



REVISED MEETING DOCKET

PRESBYTERY OF ST. AUGUSTINE

Winter Stated Meeting

February 3, 2018

Moderator Jeff Welch

South Jacksonville Presbyterian Church
Jacksonville, Florida

*The mission of the Presbytery of St. Augustine is to support our faith community,
so that together we may witness to the gospel of Jesus Christ.*

8:15 a.m. - WELCOMING TIME

Welcome to the 2018 Winter Stated Meeting! Registration opens at 8:15 a.m. Please enjoy the coffee reception and display tables, which will include an information table for our newer commissioners.

9:00 a.m. - WINTER MEETING CONVENES

Moderator's Greeting and Prayer
Host Church Welcome
Quorum and Docket Approval
Welcome to First Time Commissioners and Guests
Welcome to Corresponding Members
Appointment of Tellers
Approval of Consent Agenda Items

CONSENT AGENDA

Stated Clerk

Alexandra (Sandra) Hedrick

The stated clerk recommends that the presbytery take the following actions:

1. Excuse from attendance persons who submitted requests to be excused as recorded in the roll of this meeting.

2. Receive and record the minutes of the commission appointed to install the Rev. Dr. Ron Watson as the Pastor of the First Presbyterian Church of Ocala, Florida, on November 19, 2017. (*Appendix A*)

3. Receive and record the report that the Examinations Commission examined and received into membership the following new ministers between October 1 and December 31, 2017:

Patricia McElroy (Executive Director of Spiritual Care - Baptist Health) - sustained examination and received into membership on November 9, 2017.

Julie Jenson (Associate Pastor - First Fernandina) - sustained examination and approved proposed terms of call on November 9, 2017; received into membership as of the date she begins work, subject to results of a congregational meeting.

Robert Greer (Honorably Retired) - sustained examination and received on December 14, 2017.

4. Receive as information and admit to record the 2017 Necrology Report for the Teaching Elders and Ruling Elders of the Presbytery of St. Augustine, and observe prayer in thanksgiving for the lives and services of the individuals whose names are listed. (*Appendix B*)

5. Approve the list of churches that are asked to send an additional commissioner to each meeting for one year beginning with the 2018 Spring Stated Meeting. As background, the Book of Order requires the presbytery to address (each year) any imbalance of teaching and ruling elder commissioners by asking churches to send additional ruling elders (see G-3.0301). In addition, our Manual of Operations states that the stated clerk shall create the list of congregations by rotating through the alphabetical list of congregations in the presbytery. The list of congregations will be provided in *Appendix C*.

6. Record this meeting as a corporate meeting for both the Presbytery of St. Augustine, Inc. and Montgomery Presbyterian Conference Center, Inc.

7. Receive and record an updated list of the status of session minute reading (to be provided prior to or at the meeting).

8. Receive the report that the following persons, having completed their service on the Permanent Judicial Commission (PJC) of the Presbytery of St. Augustine in the last six years, would be eligible to serve on the PJC should there be a need: The list will be provided in *Appendix D*.

9. Receive the report that on December 19, 2017, the Permanent Judicial Commission of the Presbytery of St. Augustine dismissed a remedial action filed by Stinson Lenkerd against the Geneva Presbyterian Church.

10. Elect Forrest Foxworth as a Theological Student Advisory Delegate (TSAD) to the 223rd General Assembly. Forrest is a Candidate for Ministry under our care and has been selected by the Committee on the Office of the General Assembly to serve in this role.

