

## Appendix O

	A	B	C	D	E	F
1	Presbytery of St. Augustine	<b>12 Months</b>			<b>Worksheet</b>	
2		<b>12/31/19</b>		<b>2019</b>	<b>2020</b>	
3		<b>Actual</b>		<b>Budget</b>	<b>Asking</b>	
4					<b>Budget</b>	
3	<b>REVENUES</b>					
4	<i>Unified Giving</i>					
5	Unified Giving	397,989		415,000	415,000	
6	<b>Total Unified Giving</b>	<b>397,989</b>		<b>415,000</b>	<b>415,000</b>	
7						
8	<i>Selected Giving</i>					
9	Selected General Assembly	38,184		40,000	40,000	
10	Selected Presbytery	5,835		0	0	
11	<b>Total Selected Giving</b>	<b>44,019</b>		<b>40,000</b>	<b>40,000</b>	
12	<b>Total Acceptances</b>	<b>442,008</b>		<b>455,000</b>	<b>455,000</b>	
13						
14	<b>Other Receipts</b>					
15	Investment Earnings (*1)	28,000		28,000	30,000	
16	Other Income	89		0	0	
17	Foundation Earnings	37		1,000	250	
18	Interest Income	657		0	250	
19	Undesignated Reserve Usage				0	
20	Management Fees	37,000		57,000	38,000	
21	<b>Total Other Receipts</b>	<b>65,783</b>		<b>86,000</b>	<b>68,500</b>	
22						
23	<b>Other Funds Used</b>					
24	TIM Community Development Transfer	5,000		5,000	5,000	
25	<b>Total Other Funds Used</b>	<b>5,000</b>		<b>5,000</b>	<b>5,000</b>	
26	<b>TOTAL REVENUES</b>	<b>512,791</b>		<b>546,000</b>	<b>528,500</b>	
27						
28	<b>EXPENSES</b>					
29	<b>Relationship Coordination</b>					
30	All-Region Gatherings	655		2,500	2,500	
31	Regional Gatherings	45		2,500	2,500	
32	Mission Insite	0		3,086	3,600	
33	New Ministry Initiatives	177		820	820	
34	<i>Reconciliation</i>					
35	Crisis Response Training and Expenses	0		500	500	
36	Crisis Response Mileage	0		250	250	
37	Administrative Commission Expense	32		2,500	2,500	
38	Translation Services	0		500	500	
39	Restricted Income - Armistead Fund	(7,300)		(8,000)	(8,000)	
40	Miscellaneous	79		0	0	
41						
42	<i>Communications</i>					
43	Conference Calls	963		1,500	1,000	
44	Annual Tech Support				3,500	
45	Computer Program/Monthly Maintenance	6,993		5,200	1,800	
46	Internet Access / Web Hosting	927		500	1,250	
47	New Communication Initiatives	1,103		3,100	1,000	
48						
49	<i>Youth Outreach</i>					
50	Youth Ministry Professionals	60		1,500	1,500	
51	Triennium	5,678		6,000	6,000	
52	Congregational Partnerships/Scholarships for Camp	0		0	3,000	

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2		<b>12/31/19 Actual</b>		<b>2019 Budget</b>	<b>Asking Budget</b>	
53	Youth Ministry Team	0		0	2,000	
54						
55	<u>Montgomery Presbyterian Center</u>					
56	Contribution			0	0	
57	Additional Cash Funding			0	0	
58						
59	<u>Disaster Preparation &amp; Assistance</u>					
60	Disaster Assistance Commission	9,000		9,000	10,500	
61	<b>Total Relationship Coordinating</b>	<b>18,412</b>		<b>31,456</b>	<b>36,720</b>	
62						
63	<b>Member Preparation &amp; Call</b>					
64	<u>Candidates and Inquirers</u>					
65	Candidate Financial Support	4,500		4,500	5,000	
66	Ministry Assessments	461		2,000	4,000	
67	Consultations and Final Assessments	496		2,500	2,500	
68	Inquirer/Candidate Counseling	0		1,000	1,000	
69	Training, Supplies & Manuals	60		500	500	
70						
71	<b>Total Member Preparation &amp; Call</b>	<b>5,517</b>		<b>10,500</b>	<b>13,000</b>	
72						
73	<b>Leadership Development</b>					
74	<u>Problem Resolution</u>					
75	Pastoral Support Groups	0		0	0	
76	Board of Pensions Shared Grants	(750)		5,000	5,000	
77	Pastor Counseling Center	5,400		5,400	5,400	
78	Counseling Assistance	1,195		2,100	2,100	
79	Counseling Endowment Income - Jax	(8,500)		(8,500)	(8,500)	
80	<u>Training</u>					
81	Clergy/Educator Meal Expenses	35		1,000	1,000	
82	Officer Training	(185)		1,000	100	
83	Enrichment	0		3,500	3,500	
84	<b>Total Leadership Development</b>	<b>(2,805)</b>		<b>9,500</b>	<b>8,600</b>	
85						
86	<u>Gainesville Ministry Center</u>					
87	Contributions for GMC	(18,928)		0	0	
88	Usage Income -GMC	(7,050)			(34,200)	
89	Building Repair -GMC	18,085		0	7,860	
90	Utilities -GMC	3,726			26,400	
91	Insurance -GMC	6,151		0	9,300	
92	Internet & Fire Alarm Expense -GMC	0		0	3,920	
93	Mortgage Expense-GMC	11,624		0	12,700	
94	<b>Total Gainesville Ministry Center</b>	<b>13,608</b>		<b>0</b>	<b>25,980</b>	
95						
96	<b>Personnel</b>					
97	<u>Relationship Coordination Director</u>					
98	Salary	31,000		31,000	31,000	
99	Housing	24,000		24,000	24,000	
100	Continuing Education	146		1,000	1,000	
101	Benefits Package	18,939		20,350	20,350	
102	FICA/SECA	2,372		2,372	4,758	

