

# REVISED MEETING DOCKET

## PRESBYTERY OF ST. AUGUSTINE

Fall Stated Meeting

October 3, 2017

Moderator Jeff Welch

Montgomery Presbyterian Conference Center  
Starke, FL

*The mission of the Presbytery of St. Augustine is to support our faith community,  
so that together we may witness to the gospel of Jesus Christ.<sup>1</sup>*

---

### OPENING AGENDA

---

Welcome of Host	Terry Patterson, Executive Director, MPCC
Opening Prayer	Jeff Welch, Moderator
Declaration of Quorum	Alexandra (Sandra) Hedrick, Stated Clerk
Approval of Docket	Stated Clerk
Welcome to First Time Commissioners/Guests	Moderator
Enrollment of Corresponding Members	Stated Clerk
Appointment of Tellers	Moderator

---

### CONSENT AGENDA

---

#### STATED CLERK COMMUNICATIONS

Alexandra (Sandra) Hedrick, Stated Clerk

The Stated Clerk recommends that the presbytery take the following actions:

1. Excuse from attendance persons who submitted requests to be excused as recorded in the roll of this meeting.
2. Record this meeting as a corporate meeting for both the Presbytery of St. Augustine, Inc. and Montgomery Presbyterian Conference Center, Inc.
3. Receive and record the following minutes of the June 25, 2017 installation of Hunter Camp as the Pastor of the Memorial Presbyterian Church:

---

<sup>1</sup> From "Executive Summary" for presbytery transition planning that was approved on February 4, 2017.

A commission elected by the Presbytery of St. Augustine met on June 25, 2017, before the 3:00 p.m. service at the Memorial Presbyterian Church, St. Augustine, FL, to install Hunter Camp as the Pastor of the Memorial Presbyterian Church. Commission Moderator Jeff Welch called the meeting to order with prayer.

The members of the commission present (constituting a quorum) were: the Rev. Joe Albright (TE - Geneva), the Rev. Alexandra Hedrick (TE - Stated Clerk and Kirkwood), Beth Masters (RE - Memorial), Mary Mickel (RE - Woodlawn), the Rev. Cynthia Montgomery (TE - At-Large), Jim Montgomery (RE - South Jacksonville), the Rev. Dr. John Ragsdale (TE - Honorably Retired), and the Rev. Jeff Welch (TE - Presbytery Moderator and First Dunnellon).

Guests of the commission included: Susan Neff (RE - First Lakeland), Rev. Dr. Mattie Hart (TE - Honorably Retired), Ashley Camp (RE - Westminster by the Sea Presbyterian Church, Port Orange, FL), and Dennis Yarman (RE - Oakhurst Presbyterian Church, Decatur, GA).

Rev. Alexandra (Sandra) Hedrick served as clerk of the commission, and Rev. Joe Albright preached the sermon. The commission proceeded to conduct the installation. The candidate responded to the constitutional questions with affirmative answers, and he and the congregation were charged by the Rev. Dr. John Ragsdale. Dr. Camp pronounced the benediction, which served as the closing prayer of the commission.

4. Receive and record the following minutes of the August 13, 2017 ordination of Meagan Findeiss on behalf of the Presbytery of Whitewater Valley:

A commission elected by the Presbytery of St. Augustine met on August 13, 2017, before the service at the Orange Park Presbyterian Church, Orange Park, Florida, to ordain Meagan Poole Findeiss to the ministry of Word and Sacrament. Commission Moderator Mary Mickel called the meeting to order with prayer.

The members of the commission present (constituting a quorum) were: the Rev. Amy Camp (TE - Memorial), the Rev. Mark Hults (TE - First Green Cove Springs), Mary Mickel (RE - Woodlawn), the Rev. Cynthia Montgomery (TE - At-Large), Anne Poole (RE - Orange Park), Ross Royce (RE - Trinity), and Kristi Wells (RE - First Starke).

Guests of the commission included: Rev. Susan Takis (TE - First Wildwood, FL), and Jessie Light (Candidate for Ministry - Preston Hollow Presbyterian Church, Dallas, TX).

Rev. Cynthia Montgomery served as clerk of the commission, and Jessie Light preached the sermon. The commission proceeded to conduct the ordination. The candidate responded to the constitutional questions with affirmative answers and was charged by the Rev. Susan Takis. The commission welcomed Rev. Findeiss into the ministry of Word and Sacrament. Rev. Findeiss pronounced the benediction, which served as the closing prayer of the commission.

5. Receive an updated list of session minute reading for 2017, 2016 and prior minutes (to be provided at the meeting or by email/online soon thereafter).
6. Receive the report that the annual “session clerks workshop” will be held on Saturday, November 18, 2017 at First Presbyterian Church of Starke. Flyers will be available at the registration tables.