Presbytery Coordinating Council

Ralph Moulder, Chair

The Presbytery Coordinating Council recommends that the presbytery take the following actions:

1. Receive the report that the Coordinating Council reviewed and approved the following presbytery meeting minutes: the 2017 Fall Stated Meeting (a copy of the minutes will be available for review at the stated clerk's table).
2. Receive the minutes of the Coordinating Council. (*Appendix E*)
3. Receive the Financial Statements of the Presbytery of St. Augustine and Montgomery Presbyterian Conference Center as of December 31, 2017, along with summary cover sheets. (*Appendix F*)
4. Receive the report that the Council authorized celebration of the Lord's Supper at the 2018 meetings of the presbytery, summer camps at Montgomery Presbyterian Conference Center, clergy retreats, Mutual Mission travel events to Jamaica and Cuba, and Presbyterian Women events.
5. Receive the report of the following committee assignments: Administration: Mary Coxe, Bill Hoff, Yvan Kelly and Marie Hix (chair not yet assigned); Leader Development: Larry Green, (Chair); Relationship Coordination: David Lee, Diane Wilson, and Kristie Hall (Chair); Strategic Issues: Vickie Bossuot, Edd Norris, and Patti Phillips (Chair); Volunteer Management: Joe Rigsby (Chair).
6. Receive the report that the Coordinating Council approved hiring of a 1,001 Worshipping Communities coach for the Nueva Esperanza church with the church and the presbytery each paying half of the cost, up to \$5,000. The presbytery would draw on the proceeds of the sale of the Fleming Island property for its portion of the cost.

Member Preparation and Call Commission

Craig Davies, Provisional Chair

The Member Preparation and Call Commission held its first meeting on January 16, 2018. It reports the following actions on behalf of the presbytery, some of which are actions on recommendations of the Committee on Ministry (COM) and the Committee on Preparation for Ministry (CPM) held before December 31, 2017.

1. Approved the presbytery roll as of December 31, 2017. (*Appendix G*)
2. Examined, sustained the examination, and received into membership the following new ministers who will be introduced in this meeting: Jeff Beebe (Interim Pastor - Trinity) and John Helgeson (Interim Pastor - Perry).
3. Approved the transfer of Brice Rogers to the Presbytery of Tropical Florida as of the date received (stated clerk will note in meeting minutes). The transfer of George Head to the

Presbytery of Central Florida was approved by the Committee on Ministry on December 12, 2017.

4. Approved the following temporary pastor relationships:*

Peyton Hopkins and Murray Hill (stated supply)
Deb Henning and Crescent City (stated supply renewal)
Joe Medearis and Peace (temporary supply) (also serves Arlington)
Joe Medearis and Arlington (stated supply renewal)
Ruth Elswood and First Ocala (parish associate)
Jeff Beebe and Trinity (interim pastor)
Sandra Hedrick and Kirkwood (stated supply renewal)
Paige Porter-Buhl and Covenant (stated supply renewal)
Steve Hulseley and Lake Shore (stated supply renewal)
Rhonda Link-Cummings and Kanapaha (interim pastor)
John Helgeson and Perry (interim pastor)

*Stated clerk will note exact contract dates in the meeting minutes.

5. Approved the validated ministry of Patricia McElroy as Executive Director of Spiritual Care at Baptist Health.

6. Received as information and approved the following dissolutions of pastor relationships:

Ron Watson and Trinity as of October 15, 2017
Cheryl Gans and Marion Oaks as of November 17, 2017
Cheryl Gans and First Ocala as of November 20, 2017
George Head and First Palatka as of December 10, 2017
John Harris and Faith as of December 31, 2017

7. Received the report that the Committee on Preparation for Ministry examined Forrest Foxworth (First Fernandina) and recommends that the presbytery receive him as a Candidate for Ministry under our care as of November 13, 2017. Mr. Foxworth will come before the Member Preparation and Call Commission at a future meeting so that the commission can act on that recommendation.

8. Approved the Final Assessment of James Kendrick (Palms), a Candidate for Ministry under our care.

9. Received as information the list of scholarships provided to Inquirers and Candidates for Ministry in 2017 as approved by the prior Committee on Preparation for Ministry: Leslie Cox, CJ Dates, Forrest Foxworth, Erin Horne, Dana Riley, and Ken Wright. The total provided was \$9000.

10. Approved the recommendation of the Committee on Ministry to certify Linda Johns (First Fernandina) as certified to receive a commission for particular pastoral service, should such a commission be approved.

