

Coordinating Council Minutes

1. Called Meeting on March 1, 2018
2. Stated Meeting on March 12, 2018
3. Stated Meeting on April 5, 2018

MINUTES
Presbytery Coordinating Council
Special Called Meeting
March 1, 2018
(Jeff Welch, Chair)

The Coordinating Council of the Presbytery of St. Augustine met for a special called meeting on March 1, 2018, at 1:00 p.m., by telephone conference call. A quorum was present. The meeting was called to order with prayer by Jeff Welch.

Present: Vickie Bossuot, Larry Green, Kristie Hall, Marie Hix, Bill Hoff, David Lee, Mary Mickel, Ralph Moulder, Edd Norris, Patti Phillips, Joe Rigsby, Jeff Welch, and Diane Wilson.

Absent/Excused: Marie Hix and Yvan Kelly.

Also Present: Sandra Hedrick (Ex-Officio, Stated Clerk) and Cindy Anderson (Personnel Team Chair).

Cindy Anderson made a presentation to the Coordinating Council that included a proposed Ministry Information Form (MIF) that would be posted with the Church Leadership Connection (CLC) of the Presbyterian Church (U.S.A.). The MIF is for our Relationship Coordination Director position. The Coordinating Council members provided minor suggestions and changes and expressed its gratitude to the Personnel Team for its good work.

Following the presentation, it was moved, seconded and approved to post the MIF once the minor suggestions and changes provided by the Coordinating Council were made.

The meeting was closed in prayer by Jeff Welch at approximately 1:20 p.m.

Submitted by:
Sandra Hedrick
Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
March 12, 2018
(Jeff Welch, Chair)

The Coordinating Council of the Presbytery of St. Augustine met at noon on March 12, 2018, at noon at the Montgomery Presbyterian Conference Center (MPCC). A quorum was present. The meeting was called to order with prayer by Jeff Welch.

Present: Vickie Bossuot, Mary Coxe, Larry Green, Kristie Hall, Bill Hoff, Yvan Kelly, David Lee, Mary Mickel, Ralph Moulder, Edd Norris, Patti Phillips, Joe Rigsby, Jeff Welch, and Diane Wilson.

Absent/Excused: David Lee and Joe Rigsby.

Also Present: Sandra Hedrick (Ex-Officio, Stated Clerk).

The Coordinating Council took the following actions:

- Approved the minutes of its February 13, 2018 meeting.
- Received a report from the Finance Team and from Steve Coates (RE - South Jacksonville) regarding the background and current status of Countryside's mortgage loan, which the presbytery has guaranteed. Also approved a recommendation that the Trustees ask Steve Coates to put together a team to work further on the matter.
- Referred to the Relationship Coordination Committee the proposal to use the former Highlands church property as a ministry center and a site for a possible 1001 Worshipping Community which may be centered around food sustainability. The Relationship Coordination Committee should coordinate the review of all aspects of the proposal (including financial feasibility with the Finance Team) and report back no later than the June 2018 Coordinating Council meeting.
- Acknowledged the resignation of Terry Patterson, Executive Director of MPCC, which was previously given to the MPCC Executive Operating Board.
- Received a report from the MPCC Task Force and approved setting a special called presbytery meeting on August 25 for the purpose of making strategic decisions regarding the future of MPCC.
- Received reports from the Finance Team and the Personnel Team. The Relationship Coordination Director position has been posted with CLC and advertised.

