in preparing for the meetings.
  - C. Prepare the agenda and docket for moderator review and approval.
  - D. Respond to inquiries.
2. Serve as parliamentarian and stated clerk for meetings of the presbytery, with assistance from a recording secretary, the assistant clerk, and/or the Office Manager who would assist in transcribing the final minutes.
  - A. Record and publish minutes of the proceedings.
  - B. Review and publish meeting highlights.
  - C. Preserve minutes and present them to higher councils when requested.
3. Oversee management of membership rolls and records, relying on administrative and clerical assistance of presbytery staff.
  - A. Oversee the making and keeping of membership roll of ministers of Word and Sacrament (also known as teaching elders) and others who have voice and vote.
  - B. Oversee the completion of required paperwork for ministers of Word and Sacrament and transmit information as required or requested by higher councils and the Board of Pensions. Assist as requested with paperwork for candidates and inquirers under the care of the presbytery.
  - C. Attest to and maintain the confidentiality of Personal Information Forms (PIFs).
  - D. Work with other presbyteries in facilitating the transfer of ministers of Word and Sacrament into and out of the presbytery. Assist in welcoming and providing information to new members and officers.
  - E. Assist the Call Commission in the annual review of ministers of Word and Sacrament in validated ministries and whose status is at-large.
  - F. Through review, assist in maintaining the accuracy of the presbytery's directory of ministers of Word and Sacrament, commissioned ruling elders, committees, teams, commissions, and congregations.
4. Serve as clerk and parliamentarian for meetings of the Coordinating Council and the Call Commission, including giving notice, assisting the chairs at their request in preparing for meetings, and making sure that minutes are taken and preserved. She shall also assist the Boards of Trustees with providing minutes and documents relating to presbytery transactions and serve as an ex-officio member (without vote) of the Coordinating Council and the Administration Committee.



5. When requested, consult with ministers of Word and Sacrament, ruling elders, session clerks, administrative commissions and other presbytery commissions, committees, teams, trustees, the Permanent Judicial Commission (PJC), crisis response teams, and others regarding the Book of Order, the Book of Confessions, Robert's Rules, annual statistical reports, and the policies, processes, procedures and communications of the Presbytery of St. Augustine and the Presbyterian Church (U.S.A.). Provide or oversee orientation/training for session clerks, General Assembly commissioners, new commissioners at presbytery meetings, and the Permanent Judicial Commission. Provide other training and moderate session and congregational meetings as requested and as time permits.
6. Manage judicial process and provide training under the Rules of Discipline.
7. Coordinate the review of the minutes (and, when appropriate, the rolls and registers) of the congregations of the presbytery. The stated clerk will work with the assistant clerk and session clerks to coordinate this in a way that is convenient and beneficial to the session clerks and that does not have the stated clerk reading the minutes personally on a routine basis.
8. With other presbytery staff and officers, communicate information when necessary by appropriate means (a) from higher councils; and (b) within the presbytery. With other presbytery staff and officers, provide content on the website and the newsletters.
9. Provide guidance for ordination and other official services and functions as time permits.
10. Participate in the work of the church beyond the presbytery. As time and funds permit, attend the PC(USA) initial Clerk's training and other official gatherings such as the annual Mid-Council Leaders' Gatherings and meetings of the Association of Stated Clerks, Synod of the South Atlantic and the General Assembly.
11. In addition to the job duties described above, carry out all other duties and functions of the stated clerk arising from Book of Order and the presbytery operations manual and published policies.



# Montgomery Center

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## Welcoming All

### Executive Director Report

#### Presbytery of St. Augustine, Stated Meeting

October 3, 2020

*and if you spend yourselves in behalf of the hungry and satisfy the needs of the oppressed, then your light will rise in the darkness, and your night will become like the noonday. The Lord will guide you always; he will satisfy your needs in a sun-scorched land and will strengthen your frame. You will be like a well-watered garden, like a spring whose waters never fail. Isaiah 58:10-11*

After ten months working as Executive Director at Montgomery, I have to say again that there is nothing better than being in the center of God's perfect will. I am witnessing God's wonderful miracles, despite all the challenges and trials we have been facing. After reading the history of Montgomery that we found stowed away in a box, I realized we are rediscovering the vision that God initially gave to Dr. Montgomery and the Presbytery of St. Augustine for Montgomery. It is very encouraging to see that God is steadfast in His vision for Montgomery.

God's vision for Montgomery is clearly reflected in the Overture for the redemption of Montgomery that was presented to the Presbytery of St. Augustine about two years ago. It says that the efforts to redeem Montgomery, **"as our spiritual asset,"** are to **"pass on the faith to the next generation."** It says that its **"specific strategic goal is to preserve the mission and ministry of Montgomery, enhance and increase its reach for the Gospel."** It also says that our goals are as follows: **Create a culture where everyone is one heart and soul working together for the common good to the glory of God. Thrive and grow in faithfulness in Jesus Christ. Seek and connect with young people in all aspects of our ministry.**

It is a privilege to see God at work, redeeming what has always been in His heart for such a unique place. I am honored to be part of one of the most amazing spiritual assets of the Presbytery of St. Augustine. I am EXTREMELY thankful with God and all the people that have worked with me in this process. I am thankful for the thousands of

dollars that we received in donations, but I am more thankful for all those that have labored with me in cleaning, organizing, restoring and uniting Montgomery.

I am in awe of the support of my husband and our kids; they have sweat with me, laboring at Montgomery, but mostly dealing with my emotions and fatigue. I am super-thankful for all our personal friends that have volunteered their professional services, their time and money; it makes me feel loved and strong. The people from the Presbytery of St. Augustine, including the BOD, bless me beyond words; they have supported me with their knowledge, skills, and experience. I can't name all the people that have been part of this miracle, because they are too many. Thank you!!!

The following is a general summary of Montgomery activities from January to September:

## **Administration**

We established a weekly staff meeting on Tuesdays. In every meeting we recognize good work and improvements. We evaluate the good, bad and ugly of each weekly event. Each department head reports achievements, goals and needs. We plan for new events and all the accommodations needed for each event.

We established our own financial system and reports, setting up QuickBooks and Payroll in collaboration with our treasurer, Alan Cummings, our Director of Operations, Zach Leopold, Presbytery's Financial Secretary, Nancy Brown, and our CPA, Steve Sapp.

We worked with the attorney Frank Williams in writing a new User Agreement. It is approved by the BOD.

We contacted, coordinated and oversaw volunteer groups for all projects, in all areas.

We completed our ACA (American Camp Association) accreditation report and paid our membership for this current year.

We updated and set up Campbrain and our website for all programs and activities in collaboration with the BOD's Interim Secretary, Rebekah Rogers.

We created, and promoted in the community and Presbyterian churches, our sponsorship program.

We worked closely with the BOD and staff on decisions and guidelines for Summer Camp 2020.

We are currently compiling and updating all the documents required by ACA for accreditation with the guidance and advice of Joel Winchip from PCCCA, and Bri Payne, who is part of the accreditation team for ACA. We are also preparing to renew our ACA 2021 membership and compliance, due at the end of October.

Water Tank inspection was done this year by Two-Fold Water Engineering. This has to be done every five years, and we passed our inspection. We also had to fix some other water issues with FDEP, and get signed off on that. These issues dated back to last year, and we were left unaware.

We addressed all the electric violations that were in the Fire Marshal's report from 2019. We also fixed other electric issues to meet safety codes. Some of the main electric panels were replaced, and other panels were fixed and secured.

We are continually working in building our team; we are conducting evaluations, setting up plans to execute short and long terms goals, and improving our communication skills. The Executive Director is taking a leadership class with DCSI (Dynamic Corporate Solutions, Inc.), as part of our team-building plan.

## **Human Resources**

We hired and trained Tess Williams as our Programming Associate for Summer Camp 2020, and Cory Deemer as our Outdoor Education Instructor. This is part of the plan to build up Montgomery's Programming Department. We also hired and trained our summer staff, working closely with Suzi Lemen to prepare letters of hiring for summer staff, and the legal training for summer and all year-round personnel.

We are currently working with Suzi Lemen and Alan Cummings to update our policies, procedures, job descriptions, salary structure, housing guidelines, and housing agreements. These documents will be presented to the BOD for approval. We are also creating personnel files and new employee packets with updated forms and required documents. This project will be ready before the end of this year.

## **Finances**

In addition to the financial report presented by our Treasurer, Alan Cummings, we have to say that Montgomery is continually showered by significant and caring donations. We have saved a lot of money by having most of the repair and maintenance work done by volunteers. We also saved money by finding a volunteer camp nurse and camp photographer for Summer Camp 2020. Our service to the community is building up our profile to put us as a priority for grants, which could be our major source of income while affected by COVID-19 restrictions.

## **Summer Camp**

We created the theme and structure for the summer camp curriculum: Overcomers, through the life of Joseph and John 16:33.