11. Approved election of pastor nominating committees (PNCs) by the Fort King and Woodlawn churches. (The Committee on Ministry previously approved PNC election for First Ocala.)
12. Appointed Craig Davies as Provisional Chair and assigned a smaller group of the commission to work on the processes and structure for the commission's work.

Note: All new minister information is provided in *Appendix H*.

**Trustees of the Presbytery of St. Augustine
and the Montgomery Presbyterian Conference Center**
Kimberly Hyatt, President of the Corporations

The Trustees of the Presbytery of St. Augustine and Montgomery Presbyterian Conference Center report that the sale of the real property of the Fleming Island Presbyterian Church closed on December 11, 2017. (The church held its last worship services on October 16, 2016.) A report is provided in *Appendix I*.

The Normandy Boulevard property most recently occupied by the Nueva Esperanza Presbyterian Church (Jacksonville) is under contract for sale to Verdad Real Estate, Inc., a Texas corporation, and its permitted assigns. The purchase price is \$500,000. The contract is still in the "Feasibility Period," and if the buyer proceeds, the closing date would likely be between May 21 and July 20. By action of the presbytery reaffirmed at the 2017 Fall Stated Meeting, the net proceeds are designated "for the support of Hispanic Ministries of the Presbytery of St. Augustine."

In addition, the Trustees report that they approved the request of the First Crescent City church to sell its manse and the request of the Fort Caroline church to sell part of its church property.

Report from Meeting of the Synod of South Atlantic
Rhonda Link-Cummings and Yvan Kelly, Commissioners

Many thanks to our commissioners who attended and participated in the meeting of the Synod of South Atlantic held on October 5-6, 2017. The official summary report of the meeting is provided in *Appendix J*.

St. Augustine Presbytery Disaster Assistance Commission
Jim Pellet, Chair

The St. Augustine Presbytery Disaster Assistance Commission reports that a prototype for a congregational Hurricane Recovery Plan was prepared and submitted to the Commission members by Hodges Blvd. Presbyterian Church in Jacksonville. The main author was Bruce Neu who has extensive experience in disaster preparedness and recovery work.

It was circulated in December 2017 to the members of SAPDAC. Following their review, it was circulated to the 58 congregations in the St. Augustine Presbytery in early January. Congregations may use it as a template and revise it as appropriate for their particular situation. A copy of the prototype is contained in *Appendix K*.

9:15 a.m. - PRESBYTERY WORSHIP

Preaching - Joyce Lieberman
Celebrants - Bruce Hedgepeth and Sandra Hedrick
Liturgist - Mary Mickel
Offering - Jamaica Ecumenical Mutual Mission
Elder Necrology Reading - Larry Green and Lexi Green
Special Music Provided By: The Heritage Singers of Jacksonville

10:15 a.m. - FELLOWSHIP TIME

Display Tables and New Commissioner Table Open

10:30 a.m. - MEETING CONTINUES

Retirement Presentation - Larry Neal

We congratulate the Rev. Larry Neal on his retirement! Moderator Jeff Welch will present the retirement resolution. (*Appendix L*)

Meet and Welcome New Minister Members

Craig Davies, Provisional Chair of the Member Preparation and Call Commission

John Helgeson - Interim Pastor - Perry
Julie Jensen - Associate Pastor - First Fernandina
Patricia McElroy - Baptist Health
Robert Greer - Honorably Retired
Jeff Beebe - Interim Pastor - Trinity
Deb Henning - Stated Supply - First Crescent City

*Note: New minister information is contained in *Appendix H*.

Transition Update

Jeff Welch, Presbytery Moderator

The Presbytery Moderator will provide an update on presbytery transition.

Presbyterian Women
Gayle Anne Bone, Moderator

I bring greetings from the Presbyterian Women of St. Augustine Presbytery. We have just had our Annual Gathering at Hodges Presbyterian Church on January 27th. At that time I was installed as the new Moderator of the Presbyterian Women of St. Augustine Presbytery. I look forward to serving in this capacity for the next two years. My vision is for the women in each church to feel their connection to their region, their presbytery, their synod and the Church worldwide and to find a mission or missions they have a heart for.

