

Presbytery of St. Augustine
Proposed Asking Budget Draft Detail
For the Year Ending December 31, 2018

	2017 Budget	Projected Actual thru 12/31/17	2018 Proposed Budget	Variances	
				2017 Budget v 2017 Actual	2017 Actual v 2018 Budget
REVENUES					
<i>Unified Giving</i>					
Unified Giving (See Footnote 3)	490,000	455,223	450,000	(34,777)	(5,223)
Total Unified Giving	490,000	455,223	450,000	(34,777)	(5,223)
<i>Selected Giving</i>					
Selected General Assembly	40,000	37,037	40,000	(2,963)	2,963
Selected Presbytery	5,000	1,701	5,000	(3,299)	3,299
Total Selected Giving	45,000	38,738	45,000	(6,262)	6,262
Total Acceptances	535,000	493,961	495,000	(41,039)	1,039
<i>Other Receipts</i>					
Investment Income (See Footnote 1)	60,000	49,868	65,000	(10,132)	15,132
Other Income	0	954	0	954	(954)
Foundation Earnings	1,000	1,015	1,000	15	(15)
Undesignated Reserve Usage	0	0	0	0	0
Total Other Receipts	61,000	51,838	66,000	(9,162)	14,162
<i>Other Funds Used</i>					
TIM Community Development Transfer	5,000	0	5,000	(5,000)	5,000
Total Other Funds Used	5,000	0	5,000	(5,000)	5,000
TOTAL REVENUES	601,000	545,799	566,000	(55,201)	20,201
EXPENSES					
<i>Coordinating Council</i>					
<i>General Assembly and Synod</i>					
OGA and Mid-Council Meetings Expense	5,000	386	5,000	4,614	(4,614)
General Assembly Unified	17,000	14,167	17,000	2,833	(2,833)
General Assembly Selected	40,000	37,037	40,000	2,963	(2,963)
Synod of South Atlantic Mission	7,000	7,000	7,000	0	0
Synod of South Atlantic Per Capita	20,000	20,000	21,062	0	(1,062)
<i>Presbytery</i>					
Meeting Expenses	2,000	2,262	2,000	(262)	262
Staff Mileage Expense	750	216	750	534	(534)
Minutes	200	0	200	200	(200)
Speakers' Honoraria and Expenses	500	0	500	500	(500)
Committee/Commission Meals	2,400	3,711	2,400	(1,311)	1,311
General Operating Expenses	2,500	5,341	2,500	(2,841)	2,841
Moderator's Expenses	2,500	640	2,500	1,860	(1,860)
Total Coordinating Council	99,850	90,759	100,912	9,091	(10,152)
<i>Permanent Judicial Commission</i>					
Permanent Judicial Commission expenses	200	0	200	200	(200)
Total PJC	200	0	200	200	(200)
<i>Relationship Coordinating</i>					
All Region Gathering	5,000	0	5,000	5,000	(5,000)
Region Gatherings – Region S	0	0	2,132	0	(2,132)
Region Gatherings – Region G	0	0	2,000	0	(2,000)
Region Gatherings – Region E	0	0	1,000	0	(1,000)
Region Gatherings – Region J	0	0	2,025	0	(2,025)
<i>Reconciliation</i>					
Crisis Response Training and Expenses	1,000	0	1,000	1,000	(1,000)
Crisis Response Mileage	500	0	500	500	(500)
Administrative Commission Expense	5,000	0	5,000	5,000	(5,000)
Restricted Income toward NCD mortgage -Armistead	(8,000)	(7,293)	(8,000)	(707)	707
Mortgage Principal Pmts	22,000	24,464	0	(2,464)	24,464
Interest -Fleming Island	26,583	29,472	0	(2,889)	29,472
<i>Communications</i>					
Conference Calls	1,000	2,431	2,500	(1,431)	(69)
Computer Program/Monthly Maintenance	3,500	2,678	3,500	822	(822)
Internet Access	2,500	3,422	3,500	(922)	(78)
<i>Youth Outreach</i>					
Youth Professionals	1,500	0	1,500	1,500	(1,500)
Triennium	3,000	0	3,000	3,000	(3,000)
<i>Montgomery Conference Center Contribution</i>					
Montgomery Center Contribution	65,000	65,000	65,000	0	0
<i>Disaster Preparation & Assistance</i>					
Disaster Assistance Commission (Salary Contribution)	6,000	6,000	6,000	0	0
Total Relationship Coordinating	134,583	126,174	95,657	8,409	30,517
<i>Member Preparation & Call</i>					
<i>Candidates and Inquirers</i>					
Candidate Financial Support	4,500	3,325	4,500	1,175	(1,175)
Career Counseling Center	2,000	0	2,000	2,000	(2,000)
Consultations and Final Assessment	3,500	300	3,500	3,200	(3,200)
CPM Supplies/manuals	500	0	500	500	(500)
Translation Services	1,000	0	1,000	1,000	(1,000)
Total Member Preparation & Call	11,500	3,625	11,500	7,875	(7,875)