We prepared all the activity areas and created the dynamic of the summer program, making sure that our summer program was pointing to our mission/theme.

We communicated the curriculum structure to the Area Coordinator, Rhonda Cummings, and the Youth Pastor from Lake City Presbyterian Church, Johnny Brown;

our summer camp 2020 pastors. They successfully developed and presented the daily lessons to our campers.

We established and maintained our camp canteen system.

We successfully delivered meals, materials and t-shirts, always on time. We took pictures and uploaded them each day, for every camp session, on Smug Mug.

We worked closely with Susan Kohler, the Camp Nurse, in setting up the clinic, medications, procedures and campers' needs.

Our programming team and counselors conducted outstanding activities, camper drop off and closing ceremonies, every session. Campers and their families communicated their happiness and satisfaction with our overall improvements.

We communicated with parents through emails, text messages, phone calls, social media, CampBrain, and website. We met in person with them when needed.

We mentored summer staff, and addressed all their issues and needs as needed.

We ensured that the staff was tested for COVID-19, in coordination with Zach Leopold.

We addressed the COVID-19 situations that we had, in collaboration with the staff, the President of the BOD (Tommy Lane), the Director of the Emerging Pathogens Institute at UF (Dr. Glenn Morris), and a Federal Attorney.

All the staff agreed that it was a great summer camp. The limited number of campers helped us to handle the COVID-19 challenges and keep the cost of the camp low, as we didn't need as much staff as was needed in past years. We feel like champions after being one of the few camps in the nation that had summer camp. We had 116 campers and 22 staff, including full time staff.

## **Programs**

**Drive In Community Prayer:** On April 29 at 10:00 am we had a very successful prayer time with the community. Keystone Mayor, Karen Lake, attended and participated in our program. Six different local churches and many organizations were involved. Twenty-two cars and two motorcycles attended. Five different pastors, including Tommy Lane, led us, praying for hope, strength, mental health, wisdom, healing and redemption. It was transmitted on 100.3 FM.

**Florida Youth ChalleNGe Academy (FLYCA):** After talking with the program director and the coordinator, these teens-at-risk from all over Florida are working on different projects in our property. Cory Deemer is coordinating and overseeing this project. We are also planning Fun and Family Days for them as Community Service.

**Clay and Bradford County Seniors Center:** Senior Citizens from Clay and Bradford Counties will meet at Montgomery from Monday to Friday, Starting on October 5, 2020. It will be a time for fellowship, chair exercise, board games, Bible study, and more.

**Lake Region Kiwanis Club Weekly Meeting:** Montgomery will host Kiwanis weekly breakfast meeting, starting on September 24, 2020.

**Transitional Emergency Shelter:** We are currently giving transitional shelter to a veteran and his family, and to a single mother with her two children. We are able to serve these two families thanks to our partnership with Operation Barnabas and Answers, and the generous donations of our supporters.

**Operation Barnabas Retreat:** We are working on serving veterans in partnership with Operation Barnabas, a local organization that is known and supported by Keystone Community. We will have the first retreat for veterans and their families this October 16-18.

**Men's Outdoor Event:** We will host a weekend of outdoor recreation and fellowship for men of all ages October 23-25. Frank Williams and MPCC Executive Director will travel on October 5-6 to Alabama, to promote this event with the men that were originally planning to attend this retreat.

**Homecoming Dance:** We will host Keystone High School homecoming dance on October 24.

**Camp BOOST** (Building On Opportunities to Strengthen Teens): We are working together with Tina Baker from the Children's Home Society of Florida to create a program that will encourage Teens-at-Risk to stay in school and improve their attendance and their academic performance. The program will offer camp activities and workshops providing self-care, mental health, and nutrition education, as well as CPR certification. It is planned for November 23-25.

**Breakfast with Santa:** Kiwanis Club is planning and sponsoring this event for Keystone Elementary School. The date is to be determined on a Saturday in December.

**Montgomery's Winter Camp:** A camp for 2nd-12th grade youth on December 26-29. Overcomers celebrating Christmas and the end of 2020. Part of our program includes Breakfast with Santa!

**Homeschool Co-op, "The Wilderness Scholars":** We are planning an Open House with Page Walwik for the end of October.

**Project Sanctuary:** Operation Barnabas is connecting us with Project Sanctuary US in Colorado. They have conferences across the country and Montgomery has been considered as a location for their conference in Florida.

**Kiwanis Rummage Sale:** We will be the only food vendors for this community event. We will also provide activities for kids. This event is postponed.

**Dad and Daughter Dance:** Planning this event for April 2021

**Mom and Daughter Tea Party:** Planning this event for May 2021

**Aftercare Program:** We are planning to develop an aftercare program for 110 low-income students from Keystone Elementary School. We would offer this service after Christmas break. We will apply for grants and donations to be able to execute this plan. The grant that used to pay this service, was cancelled due to COVID-19.

**Take Montgomery Camp with You:** We will go to churches, schools, and Community Events with camp activities. We are developing this program with our Outdoor Education Instructor, Cory Deemer.

**Farm to Table Experience:** We are developing diverse food programs in and outside of camp with our Culinary Director.

## **Property and Equipment**

In the process of making an accurate evaluation of the condition and needs of the property, we met with highly recommended companies and individuals. We walked through every area of the camp with them, and took pictures and notes for our records. We were advised of the need for a professional approach to all the repairs and new construction on Montgomery's property, in order to be in compliance and meet all the safety codes. Many of the professional consulting and labor was done at no cost to us.

We worked closely with Paul Emery, our volunteer Contractor with a level four license, in creating project orders, purchasing materials and scheduling volunteer groups to execute the projects. He processed all permits needed. Paul was approved by the board to oversee all Montgomery remodeling and restoration projects, as well as purchase products needed with Executive approval. Paul volunteers his time here in between his mission work in other countries.

Below are the projects that have been completed:

- The scouts from Memorial Presbyterian Church repaired the main fire pit, built a new lifeguard stand, and painted Emerald Lake's bath house exterior.
- First Presbyterian Church, Fernandina Beach painted the swings and monkey bars, demolished old playground elements and deck, removed furniture from Sugar Pine, removed carpet from Redbud, and started painting the walls of the small bath house by the RV field.
- Challenge Course restoration: High and low ropes, bouldering wall and climbing wall are totally restored.
- Dining hall, fireplace room, lobby and offices are totally remodeled.
- The Road is paved. Al Tidball, Civil Engineer, donated his professional services and retained the permit for our road.

- We cleaned and arranged the lobby, reception and all the offices. Most of the furniture and decor for the lobby, reception and clinic were donated by Silver Springs Presbyterian Church.
- All the AC units were evaluated and serviced.
- We replaced the AC units in the kitchen and Williams Lodge. We also replaced four PTACs in cabins and Inn Rooms.
- Men from McIntosh Presbyterian Church built the dumpster and the water pump fence. They also restored the bench and balance board by the office.
- Riverside Presbyterian Day School raised \$4,000 that was invested in Farm to Table gardening.
- Main Building Garden: Lydia Ficquette beautified the entrance of the main building and office, designing and planting a garden.
- The RV bath house is totally restored.
- Redbud is totally restored. The floor was installed by volunteers from Keystone Heights and Operation Barnabas. The decor was donated by Silver Springs Shore Presbyterian Church.
- Gate: We worked with Paul Emery, and Pastor Troy Stephens from Keystone Community Church, in getting our entrance gate donated.
- The Inn Rooms: the redecoration of all the rooms is almost complete through "The God's Fixer Upper Project". This fabulous job was done by volunteers and donors from Silver Springs Shore Presbyterian Church, McIntosh Presbyterian Church, St. Giles Presbyterian Church, Montgomery staff, and Williams' family and friends.
- The labyrinth is restored and refreshed.
- Golf Cart, Gator and Lawnmowers: Repaired thanks to donation from Robert Browning and Tommy Lane

Our volunteers Frank Williams, Greg Walwik, Dustin Rodgers, Jim Simmons, Greg Armagost, and Mark White did the following work in the two weeks before Summer Camp:

- All Cabin decks restored, except cabin 11
- Little Crystal deck re-built
- Emerald Lake decks restored
- Tree house deck demolition
- Forest and trails cleared
- Cleared the weeds from the beach and Emerald Lake
- Boat Ramp partially repaired

The McIntosh Presbyterian Church blessed us greatly by having their mission trip at Montgomery. They not only completed many projects, but also gave us the opportunity to allow their young people to experience some camp activities. There were a total of 24 volunteers, and MPC paid for lodging and food. Below are the projects that they accomplished.