## **PRESBYTERY COUNCIL**

Ralph Moulder, Moderator

The Presbytery Council recommends that the presbytery take the following actions:

1. Receive the report that the Presbytery Council reviewed and approved the minutes of the 2017 Spring Stated Meeting of the Presbytery of St. Augustine (a copy of the minutes will be available for review at the stated clerk’s table). Approved Presbytery Council minutes and draft minutes of the most recent meeting are provided in *Appendix A*.
2. Receive the report that the Presbytery Council approved a job description for the Relationship Coordination Director and will begin seeking candidates in the near future. The Presbytery Council interprets the current/2018 manuals to permit it to select and approve the candidate prior to 2018 when the new Coordinating Council begins its work. The job description is provided in *Appendix B*.
3. Receive the report that the Presbytery Council has selected South Jacksonville Presbyterian Church to host the 2018 Winter Stated Meeting which will be held on Saturday, February 3, 2018.

## **ADMINISTRATION AND FINANCE COMMITTEE**

Jodi Dodge, Moderator

The Administration and Finance Committee recommends that the presbytery receive and record the most recent approved financial statements of the Presbytery of St. Augustine and Montgomery Presbyterian Conference Center along with summary cover sheets (*Appendix C*).

## **COMMITTEE ON MINISTRY**

Kristie Hall, Moderator, and Milton Fulton, Vice-Moderator

The Committee on Ministry (COM) recommends that the presbytery take the following actions:

1. Approve the following temporary pastor relationships (note: temporary pastor relationships are limited to one year and can be renewed):
  - a. Bruce Seaman and Fairfield (renewal) as of July 1, 2017

- b. Roger Dunnavan and Memorial (parish associate) as of July 2, 2017
  - c. Chris Lieberman and Fort King (interim) as of August 1, 2017
  - d. Les Comee and Memorial (parish associate) as of August 14, 2017
  - e. David Imhoff and Fort Caroline (renewal) as of August 15, 2017
  - f. Cheryl Gans and First Ocala (short term “interim” associate) as of August 21, 2017
  - g. Cindy Benz and Hodges (interim) as of September 5, 2017
  - j. Don Mossa and San Mateo (renewal) as of September 24, 2017
2. Approve the validated ministry of new presbytery member Joyce E. Lieberman as the Executive and Stated Clerk of the Synod of the South Atlantic beginning June 1, 2017.
  3. Approve the following retirements:
    - a. David Pierce as of date approved by Board of Pensions (BOP)\*
    - b. Charlie Rumpel as of date approved by BOP
    - c. Glen Busby as of date approved by BOP
    - d. Larry Neal as of date approved by BOP

\*Stated clerk will note the date in the minutes of this meeting.
  4. Receive as information the following dissolutions of pastoral relationships:
    - a. Bethany Benz-Whittington and Peace as of April 24, 2017
    - b. Merlin Conrad and Murray Hill as of April 24, 2017
    - c. Craig Davies and Memorial as of June 19, 2017
    - d. Hunter Camp and Memorial (as associate pastor) as of June 25, 2017
    - d. Darren Bess and First Ocala as of July 16, 2017
    - d. David Pierce and Hodges as of August 1, 2017
    - e. Cindy Benz and First Ocala as of August 30, 2017
    - f. Barbara Hamilton and Mayport as of September 4, 2017
    - g. Dawn Conti and Kanapaha as of September 4, 2017
    - h. Charlie Rumpel and Weirsdale as of September 30, 2017
  5. Receive as information the report that the COM approved the transfer of the following members to the presbyteries noted. Note: COM has the authority as a commission to transfer members between presbytery meetings:
    - a. Hyungsung Cho to the Presbytery of Greater Atlanta as the date received\*
    - b. Bethany Benz-Whittington to the Presbytery of Peaks and Plains as of date received
    - c. Matthew Benz-Whittington to the Presbytery of Peaks and Plains as of date received
    - d. Darren Bess to Presbytery of Charleston-Atlantic as of date received
    - e. Dawn Conti to Presbytery of Tampa Bay as of date received
    - f. Charlie Rumpel to Presbytery of Tampa Bay as of date received

\*Stated clerk will note the “dates received” in the minutes of this meeting.

