

2019 Winter Stated Meeting

Appendices to Revised Docket

- A – Necrology Report - Page 2
- B – List of persons who could serve on PJC if called upon - Page 4
- C – Congregations sending an additional Commissioner for one year beginning May 7, 2019 - Page 5
- D – Approved Coordinating Council Minutes - Page 6
- E – Financial Statements - Page 19
- F – New Minister Information – Jo Anne Dyson - Page 39
- G – New Minister Information – Joy W. Laughridge - Page 45
- H – Membership Roll as of December 31, 2018 - Page 50
- I – St. Augustine Presbytery Disaster Assistance Commission - Page 54
- J – Administrative Commission Reports - Page 55
- K – Memorial Resolution – Benjamin Blumel - Page 57
- L – Montgomery Presbyterian Conference Center - Page 59
- M – Proposed Presbytery 2019 Operating Budget - Page 60
- N – Proposed Changes to MPCC Corporate Documents - Page 68
- O – Proposed Changes to Manual of Operations - Page 93
- P – Gainesville Ministry Center - Page 110
- Q – Presbyterian Women Report - Page 116
- R – Nominating Team Slate - Page 118
- S – Constitutional Amendments Listing and Recommendations - Page 119

APPENDIX A

TEACHING ELDER AND RULING ELDER NECROLOGY 2018

Teaching Elder

Hopkins, James Peyton
 Lloyd, James R.
 Swann, Jack

Church

Honorably Retired / Murray Hill
 Honorably Retired
 Honorably Retired

Date

August 17
 February 28
 June 10

Ruling Elder

Anderson, Janet
 Anderson, Dr. Richard Sr.
 Baker, Judith Ann
 Bassett, Jake
 Battell, Kaye
 Beeler, Marie
 Brown, Mary Jane
 Burnaman, Phil
 Byrd, Winifred
 Chastain, Jack
 Clark, Emma Sue
 Cole, Cindy
 Cotton, Donna Abbott
 Davis, Bill
 Davis, Shari
 Deeb, Eva
 Deming, Jim
 Dudley, Stanley
 Dunahoe, Franklin
 Dunsford, Ensor Rubidge, Jr.
 Durant, Allen Hillman
 Edwards, Charles
 Fant, Waverly
 Ford, Barbara Jean Howard
 Giebeig, James
 Grant, Marilyn
 Grieve, Harold
 Guerrin, Carolyn
 Hall, Keith
 Hammett, Mary
 Haywood, Jim
 Hippler, George (Woodie)
 Horton, Elizabeth
 Hough, Carl R.
 Houser, Frank
 Hoyt, Ralph Wadleigh, Jr.
 Jolley, Warren

Church

Fernandina
 Gainesville First
 Alachua
 Perry
 Palatka
 Weirsdale
 Peace
 Palms
 Silver Springs Shores
 High Springs
 Orange Park
 Lake Shore
 Riverside
 St. Giles
 St. Giles
 Weirsdale
 Palms
 Weirsdale
 South Jacksonville
 Riverside
 Kirkwood
 Arlington
 South Jacksonville
 Riverside
 Lake City
 Weirsdale
 Gainesville
 Fernandina
 Geneva
 St. Giles
 Palms
 Countryside
 St. Giles
 Murray Hill
 St. Johns
 Riverside
 Riverside

Date

February 17
 February 19
 June 22
 January 26
 March 16
 June 8
 September 23
 October 7
 July 24
 November 30
 July 11
 May 30
 November 4
 January 30
 June 11
 June 30
 July 4
 June 30
 December 28
 July 19
 May 23
 May 12
 January 9
 April 8
 September 17
 September 12
 March 21
 June 22
 July 15
 June 15
 August 9
 July 27
 July 28
 January 9
 December 3
 June 20
 March 27