I will personally promote the Days for Girls Mission as one of the most important missions to help girls around the world stay in school. This in turn keeps girls from early marriage or from being trafficked. Their simple goal is to ensure girls have washable shields and pads for their menstrual cycles so they do not miss school each month.

Another mission I will support throughout my tenure is Montgomery Presbyterian Conference Center. Living nearby and having been on the Camps and Conferences Committee of the Presbytery for three years, I understand the importance the Center has in the lives of youth and adults across the Presbytery.

I also look forward to attending the Church-wide Gathering of Presbyterian Women in Louisville, Kentucky this upcoming August where I will be learning more about the ways women contribute to the life of the church.

Yours in Christ,
Gayle Anne Bone, PW Moderator, St. Augustine Presbytery

Mutual Mission Committee
Diane Watson and Bob Bell, Co-Chairs

The SAMM/JEMM executive meetings were held November 3-5, 2017, in Fernandina Beach. The calendar of events for 2018 was discussed and scheduled. Also discussed was the current level of support we are receiving from the presbytery. Based on our current receipts, it will be necessary to cut our current support to JEMM to less than half of our previous level. For several years, our receipts have been supplemented by TIM funds, and some one time gifts, but it is clear that we cannot continue as we have. Accordingly, at our December SAMM meeting, we voted to limit our monthly giving to only the amount received from congregations in the previous month - and not to exceed \$1500 a month. This will significantly alter the programs in Jamaica, as they will need to cut back significantly and work to find other sources of funds.

The positive news from our partnership is that the Tooth Bus has been approved for importation to Jamaica, and we are working to make this happen as soon as possible. It had been hoped for the bus to be available in January, but this did not happen as there are some logistics to overcome.

The First Church of Perry has announced their choice of Boulevard United Church in Kingston as their church to church partners. Details are being worked on, but this will be a partnership of relationships, not finances.

The Saint Augustine Mutual Mission Team of Dentists, Physicians, Nurses, Dental Hygienists, an Optometrist and a Pharmacist along with our support persons worked in the Parish of St. Elizabeth at the Litz Moravian Church and the Braes River Methodist Church for the week of January 8-12, 2018. In that length of time we saw at total of 1,068 patients.

The Medical team saw 456 patients and the Pharmacy dispensed more than 150,000 individual doses of medicines to our patients.

The Dental Team performed:
149 Cleanings
268 Exams
Extracted 737 teeth
Built 60 partial dentures
Built 65 Full sets of dentures

The Optical team saw 123 patients and provided numbers of pairs of glasses.

It is only through the gifts of the Churches of the Presbytery of St. Augustine that we can continue this program of help to the people of Jamaica who are without these services. Please encourage your Mission Committees to continue the support of the “Hearts and Hands Across the Sea Mutual Mission” offering.

The Exploratory Cuba team will include eight persons from St. Augustine Presbytery and one from JEMM. The group will be traveling February 16-23. We will be visiting a large number of congregations in the three presbyteries in Cuba, as well as their camp and seminary, and will be discerning how we might include the IPRC (Cuba’s Presbyterian Church) in our Mutual Mission partnership.

Information concerning the 2018 JEMM/SAMM Youth Exchange is included in this packet, or available on the Presbytery website.

Submitted by Bob Bell and Diane Watkins, Mutual Mission Co-Chairs

Speak-out Time

Speak-out Time is open to ministers and commissioners who would like to share about glimpses of grace or expressions of gratitude in the community of the Presbytery of St. Augustine. Speak-out time is limited to one-minute per person

Administrative Commission for St. Johns Presbyterian Church

The Coordinating Council recommends that the presbytery establish an administrative commission for the St. Johns Presbyterian Church to work with the church on the next steps under the presbytery’s policy: “Dismissing Congregations to Other Reformed Bodies.” The commission shall have the authority described in *Appendix M*.