6. Approve closing the associate pastor position at the Memorial Presbyterian Church as of the date that Hunter Camp’s associate position was dissolved.
7. Approve the validated ministries of the minister members listed in *Appendix D*.
8. Approve the recommendation that the presbytery’s minimum effective salary for full-time installed ministers not be increased this year. The minimum effective salary is currently \$43,000 (plus benefits).
9. Received as information that the Committee on Ministry reviewed and approved the annual report of the College Ministry Program at First Presbyterian Church of Gainesville (2016 - 2017) and the annual plan for the ministry for the upcoming year. First Presbyterian receives proceeds from the Synod of South Atlantic for this program based on the presbytery’s approval at the 2014 Spring Stated Meeting. That approval states that the Committee on Ministry will review the program each year and report to the Presbytery its approval or disapproval of the ministry. A copy of the report/plan provided by the congregation is contained in *Appendix E*.
10. Approve allowing COM to approve - within the amount budgeted in the 2017 budget - a matching grant of seminary debt assistance through the Board of Pensions for Joe Medearis (Arlington) and Ruth Elswood (At-Large) if the way be clear. Both individuals received seminary debt assistance in the year 2016.
11. Receive the report that the COM is in the process of conducting the annual review of all at-large minister members and commissioned ruling elders serving in the presbytery.

## **COMMITTEE ON PREPARATION FOR MINISTRY**

Charles Freeman, Moderator, and Edd Norris, Vice-Moderator

The Committee on Preparation for Ministry (CPM) reports with thanksgiving that the presbytery has received a scholarship fund gift in the amount of \$2,500 from the Estate of Edith Long Welch. On September 25, 2017, the CPM accepted the gift on behalf of the presbytery, and the CPM (or its successor) will administer the gift for seminary students under our presbytery’s care. The CPM also reports that to date it has provided scholarship funds during the calendar year 2017 to the following candidates and inquirers under its care: Leslie Cox, CJ Dates, Forrest Foxworth, Erin Horne, Bailey Pickens, Dana Riley, Scott Stuart, and Kevin Wright. The total provided to date is \$6,225.00.

**TRUSTEES OF THE PRESBYTERY OF ST. AUGUSTINE  
AND MONTGOMERY PRESBYTERIAN CONFERENCE CENTER**

Kimberly Hyatt, President of the Corporations

The Trustees recommend that the presbytery receive the report and approve as necessary the following actions taken and to be taken: (1) the inspection period has expired for the contract to sell the Fleming Island property, and the closing of the sale is scheduled for December 4, 2017; (2) the contract to sell the Normandy Boulevard property previously occupied by the Nueva Esperanza Presbyterian Church was not completed by the buyer, and the Trustees have approved entering into a new listing agreement and selling the property at a purchase price that reflects the market value as assessed by the Trustees (in consultation with commercial real estate professionals); (3) the Trustees are making arrangements to list for sale and sell the Highlands Presbyterian Church property in Gainesville at a market value as assessed by the Trustees (in consultation with commercial real estate professionals); (4) the Trustees approved a request by the Calvin Presbyterian Church to lease part of its church property for a cell tower; and (5) the Trustees approved the use of management companies to help to oversee the Fleming Island and Normandy properties.

**ADMINISTRATIVE COMMISSION REPORTS**

The report and recommendations prepared by the Administrative Commission for the Nueva Esperanza Presbyterian Church is provided in the Action Agenda. If there are other Administrative Commission reports by the time of the presbytery meeting, they will be added here.

**ST. AUGUSTINE PRESBYTERY  
DISASTER ASSISTANCE COMMISSION**

Moderator: Vacant

This report is provided in *Appendix F*.

---

**ORDER OF THE DAY: MORNING WORSHIP  
9:15 a.m.**

Preacher: Ron Watson  
Co-Celebrants - Joyce and Chris Lieberman  
Offering: Presbyterian Disaster Assistance

---

---

## **PRESBYTERY IN FELLOWSHIP (BREAK)**

**10:15 a.m.**

---

### **ACTION AGENDA**

---

#### **PRESBYTERIAN WOMEN**

Carol Graff, Moderator

We had an exciting summer preparing for and presenting our annual Bible Event. It was held at Camp Montgomery on August 19th. Our Bible study this year will be on the Book of Hebrews. Our presenter for the event was the Parish Associate of Trinity PC, Reverend Sheryl Walker. She arrived Friday night as did the Board. We set up the room and our discussion Friday night ranged around attracting more women to our group, especially the younger ones. The event started on Saturday after breakfast and registration. We also had the CEO of Rethreaded speak. It is an organization that takes old tee shirts and makes them into products. Their whole operation is centered on those women and children that have been sexually abused and /or trafficked. They teach them skills to help them reenter the work force. Our St. Augustine women donated almost 400 tee shirts to help them. It was a wonderful discussion about Hebrews by Reverend Sheryl. After lunch there were meetings and time to shop with Rethreaded. We closed with a short message and communion.

