

Presbytery of St. Augustine
Proposed Operating Budget Detail
For the Year Ending December 31, 2018
Proposed by Council to Be Effective 05-01-18

	2018 Proposed Budget	Current 2018 Budget
REVENUES		
<u>Unified Giving</u>		
Unified Giving (see footnote 3)	450,000	450,000
Total Unified Giving	450,000	450,000
<u>Selected Giving</u>		
Selected General Assembly	40,000	40,000
Selected Presbytery	5,000	5,000
Total Selected Giving	45,000	45,000
Total Acceptances	495,000	495,000
<u>Other Receipts</u>		
Investment Income (See Footnote 1)	85,000	85,000
Other Income	0	0
Foundation Earnings	1,000	1,000
Undesignated Reserve Usage		
Total Other Receipts	86,000	86,000
<u>Other Funds Used</u>		
TIM Community Development Transfer	5,000	5,000
Total Other Funds Used	5,000	5,000
TOTAL REVENUES	586,000	586,000
EXPENSES		
<u>Coordinating Council</u>		
<u>General Assembly and Synod</u>		
OGA and Mid-Council Meetings Expense	5,000	5,000
General Assembly Unified	17,000	17,000
General Assembly Selected	40,000	40,000
Synod of South Atlantic Mission	7,000	7,000
Synod of South Atlantic Per Capita	21,062	21,062
<u>Presbytery</u>		
Meeting Expenses	2,000	2,000
Staff Mileage Expense	750	750
Minutes	200	200
Speakers' Honoraria and Expenses	500	500
Committee/Commission Meals	2,400	2,400
General Operating Expenses	2,500	2,500
Moderator's Expenses	2,500	2,500
Total Coordinating Council	100,912	100,912
<u>Permanent Judicial Commission</u>		
Permanent Judicial Commission expenses	200	200
Total PJC	200	200
<u>Relationship Coordinating</u>		
All Region Gathering	5,000	5,000
Region Gatherings – Region S	2,132	2,132
Region Gatherings – Region G	2,000	2,000
Region Gatherings – Region E	1,000	1,000
Region Gatherings – Region J	2,025	2,025
<u>Reconciliation</u>		
Crisis Response Training and Expenses	1,000	1,000
Crisis Response Mileage	500	500
Administrative Commission Expense	5,000	5,000
Restricted Income toward NCD mortgage -Armistead	(8,000)	(8,000)
Mortgage Principal Pmts	0	0
Interest -Fleming Island	0	0
<u>Communications</u>		
Conference Calls	2,500	2,500
Computer Program/Monthly Maintenance	3,500	3,500
Internet Access	3,500	3,500
<u>Youth Outreach</u>		
Youth Professionals	1,500	1,500
Triennium	3,000	3,000
<u>Montgomery Conference Center Contribution</u>		
Montgomery Center Contribution	65,000	65,000
Montgomery Budgeted 2018 Deficit (see footnote #2)	73,385	0
<u>Disaster Preparation & Assistance</u>		
Disaster Assistance Commission (Salary Contribution)	9,000	9,000
Total Relationship Coordinating	172,042	98,657

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Member Preparation & Call		
<u>Candidates and Inquirers</u>		
Candidate Financial Support	4,500	4,500
Career Counseling Center	2,000	2,000
Consultations and Final Assessment	3,500	3,500
CPM Supplies/manuals	500	500
Translation Services	1,000	1,000
Total Member Preparation & Call	11,500	11,500
Leadership Development & Care		
<u>Problem Resolution</u>		
Pastoral Support Groups	1,000	1,000
BOP Shared Grants	4,800	4,800
Pastor Counseling Center	5,400	5,400
Counseling Scholarships	2,100	2,100
Counseling Endowment -Jacksonville	(7,500)	(7,500)
<u>Training</u>		
Clergy/Educator Meal Expenses	1,000	1,000
Officer Training	1,000	1,000
Enrichment	3,500	3,500
Total Leadership Development & Care	11,300	11,300
Personnel		
<u>Relationship Coordination Director</u>		
Salary (see Footnote 5)	27,499	45,833
Continuing Education	1,000	1,000
Benefits Package	6,737	11,229
FICA/SECA	2,104	3,506
Auto Expenses	2,083	2,083
Travel and Expenses	2,083	2,083
Total Director	41,507	65,734
<u>Stated Clerk</u>		
Salary (See Footnote 4)	22,873	22,873
Housing	20,000	20,000
SECA	3,280	3,280
Auto Expenses	2,500	2,500
Expenses - Travel, Meals, Etc.	2,500	2,500
Continuing Ed	1,000	1,000
Total Stated Clerk	52,153	52,153
<u>Communication Coordinator</u>		
Salary	30,000	30,000
FICA	2,295	2,295
Total Communication Coordinator	32,295	32,295
<u>Area Relationship Coordinators</u>		
Salaries & Housing	31,200	31,200
Expenses - Mileage, Travel, Meals, Etc.	6,000	6,000
Total Area Relationship Coordinators	37,200	37,200
<u>Financial Secretary</u>		
Salary	47,459	47,459
Benefits Package	14,500	14,500
FICA	3,631	3,631
Total Financial Secretary	65,590	65,590
<u>Other Presbytery Leadership</u>		
Total Presbytery Leadership and Other Admin Staff	228,744	252,972
<u>Summer/Seasonal Staff</u>		
Salaries	50,000	50,000
FICA-Fees	3,825	3,825
Payroll Processing Fees	1,175	1,175
Total Summer/Seasonal Staff	55,000	55,000
Total Personnel (See footnote 6)	283,744	307,972
Legal		
Legal Expenses	5,000	5,000
Total Legal	5,000	5,000

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Finance		
Audit	10,000	10,000
Building -Major Repair Fund	4,800	4,800
Building Maintenance	2,000	2,000
Computer/Printer/Equipment	1,500	1,500
Copy Machine	4,800	4,800
Dues/Subscriptions/Corporate Report	122	122
Electricity	3,000	3,000
Grounds	1,400	1,400
Insurance	19,000	19,000
Janitorial	1,400	1,400
Loan Amortization	225	225
Office Equipment	500	500
Office Equipment Repair and Maintenance	500	500
Office Supplies	3,000	3,000
Payroll Processing	3,000	3,000
Postage	2,000	2,000
Shipping Fee to PHS	1,200	1,200
Software	500	500
Telephone	6,000	6,000
Water and Sewer	1,200	1,200
Total Finance	66,147	66,147
Discern and Design	0	0
Presbytery Consultant	0	0
TOTAL EXPENSES	650,845	601,688
NET CASH SURPLUS (SHORTFALL)	(64,845)	(15,688)

Footnote:

- (1) - Investment income projection is based on a conservative 5% return. This is not guaranteed.
- (2) - This line item reflects the budgeted shortfall of MPCC. This shortfall has been expensed in the 2018 budget.
- (3) - Unified Giving is based on what we would anticipate receiving.
- (4) – Stated Clerk Salary is calculated based on \$31,490 through 03/31/18 then \$20,000 for remainder of 2018.
- (5) – Relationship Coordination Director Salary is calculated based six months for 2018 as this position has not yet been filled.
- (6) - Original proposed budget included a formula error for the total Personnel budget of \$32,818.

The following other cash expenditures are anticipated but the amounts are unknown - estimates have been used

Normandy Operating	8,000
Highlands Gainesville Operating	19,200
Total Contingent Cash Expenditures (Revenues)	27,200
Net Cash Surplus (Shortfall) after contingencies	(92,045)