

**Appendix H**

**Approved Coordinating Council Minutes**

**October – December 2020**

**MINUTES**  
**Presbytery Coordinating Council**  
**Stated Meeting**  
**October 17, 2019 at 9:00 am.**  
**Mary Mickel, Chair**  
**Diane Wilson, Acting Chair**

The Coordinating Council of the Presbytery of St. Augustine met on October 17, 2019, at First Presbyterian Church of Starke, FL. A quorum was present.

Present: Vickie Bossuot, Larry Green, Bill Hoff, David Lee, Suzi Lemen, Edd Norris, Paige Porter-Buhl, Joe Rigsby, and Diane Wilson (Presbytery Moderator).

Absent/Excused: Kristie Hall, Yvan Kelly, Mary Mickel (Council Moderator), and Madeline Scales-Taylor.

Also Present: Sandra Hedrick (Ex-Officio, Stated Clerk) and Chris Lieberman (Ex-Officio, Relationship Coordination Director).

The meeting was opened following the sharing of joys and concerns. Diane Wilson led the opening prayer.

The Coordinating Council took the following actions:

- Approved the minutes of the September 2019 meeting.
- Received reports from the Stated Clerk, committees, and commissions, and Edd Norris, who was the liaison to the recent MPCC Board of Trustees meeting.
- Approved a recommendation to the presbytery that we become a Matthew 25 mid-council, which requires our "pledge to encourage 20% or more of our congregations to become Matthew 25 churches and embrace these areas of focus: building congregational vitality, dismantling structural racism, and eradicating systematic poverty. We promise to keep track of the impact of our ministry and share our stories with the PC(USA) from time to time." Edd Norris voted against the motion and asked for his vote to be specifically recorded in the minutes.
- Approved implementing our \$10,000 Presbyterian Mental Health Ministry Grant which will include working with Susan Lee as an independent contractor (or as an employee, second choice) and authorizing our bookkeeper to set up a restricted account to receive the funds and distribute the expenses associated with this ministry initiative.

- Approved forming a pastoral response team to support the Community Presbyterian Church and its staff. The members will be appointed by David Lee (who will serve as chair of the team), Diane Wilson, and Mary Mickel.
- Participated in a discussion of the first few chapters of *Waking Up White*, by Debby Irving. The discussion will continue at the November meeting.
- Additional stated meeting dates for the remainder of the year are: November 21 and December 12 (by video conference). The meetings will begin at 9:30 a.m. The approved dates for the first six months of 2020 are: January 16, February 20, March 19, April 16, May 14, and June 11.

The meeting was closed in prayer.

Submitted by:  
Sandra Hedrick  
Clerk of the Coordinating Council

**MINUTES**  
**Presbytery Coordinating Council**  
**Stated Meeting**  
**November 21, 2019 at 9:30 am.**  
**Mary Mickel, Chair**

The Coordinating Council of the Presbytery of St. Augustine met on November 21, 2019, at Montgomery Presbyterian Conference Center in Starke, FL. A quorum was present.

Present: Mary Mickel, Diane Wilson, Suzi Lemen, Larry Green, Bill Hoff, Kristie Hall, Edd Norris, David Lee, Patti Phillips, Paige Porter-Buhl, Joe Rigsby, and Madeline Scales-Taylor.

Absent/Excused: Vickie Bossuot and Yvan Kelly.

Also Present: Sandra Hedrick (Ex-Officio, Stated Clerk) and Chris Lieberman (Ex-Officio, Relationship Coordination Director).

The meeting was opened following the sharing of joys and concerns and a devotional by Mary Mickel. David Lee led the opening prayer.

The Coordinating Council took the following actions:

- Approved the minutes of the October 2019 meeting.
- Received reports from the Stated Clerk, committees, and commissions, and Edd Norris, who was the liaison to the recent MPCC Board of Trustees meeting.
- Approved holding a strategic planning meeting on January 16. The stated meeting will be convened at 9 a.m., followed by the retreat/planning portion of the meeting. The location and other details will be determined by the time of the Coordinating Council meeting on December 12.
- Participated in a continued discussion of the book *Waking Up White*, by Debby Irving. The discussion will continue at the December meeting.
- Approved a 10 percent increase in compensation for our area relationship coordinators (total of \$2,500) beginning on January 1, 2020.
- Approved the members of a pastoral response team for the Community Presbyterian Church: David Lee, Craig Davies, Barbara Darby, Joy Laughridge,

Barbara Bishop, and Bill Hoff. Sandra Hedrick and Chris Lieberman may be called on as resources.

- Approved "Coming Around the Table: Daring to Feed and Be Fed" as the theme for the 2020 Year of Unity and Diversity in the Presbytery of St. Augustine.
- Discussed some of the highlights of the 2020 Winter Stated Meeting, which will include among others: sharing from the Youth Triennium, promoting the educational event that will be held on March 21, recommending that we become a "Matthew 25 Presbytery," and introducing Susan Lee, the consultant/coach of our "Comfort My People" program.

The Coordinating Council reaffirmed the next stated meeting date and the dates for the first six months of 2020: December 12 (by video conference), January 16, February 20, March 19, April 16, May 21, and June 11. Each meeting will begin at 9:30 a.m. with the exception of the meeting on January 16, which will begin at 9:00 a.m.

The meeting was closed in prayer.

Submitted by:  
Sandra Hedrick  
Clerk of the Coordinating Council

**MINUTES**  
**Presbytery Coordinating Council**  
**Stated Meeting**  
**December 12, 2019 at 9:30 am.**  
**Mary Mickel, Chair**

The Coordinating Council of the Presbytery of St. Augustine met on December 12, 2019, by telephone conference call. A quorum was present.

Present: Vickie Bossuot, Larry Green, David Lee, Suzi Lemen, Mary Mickel, Edd Norris, Joe Rigsby, Madeline Scales-Taylor, and Diane Wilson.

Absent/Excused: Kristie Hall, Bill Hoff, Yvan Kelly, Patti Phillips, and Paige Porter-Buhl.

Also Present: Sandra Hedrick (Ex-Officio, Stated Clerk) and Chris Lieberman (Ex-Officio, Relationship Coordination Director).

The meeting was opened following the sharing of joys and concerns and a devotional and opening prayer by Mary Mickel.

The Coordinating Council took the following actions:

- Approved the minutes of the November 2019 meeting.
- Received reports from the Stated Clerk, committees, and commissions, and Edd Norris, who was the liaison to the recent MPCC Board of Trustees meeting.
- Approved a five (5) percent compensation increase for Marigrace Doran, effective January 1, 2020.
- Designated \$24,000 of Chris Lieberman's compensation as housing allowance for the year 2020.
- Approved a motion to recommend to the presbytery that it amend its Manual of Operations by including the office of "assistant treasurer."
- Approved a motion to express the Coordinating Council's gratitude to Cynthia Montgomery, Chair of the Presbytery Trustees, for her service, time commitment and leadership with respect to the closing of the loan with the Presbyterian Investment and Loan Corporation.

- Made plans for the Coordinating Council's January stated meeting and planning retreat.

The Coordinating Council reaffirmed the dates for the first six months of 2020 January 16, February 20, March 19, April 16, May 21, and June 11. Each meeting will begin at 9:30 a.m. with the exception of the all-day meeting on January 16, which will begin at 9:00 a.m.

The meeting was closed in prayer.

Submitted by:  
Sandra Hedrick  
Clerk of the Coordinating Council