In October, Gayle Bone, the Vice Moderator/ Moderator elect and I will travel to Columbia Seminary. There is a Synod Meeting and also a chance to meet the new seminarians.

#### **MUTUAL MISSION COMMITTEE**

Diane Watkins, Co-Chair/Council Member, and Bob Bell, Co-Chair

The Mutual Mission Committee maintains and strengthens our relationships with ecumenical partners in Jamaica and Cuba.

Our May Executive Meetings in Jamaica were postponed due to the serious health crisis of a family member of a member of the team in Jamaica. The meetings have been rescheduled for November 3-6, 2017 in our presbytery. If any congregation is interested in having one of our Jamaican guests speak or visit their church on Sunday, November 5, please contact Diane Watkins at [dswatkins326@gmail.com](mailto:dswatkins326@gmail.com) as soon as possible.

The Youth exchange in July was attended by five youth and two adults from Jamaica, with no young people from our presbytery signed up to participate this year. The week in Florida was

busy and enjoyed by all, as the participants spent several days working at a variety of local missions, and spent some time enjoying the area.

Planning and registrations for our January Medical/Dental/Optical/Housing trip to Jamaica are underway. For information, please contact Bob Bell at [bnbell@fairpoint.net](mailto:bnbell@fairpoint.net).

We are still accepting applications for our February 16-23 trip to Cuba - the deadline is noon on October 3 at the Presbytery meeting. Be sure your congregations are aware of this opportunity. Information/application is on our website at [mutualmission.org](http://mutualmission.org).

Our most committee meeting was held on September 24 at 2 PM at Orange Park Presbyterian Church.

## **EXAMINATIONS COMMISSION**

Shirley Mergan, Moderator, and Craig Davies, Vice-Moderator

Examinations Commission will introduce the following new members at this presbytery meeting: Roger Dunnavan (HR - Parish Associate at Memorial); Joyce Lieberman (Executive/Stated Clerk of Synod of South Atlantic); Debra Henning (Stated Supply at Crescent City); and Chris Lieberman (Interim at Fort King). It will also call on the Pastor Nominating Committee of the First Presbyterian Church of Ocala and Ron Watson, who has been approved by the presbytery and the congregation to be the next installed pastor of that church.

The Examinations Commission reports the following actions taken on behalf of the presbytery (minister member information is found in *Appendix G*):

1. Concerning the request of Roger Dunnavan to be received as an honorably retired member of the Presbytery of St. Augustine, the Examinations Commission took the following actions following its examination on May 10, 2017:
  - a. Approved the Statement of Faith and Journey of Faith Statement.
  - b. Sustained the examination.
  - c. Upon receipt of the Ex Animo Declaration, received him as an active member of the Presbytery of St. Augustine.
  - d. Recommended that he be permitted to address the presbytery at our next stated meeting.
  - e. Empowered the moderator to appoint a colleague in ministry.
2. Concerning the request of Joyce Lieberman to be received as a member of the Presbytery of St. Augustine in the validated ministry of Synod Executive and Stated Clerk of the Presbytery of St. Augustine (already approved/recommended by the Committee on Ministry if the way be clear), the Examinations Commission took the following actions following its examination on June 8, 2017:
  - a. Approved the Statement of Faith and Journey of Faith Statement.



- b. Sustained the examination.
  - c. Upon receipt of the Ex Animo Declaration (and the presbytery's approval of the validated ministry), received her as an active member of the Presbytery of St. Augustine.
  - d. Recommended that she be permitted to address the presbytery at our next stated meeting.
  - e. Empowered the moderator to appoint a colleague in ministry.
3. Concerning the request of Debra Henning to be received as a member of the Presbytery of St. Augustine, the Examinations Commission took the following actions following its examination on June 8, 2017:
- a. Approved the Statement of Faith and Journey of Faith Statement.
  - b. Sustained the examination.
  - c. Upon receipt of the Ex Animo Declaration, received her as an active member of the Presbytery of St. Augustine.
  - d. Recommended that she be permitted to address the presbytery at our next stated meeting.
  - e. Empowered the moderator to appoint a colleague in ministry.
4. Concerning the request of Chris Lieberman to be received as a member of the Presbytery of St. Augustine, the Examinations Commission took the following actions following its examination on July 13, 2017:
- a. Approved the Statement of Faith and Journey of Faith Statement.
  - b. Sustained the examination.
  - c. Upon receipt of the Ex Animo Declaration, received him as an active member of the Presbytery of St. Augustine.
  - d. Recommended that he be permitted to address the presbytery at our next stated meeting.
  - e. Empowered the moderator to appoint a colleague in ministry.
5. Concerning the request of the First Presbyterian Church of Ocala to call Ron Watson as its next installed pastor, the Examinations Commission took the following actions following its examination on September 14, 2017:
- a. Approved the Statement of Faith and Journey of Faith Statement.
  - b. Sustained the examination.
  - c. Approved the terms of call.
  - d. Recommended that he and the Pastoral Nominating Committee be permitted to address the presbytery at our next stated meeting.
  - e. Empowered the moderator to appoint a colleague in ministry.