- Restored 12 benches
- Fixed the Boat Ramp
- Leveled the access to the boat deck
- Cleared the beach and the road to the beach



- Cleaned the Outpost's roof, gutters and front yard
- Pressure cleaned the fire pit, and removed the debris around it
- Made several repairs in the Lake house, and cleaned its backyard
- Dumped over 4,000 pounds of debris that was accumulated around the property and in two trailers
- Continued the tree house (by the parking lot) renovation
- Started the repairs in cabin 7
- Evaluated the condition of the overlook/outdoor chapel

## **Work In Progress**

- Redemption plan: looking for volunteers to do Williams Lodge floor, Outlook Chapel, tree house by the parking lot, and deck in Cabin 11
- Tree house by Emerald Lake will be restored by the Rodgers family from McIntosh Presbyterian Church.
- Cleaning, organizing, and redecorating Gregory Lodge and Cabins
- Planning and creating a system to adapt the cabins for families' retreat, based on Operation Sanctuary suggestions.
- Making Cabin 10 a family Cabin.
- New/Retro Logo: The BOD has approved one of Montgomery's old logos to become our new image.
- Camp Online Store: Soon we will offer different products with our logo, that can be purchased online

## **Marketing and Communication**

Rebekah Rodgers volunteered to work with us on our Website and Camp Brain. She has worked tireless hours and she has done a fabulous job in collaboration with our staff.

Maria Victoria Ramirez, owner of ReEnvision Harmony created post cards for Montgomery as a whole, and the God's Fixer Upper project.

Tess Williams created the brochure for our summer camp 2020, sent to all the Presbyterian Churches in the Presbytery of St. Augustine.

We are constantly promoting our programs and projects through social media and community outreach.

We created and distributed donation request letters.

We are regularly working with Marigrace Doran on communications to the Presbytery of St. Augustine. She has been a huge help on all of our digital platforms, and catching problems.

We are designing and ordering Banners for events outside of our property.

## **Networking**

We are actively involved with the community through meetings, phone calls, emails and community events. We are in active partnerships with the following Organizations:

Keystone SafetyNet Alliance  
Lake Region Kiwanis Club (Our Executive Director became a member of this club)  
School District  
Operation Barnabas  
Answers  
Senior Champions Fellowship Hall, INC  
FLYCA (Florida Youth Challenge Academy)

### **Fundraising:**

We applied for all grants and emergency financial resources offered due to COVID-19. We were approved for two different funds through SBA Economic Injury Disaster Loan and Emergency Advance Grants, but we were allowed to receive only one (PPP). To receive the Emergency Advance Grant we had to apply for the SBA Economic Injury Disaster Loan, as it was apart of the application.

The Clay Electric Foundation; Operation Roundup approved \$12,000 for Williams Lodge kitchen (\$8,500) and Camp BOOST (\$3,500).

Clay Cares Act Grant: they ran out of funds, but we are still on a waiting list.

We received the Whole Kids Foundation Bee Grant of a free bee hive, money for equipment, and teaching tools. Bees were donated by Riverside Presbyterian Day School.

Seniors are applying for different grants with Montgomery as the recipient

Donation Envelopes: Some of our users have left small donations in the envelopes that we leave in all our buildings.

Retro T-shirts: We are selling all the t-shirts left over from past camps.

Thanksgiving Pie & Coffee

Christmas Cake Sale & Coffee

Montgomery Campaign: We have seen God's faithfulness through the constant donations from our Presbyterian Family. Those donations are evidence that it is God's will to keep Montgomery alive. It is for that reason that we will continue promoting this campaign. We know that as God's family, we can keep Montgomery afloat as we increase our programming and revenue stream to become financially sustainable. . COVID-19 didn't destroy us, because we are meant to continue our ministry through our life-changing programs.

Blessings!  
Monica Williams  
Executive Director

Appendix N-2  
Montgomery Center Financial Reports

<b>MONTGOMERY PRESBYTERIAN</b>	<b>CONFERENCE CENTER</b>			
<b>STATEMENT OF ACTIVITIES</b>	8/31/2020			
	Jan-July	August	YTD	<b>Budget</b>
<b>Income</b>				
Contributions	84,430.15	12268.26	96,698.41	<b>100,000.00</b>
Guest Groups	29,167.22	3660.39	32,827.61	<b>257,000.00</b>
Summer Camp	51,499.44	27.45	51,526.89	<b>70,000.00</b>
PPP Funds	62,000.00		62,000.00	<b>62,000.00</b>
SBA Grant	6,000.00		6,000.00	<b>6,000.00</b>
Fund Raiser	167.00		167.00	
Sales	1,169.83	145	1,314.83	
Misc	38.00		38.00	
POSA (Foundation)	7,747.24		7,747.24	<b>1,000.00</b>
Bequest		34332.3	34,332.30	
<b>TOTAL</b>	<b>242,218.88</b>	<b>50433.4</b>	<b>292,652.28</b>	<b>496,000.00</b>
<b>Operating Expenses</b>				
Bank Charges	1,128.33	40.86	1,169.19	
Equipment	2,756.33	280	3,036.33	
Food Service	3,944.90	900.8	4,845.70	<b>35,000.00</b>
Health Benefits	3,708.62	134.07	3,842.69	<b>21,000.00</b>
Housekeeping	623.66	471.61	1,095.27	<b>3,000.00</b>
Insurance	17,334.88	13973.91	31,308.79	<b>65,000.00</b>
Interest Paid	2,552.63	2303.84	4,856.47	<b>20,400.00</b>
Legal & Professional Fees	1,322.00		1,322.00	<b>3,000.00</b>
Loan Service	34,000.00	2010	36,010.00	
Misc	310.02		310.02	
Office Supplies & software	4,045.30	567.8	4,613.10	<b>7,260.00</b>
Program Expense		106.24	106.24	
Part Time Staff		350	350.00	
Payroll Expenses	121,656.57	12876.49	134,533.06	<b>248,700.00</b>
Repairs & Maintenance	5,090.18	962.23	6,052.41	<b>24,000.00</b>
Summer Camp	13,862.21	454.73	14,316.94	<b>31,700.00</b>
Telephone/Internet	2,646.58	387.12	3,033.70	<b>4,500.00</b>
Utilities	23,084.86	4578.53	27,663.39	<b>30,500.00</b>
<b>TOTAL</b>	<b>238,067.07</b>	<b>40398.23</b>	<b>278,465.30</b>	<b>494,060.00</b>
<b>NET</b>	<b>4,151.81</b>	<b>10035.17</b>	<b>14,186.98</b>	
Bank Balances 8/31/20				
BBVA	13,969.17			
BBVA (PILP)	801.03			
Ameris	1.00			
Petty Cash	53.00			

Montgomery Liabilities as of 9/15/2020

POSA Bridge Loan (2019)	51745
POSA Mgmt Fee (2019)	32,000
POSA Audit (2019)	5,000
POSA Mgmt Fee (2020)	4,000
Board of Pensions (2019)	24,000
Florida Food Service (2019)	8,000
Total	124,745

PILP Renovation and repair 612,254.09

Financial Notes:

1. By the grace of God and the generous Support of Churches, Individuals, the estate of the Rev. Dr. Grady Campbell, and the US Government " Cares Act" , Montgomery has been able to pay all current operating expenses and about \$80,000 of 2019 carry over expenses. We still have a ways to go.
2. The balance of the 2020 Mgmt Fee will be paid in October
3. We have negotiated a 12 month pay back with the Board of Pensions
4. We continue to pay down the Florida Food Service bill each month.
5. We have remaining \$87,750 of the PILP loan to complete the renovation and repair projects at the camp. We currently pay the interest on the loan each month.
6. Our current operating costs are approximately \$10,000 per week.
7. The transition of bookkeeping between Presbytery Office and Montgomery on January 1 was not clean as Montgomery did not have a treasurer at the time. The income side of the financial report is good. The expense side is close as some of the 2019 expenses were also included in 2020 as they were paid. As I have learned the financial operation of Montgomery, I truly appreciate the work Nancy Brown and Chuck Atkins have done for many years.

Alan Cummings

Montgomery Treasurer

Appendix P  
Reports from 224th General Assembly



***General Assembly Commissioners***

**Bob Bell** (Ruling Elder – First Perry)

**Yvette Grant** (Ruling Elder – Nueva Esperanza)

**Alexandra (Sandra) Hedrick** (Teaching Elder – Kirkwood / Stated Clerk)

**Joe Medearis** (Teaching Elder – Arlington / Peace)

***Theological Student Advisory Delegate***

**Kevin Wright** (Woodlawn)

***Young Adult Advisory Delegate***

**Emma Cottrell** (Community)

### **Bob Bell, Ruling Elder – First Presbyterian Church of Perry**

I appreciate persons who can say what they are “gonna” say in a short sentence.

Here are some of the ones that I enjoyed the most:

“We have to fix ourselves before we try to become an example to the rest of the world.”

“When there is joy at the end of a decision...God is present.”

“Be mindful of the many needs of others, listening for where God is calling you to serve.”