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				0	0
Leadership Development & Care					
<u>Problem Resolution</u>					
Pastoral Support Groups	1,000	0	1,000	1,000	(1,000)
BOP Shared Grants	4,800	3,000	4,800	1,800	(1,800)
Pastor Counseling Center	5,400	5,400	5,400	0	0
Counseling Scholarships	2,100	1,120	2,100	980	(980)
Counseling Endowment -Jacksonville	(7,500)	0	(7,500)	(7,500)	7,500
<u>Training</u>					
Clergy/Educator Meal Expenses	1,000	151	1,000	849	(849)
Officer Training	1,000	0	1,000	1,000	(1,000)
Enrichment	3,500	0	3,500	3,500	(3,500)
Total Leadership Development & Care	11,300	9,671	11,300	1,629	(1,629)
Personnel					
<u>Relationship Coordination Director</u>					
Salary	19,313	19,313	55,000	0	(35,687)
Continuing Education			1,000	0	(1,000)
Benefits Package	7,049	7,049	13,475	0	(6,426)
FICA/SECA	1,477	1,477	4,208	0	(2,731)
Auto Expenses			2,500	0	(2,500)
Travel and Expenses			2,500	0	(2,500)
Total Director	27,839	27,839	78,683	0	(50,844)
<u>Stated Clerk</u>					
Salary (See Footnote 4)	31,490	31,526	22,873	(36)	8,653
Housing	20,000	20,000	20,000	(0)	0
SECA	3,939	3,942	3,280	(3)	662
Auto Expenses	2,500	1,310	2,500	1,190	(1,190)
Expenses - Travel, Meals, Etc.	2,500	220	2,500	2,280	(2,280)
Continuing Ed	1,000	0	1,000	1,000	(1,000)
Total Stated Clerk	61,429	56,998	52,153	4,431	4,846
<u>Communication Coordinator</u>					
Salary	21,101	9,893	30,000	11,208	(20,107)
FICA	1,614	757	2,295	857	(1,538)
Total Communication Coordinator	22,715	10,649	32,295	12,066	(21,646)
<u>Area Relationship Coordinators</u>					
Salaries & Housing	14,733	8,367	31,200	6,367	(22,834)
Expenses – Mileage, Travel, Meals, Etc.	4,800	0	6,000	4,800	(6,000)
Total Area Relationship Coordinators	19,533	8,367	37,200	11,167	(28,834)
<u>Financial Secretary</u>					
Salary	47,459	47,459	47,459	(0)	0
Benefits Package	14,500	14,156	14,500	344	(344)
FICA	3,631	3,630	3,631	1	(1)
Total Financial Secretary	65,590	65,245	65,590	345	(345)
Other Presbytery Leadership	32,818	0	0	0	0
Total Presbytery Leadership and Other Admin Staff	229,924	95,487	298,738	28,008	(67,643)
<u>Summer/Seasonal Staff</u>					
Salaries	50,000	40,940	50,000	9,060	(9,060)
FICA-Fees	3,825	3,132	3,825	693	(693)
Payroll Processing Fees	1,175	0	1,175	1,175	(1,175)
Total Summer/Seasonal Staff	55,000	44,072	55,000	10,928	(10,928)
Total Personnel	284,924	213,170	353,738	38,936	(107,750)
Legal				0	0
Legal Expenses	5,000	3,978	5,000	1,022	(1,022)
Total Legal	5,000	3,978	5,000	1,022	(1,022)

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Finance					
Audit	10,000	10,000	10,000	0	0
Building -Major Repair Fund	4,800	0	4,800	4,800	(4,800)
Building Maintenance	2,000	492	2,000	1,508	(1,508)
Computer/Printer/Equipment	1,500	1,200	1,500	300	(300)
Copy Machine	4,800	5,324	4,800	(524)	524
Dues/Subscriptions/Corporate Report	122	61	122	61	(61)
Electricity	3,000	1,360	3,000	1,640	(1,640)
Grounds	1,400	1,140	1,400	260	(260)
Insurance	11,000	18,487	19,000	(7,487)	(513)
Janitorial	1,400	1,404	1,400	(4)	4
Loan Amortization	225	0	225	225	(225)
Office Equipment	500	0	500	500	(500)
Office Equipment Repair and Maintenance	500	0	500	500	(500)
Office Supplies	3,000	1,772	3,000	1,228	(1,228)
Payroll Processing	2,400	2,592	3,000	(192)	(408)
Postage	2,000	1,457	2,000	543	(543)
Software	500	103	500	397	(397)
Telephone	6,000	4,978	6,000	1,022	(1,022)
Water and Sewer	1,200	1,081	1,200	119	(119)
Total Finance	56,347	51,452	64,947	4,895	(13,495)
Discern and Design	500	0	0	500	0
Presbytery Consultant	5,669	5,669	0	0	5,669
TOTAL EXPENSES	609,873	504,499	643,254	72,556	(105,937)
NET CASH SURPLUS (SHORTFALL)	(8,873)	41,300	(77,254)	17,355	(85,735)

Footnote:

- (1) - Investment income projection shortfall reflects one month where funds were not yet invested in TPF.
(2) - It was decided at a combined Presbytery Council/Trustees meeting that the Presbytery would absorb shortfalls of MPCC in the form of a loan to MPCC.
(3) – Unified Giving based on what we would anticipate receiving. We would expect to adjust based on actual pledges in early 2018.
(4) – Stated Clerk Salary is calculated based on \$31,490 through 03/31/18 then \$20,000 for remainder of 2018

The following other cash expenditures are anticipated but the amounts are unknown - estimates have been used

Legal Fees and Expenses		???
Normandy Operating		8,000
Montgomery Center Shortfall Contribution (See Footnote 2)		???
Highlands Gainesville Operating		???
Total Contingent Cash Expenditures (Revenues)	0	8,000
Net Cash Surplus (Shortfall) after contingencies	41,300	(85,254)