## **NOMINATING COMMITTEE**

Joe Rigsby, Moderator

The Nominating Committee has met with the Representation Committee several times since the last presbytery meeting. Its slate of nominees is presented in *Appendix H*.

The Nominating Committee nominates Alexandra (Sandra) Hedrick for an additional three-year term as stated clerk beginning November 1, 2017. The terms of call are contained in the contract provided in *Appendix I*. The terms of call are recommended by the Presbytery Council upon recommendation by the Personnel Committee of the Presbytery Council.

The Nominating Committee also nominates Edward (Ed) Kelly (RE - Green Cove Springs) to serve as volunteer assistant stated clerk beginning on October 3, 2017.

### **STATED CLERK REPORT OF PERMANENT JUDICIAL COMMISSION ACTION**

The report is provided in *Appendix J*. The clerk will read the order of the Permanent Judicial Commission that is referred to in Appendix J.

### **COMMITTEE ON MINISTRY**

Kristie Hall, Moderator, and Milton Fulton, Vice-Moderator

The Committee on Ministry (COM) recommends that the presbytery take the following actions:

1. Approve and receive a memorial presentation for Marvin Lutz, who died on April 23, 2017 (*Appendix K*).
2. Recognize the ministers of Word and Sacrament who serve in validated ministries pursuant to Book of Order G-2.0503(a).
3. Recognize our new Certified Christian Educators, Debbie Abbott (Hodges Boulevard) and Anne Reid Broos (Memorial).
4. Participate in the commissioning of commissioned ruling elder Bea Newhart in her second term serving the First Presbyterian Church of Reddick as its pastor.

### **ADMINISTRATIVE COMMISSION FOR THE NUEVA ESPERANZA PRESBYTERIAN CHURCH**

The report and recommendations are provided in *Appendix L (as revised with Revised Docket)*.

### **COMMITTEE ON PREPARATION FOR MINISTRY**

Charles Freeman, Moderator, and Edd Norris, Vice-Moderator

The Committee on Preparation for Ministry recommends that the presbytery accept Inquirer Leslie Cox (Memorial) as a Candidate for Ministry under the care of our presbytery as of September 26, 2017. She will be invited to speak and will be offered a prayer and charge as she

enters the next phrase of preparation for ordination as a Teaching Elder in the Presbyterian Church (U.S.A.).

## **REGIONAL GATHERINGS WITH AREA RELATIONSHIP COORDINATORS**

Regional gatherings will be led by Area Relationship Coordinators Gary Hardesty, Joe Rigsby, Earle Sickels, and Sheryl Sumlin-Walker.

---

## **LUNCH ON THE GROUNDS**

---

### **MONTGOMERY PRESBYTERIAN CONFERENCE CENTER**

Glenn Dickson, Moderator Executive Operating Board, and Terry Patterson, Executive Director

The report of the Montgomery Presbyterian Conference Center is provided as *Appendix M*.

### **PRESBYTERY COUNCIL**

Ralph Moulder, Moderator

The Presbytery Council recommends that the presbytery take the following actions:

1. Receive the 2018 Asking Budget (*Appendix N*).
2. Approve proposed revisions to the Manual of Operations (*Appendix O*).
3. Approve designation of responsibility as of January 1, 2018 for current published Presbytery Policies and Procedures (see mark-ups on *Appendix P*). Many of these policies and procedures are due for revision, which should occur soon after the new structure is in place. These designations are made so that lines of responsibility will continue.
4. Receive a report from the special task force that was appointed by the Presbytery Council and Trustees to provide a report and recommendations with respect to the Montgomery Presbyterian Conference Center (*Appendix Q*).

## **SPECIAL PRESENTATIONS**

More information about the “Special Presentations” will be provided in the Revised Docket or included in the final agenda provided at the registration table.

---

## **CLOSING AGENDA**

---

### **CALL FOR THE 2018 WINTER STATED MEETING**

The Winter Stated Meeting of the Presbytery of St. Augustine will take place at 9:00 a.m. on Saturday, February 3, 2018, at South Jacksonville Presbyterian Church.

### **CLOSING PRAYER AND ADJOURNMENT**

---