

**DATES TO REMEMBER**  
**Fall 2019-Fall 2020**

*Session Clerk's Workshop*  
*11/16/19*

12/06/19    Opening of 2019 Year-End Statistical Report Online Portal

All congregations provide statistical information to the PC(U.S.A.) through the statistics program, which is described at <http://oga.pcusa.org/section/churchwide-ministries/stats/>. A critical piece of information is the end-of-year membership total. The presbytery and church per capita contributions for 2021 will be based on this number. If you would like to see your congregation's statistics (and pin number), go to the home page of the denomination's website, and search for your congregation in the "Find a Congregation" section.

*01/06/20    End-of-Year Closing (Financial Contributions)*

This is the last day for which a congregation's per capita and unified giving contributions for 2019 may be received and posted to that year's totals. Please contact the Presbytery Financial Secretary, Nancy Brown, with any questions: [nbrown@staugpres.org](mailto:nbrown@staugpres.org) or (904) 733-8277, ext. 123.

*01/08/20    Last Day for 2020 Commitment to the Work of the Larger Church*

Please return the "pledge card" to Nancy Brown at [nbrown@staugpres.org](mailto:nbrown@staugpres.org). The form shows your congregation's contribution to the "unified giving" to the presbytery and also shows the per capita contribution and other offerings. If you miss the deadline, please send the form as soon as you can after that date.

*01/15/20    Last Day to Provide 2019 Necrology Report*

Submit this report to Marigrace Doran at [marigrace@staugpres.org](mailto:marigrace@staugpres.org). It should include the full names and dates of death of elders who died during 2019. We have provided a form, but you don't have to use it. If there were no deaths, please let us know that there were "none." This information will be included in the list of men and women remembered during worship at the Winter Stated Meeting on February 1, 2020.

*02/01/20 Winter Stated Meeting of the Presbytery at Memorial Presbyterian Church in St. Augustine, FL*

*02/04/20 Presbytery Reading of 2019 Session Minutes Begins*

*02/20/20 Last Day to Enter Statistical Reports*

*03/04/20 Last Day to Provide 2020 Terms of Call to Presbytery Office*

At our Spring Stated Meeting in May of each year, we publish the terms of call for all ministers and commissioned ruling elders serving in our presbytery. If you have an installed pastor/associate pastor, we will need your completed terms of call form by March 4 so that a presbytery commission can review and approve them at a meeting in mid-March. This deadline allows time for the congregation to approve any changes in the terms of call. If you have a temporary pastor (stated supply, interim, etc.), and the contract is current (up to date as of 03/04/20), then there is no need to submit a separate terms of call form. For installed pastors, any changes have to be approved by the congregation. For all other pastors, changes are approved by the session. Please provide reports to the Stated Clerk at [sandra@staugpres.org](mailto:sandra@staugpres.org).

*05/05/20 Spring Stated Meeting at Montgomery Presbyterian Conference Center*

*06/20-27/20 224th General Assembly in Baltimore, MD*

The General Assembly (GA) of the PC(USA) consists of commissioners elected by the 170 presbyteries of our denomination. Half of the commissioners will be ruling elders, and half will be teaching elders. Our presbytery is sending two REs and two TEs and one young adult advisory delegate. GA opens and closes with worship and includes opportunities for service to the city where it is held. The commissioners and delegates also attend to the "business" of the church, from government and mission to public witness and ecumenical relationships.

*10/06/20 Fall Stated Meeting at Montgomery Presbyterian Conference Center*