“God manifests Himself through the unknown.”

“Help us to listen to your voice, give us your wisdom, pour out justice, let our hands, our feet be the voice of your work, hear our hearts, fill us with your Spirit, stir us to hear you.”

The last comment that I have is by Teaching Elder J. Herbert Nelson, who is the Stated Clerk of the General Assembly.

*“God cannot be locked inside our buildings any longer, I don’t remember God having a church building.”*

The experience was very enriching and was great to see more of the inside workings of the PCUSA.

### **Yvette Grant (Ruling Elder - Nueva Esperanza Presbyterian Church)**

I have to begin thanking God for this beautiful opportunity given to serve as commissioner. We couldn't have given a better theme than as " From Lament to Hope" In the midst of a pandemic and racial unrest in our nation I was happy to know that our focus was in being an agent of hope. It was a time to mourn for the helpless and the sick to repent and take a deep look inside and allow God to stir from within the desire to lift up our voices and serve in whatever capacity he has empowered us to fulfill.

The opening presentation was wonderful. It was so diverse and colorful with people from different ethnic groups, from around the world. I have to say the tribal attire was beautiful and I didn't really know Presbyterians had such wide outreach. We had an opportunity to meet with others in small groups via zoom and share our joys and concerns in prayer. Worship was beautiful. We had a special performance by Camille Metoyer, it was kind of jazzy and I enjoyed it very much. The sermons were uplifting and filled with the spirit in English and Spanish at the same time simultaneously. The moderators were very joyful and it made this Zoom first time experience better!

The business side of the Assembly was also an adventure for me, as I listened to the different voices expressing their views, cons and pros, the reports and the decisions

that ultimately took place and really got a good practice for many hours sitting in front of the computer on how it was conducted.

Last but not least it was a joy watching Sandra Hedrick and Moon Lee as they made their case to be elected as Co-Moderators and was very thankful and proud to be part of St Augustine Presbytery and in the whole PCUSA. I really prayed for God to reveal the servants he had already chosen knowing that we were very well represented by Sandra.

Thank you once again for allowing me to really live and see what a Presbyterian is all about.

### **Alexandra (Sandra) Hedrick (Teaching Elder – Kirkwood Presbyterian Church / Stated Clerk)**

One of the special things about serving as the stated clerk of a presbytery is the opportunity to attend the bi-annual General Assembly. In 2014, 2016, and 2018, I especially enjoyed the worship, fellowship, and serving as a parliamentarian. In Detroit, Portland and St. Louis, I made connections with presbytery leaders across the nation that have deepened with time.

This year the Presbyterian Church (U.S.A.) planned to convene the 224th General Assembly in Baltimore in July. I am grateful to the Presbytery of St. Augustine for electing me as a commissioner and endorsing me to stand as a candidate for co-moderator of the assembly, along with ruling elder Moon Lee of the Presbytery of Northwest Coast. Earlier this year, everything was put on hold to determine whether and how the church would hold an assembly. Then came the announcement that a shortened assembly would take place on Zoom. While the PC(USA) did an amazing job hosting a virtual assembly in a very short time, there was no comparison to being together in person in Baltimore.

Though Moon Lee and I were not elected as co-moderators, the experience of standing was quite an adventure! I enjoyed getting to know Moon, the other candidates, and the people behind the scenes who use their many gifts to make the General Assembly happen. I had the opportunity to focus more deeply on the state of the church and what it means to be a Presbyterian. I congratulate Elona Street-Stewart and Gregory Bentley who were elected as co-moderators, and I know that they will serve us faithfully and well. Elona Street-Stewart is serving as the first ever Native American co-moderator of the PC(USA).

What I enjoyed the most in the virtual assembly was the worship and the presentation of updates on the ministry and mission of the PC(USA) in so many different places in our nation and in the world. What I missed most in the virtual assembly was the fellowship of the commissioners and delegates from my own presbytery. I am sad that we did not get to sit at our presbytery's table on the floor of the assembly and experience everything together in person. There was no ongoing conversation about the richness of our experience. We could not worship side by side, and often I couldn't even find their faces among the hundreds of squares on Zoom. We were limited to texting one another when a particular issue was on the floor to suggest that someone speak. We never got to know the rest of the nearly 500 commissioners and the advisory delegates from other

presbyteries who served with us, except for the handful we were able to meet while attending a brief orientation and a Bible study.

The business of the 224th General Assembly was limited to “core and critical” items. Most of the overtures that had been submitted were not addressed at all. In the business that was done, J. Herbert Nelson was elected to a second term as stated clerk of our denomination. Action was addressed to support Native American concerns and to address suffering caused by the COVID-19 pandemic. The assembly passed a resolution – called “Responding to the Sin of Racism and a Call to Action” – by a vote of 407-72. We confirmed updates to our child, youth and vulnerable adult protection policy. A very small increase in per capita was approved.

Quite a few other “core and critical” items were addressed, but the pressing issues that were not addressed understandably caused tension, frustration and anger. In some cases, diverse voices were not heard and timely business that was not on the agenda could not be addressed due to our polity that requires a super-majority to “suspend the rules.” I believe that most participants came away with a sense that we did not do enough meaningful work for the glory of God, and many of the features and events that make the General Assembly such a rich and uplifting experience were sadly missing.

This year’s experience with the General Assembly has raised questions about what the 225th General Assembly will be like. As many have said, “it will not be the same.” It will not be the same as the last time we were together in person; nor will it be the same as the first time we were virtually together online. I hope and pray that we can find effective ways to combine the benefits of technology with the richness and wholeness of being together in person. Presbyteries throughout our denomination are already having related conversations about how the Holy Spirit is pushing us to reconsider the ways we meet, connect, and serve our Lord together in our regions and contexts.

**Joe Medearis (Teaching Elder – Arlington Presbyterian Church /  
Peace Presbyterian Church)**

It was an honor to serve as a commissioner to the General Assembly. This GA is representative of the times in which it was held in many ways. I look forward to serving again in the future.

**Kevin Wright (Theological Student Advisory Delegate –  
Woodlawn Presbyterian Church)**

Preliminarily, I continue to be extremely honored and humbled to have been encouraged to pursue Theological Student Advisory Delegate (TSAD) for this year’s General Assembly. For this, I owe a debt of gratitude to Rev. Sandra Hedrick. I also feel a deep sense of satisfaction to have participated in such an important and meaningful process for our denomination and the Church. With God’s help I was able to overcome my initial disappointment in the virtual nature of the 224<sup>th</sup> General Assembly. This disappointment was based on the good things I had heard regarding previous General Assemblies, held live and in person. Ultimately, my reliance on the



God-given wisdom of leadership to hold this assembly virtually allowed me to focus on the important business at hand, and also to enjoy the virtual proceedings to the extent possible.

Largely because of the virtual nature of this General Assembly, it is my feeling that the value, effectiveness, and beauty of the worship segments were accentuated. At least this was the case from my personal point of view. The worship in song was nothing less than uplifting and addicting. The speaking/preaching by Rev. J. Herbert Nelson, along with Bishop Powell and Rev. Adrian Nelson of the AME Zion Church, provided encouragement, hope, and direction for today and tomorrow. In my estimation, the worship segments made the entire process possible.

I appreciated, and found valuable, the Participant Training (Session 9) which, without question, adequately prepared me for my role as TSAD. I also appreciated the preliminary meetings held by our presbytery, which prevented us from going into any portion of the assembly cold. The Small Group I was assigned to, met on Friday, June 12<sup>th</sup> at 4 p.m. EDT. During this session we were encouraged to respond to what has sustained us during the pandemic, as well as what our prayer is for the upcoming General Assembly. The Small Group Bible Study (Discussion 1) met June 24<sup>th</sup> from 7 – 8:30 pm. Regarding the actual Plenary Sessions, I was amazed to see how closely the commissioner/delegate vote followed the student/youth votes. This allowed me to fully realize the relationship and the importance of all of our roles. Our ability to conduct all of this on the Zoom platform was nothing short of amazing. I remain open to, and hopeful for, another opportunity to participate in future General Assemblies.

I would also like to acknowledge Chris Lieberman, of our presbytery, for his support, including the delicious Crave Box which helped sustain me through the long hours of the sessions.

**Emma Cottrell (Young Adult Advisory Delegate –  
Community Presbyterian Church)**

The 224th General Assembly was not what I or probably anyone initially expected. I was disappointed that it was online, but I do appreciate all the effort that went into it. I have sympathy for the committee that spent so much time preparing for thousands of Presbyterians to arrive in Baltimore. I have sympathy for the people who were excited to experience the General Assembly for the first time. I think a lot of us were disappointed, it wasn't what any of us could have imagined. However, I appreciated that the denomination saw what was necessary and pushed through. I appreciated that in addition to the essential business, we stopped and said what is urgent in our world right now! My favorite thing about Presbyterians is the emphasis we put on serving others, and I felt we did our best to continue that work despite the circumstances. I appreciate the opportunity to be a part of such a unique General Assembly.