The Coordinating Council recommends that the presbytery allow the following persons to identify and name the members of the administrative commission and to report them at the 2018 Spring Stated Meeting: Moderator of Presbytery, Moderator of Council, Chair of Member Preparation and Call Commission, Chair of Relationship Coordination Committee, and Stated Clerk.

Nominating Team

Joe Rigsby, Chair of Volunteer Management Committee

The Nominating Team’s recommendation is provided in *Appendix N*.

Presbytery Presentation of Operating Budget

Ralph Moulder, Chair of Coordinating Council

The Coordinating Council recommends that the 2018 Asking Budget be approved as the 2018 Operating Budget until May 1, when the Coordinating Council will recommend an amended budget. It is recommended that the presbytery defer until May 1 the treatment of the Montgomery (MPCC) deficit for accounting purposes. The budget is provided in *Appendix O*.

Area Relationship Coordinators Presentation

Gary Hardesty, Joe Rigsby, Earle Sickels, Sheryl Sumlin-Walker

Thornwell Presentation (“Building Tomorrow’s Families Today”)

Jean Homrighausen, Thornwell Mission Advancement Officer

Speak-out Time

Speak-out Time is open to ministers and commissioners who would like to share about glimpses of grace or expressions of gratitude in the community of the Presbytery of St. Augustine. Speak-out time is limited to one-minute per person.

11:45 a.m. ORDER OF THE DAY

Installation of Moderator Mary Mickel (RE - Woodlawn)

FELLOWSHIP LUNCH

Luncheon Menu: N’awlins Muffulettas, Red Beans and Rice (vegetarian option available), Cajun Coleslaw and Bread Pudding with Praline Sauce

12:45 p.m. MEETING CONTINUES

Montgomery Presbyterian Conference Center

Report of the Task Force and Trustees on Referral

Bill Hoff, Chair of Task Force

At the 2018 Fall Stated Meeting, the Executive Operating Board of Montgomery Presbyterian Conference Center (MPCC) moved that the presbytery authorize spending of up to \$688,000 out of the proceeds of real property sales to retire the MPCC debt out of the proceeds of the sale. It was then moved, seconded and approved that the question be referred back to the Special Task Force and the Trustees to review and report back to the presbytery.

The Special Task Force put together by the Council and Trustees late in 2016 met last week on the referral. That Task Force is chaired by Bill Hoff and has among its members Glenn Dickson, Chair of the Montgomery Executive Board, which made the motion described above. The Task Force recommendation to the presbytery is:

“On the referral, the Task Force recommends that the presbytery postpone the decision on the motion to the 2018 Fall Stated Meeting after additional pertinent information is obtained from financial results of 2017 and part of 2018, fundraising progress, fact-finding on the proposal to use the Highlands property as a new ministry center, and other information.”

The Trustees of the Presbytery and MPCC met on January 25, 2018 and unanimously concurred with the Task Force recommendation.

Report of Montgomery Presbyterian Conference Center

Terry Patterson, Executive Director/Lexi Green, Program Director

The report of Montgomery Presbyterian Conference Center is contained in *Appendix P*. The budget provided but not yet reviewed by the Finance Team is in *Appendix P-1*.

Resolution - Westminster Presbyterian Church

Larry Green, Pastor of Westminster Presbyterian Church

The resolution of the Westminster Presbyterian Church regarding the Montgomery Presbyterian Conference Center is contained in *Appendix Q*.

CALL FOR THE SPRING STATED MEETING

The Spring Stated Meeting of the Presbytery of St. Augustine will take place at 9:00 a.m. on Tuesday, May 1, 2018, at the Montgomery Presbyterian Conference Center in Starke, Florida.

CLOSING PRAYER AND ADJOURNMENT

AREA GATHERINGS

Commissioners are invited to meet with one another in four regional gatherings moderated by their Area Relationship Coordinators. This is a time to make connections, share needs, and provide feedback.