Kelly, Brooker Mikey	Ocala	June 5
Klopp, Richard (Rick)	Kanapaha	April 9
Koch, Eric	St. Giles	June 16
Larew, Charles	Trinity	November 3
Limeberry, Ralph	Silver Springs Shores	August 27
Lipsner, Maisie	Weirsdale	April 6
Lites, Larry	Mikesville	March 4
Long, Gail	Grace	April 28
McGlothlin, Mack	St. Giles	February 4, 2017*
McKellips, Alan	Faith	December 27
McMaster, Frank	Geneva	February 4
Matthews, Robert Daniel (Bobby)	Ocala	June 2
Mosley, Robert	Gainesville	March 14
Noden, Barbara	Fernandina	March 12
Norris, Patti	Silver Springs Shores	April 29
Oille, Marie	Weirsdale	August 21
O'Steen, Catherine	Lake City	September 16
Pringle, Harold	Fort King	June 7
Redding, Eleanor	Weirsdale	January 27
Reeves, Kinzey	Highlands United	October 28
Rogero, Thomas	Trinity	October 15
Rosenbloom, Nancy Hoyt	Riverside	May 3
Schlichting, Lucille	Westminster	September 29
Schmidlapp, Emma Jean	Alachua	December 11
Soud, Merck	South Jacksonville	July 18
Strickland, Jack	Arlington	March 24
Suggs, Betty	Branford	February 5
Thigpenn, Carla Pihl	Lakewood	January 29
Tully, Bill, Jr.	Peace	August 30
VanDenburgh, Howard	Ocala	January 19
Van Loock, Harry	Perry	February 12
Vincent, Thelma Dare	Riverside	November 19
Wilton, Robert C.	Ocala	September 29
Wolfe, Roland	Ft. Caroline	April 20
Woodward, Julia	Grace	December 21

* Not reported last year

APPENDIX B

List of Past PJC Members Eligible to Serve

Section D-5.0206 of the Rules of Discipline in the Book of Order of the Presbyterian Church (U.S.A.) states that the clerk “shall keep a current roster of those members of the permanent judicial commission whose terms have expired within the past six years. The names shall be arranged alphabetically within classes beginning with the most recent class. Whenever the permanent judicial commission reports its inability to obtain a quorum, the stated clerk shall immediately select, by rotation from that roster, a sufficient number of former members of the permanent judicial commission to constitute a quorum. The stated clerk shall report the roster annually to the council or councils.”

The clerk reports the following names of individuals able to serve if needed to constitute a quorum. The years listed are the year that the term expired (December 31 or earlier). Only names of individuals who are still members of the presbytery are included on the list.

2018 - None

2017 - David Lee, Andy Vloedman and Kimberly Hyatt

2016 - None

2015 - John Bartholomew, Suzanne Perritt, and Del Wallace

2014 - Tom Weaver

2013 - None

Appendix C

Churches Requested to Send an Additional Commissioner Beginning 2019 Spring Stated Meeting

The Stated Clerk requests the presbytery to approve the list of churches that are asked to send an additional commissioner to each meeting for one year beginning with the 2019 Spring Stated Meeting. As background, the Book of Order requires the presbytery to address (each year) any imbalance of teaching and ruling elder commissioners by asking churches to send additional ruling elders (see G-3.0301). In addition, our Manual of Operations states that the stated clerk shall create the list of congregations by rotating through the alphabetical list of congregations in the presbytery. The list included below has four more “additional commissioners” than included in 2018 in order to help ensure continued parity, because historically fewer than half of those who can send additional commissioners actual do so.

St. Andrews	South Jacksonville
St. Giles	Starke First
St. Johns	Trinity
San Mateo	Weirsdale
Silver Springs Shores	Westminster

Background Information

2018 Actual Teaching Elder Attendance (average)*	51
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2018 Actual Ruling Elder Attendance (average)	50
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*Average is for the four meetings in 2018, including special called meeting.