Appendix Q  
Ministers Serving in Validated Ministries and At-Large

**Teaching Elder Members in At-Large Status  
and in Validated Ministries  
Outside of Presbyterian Congregations**

Annual Update - Book of Order G-2.0503

September 22, 2020

**Minister Members At-Large**

Jones, Marla  
Lee, Changwoo  
McLean, Kathryn  
Medearis, Holly  
Montgomery, Cynthia  
Swoffard, Barbara\*  
Thayer, Daniel  
Wesberry, Wain

**Minister Members in Validated Ministries**

Albright, Joe – Dial Hope Ministry\*\*  
Bonkovsky, Frederick – University of Vienna and UCSD  
Bossuot, Vickie – Riverside Presbyterian House/Apartments\*\*  
Boyd, Ina – Haven Hospice\*  
Brooks-Cope, Scott – Phoebe Ministries  
Busby, Glen – Veterans Affairs\*\*  
Clark, Janice Marie – Haven Hospice  
Comee, Les – Young Life  
Green, Larry – Gainesville Community Counseling Center  
Haynes, Elizabeth – Flagler College  
Hyatt, Kimberly – Cathedral Arts Project  
Kim, Do In – Vitas Healthcare  
Lieberman, Joyce – Synod of the South Atlantic  
Lugos-Berrios, Ana – Evangelical Lutheran Church in America Foundation  
McCrosky, Jess – Community Hospice\*\*  
McElroy, Patricia – Baptist Health System

Roberts, Tim – Stuart Congregational Church  
Sharps, Conrad - Amelia Plantation Chapel\*\*  
Soto, Eriberto (Eddie) – Ft. Caroline United Methodist Church  
Sweet, Tina – Haven Hospice

**Minister Members Serving as Presbytery Staff Members**

Davies, Craig  
Hedrick, Alexandra (Sandra)\*\*  
Lieberman, Chris  
Link-Cummings, Rhonda\*\*  
McGarity, Don\*\*  
Rigsby, Joe

**Notes to At-Large/Validated Update Listing**

\*Annual update pending

\*\* Also serves as pastor of a congregation full-time or part-time (installed, stated supply, interim, parish associate, etc.)

**Nominating Slate - 2020 Fall Stated Meeting**

**Stated Clerk**

**11-01-2020 to 10/31/2023**

Sandra Hedrick (WFTE)

**Representation Team**

**Class of 2023**

See Coordinating Council Agenda Item

**Coordinating Council**

**Class of 2023**

Julie Higbee (WFTE - First Fernandina)

Yvan Kelly (HMRE - Middleburg/Memorial)

Do In Kim (AMTE - Vitas Hospice)

**Class of 2022**

Walk Jones (WMTE - First Ocala)

**Class of 2021**

Bill Hoff (WMTE - Riverside)

**Training Team**

**Class of 2023**

Jerie Lukefahr (WFRE - First Fernandina)

**Communications Team**

**Class of 2023**

Sandy Zelijko (WFRE - Memorial)

**Care and Reconciliation Team**

**Class of 2023**

Craig Davies (WMTE - Honorably Retired)

Karen Hardesty (WFRE - First Alachua)

Ron Stanley (WMRE - Memorial)

**Finance Team**

**Class of 2023**

Richard Mueller (WMRE - Orange Park)

**Personnel Team**

**Class of 2023**

Doug Land (WMRE - First Green Cove Springs)

Madeline Scales-Taylor (BFRE - South Jacksonville)

**St. Augustine Youth Ministry Team  
(previously elected/confirming years)**

*Youth Ministry Leaders*

**Class of 2023**

Forrest Foxworth (WMTE - First Fernandina)

**Class of 2022**

Brian Mitchell (WM Member - Lakewood)

**Class of 2021**

Brooke Tucker (WF Member - Trinity)

*Youth Church Members - Next Page*

**Member Preparation and Call Commission**

**Class of 2023**

Vi Asmuth (WFRE - First Gainesville)

Bob Bell (WMRE - First Perry)

Craig Davies (WMTE - Honorably Retired)

Rhonda Link-Cummings (WFTE - Westminster)

Mary Beth Neely (WFRE - Fort King)

Cathy Sanders (WFRE - Orange Park)

Natasha Sudderth-Davis (WFTE - First Perry)

Ron Watson (WMTE - First Ocala)

**Permanent Judicial Commission**

**Class of 2025**

Andrea Mogg-Jacque (BFRE - Marion Oaks)

**Board of Trustees**

**Class of 2023**

John Bartholomew (WMTE - Honorably Retired)

Gary Stratton (WMRE - Silver Springs Shores)

**Nominating Team**

**Class of 2023**

Alan Cummings (WMTE - Silver Springs Shores)

Patti Phillips (WFRE - Branford)

## Nominating Slate - 2020 Fall Stated Meeting

### *Youth Church Members*

Savannah Bealer (WF) - Community (2023)  
Matthew Beckham (WM) - Community (2022)  
Emma Cottrell (WF) - Community (2023)  
Keith Fowler (BM) - Woodlawn (2021)  
Kasey King (WM) - South Jacksonville (2023)  
McKenzie Williams (BF) - Woodlawn (2022)  
Mitchell Worthy (WM) - Perry (2021)

**Note 1:** all nominees for class years other than 2023 begin the term upon election at the 2020 Fall Stated Meeting (they are filling vacancies).

**Note 2:** letters in parentheses represent racial/ethnic identity, gender, ordination.  
i.e. – BMRE = Black, Male, Ruling Elder; WFTE = White, Female, Teaching Elder

### **Mutual Mission**

#### **Class of 2023**

Bob Bell (WMRE - First Perry)  
Ken Myers (BMRE - Marion Oaks)  
Mark Poole (WMRE - Orange Park)

### **Montgomery Board of Trustees**

#### **Corporate Secretary**

Rebekah Rodgers

#### **Class of 2023**

Jim Bullock (WMTE - Honorably Retired)  
Conrad Sharps (WMTE - Amelia Plantation Chapel)  
Jimmy Steele (WM Member - Palms)

### **St. Augustine Presbytery Disaster Assistance**

#### **Commission (No Class Terms)**

Walk Jones (WMTE - First Ocala)\*  
\*provisionally appointed by Council

### **Ordination Exam Readers**

#### **Class of 2021 (one-year term)**

Sally Layendecker (WFRE - Fort King)  
Marcia Graham (WFTE - Honorably Retired)  
Greg McMillan (WMRE - South Jacksonville)  
Jeff Welch (WMTE - Dunnellon)  
**Alternate** - Wayne Letizia (WMRE - Geneva)

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## **PWCT Moderator's Report, PW of St. Augustine Presbytery**

Date: September 29, 2020

The PWCT (Presbyterian Women Coordinating Team), of the Presbytery of St. Augustine, met four times, on 2/8/2020, 5/9/2020, 6/6/2020, and 8/22/2020.

We have discussed the challenges of the present times, with consideration regarding our Annual Fall Gathering, occurring on the last Saturday of the month of August, as well as our Annual Gathering, occurring on the last Saturday of the month of January, as stated in our Bylaws.

In consideration of the quarantine, out of an abundance of caution, we have decided against meeting in person for these events.

At our next PWCT meeting, to be held on November 14th, we will discuss considerations to meet our obligation towards holding our Business Meeting virtually, and what that will look like.

We have vacancies in several positions of Officers in the PWCT:

Our Historian and Treasurer, who have held these positions, faithfully, for more years than is called for considering their terms. We also have vacancies for the position of Vice Moderator, and Regional Coordinators for the area of Jacksonville Central (which includes the Churches of Calvin, Korean, Lakewood, Murray Hill, Riverside, South Jacksonville, and Woodlawn). We also have a vacancy for our Regional Coordinator for Southwest (which includes the Churches of Dunnellon, FPC Ocala, FPC Williston, Fort King and Marion Oaks). The Moderator has been seeing to any needs that arise for these regions, in absence of Coordinators

representing them. We have job descriptions available on our webpage within the [staugpres.org](http://staugpres.org) site.

Looking ahead, we are making plans to develop a Search Committee, to assist in filling these vacancies, as well as forming a committee to review and revise our Bylaws, as stated in our current bylaws.

We continue to serve the PC(USA) through support of many important charities such as Mission Haven, Columbia Friendship Circle, and Montgomery Presbyterian Conference Center.

We also have bestowed scholarships for a candidate at Dubuque Theological Seminary, Kevin Wright.

The Coordinating Team continues to serve, in ways that it can, and, through the empowerment of the Holy Spirit, look to the future with enthusiasm, and a tireless willingness.

