



Application to Serve

First Name _____ Last Name _____

Date _____ Address _____

City _____ Zip _____

Preferred Phone Number(s) _____ E-mail _____

The Presbytery of St. Augustine is committed to diversity of representation in its committees. We seek to include persons of different racial and ethnic backgrounds, ages, genders, and physical abilities. If you are willing, please identify yourself with any of the following categories, as appropriate.

Gender

- ☐ Male
☐ Female

Age

13-19
20-24
25-44
45-65
Over 65

Status

- ☐ Church Member (Non-Ordained)
Church of Membership _____
☐ Ruling Elder
Church of Membership _____
☐ Minister of Word and Sacrament (Teaching Elder)

Self-Identified Racial/Ethnic I.D.
(optional)

Physical Disabilities (optional)

Qualifications (Church and Other)

Please share your related qualifications for your expressed areas of interest.

Experience (Church and Other)

Please share your related past experience for your expressed areas of interest.

Areas of Service

Please mark the areas where you feel called to serve in order of **1-5** (with 1 being the most interested). In some cases, an individual may be asked to serve in more than one role. **Please note that many groups will hold their meetings by phone, video conference call via Zoom, or in person, as needed.**

Standing Commissions (for Ruling Elders and Ministers of Word and Sacrament Only)

	<u># of Members</u>	<u>Est. # Meetings/Year</u>
Coordinating Council <i>Coordinates the work of the presbytery, its entities and staff; has the authority of a standing commission to act between meetings; appoints its members to serve as chairs of standing committees; chaired by past moderator of the presbytery.</i>	12 At-Large	12
Member Preparation and Call <i>Guides, nurtures and oversees the process of inquiry through ordination as a minister of Word and Sacrament; examines and admits ministers to membership; approves ordinations, installations, contracts, and other changes to vocation/call; transfers members to other presbyteries and approves retirements; works with congregations that are searching for pastoral leadership.</i>	24	10 or more
Permanent Judicial Commission (PJC) <i>Hears and decides cases of judicial process (disciplinary and remedial) according to the Rules of Discipline.</i>	9	0-4
Presbytery of Board of Trustees <i>Serves as the directors of the corporation and as a commission to act on matters relating to property and other corporate matters of the presbytery, and requests from our congregations regarding their property.</i>	9	6 or more
Disaster Preparation and Assistance Team <i>Takes measures and provides resources for preparation and response to a disaster occurring within our bounds; maintains a communication chain; applies for emergency funding.</i>	At Least 9	3 or more

Volunteer Management Committee (for all Church Members and Ministers of Word and Sacrament)

The committee consists of three members, including the committee chair appointed by the Coordinating Council and the chairs of the Nominating and Representation Teams.

	<u># of Members</u>	<u>Est. # Meetings/Year</u>
Nominating Team <i>Nominates presbytery officers, commissions and teams; also nominates General Assembly and Synod of South Atlantic commissioners.</i>	6	4 or more
Representation Team <i>Performs the functions of a representation committee as provided in G-3.0103 of the Book of Order (including reviewing our commitment to representation and inclusion).</i>	6	4 or more

Areas of Service (Continued)

Leadership Development and Care Committee (for all Church Members and Ministers of Word and Sacrament)

The committee takes over where the Member Preparation and Call Commission leaves off. It consists of three members, including the committee chair appointed by the Coordinating Council and the chairs of the Training and Problem Resolution Teams.

	<u># of Members</u>	<u>Est. # Meetings/Year</u>
Training Team <i>Understands needs and oversees preparation and training for ministers, elders, and presbytery leaders; helps to develop new leaders provides ongoing training and support.</i>	6	4 or more
Problem Resolution Team <i>Provides advisory help and counseling support to all minister and elder leaders, including leaders who have issues being effective in their roles in the presbytery.</i>	6	4 or more

Relationship Coordinating Committee (for all Church Members and Ministers of Word and Sacrament)

This committee assesses our effectiveness in achieving the stated values of the Presbytery of St. Augustine: relational, communal, and connected, outwardly focused, and sharing the good news of Jesus Christ. Through the coordination of its teams, commissions, and other entities, it coordinates mission and outreach activities and disaster preparation/response. It consists of ten members, including three Coordinating Council members, representatives of Montgomery, Mutual Mission and Presbyterian Woman, and chairs of the Communications, Reconciliation, Disaster Preparation and Assistance, and Youth Ministry Teams.

	<u># of Members</u>	<u>Est. # Meetings/Year</u>
Communications Team <i>Promotes effective presbytery communications.</i>	6	6 or more
Reconciliation Team <i>Promotes and assists with reconciliation within the presbytery.</i>	6	6 or more
Mutual Mission Team <i>Manages the presbytery's relationship with the Jamaica Ecumenical Mutual Mission and our mutual mission in Cuba.</i>	At Least 9	4 or more
Montgomery Presbyterian Conference Center Board of Trustees <i>This Board has high-level operational oversight and fiduciary responsibility for Montgomery Presbyterian Conference Center, with a heavy focus on fundraising responsibilities.</i>	9-14	10 or more
Youth Ministry Team <i>Seeks to connect with young people in all aspects of our ministries. The Team consists of three youth ministry leaders and eight youth members.</i>	11	6 or more

Areas of Service (Continued)

Administration Committee (for all Church Members and Ministers of Word and Sacrament)

This committee addresses the administrative activities of the presbytery. It consists of six members, including three members of the Coordinating Council and the chairs of the Finance, Personnel, and Legal Teams.

	<u># of Members</u>	<u>Est. # Meetings/Year</u>
Finance Team <i>Provides oversight and management of the funds and properties owned by the presbytery; prepares a recommended budget and administers investment policies.</i>	6	6 or more
Personnel Team <i>Provides oversight, planning and management of personnel matters.</i>	6	4 or more
Legal Team <i>Provides oversight, planning and management of legal matters.</i>	6	4 or more

Strategic Issues Committee (Coordinating Council Members Serve)

This committee reviews and assesses our attention to our stated goals, and develops and proposes new strategies to address identified presbytery opportunities and issues. It consist of three members of the Coordinating Council and does not include separate "teams." However, it will receive input from all of our commissions, committees and teams.

For additional information, please call or e-mail Nominating Committee Chair Patti Phillips at (386) 288-5660 /pmphillips622@comcast.net or Joe Rigsby, chair of the Volunteer Management Committee, at 904-480-0683/jwr777pm@aol.com.

Using the buttons below, please save your application file and print a copy for your records.

*Return completed forms **(to arrive by August 1)** to Patti Phillips*

by email at pmphillips622@comcast.net;

or mail to Patti Phillips

230 SW Red Maple Way

Lake City, FL 32024