Resident Active Teaching Elder Members*	68
includes honorably retired members	
serving churches/average frequently attending	

Ruling Elders	
includes Total Possible Commissioners	88
includes CREs and CCEs	
includes REs who are members by office	

*Manual of Operations uses term “resident active teaching elder members”

APPENDIX D

Coordinating Council of the Presbytery of St. Augustine **Approved Minutes**

September – December 2018

September 8, 2018 Stated Meeting
September 13, 2018 Called Meeting
September 24, 2018 Called Meeting
October 18, 2018 Called Meeting
November 15, 2018 Called Meeting
December 11, 2018 Stated Meeting

MINUTES
Presbytery Coordinating Council
Stated Meeting
September 8, 2018 at 9:00 a.m.
Jeff Welch, Chair

The Coordinating Council of the Presbytery of St. Augustine met on September 8, 2018, at Montgomery Presbyterian Conference Center. A quorum was present. The meeting was called to order by Jeff Welch. After a time of sharing joys and concerns, Jeff led us in prayer.

Present: Coordinating Council Moderator Jeff Welch and Presbytery Moderator Mary Mickel. Class of 2018: Patti Phillips, Joe Rigsby, and Diane Wilson. Class of 2019: Larry Green, Bill Hoff, and Suzi Lemen. Class of 2020: Kristie Hall, David Lee, and Edd Norris.

Absent/Excused: Yvan Kelly.

Also Present: Sandra Hedrick (Ex-Officio, Stated Clerk) and Chris Lieberman (Relationship Coordination Director).

The Coordinating Council took the following actions:

- Approved the minutes of (a) the 2018 Spring Stated Meeting of the Presbytery of St. Augustine and (b) the August 9, 2018 Coordinating Council Meeting.
- Discussed the highlights of the August 25, 2018 called presbytery meeting and approved a motion to have a joint meeting with the Montgomery Executive Operating Board within the next six weeks to discuss questions about the approved overture. Patti Phillips will moderate the meeting and may work with Joe Rigsby, Suzi Lemen, Kristie Hall, and Diane Wilson to prepare for the meeting.
- Received the stated clerk's report and committee reports.
- Approved the 2019 Asking Budget proposed by the Administrative Committee.
- Approved a motion asking the Gainesville Counseling Center to revise its proposal and resubmit it if it chooses to do so. Patti Phillips agreed to plan and moderate a review meeting where all necessary committees are present.
- Received the information that Relationship Coordination Director Chris Lieberman appointed Rhonda Link-Cummings as an Area Relationship Coordinator and that Gary Hardesty has resigned his position as Area Relationship Coordinator.

- Approved a motion that the Personnel Team would review and update the Financial Secretary/Bookkeeper job description and provide the update to the Coordinating Council for approval.
- Approved the recommendation of the Relationship Coordination Committee to approve the annual plan for the Gainesville College Ministry. In addition, the Coordinating Council recommends that the presbytery approve that the Coordinating Council will continue to be the approving body in place of the Committee on Ministry.

In order to increase participation and collaboration by area churches with First Presbyterian Church in its College Ministry Program, First Presbyterian Church recommends that a written invitation be sent by a representative from Presbytery and First Presbyterian Church inviting interested churches to appoint up to two individuals each as liaisons to the college program at First Presbyterian Church.

-That shortly after appointment of liaisons, a meeting be held between those individuals and a representative of First Presbyterian Church to share with them the Ministry Plan, provide details of the activities listed on that plan, to answer questions, and explore in dialogue with them opportunities for participation and collaboration.

-That additional meetings are held to build community and monthly communications are sent to each participating church through its liaison listing for them of upcoming College Ministry events.

-That in the Spring of 2019, representatives of interested churches and First Presbyterian church meet to discuss the 2019-2020 calendar including specific measures to increase participation of area churches in ways that will be included in the 2019-2020 plan.

-That outreach efforts on the University of Florida and Santa Fe campuses include providing information about PCUSA churches in Gainesville.

