

Appendix M - 2020 Asking Budget

	A	B	C	D	E	F
1	Presbytery of St. Augustine	7 Months			Worksheet 2020	
2		7/31/19 Actual	7/31/19 Annualized	2019 Budget	Asking Budget	
3	REVENUES					
4	<u>Unified Giving</u>					
5	Unified Giving	224,838	226,677	415,000	415,000	
6	Total Unified Giving	224,838	226,677	415,000	415,000	
7						
8	<u>Selected Giving</u>					
9	Selected General Assembly	16,561	23,333	40,000	40,000	
10	Selected Presbytery	10,395	0	0	0	
11	Total Selected Giving	26,956	23,333	40,000	40,000	
12	Total Acceptances	251,794	250,010	455,000	455,000	
13						
14	<u>Other Receipts</u>					
15	Investment Earnings (*1)	16,333	16,333	28,000	30,000	
16	Other Income	89	0	0	0	
17	Foundation Earnings	37	500	1,000	250	
18	Interest Income	511	0	0	250	
19	Undesignated Reserve Usage				0	
20	Management Fees	0	33,250	57,000	38,000	
21	Total Other Receipts	16,970	50,083	86,000	68,500	
22						
23	<u>Other Funds Used</u>					
24	TIM Community Development Transfer	0	0	5,000	5,000	
25	Total Other Funds Used	0	0	5,000	5,000	
26	TOTAL REVENUES	268,764	300,093	546,000	528,500	
27						
28	EXPENSES					
29	<u>Relationship Coordination</u>					
30	All-Region Gatherings	655	1,458	2,500	2,500	
31	Regional Gatherings	0	1,458	2,500	2,500	
32	Mission Insite	0	0	3,086	3,600	
33	New Ministry Initiatives	0	478	820	820	
34	<u>Reconciliation</u>					
35	Crisis Response Training and Expenses	0	292	500	500	
36	Crisis Response Mileage	0	146	250	250	
37	Administrative Commission Expense	0	1,458	2,500	2,500	
38	Translation Services	0	292	500	500	
39	Restricted Income - Armistead Fund	(5,473)	(6,000)	(8,000)	(8,000)	
40	Miscellaneous	59	0	0	0	
41						
42	<u>Communications</u>					
43	Conference Calls	493	875	1,500	1,000	
44	Annual Tech Support				3,500	
45	Computer Program/Monthly Maintenance	2,804	3,033	5,200	1,800	
46	Internet Access / Web Hosting	830	292	500	1,250	
47	New Communication Initiatives	(640)	1,808	3,100	1,000	
48						
49	<u>Youth Outreach</u>					
50	Youth Ministry Professionals	0	875	1,500	1,500	
51	Triennium	7,914	3,500	6,000	5,000	
52	Congregational Partnerships/Scholarships for Camp	0	0	0	3,000	

	A	B	C	D	E	F
1	Presbytery of St. Augustine	7 Months			Worksheet	
2		7/31/19	7/31/19	2019	2020	
3		Actual	Annualized	Budget	Asking	
4					Budget	
53	Youth Ministry Team	0	0	0	2,000	
54						
55	<u>Montgomery Presbyterian Center</u>					
56	Contribution			0	0	
57	Additional Cash Funding			0	0	
58						
59	<u>Disaster Preparation & Assistance</u>					
60	Disaster Assistance Commission	9,000	9,000	9,000	10,500	
61	Total Relationship Coordinating	15,642	18,965	31,456	35,720	
62						
63	Member Preparation & Call					
64	<u>Candidates and Inquirers</u>					
65	Candidate Financial Support	4,500	2,250	4,500	5,000	
66	* Ministry Assessments	461	1,167	2,000	2,000	
67	Consultations and Final Assessments	496	1,458	2,500	2,500	
68	Inquirer/Candidate Counseling	0	583	1,000	1,000	
69	Training, Supplies & Manuals	0	292	500	500	
70						
71	Total Member Preparation & Call	5,457	5,750	10,500	11,000	
72						
73	Leadership Development					
74	<u>Problem Resolution</u>					
75	Pastoral Support Groups	0	0	0	0	
76	Board of Pensions Shared Grants	(750)	2,917	5,000	5,000	
77	Pastor Counseling Center	3,150	3,150	5,400	5,400	
78	Counseling Assistance	1,035	1,225	2,100	2,100	
79	Counseling Endowment Income - Jax	0	0	(8,500)	(7,500)	
80	<u>Training</u>					
81	Clergy/Educator Meal Expenses	0	583	1,000	1,000	
82	Officer Training	0	583	1,000	100	
83	Enrichment	0	0	3,500	3,500	
84	Total Leadership Development	3,435	8,458	9,500	9,600	
85						
86	<u>Gainesville Ministry Center</u>					
87	Contributions for GMC	(2,500)	0	0		
88	Building Repair -GMC	16,306	0	0		
89	Insurance -GMC	3,270	0	0	9,300	
90	Interest Expense -GMC	1,142	0	0		
91	Mortgage Expense-GMC	6,068	0	0		
92	Total Gainesville Minsitry Center	24,286	0	0	9,300	
93						
94	Personnel					
95	<u>Relationship Coordination Director</u>					
96	Salary	18,083	18,083	31,000	31,000	
97	Housing	14,000	14,000	24,000	24,000	
98	Continuing Education	146	583	1,000	1,000	
99	Benefits Package	12,052	11,871	20,350	20,350	
100	FICA/SECA	228	1,384	2,372	4,758	
101	Auto Expenses	711	1,750	3,000	3,000	
102	Travel and Expenses	3,142	2,042	3,500	3,500	