Submitted by Daryl Mullee, Moderator, Presbyterian Women, Presbytery of St. Augustine

Appendix T  
Gainesville Campus Ministry  
**College Ministry Program**  
**First Presbyterian Church of Gainesville**

**Appendix Contents:**

College Report	2019-2020
College Expense Report	2019-2020
College Ministry Plan	2020-2021
Projected Expenses	2020-2021

**Notes:**

- Reviewed annually by our Coordinating Council (originally the annual review was done by the Committee on Ministry, but this was changed by presbytery action after the new presbytery structure went into place)
- Coordinating Council reports its approval to the presbytery
- The presbytery notifies the Synod of South Atlantic annually of its decision
- The synod sends funds semi-annually to the presbytery for the purpose of the ministry
- The presbytery forwards the funds to the First Presbyterian Church of Gainesville
- The first program year was 2014-2015



**First Presbyterian Church of Gainesville**  
**College Report 2019/2020**

**BRIEF HISTORY OF COLLEGE**  
**MINISTRY AT FIRST PRESBYTERIAN CHURCH**  
**GAINESVILLE, FLORIDA**

First Presbyterian Church of Gainesville, Florida, has been engaged in ministry to students of the University of Florida since its inception. In 1951, a major step in campus ministry was taken by First Presbyterian Church when the Session approved the building of a Gainesville Student Center. The construction of the Student Center was funded 100% by First Presbyterian Church, Gainesville. The Student Center was constructed on land donated by a member of First Presbyterian Church for the purpose of housing a Student Center. Through the years, First Presbyterian Church maintained its relationship with the Student Center in a number of ways. The church provided annual financial support to the Student Center, members of the church served on Boards at the Student Center, and the church shared staff with the Student Center.

Sometime in 2012, the Synod, which obtained ownership of the Student Center through a conveyance by First Presbyterian Church several years earlier, made the decision to sell the Student Center. The conveyance by First Presbyterian Church was a gift and no money was paid by the Synod. The property was sold by the Synod for \$2.5 million. After costs were subtracted, the Synod received \$1.8 million from the sale.

In October of 2013, after completing its investigation, the Synod consultation team issued its recommendation for disbursement of the “Gainesville Student Center” sale proceeds. In support of their recommendation, they made the following findings of fact:

1. The Gainesville Student Center was 100% funded by First Presbyterian Church, Gainesville.
2. The Gainesville Student Center was dedicated for the purpose of campus ministry in Gainesville, Florida, exclusively.

Based on their findings of fact, they made the following recommendations:

1. The Synod of South Atlantic will be the owner of the \$1.8 million realized by the sale of the Gainesville Student Center.
2. The \$1.8 million dollars shall be invested in the Presbyterian Foundation.
3. Interest earned from the investment shall be given to the Presbytery of St. Augustine for Gainesville campus ministry.
4. Presbytery of St. Augustine shall provide 100% of the yearly Synod funding (minimum \$81,000 – maximum \$90,000) to the First Presbyterian Church (PCUSA) Gainesville for its Gainesville campus ministry.

Pursuant to the findings of fact and recommendations of the Synod consultation team, First Presbyterian Church has received the interest from the principal of \$1.8 million which has been invested in the Gainesville campus ministry.

## **GOVERNING BODY**

As a ministry of First Presbyterian Church, the College Program is under the supervision and authority of the senior pastor, Reverend Mark Hults, the Board of Trustees, and the Session. The Session has constituted a “College Committee” which directly supervises the activities of the College Ministry. The College Committee is composed of members of First Presbyterian Church who are faculty members of the University of Florida, Elders of First Presbyterian Church, members of First Presbyterian Church, and college students. The College Committee submits an annual report to the Session. Director of College Ministry, Scott Stuart, attends Session meetings and keeps the Session updated on the various ministries in which the College Ministry is engaged.

### **COLLEGE MINISTRY STAFF**

College Director	Scott Stuart
Church Staff providing support	Senior Pastor Reverend Mark Hults
Assistant to Senior Pastor	Laura Montgomery
Director of Music Ministry	Dr. Mark Coffee

## MISSION AND MINISTRIES

The Mission Statement of First Presbyterian Church is “Glorify God, make Disciples of Jesus Christ, and meet human needs”. That Mission Statement is the Mission Statement for each of the committees and ministries of First Presbyterian Church, including the College Ministry.

As the Book of Order points out, we recognize that the life of the church is one, and that it’s worship, witness, and service are inseparable. The Mission Statement gives us guidance in the College Ministry and focuses us on the calling of the church which is to be a community of faith, hope, love, and witness.

### GLORIFY GOD

While our intention is that all the activities of College Ministry would Glorify God, we have placed under this heading those activities generally described as Worship.

**Sunday Worship** - First Presbyterian holds an 8:30 and 11:00 Worship Service on Sunday morning. College students attend those services. College students regularly participate in Worship through the following activities: *ushering, singing in the choir, and leading the Children’s Lesson*. In addition, several are involved in teaching Sunday School.

**College Café** - After the 11:00 Worship Service, we have College Café. Members of First Presbyterian Church provide a home cooked meal for students who wish to remain after the 11:00 service. While it is hard to get a grasp on the number of students that attend the 11:00 Worship Service, last year we had 75 to 80 students participating in

College Café. It is a good time for them to relax over a meal and visit with our senior pastor, other staff, and leaders of our church.

**College Sunday** - One Sunday out of the year is College Sunday. Students are responsible for leading the Worship Service. They hand out bulletins, take up the collection, serve as lay readers, lead prayers, and often provide the message. In the last couple of years, the anthem has been presented by the brothers of KAPPA PHI EPSILON, a Christian fraternity which meets at First Presbyterian Church

**Trajectory** - Wednesday night at First Presbyterian Church is Trajectory. Trajectory is Bible Study, music, and breaking bread together. During the fall we usually focus on one or two books of the Bible, going through it together line by line. This year we studied the book of Hebrews. During the spring semester we did what we call “Fish Bowl.” This is where students take a topic of discussion or a question and we answer it in view of scripture.

During the summer we usually go through a popular book and put scripture alongside what the author has to say. However, this summer (2020) we are trying something new. Each week I offer a different pod cast or YouTube video from an influential pastor or teacher and have them listen to it and answer a series of questions. We then meet via ZOOM as Covid will not allow us to meet in person.

At the end of the year we have served roughly 75 students on a Wednesday night.

**Kappa Phi Epsilon** - Monday night is Kappa Phi Epsilon night. Kappa Phi Epsilon is a Christian fraternity. They use several of the classrooms in our Education Building

for training. At the end of the training they gather in our Chapel for a Worship Service. Weekly attendance is between seventy-five to eighty young men. Several of the Elders who serve as professors at UF have also acted mentors for these young men. Together we have been closely involved with the leadership of Kappa Phi Epsilon providing encouragement and support.

I also take opportunity to meet with Officer Core every other week, to read scripture, pray with them, and to see how they are balancing with life and leadership.

**Other PCUSA Churches** - At the end of the summer/start of the fall semester we reached out to every PCUSA church in the state of Florida. We crafted a letter informing every highschool graduate coming to UF and Santa Fe that we were ready to receive them and get them plugged in to our various ministry opportunities.

We also throughout the course of the year invited other PCUSA churches who might have college students in the Alachua County area to various college events we hosted in the hopes of building unity.

### **MAKE DISCIPLES**

**Trajectory** - Trajectory falls under two categories. It is Worship as we have pointed out, but it is also making Disciples. Trajectory is a weekly Bible Study with the desire of training up tomorrow's leaders in the Word of God.



**Tabling** - It has been said that more people walk through Turlington Plaza on Wednesday than the gates of Disney. With this in mind, one of the initial activities for the First Presbyterian College Ministry at the beginning of each academic year is tabling. Students are provided information regarding the College Ministry Program at First Presbyterian Church. For example, we handed out ice pops and flyers to students with the church's name, address, and phone number, to let them know who we are and what we are about. It is an important way to engage in conversation with students and meet freshmen who are not familiar with Gainesville.

Towards the end of the report you will notice the flyer that we hand out on campus that includes our information 106 SW 3<sup>rd</sup> St, Gainesville, FL 352-378-1527, 1stpc.org

**Small Groups** - During the year, small groups are formed within our college group. This is an opportunity for students to meet in smaller groups to go deeper with issues raised in our weekly Bible Study or other issues related to being a Christian on a college campus. This past year we had approximately 20-25 students participate in small groups.

**The Mount** - At the start of Fall I had the opportunity to speak to a 150 Freshmen, Sophomores, and leaders at a retreat called the Mount, on what it means walk with Christ throughout your college career. Many of these students within the first year face the academic pressures of what it means to succeed. Often times for the sake of grades and socials, students will let go their walk with Christ. I had the opportunity to encourage them to get involved earlier with a body of believers and to fix their eyes on Christ.