- Approved a motion to study whether we need Trustees or whether the Coordinating Council can be elected as the Trustees. Sandra Hedrick, Mary Mickel, and Diane Wilson are assigned as a task force to study this question.
- Referred to the Relationship Coordination Committee the suggestion that we add to the presbytery structure a committee focusing on youth.
- Approved a motion to recommend to the presbytery that the postponed motion to use the proceeds of sold presbytery properties to pay down the Montgomery mortgage debt was answered by the overture approved on August 25.

- Approved a motion to recommend the following manual of operations changes to the presbytery:

Amend the Manual of Operations, Section 4.06, as follows: The Member Preparation and Call Commission is empowered to [add the following]:

Approve Board of Pensions (BOP) grants and matching grants for members of the presbytery, such as seminary debt assistance, emergency grants, special need grants, etc., all subject to the presbytery budgeting process and the guidelines of the Board of Pensions.

- Set the location of the 2019 Winter Stated Meeting at the Highlands United Presbyterian Church and changed the date from February 2 to February 9.
- The next meeting dates will be held at 9:00 a.m. on October 18, November 15, December 11, and January 17.

The meeting was closed in prayer by David Lee at approximately 12:55 p.m.

Submitted by:

Sandra Hedrick

Clerk of the Coordinating Council

MINUTES OF CALLED MEETING
Presbytery Coordinating Council
September 13, 2018 at 3:00 p.m.
(Jeff Welch, Chair, and Patti Phillips, Appointed Moderator)

The Coordinating Council of the Presbytery of St. Augustine met by conference call on September 13, 2018. The purpose of the meeting was to consider approving the employment of Marigrace Doran as our Communications Coordinator. A quorum was present. The meeting was called to order by Jeff Welch, who led the opening prayer.

Present: Presbytery Moderator Mary Mickel and Council Moderator Jeff Welch. Class of 2018: Patti Phillips, Joe Rigsby, and Diane Wilson. Class of 2019: Vicki Bossuot, Larry Green, and Bill Hoff. Class of 2020: Kristie Hall, Yvan Kelly, David Lee, and Edd Norris.

Absent/Excused: Suzi Lemen.

Also Present: Chris Lieberman (Relationship Coordination Director) and Sandra Hedrick (Ex-Officio, Stated Clerk).

The Coordinating Council voted to employ Marigrace Doran as part-time Communications Coordinator beginning September 20, 2018. She will work a schedule of 30 hours a week (over five days), and her compensation will be \$30,000 per year (\$20 per hour).

The meeting was closed with prayer.

Submitted by:
Sandra Hedrick, Clerk of the Coordinating Council

MINUTES OF CALLED MEETING
Presbytery Coordinating Council
September 24, 2018 at 10:00 a.m.
(Jeff Welch, Chair, and Patti Phillips, Appointed Moderator)

The Coordinating Council of the Presbytery of St. Augustine met on September 24, 2018, at the Montgomery Presbyterian Conference Center (MPCC). The purpose of the meeting was to gather with the Executive Board of MPCC to discuss matters relating to moving forward with the goals of the overture approved at the called meeting of the presbytery held on August 25. A quorum was present. The meeting was called to order by Jeff Welch, who led the opening prayer after joys and concerns were shared. Moderator Welch then appointed Patti Phillips to moderate the meeting.

Present: Presbytery Moderator Mary Mickel and Council Moderator Jeff Welch. Class of 2018: Patti Phillips, Joe Rigsby, and Diane Wilson. Class of 2019: Vicki Bossuot, Larry Green, and Bill Hoff. Class of 2020: Kristie Hall, David Lee, and Edd Norris.

Absent/Excused: Yvan Kelly and Suzi Lemen.

Also Present: Chuck Atkins (Treasurer) and Sandra Hedrick (Ex-Officio, Stated Clerk).