	A	B	C	D	E	F
1	Presbytery of St. Augustine	7 Months			Worksheet 2020	
2		7/31/19 Actual	7/31/19 Annualized	2019 Budget	Asking Budget	
103	Total Director	48,362	49,713	85,222	87,608	
104						
105	<u>Stated Clerk</u>					
106	Salary	11,660	14,175	24,300	24,300	
107	Housing	12,420	11,667	20,000	20,000	
108	SECA	1,785	1,977	3,389	3,389	
109	Auto Expenses	0	1,458	2,500	2,500	
110	Expenses - Travel, Meals, Etc.	591	1,458	2,500	2,500	
111	Continuing Ed	91	583	1,000	1,000	
112	Total Stated Clerk	26,547	31,318	53,689	53,689	
113						
114	<u>Communication Coordinator</u>					
115	Salary	18,145	17,500	30,000	30,000	
116	FICA	1,388	1,339	2,295	2,295	
117	Total Communication Coordinator	19,533	18,839	32,295	32,295	
118						
119	<u>Area Relationship Coordinators</u>					
120	Salaries	9,840	14,560	24,960	24,960	
121	Housing	3,360	0	0	0	
122	SECA	147	0	0	0	
123	Expenses – Mileage, Travel, Meals, Etc.	1,065	3,500	6,000	6,000	
124	Total Area Relationship Coordinators	14,412	18,060	30,960	30,960	
125						
126	<u>Financial Secretary</u>					
127	Salary	28,525	28,525	48,900	48,900	
128	Benefits Package	8,530	8,707	14,926	14,926	
129	FICA	2,182	2,182	3,741	3,741	
130	Total Financial Secretary	39,237	39,414	67,567	67,567	
131						
132	<u>Personnel Contingency Fund</u>					
133	Personnel Adjustments	0	0	0	8,100	
134						
135	Total Presbytery Staff	148,091	157,344	269,733	280,219	
136						
137	<u>Montgomery Summer Staff</u>					
138	Salaries	28,370	50,000	50,000	31,500	
139	FICA-Fees	2,503	3,825	3,825	2,352	
140	Payroll Processing Fees	118	1,175	1,175	1,150	
141	Total Summer Staff	30,991	55,000	55,000	35,002	
142	Total Personnel	179,082	212,344	324,733	315,221	
143						
144	Administration & Finance					
145	Minutes	38	0	200	500	
146	Meeting Expenses	1,567	2,840	5,000	5,000	
147	Speakers' Honoraria and Expenses	0	333	500	500	
148	OGA and Mid-Council Meetings Expense	165	2,917	5,000	8,500	
149	General Assembly Unified	9,917	9,917	17,000	17,000	
150	General Assembly Selected	16,561	23,333	40,000	40,000	
151	Synod of South Atlantic Mission	4,197	4,083	7,000	7,000	
152	Synod of South Atlantic Per Capita	12,286	12,286	21,062	21,000	

	A	B	C	D	E	F
1	Presbytery of St. Augustine	7 Months		Worksheet 2020		
2		7/31/19 Actual	7/31/19 Annualized	2019 Budget	Asking Budget	
153	Committee/Commission Meals	2,160	1,867	3,200	3,200	
154	Dues/Subscriptions/Corporate Report	104	464	800	800	
155	General Operating Expenses	687	1,167	2,000	2,000	
156	Legal Expenses	9,765	2,917	5,000	10,000	
157	Permanent Judicial Commission	0	117	200	200	
158	Mileage Reimbursement	303	333	500	500	
159	Moderator's Expenses	385	1,458	2,500	2,500	
160	Audit	0	10,000	10,000	10,000	
161	Building-Major Repair Fund	1,200	2,800	4,800	4,800	
162	Building Maintenance	978	1,283	2,200	2,200	
163	Computer & Printer Equipment	125	875	1,500	2,000	
164	Copy Machine	2,965	2,158	3,700	3,700	
165	Electricity	1,092	1,750	3,000	3,000	
166	Grounds	840	2,042	3,500	3,500	
167	Insurance	3,865	15,000	15,000	7,000	
168	Janitorial	819	875	1,500	1,500	
169	Loan Amortization	185	0	0	0	
170	Office Equipment	0	292	500	500	
171	Office Equipment Repair and Maint.	0	292	500	500	
172	Office Supplies	809	1,458	2,500	2,500	
173	Payroll Processing	1,534	1,283	2,200	2,200	
174	Postage	491	1,313	2,250	2,200	
175	Software	1,166	292	500	1,500	
176	* Telephone & Internet	3,615	2,917	5,000	5,000	
177	Water and Sewer	838	700	1,200	1,200	
178	Total Administration & Finance	78,657	109,362	169,812	172,000	
179						
180	Total Expenses	306,559	354,879	546,000	543,541	
181						
182	Operating Surplus (Deficit)	(37,795)	(54,786)	0	(15,041)	
183						
184	Other Cash Expenditures					
185						
186	Normandy Blvd. Property	0	0	14,200		
187	Total Other Cash Expenditures	0		14,200		
188						
189	Net Cash Surplus (Deficit)	(37,795)		(14,200)	(15,041)	
190						
191						
192	Notes					
193	1. Based on 5% yield on current investment assets (Texas Foundation Fund D)					
194						