**Pumpkin Carving** - An event students look forward to every year is our pumpkin carving contest. This is a great time to invite friends, share a few laughs, and watch the creativity take place. Many times, students are not ready to join a Bible study for various reasons, but our hope in these moments is to build relationships with students so that when they are ready to ask questions or come to church they know where to find us. About 30 students showed up this year to show their skills and creativity.

**Thanksgiving Feast** - Many of our students are not able to go home for Thanksgiving. This is a great opportunity for us to come together to enjoy a meal and celebrate Thanksgiving. It gives us a time to remind students and visitors of the Mayflower Compact and share with them that the Pilgrims left England in part to pursue their freedom to worship Jesus Christ. This past Thanksgiving we had about 40 students show up.

**Christmas Celebration** - After a long semester this is a great time to unwind, share a meal, and participate in our annual White Elephant gift exchange. It not only serves as time to share in fellowship, but it also gives our students a chance to have conversations about why we celebrate Christmas. Roughly 30 students were welcomed here at the church as we celebrated the end of the semester and our Saviors birth.

**Atlanta Passion** - In January 15 us went to the Passion Conference in Atlanta, Georgia. These three days consist of speakers challenging students, great music, and encouragement to be in the presence of tens of thousands of college students seeking to live lives as Disciples of Jesus Christ.

**Hungry Week** – The purpose of Hungry week centers around continued dialogue with students through a series of lectures. Each day there were 3 different lectures, two during lunch and one in the evening and special event which included a faculty panel where students could ask professors about their faith in Christ. By the end of the week including outreach to Santa Fe College we were able to host fifteen different talks with the hope that at least one or two talks would resonate with students passing by. At the end of the week we were able to engage with 1000's of students on multiple levels, such as "Flyer Conversations," "Mark the Board (Tri fold board where students could chalk their answer for the day's question)," and the talks themselves with follow up conversations.

### **MEET HUMAN NEEDS**

**Gainesville Community Ministry** – GCM serves as one of our mercy ministries down-town offering food, dental, and educational classes. Due to a series of unfortunate events such as a tree landing on their building and flooding their food pantry GCM had to let go of their lawn care. With time and no funding their building soon looked overgrown and covered in mold. My students and I at the beginning of the school year took the opportunity to wash their building and landscape their property.

**Guatemala** – This year for spring break we had the fortunate opportunity to partner with Filters of Hope and go into the village of Parramos and give clean water to every resident. We were also able to use the filters as an illustration to share the Gospel, such as, "Jesus is a lot like this filter, when Jesus comes into our lives, he makes us clean."

This year roughly 40 students, plus leaders, joined together to take filters and share the hope of the Gospel with the people of Guatemala.

**Family Promise** – First Presbyterian Church of Gainesville is part of the Family Promise network in Gainesville, Florida. Generally two times a year First Presbyterian Church is home to three to four homeless families for a period of two weeks (4 weeks total). Sunday school rooms are converted into apartments. Volunteers are needed to prepare meals, provide transportation, and serve as hosts. This year approximately 10 college students served as hosts for our visiting families.

*Note, due to Covid we were scheduled to host our spring schedule and had to cancel the week before we were to house our spring families. This limited our volunteer time to 1, two-week period this year. Realizing we couldn't do much this year with Family Promise I did take the opportunity to contract out 3 dinners to our families and had them sent to the hotels they have been housed at.*

**St. Francis** – During the school up until Covid several of my students took it upon themselves to serve every other Monday at St. Francis house. St. Francis house is one of our local soup kitchens for the homeless. Every other week these students would show up ready to serve and even sit and eat with those who just needed someone to talk too.

**Within the Church** – One of the things I have enjoyed watching over the years is seeing our students volunteer within the various programs our church has to offer. Seeing them sign up for things like LOGOS, Vacation Bible School, Music Camp, Choir and more shows me that when they graduate they are going to look to get involved wherever they go.

## Covid 19

Upon returning from our trip to Guatemala Covid 19 began to spread more rapidly than when we left. Little did I realize that after I returned members of the session suggested that I be quarantined after traveling abroad and traveling through two international airports. Upon the end of my two weeks of quarantine the University decided to take action in making all classes on-line. In this time our church began to take similar measures to closing our campus. We as church began to figure out ways that we could continue on with our ministries from a safe distance. Through watching and listening to others we have used the resources of Youtube and Zoom as ways to communicate to our respected groups.

While my college students and I have not met physically since March 11<sup>th</sup> we started meeting via Zoom once a week for Bible study on Wednesdays and something I call Coffee Talk on Thursday mornings. Bible study has been a time where we go through the Word and have discussion centered around how it applies to our lives. While Coffee talk is a time where students can just share with where they are at emotionally and physically.

Due to the social distancing that has taken place over the past several months we were not able to meet from most of March to the present day. Thus, we were not able to finish

out some of our traditional service projects like, Flowers to the Homebound, and our visit to Thornwell.

Currently we have committee in place that is investigating what it would be like to re-open and move forward. As for now it looks like we will remain closed for the summer and continue to evaluate as we get closer to the fall semester.

Our desire is to continue to look for ways to grow the ministry even through Covid. We will be having our leadership meeting in August to discuss plans on how to move forward. As it is right now we not only plan on continuing with our Zoom Bible studies, but we are in the midst of discussing how we can do virtual outreach and welcoming incoming students even if they never set foot on campus. For example, our church did an experiment with a reverse drive through a few weeks ago. We set up large bins for church members to throw food into and keep going. The response was so overwhelming we are trying to figure out what other needs we can fulfill. We realize during these times we have some unique opportunities to try things that have never been done before.

## MEASURING SUCCESS

One of the questions we were asked by the Committee on Ministry was “How do you measure success?” It is a hard question to answer when you look at the mission of the church and its ministries. The Book of Order makes clear that the mission of the church is to participate in God’s mission for the transformation of humanity by proclaiming to all people the good news of God’s love and calling all people to Discipleship in Christ.

At First Presbyterian we seek to carry out that mission through our Mission Statement, “Glorify God, makes Disciples, and meet Human Needs”. All of the ministries in the College Program are evaluated against that Mission Statement. Each one is looked at to see whether it glorifies God, makes Disciples, or meets human needs. If they do, and we believe each one does, then we believe we are engaged in the mission of transformation described in the Book of Order.

Graduates of the University of Florida and Santa Fe College are leaders in the areas of business, law, medicine, and education. The goal of college ministry is the development of spiritual leaders. Part of how we measure success is seeing students who become Sunday School teachers, lead a Worship Service, teach a Children’s Lesson, organize and lead service projects, lead mission trips, as well as train the leaders of tomorrow to take Christ into their jobs . We are seeing students taking on these rolls and be successful in them. Or as Andrew Scott said it with the cover of his latest book Scatter, “Go Therefore And Take Your Job With You.”

At the end of the day, the true measure of success is probably whether lives are being changed by inviting people to find meaning and purpose in their life through the person of Jesus Christ. In the conversations we have with students at College Café, in small groups, at Bible Study, while participating in service projects, we see lives being changed as students commit themselves to a more mature walk with Jesus Christ.



## COLLEGE BIBLE STUDY

Wednesdays @ 7:30 pm

## WORSHIP (and a free lunch)

Sundays @ 10:55 am



@uftrajectory

1stpc.org

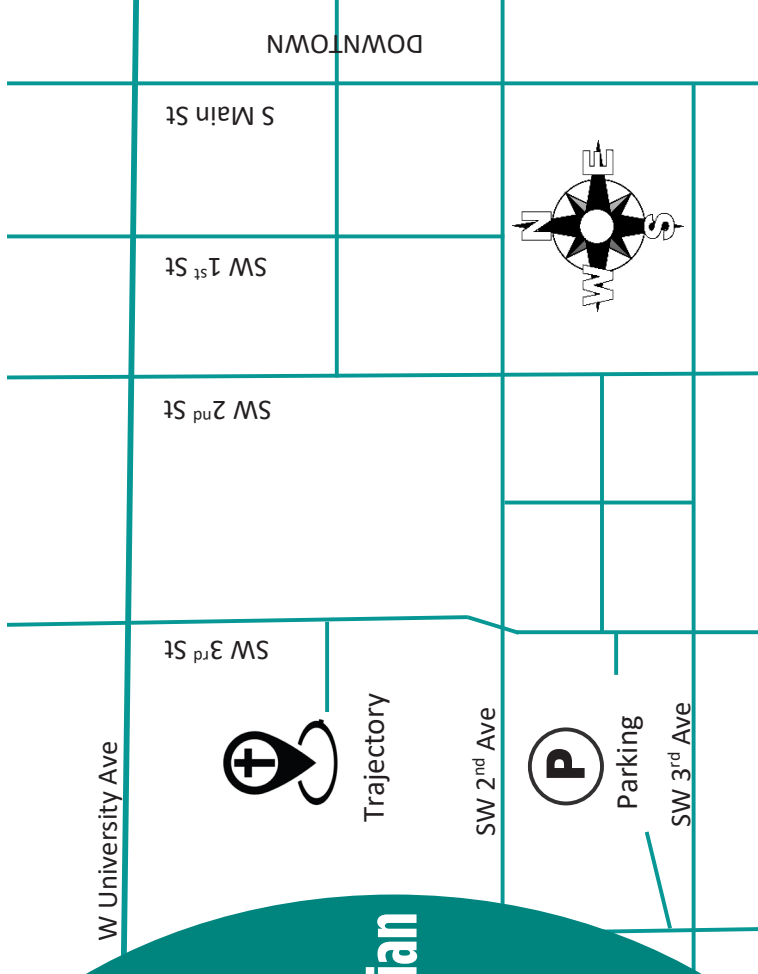


First Presbyterian Church of Gainesville

# Come Join Us!

## Trajectory College Ministry at First Presbyterian Church

106 SW 3rd St  
Gainesville, FL  
352-378-1527



## **COLLEGE EXPENSE REPORT**

The attached page shows the expenses for the College Ministry at First Presbyterian Church for the fiscal year beginning July 1, 2019 and ending June 30, 2020. Total expenses are \$98,174.