Acting Moderator Phillips led a discussion of questions and matters relating to the overture. The Coordinating Council approved the following motions:

- The Coordinating Council recommends that the presbytery immediately repay the MPCC debt that is guaranteed by the presbytery and that the presbytery forgive any debt from MPCC to the presbytery that has been put on the presbytery's books as a loan.
- The Coordinating Council recommends that the presbytery give its financial guaranty to up to \$775,000 in additional loans that MPCC takes out to achieve the goals of the adopted overture.
- The Coordinating Council will form a working group of three members from the Coordinating Council and three members from the MPCC Executive Operating Board to work together on corporate by-laws changes. The changes would make the Executive Operating Board the corporate board of directors. This group is empowered to employ legal counsel at the expense of the presbytery.

Noting that many more issues remain to be discussed, the Coordinating Council referred that discussion to the working group that will be formed in the near future. The meeting was closed with prayer at approximately noon.

Submitted by:
Sandra Hedrick, Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
Stated Meeting
October 18, 2018 at 9:00 a.m.
Jeff Welch, Chair

The Coordinating Council of the Presbytery of St. Augustine met on October 18, 2018, at Montgomery Presbyterian Conference Center (MPCC). A quorum was present. The meeting was called to order by Jeff Welch. After a time of sharing joys and concerns, Jeff led the Coordinating Council in an opening prayer.

Present: Coordinating Council Moderator Jeff Welch and Presbytery Moderator Mary Mickel. Class of 2018: Patti Phillips, Joe Rigsby, and Diane Wilson. Class of 2019: Larry Green and Suzi Lemen. Class of 2020: Kristie Hall and Edd Norris.

Absent/Excused: Bill Hoff, Yvan Kelly, and David Lee.

Also Present: Sandra Hedrick (Ex-Officio, Stated Clerk) and Chris Lieberman (Relationship Coordination Director).

The Coordinating Council took the following actions:

- Approved the minutes of all of the Council meetings held in September, 2018.
- Received the stated clerk's report, committee reports, and reports about the work of our administrative commissions.
- Received the information that Marigrace Doran has begun her work as Communications Coordinator and that Rhonda Link-Cummings is serving as a new Area Relationship Coordinator.
- Appointed Edd Norris as official liaison to the MPCC Executive Operating Board. Also appointed Kristie Hall (Chair), Suzi Lemen, and Edd Norris to be the small group to meet with the three representatives of the MPCC Executive Operating Board about the remaining questions from the list reviewed at the special called meeting of the Coordinating Council and MPPC board in September.
- After a wide-ranging discussion about church growth-related topics, Jeff Welch said that he would consult with others and find a way to bring the conversation to fruition. It was also noted that in September 2018, the Coordinating Council referred to the Relationship Coordination Committee the suggestion that we add to the presbytery structure a committee focusing on youth. The committee will meet on this question on November 8.

- On the question of whether the Council could be designated as the Board of Directors of the presbytery corporation, the Stated Clerk reported that yes, they could. She was asked to find out what other presbyteries do in this regard.
- The next stated meeting dates will be November 15, December 11 (phone conference call), and January 17. The meetings will begin at 9:00 a.m.

The meeting was closed in prayer by Jeff Welch at approximately 11:45 a.m.

Submitted by:

Sandra Hedrick

Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
Stated Meeting
November 15, 2018 at 9:00 a.m.
Jeff Welch, Chair

The Coordinating Council of the Presbytery of St. Augustine met on November 15, 2018, at Montgomery Presbyterian Conference Center (MPCC). A quorum was present. Mary Mickel was asked to serve as moderator because of the excused absence of Jeff Welch. After a time of sharing joys and concerns, Edd Norris led the Coordinating Council in an opening prayer.

Present: Presbytery Moderator Mary Mickel. Class of 2018: Patti Phillips. Class of 2019: Vickie Bossuot, Larry Green, Bill Hoff, and Suzi Lemen. Class of 2020: Kristie Hall and Edd Norris.