- Referred to the Leadership Development and Care Committee a request from a teaching elder that the presbytery consider sponsoring a multi-day stewardship event.
- Approved sending Joe Rigsby (Area Relationship Coordinator) to General Assembly to accompany and provide pastoral care and encouragement for our commissioners, YAAD and TSAD.
- With respect to those attending General Assembly from our presbytery, approved giving the option of staying in a single hotel room (which means reimbursing one-half of the room rate, since General Assembly reimburses the other one-half).
- Appointed Bill Hoff to serve as the provisional chair of the Administration Committee.
- Appointed the following temporary “Council liaisons” for our Area Relationship Coordinators until the Relationship Coordination Director is called and begins work: Mary Mickel - Sheryl Sumlin-Walker; Jeff Welch - Gary Hardesty; Diane Wilson - Joe Rigsby; and Sandra Hedrick - Earle Sickels.
- Assigned worship planning for the presbytery meeting to the Moderator and Moderator-Elect. Also approved having a “Swap and Share” at the presbytery meeting so that churches and individuals can donate and swap materials that they are not using that other churches and individuals can use in their ministries.
- Discussed decorum, respect and reconciliation with regard to past and future presbytery meetings. The gathered body will be reminded to direct statements and questions to the Moderator.
- Discussed the Council Moderator’s thoughts about how to move forward with full activation of our committees, living into the new structure, and making our Coordinating Council meetings the most effective and faithful that they can be.

The next Coordinating Council meetings will be held on April 5, 2018, at 9:00 a.m. (video/phone) and on May 17, 2018 from 9:00 a.m. to noon at MPCC.

Following a sharing of joys and concerns, Bill Hoff offered the closing prayer, and the meeting was adjourned.

Submitted by:
Sandra Hedrick
Clerk of the Coordinating Council

DRAFT MINUTES
not yet approved
Presbytery Coordinating Council
Stated Meeting
April 5, 2018 at 9:00 a.m.
(Jeff Welch, Chair)

The Coordinating Council of the Presbytery of St. Augustine met on April 5, 2018, by telephone conference call. A quorum was present. The meeting was called to order at 9:15 a.m. with prayer by Jeff Welch.

Present: Moderator Jeff Welch and Presbytery Moderator Mary Mickel. Class of 2018: Patti Phillips, Joe Rigsby, and Diane Wilson. Class of 2019: Vicki Bossuot, Larry Green, and Bill Hoff. Class of 2020: Kristie Hall, Yvan Kelly, and Edd Norris.

Absent/Excused: Class of 2020: David Lee.

Also Present: Sandra Hedrick (Ex-Officio, Stated Clerk).

The Coordinating Council took the following actions:

- Approved the minutes of the meetings held on March 1 and March 12, 2018.
- Recognized the resignations of Mary Coxe and Marie Hix.
- Received a report from the Finance Team and approved a Proposed Amended Budget to recommend to the presbytery at the 2018 Spring Stated Meeting. This budget includes any additional contributions to Montgomery Presbyterian Conference Center (MPCC) as expenses rather than a loan. The Council considered and took no action on the Finance Team's recommendation that the Council and Trustees consider listing the Highlands Gainesville property for sale pending the investigation of other mission uses. That matter has already been referred to the Relationship Coordination Committee which is to report back by the time of the June 2018 Coordinating Council meeting.
- Received a report from the Communications Team and approved a recommendation to improve the video-conferencing capability of the conference room at the presbytery office in Jacksonville by purchasing a wide-angle camera and wired ethernet. It is expected that the cost will be minimal (up to \$500 approved).
- Received the following additional reports:
 - Personnel Team (progress in search for Relationship Coordination Director)
 - Stated Clerk (meetings of Member Preparation and Call Commission and Trustees)
 - Countryside (follow up regarding guaranty/status of bank loan)
 - Mutual Mission (remember to refer youth for Youth Exchange)

- Authorized Jeff Welch to provide direction and decisions on personnel matters relating to MPCC summer staff in consultation with outside counsel.
- Discussed planning for the 2018 Spring Stated Meeting, the August 25 special called presbytery meeting, and the 2019 Winter Stated Meeting.
- Discussed Council participation in the reconciliation process involving the Trustees, the MPCC Executive Operating Board, and the Coordinating Council. Tentatively, the attendees will be Jeff Welch, Larry Green, Edd Norris, and Patti Phillips.
- Discussed status of activation of all presbytery committees and continuing the work of transition.

Upcoming Coordinating Council meetings:

May 17, 2018 - 9:00 a.m. to noon at MPCC

June 28, 2018 - 10:00 a.m. at First Starke

The meeting was closed with prayer at 10:40 a.m.

Submitted by:

Sandra Hedrick

Clerk of the Coordinating Council