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2		<b>12/31/19 Actual</b>		<b>2019 Budget</b>	<b>Asking Budget</b>	
103	Auto Expenses	1,331		3,000	3,000	
104	Travel and Expenses	4,641		3,500	3,500	
105	Total Director	<b>82,429</b>		<b>85,222</b>	<b>87,608</b>	
106						
107	<u>Stated Clerk</u>					
108	Salary	24,031		24,300	24,300	
109	Housing	20,269		20,000	20,000	
110	SECA	3,389		3,389	3,389	
111	Auto Expenses	0		2,500	2,500	
112	Expenses - Travel, Meals, Etc.	1,887		2,500	2,500	
113	Continuing Ed	156		1,000	1,000	
114	Total Stated Clerk	<b>49,732</b>		<b>53,689</b>	<b>53,689</b>	
115						
116	<u>Communication Coordinator</u>					
117	Salary	30,370		30,000	32,760	
118	FICA	2,323		2,295	2,506	
119	Total Communication Coordinator	<b>32,693</b>		<b>32,295</b>	<b>35,266</b>	
120						
121	<u>Area Relationship Coordinators</u>					
122	Salaries	17,040		24,960	19,152	
123	Housing	5,760		0	6,384	
124	SECA	147		0	0	
125	Expenses – Mileage, Travel, Meals, Etc.	2,459		6,000	6,000	
126	Total Area Relationship Coordinators	<b>25,406</b>		<b>30,960</b>	<b>31,536</b>	
127						
128	<u>Financial Secretary</u>					
129	Salary	48,900		48,900	48,900	
130	Benefits Package	16,374		14,926	16,374	
131	FICA	3,741		3,741	3,741	
132	Total Financial Secretary	<b>69,015</b>		<b>67,567</b>	<b>69,015</b>	
133						
134	<u>Personnel Contingency Fund</u>					
135	Personnel Adjustments	<b>0</b>		<b>0</b>	4,553	
136						
137	Total Presbytery Staff	<b>259,275</b>		<b>269,733</b>	<b>281,667</b>	
138						
139	<u>Montgomery Summer Staff</u>					
140	Salaries	32,735		50,000	31,500	
141	FICA-Fees	2,836		3,825	2,352	
142	Payroll Processing Fees	233		1,175	1,150	
143	Total Summer Staff	<b>35,804</b>		<b>55,000</b>	<b>35,002</b>	
144	<b>Total Personnel</b>	<b>295,079</b>		<b>324,733</b>	<b>316,669</b>	
145						
146	<b>Administration &amp; Finance</b>					
147	Minutes	38		200	500	
148	Meeting Expenses	2,656		5,000	5,000	
149	Speakers' Honoraria and Expenses	0		500	500	
150	OGA and Mid-Council Meetings Expense	734		5,000	8,500	
151	General Assembly Unified	17,000		17,000	17,000	
152	General Assembly Selected	38,184		40,000	40,000	

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		<b>Actual</b>		<b>Budget</b>	<b>Asking</b>	<b>Budget</b>
153	Synod of South Atlantic Mission	7,000		7,000	7,000	
154	Synod of South Atlantic Per Capita	21,062		21,062	21,000	
155	Committee/Commission Meals	5,870		3,200	3,200	
156	Dues/Subscriptions/Corporate Report	199		800	800	
157	General Operating Expenses	4,420		2,000	2,000	
158	Legal Expenses	9,812		5,000	10,000	
159	Permanent Judicial Commission	0		200	200	
160	Mileage Reimbursement	361		500	500	
161	Moderator's Expenses	1,828		2,500	2,500	
162	Audit	9,750		10,000	10,000	
163	Building-Major Repair Fund	2,360		4,800	4,800	
164	Building Maintenance	3,639		2,200	2,200	
165	Computer & Printer Equipment	453		1,500	2,000	
166	Copy Machine	4,621		3,700	3,700	
167	Electricity	1,927		3,000	3,000	
168	Grounds	1,440		3,500	3,500	
169	Insurance	11,126		15,000	7,000	
170	Janitorial	1,404		1,500	1,500	
171	Loan Amortization	0		0	0	
172	Office Equipment	0		500	500	
173	Office Equipment Repair and Maint.	0		500	500	
174	Office Supplies	2,344		2,500	2,500	
175	Payroll Processing	2,658		2,200	2,200	
176	Postage	1,941		2,250	1,000	
177	Software	1,526		500	1,500	
178	Telephone & Internet	7,504		5,000	5,000	
179	Water and Sewer	1,272		1,200	1,200	
180	<b>Total Administration &amp; Finance</b>	<b>163,129</b>		<b>169,812</b>	<b>170,800</b>	
181						
182	<b>Total Expenses</b>	<b>492,940</b>		<b>546,000</b>	<b>571,769</b>	
183						
184	<b>Operating Surplus (Deficit)</b>	<b>19,851</b>		<b>0</b>	<b>(43,269)</b>	
185						
186	<b>Other Cash Expenditures</b>					
187						
188	Normandy Blvd. Property	0	0	14,000	4,200	
189	<b>Total Other Cash Expenditures</b>	<b>0</b>		<b>14,000</b>	<b>4,200</b>	
190						
191	<b>Net Cash Surplus (Deficit)</b>	<b>19,851</b>		<b>(14,000)</b>	<b>(47,469)</b>	
192						
193						
194	<b>Notes</b>					
195	1. Based on 5% yield on current investment assets (Texas Foundation Fund D)					
196						