Revenue received from the Synod for the same time period was \$81,000.00. The difference between the expenses captured on the attached report and the income received from the Synod is \$17,174. That was paid out of the General Budget of First Presbyterian Church.

# FIRST PRESBYTERIAN CHURCH COLLEGE EXPENSE REPORT

(Fiscal Year July 1<sup>st</sup> 2019 – June 30<sup>th</sup> 2020)

Ministries	Amount
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College Outreach

- Trajectory (Weekly Bible Studies)
- Special Events (Hungary Week)
- On Campus Ministry (Tabling)
- College Missions (Filters of Hope to Guatemala)
- College Ministry Support (Global Connections)     \$ 11,548

Food and Meals

- College Café
- Special Event Meals     \$ 3,114

Staffing

- Student assistant
- Personnel Costs including benefits     \$ 83,512

<b><u>TOTAL</u></b>	<b><u>\$98,174</u></b>
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<i>*Received from Synod</i>	<i>\$ 81,000.00</i>
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<i>* A difference of</i>	<i>\$ 17,174.00</i>
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## College Ministry Plan 2020-2021

**Leadership Retreat** – As the school year starts it's important for us to start off on the right foot together. This time is used to pray, reflect on the past, and plan the year before us.

**Wednesday Night Trajectory** – Wednesday night will continue to be a staple of who we are and what we are about. This will be a time where we will continue to come together, study God's word, and ask ourselves how we can apply God's Word to our daily life.

**College Sunday** – Train and lead our students to lead worship. We are a firm believer that when leaders lead, they gain a rich knowledge and understanding of what goes into the work that is before them. During this time they will preach, lay-read, do the time for young disciples, usher, sing, and conduct the various moments that it takes to lead worship.

**Tabling** – Reaching out to students in the midst of where they live is a heart pounding experience. Some students come hungry, ready to receive the Word, while others are skeptical. Our hope is to be a light on the campus, so that when students are ready to engage in meaningful conversation, we are right there to listen, give them information about who we are, and offer whatever word of hope we can.

**Special Meals** – For as long as there are college students, there will be hungry college students. Meals have a special way of bringing out togetherness, conversation, and fellowship. Certain meals come with an emphasis of the seasons; our goal is to use these special times to draw students in and experience the warmth of home.

**College Café** – For many student's home is not exactly around the corner; for some it may be half way around the world. While we won't ever be able to compete with Ma Ma's home cooking, we can at least try to offer a taste of home. College café is critical time for getting to know one another and expressing upcoming events throughout the year.

**Christian Fraternity** – Though the Greek life often looks polished, it can many dark sides. This is an area we continue to try to reach. By allowing the Christian Fraternity Kappa Phi Epsilon to meet on our campus here at FPCG and meeting with the officers every other week, it allows us to pour into them so that they can reach non-Christian fraternity's.

**Atlanta Passion** – For many of my students this is a large highlight of the year. Students look forward to listening to some great worship and powerful messages as they prepare for the spring semester. While it is likely that the in-person Passion will be cancelled this year we are looking to other opportunities to join via digital.

**Hungry Week** – The vision behind this week is to cover a multitude of topics for students to connect with. Through a series of 15+ different talks that included 10 lunches, we are able to give students and faculty a chance to hear various topics that might lead them to the saving grace of Jesus Christ.

**Missions** – Jesus reminds us of the Great Commission in Matthew 28, *Go therefore and make disciples of all nations, baptizing them in the name of the Father, Son, and Holy Spirit.* We want to continue to be a group that grows beyond our own walls by reaching out to others both globally and locally. Whether this is serving our local food bank or continuing to travel to Estelí Nicaragua, we want to be the hands and feet God has called us to be. We pray that we will be able to return to Nicaragua next year as we continue our partnership with Shalom Presbyterian Church.

**Men's and Women's Group** – Though ministry is important to do collectively, it's also important to give men and women a safe avenue where they go and talk about certain topics alone in a comfortable setting.

**Seasonal Events** – Nearly every month there is a unique opportunity to use fellowship and events to point students to the Gospel. Whether it's a Pumpkin carving contest, Thanksgiving dinner, or Christmas celebration, our desire is to use these seasonal moments to welcome new friends and share the hope of Christ.

**Flowers** – Some of our congregational members are growing in age and they are not able to get to church anymore. One of my students had the idea to take the left-over flowers from Sunday worship and deliver them to those who can't always make it. We found so much joy in this we plan on doing it again throughout the course of the year.

**Thornwell Orphanage** – Our experience with Thornwell has been so moving in the past it is our desire to do another trip to Thornwell.

**State Outreach** – It seems as though every year Florida is in need of able hands and feet. Whether it is hurricanes or flooding, there always seems to be a place where we can serve. Our hope is to be ready when we hear of certain needs. Due to hurricanes and heavy rainfall we have been able to lend our help in Pensacola, Jacksonville, and Gainesville. Though we don't wish harm on any city, our desire is to be ready when disaster strikes.

With Covid being a constant source of adjustment our hope as we move forward is to listen to God's call and concentrate on kingdom building. We want to continue to build bridges between other Presbyterian churches as well partner with other churches and para churches all for the sake of Jesus Christ. We look forward to what God has instore for us throughout this year and as we say every week in worship, "Let thy will be done."

Thank you all for playing a large role in what we do here locally and globally.

**First Presbyterian Church Projected College Expenses**  
**(Fiscal Year July 1<sup>st</sup> 2020- June 30<sup>th</sup> 2021)**

<b>Ministries</b>	<b>Amount</b>
College Outreach	
- Trajectory (Weekly Bible Studies)	
- Special Events (Hungry)	
- On Campus Ministry (Tabling)	
- Atlanta Passion	
- Family Promise	
	\$26,600
Food and Meals	
- College Café	
- Special Meals	
	\$8,000
Missions	
- Mission Trip	
- Disaster Relief	
- International Ministry	
- Local Partners	
- Thornwell Orphanage	
	14,800
Staffing	
	\$84,000
Total	\$132,800

# SESSION CLERK WORKSHOP

## PRESBYTERY OF ST. AUGUSTINE

The 2020 Session Clerk Workshop  
will be held via Zoom.

### Two options:

Monday, November 16, 2020  
6:30 to 8:30 p.m.

OR

Saturday, November 21, 2020  
9:30 to 11:30 a.m.



## CONTINUING EDUCATION AND CHRISTIAN COMMUNITY

All clerks are welcome and encouraged to attend and may bring other interested persons! Ed Kelly, Assistant Stated Clerk, is our co-presenter. He is the Session Clerk of First Green Cove Springs. We will cover topics like:

- The clerk's duties and responsibilities
- What to include (and not include) in your minutes
- How COVID has changed things
- Ideas for using technology
- Statistics and membership rolls
- Book of Order highlights for clerks
- Tips, guidelines and suggested templates
- Basics of Robert's Rules
- Healthy relationships with the pastor and other clerks (colleagues)

**Workshop Time:**  
About two hours

**Cost:**  
Free of charge

**Presenters:**  
Sandra Hedrick,  
*Stated Clerk*  
Ed Kelly,  
*Assistant Stated Clerk*

**To Register:**  
Email Sandra Hedrick,  
Stated Clerk at  
[sandra@staugpres.org](mailto:sandra@staugpres.org)  
Phone: 904-612-9766

Be sure to indicate the date of  
your choosing.

The Zoom link will be sent a  
few days before the session.

Registration closes on  
November 12th for the  
Monday session and November  
19th for the Saturday session.

*See you on Zoom!*

**Questions?**  
Contact Stated Clerk at  
Sandra Hedrick:  
904-612-9766 (cell)