Absent/Excused: Yvan Kelly, David Lee, Chris Lieberman, Joe Rigsby, Jeff Welch, and Diane Wilson.

Also Present: Sandra Hedrick (Ex-Officio, Stated Clerk) and Maurie Dugger (MPCC Fundraising/Marketing Director).

The Coordinating Council took the following actions:

- Approved the minutes of all of the meeting held on October 18, 2018.
- Received the stated clerk's report and committee/commission reports.
- Received the information that Will Wheeler (RE-Riverside) is the new interim Finance Team Chair).
- Received the information that the mortgage debt of the Montgomery Presbyterian Conference Center has been paid off in its entirety as directed during the Fall Stated Meeting.
- Welcomed Maurie Dugger (MPCC Fundraising/Marketing Director) to introduce herself and to give a presentation about MPCC and her work.
- Placed on its agenda for the December 2018 meeting its final consideration of the Highlands Property - Gainesville Counseling Center proposal. Larry Green, the sponsor of the proposal, invited everyone to send him questions that they would like

answered. He will ask Charles Freeman or Steve Crowley to serve as chair of the Administrative Commission.

- Asked that a reminder letter be sent about the need for liaisons from other congregations to work with the First Gainesville college ministry.
- Approved the recommendation of the Relationship Coordination Committee that the presbytery create a new team focusing on and dedicated to youth. The team will be connected through the RCC. Pursuant to the RCC recommendation, a small task force will be formed that will include youth and youth director members, along with other members. The task force will consider historical structures that were focused on youth. This work should take place in the near future so that the structure can be put in place at the February 9 presbytery meeting, the team can be populated with members at that time, and the ministry area can have funding in the 2019 budget. It is contemplated that the team's function and goals would be described generally in the structure and that the team would further develop its function, goals, and priorities when it begins to meet. The Council directed that the small special task force will include Chris Lieberman, Larry Green, representation from youth directors, and others that they invite to participate.
- Approved the recommendation of the Stated Clerk with regard to the process leading up to the consideration of the constitutional amendments approved in the 223rd General Assembly. A working group will lead this process including the Stated Clerk, at least two General Assembly Commissioners (one teaching elder, one ruling elder), the Presbytery Moderator, the Council Moderator, the Chair of Strategic Issues, the Chair of Leadership Development and Care, and the Relationship Coordination Director. The Stated Clerk will provide the amendments and background and will convene the group so that it may make written recommendations to the presbytery, including rationale as appropriate. The information will be disseminated before the Winter Stated Meeting. At the Winter Stated Meeting, the Stated Clerk will make a factual presentation of the amendments to the gathered body unless the working group would like to have someone handle all or part of the presentation.
- Approved the request from our Arlington church for a waiver of term limits for its session classes.
- Responded to the request of our Marion Oaks church to consider its Ghana school ministry in the following way: we will publish news about this ministry in the upcoming newsletter and share that Marion Oaks has opened the opportunity to others. Those who want to assist would contact Marion Oaks directly.

- Referred to the Leadership Development and Care Committee (working with Chris Lieberman and the Area Relationship Coordinators) the work of reaching out to our congregations about conversation/work relating to congregational redevelopment.
- The next stated meeting dates will be December 11 (in person) at 9:00 a.m. Other upcoming meetings will be held on January 17, February 21, and April 11, all at 9:00 a.m. at a location to be announced.

The meeting was closed in prayer.

Submitted by:

Sandra Hedrick

Clerk of the Coordinating Council

MINUTES
Presbytery Coordinating Council
Stated Meeting
December 11, 2018 at 9:45 a.m.
Jeff Welch, Chair

The Coordinating Council of the Presbytery of St. Augustine met on December 11, 2018, at the Montgomery Presbyterian Conference Center (MPCC). A quorum was present. Jeff Welch opened the meeting with prayer, and Coordinating Council members shared joys and concerns.

Present: Presbytery Moderator Mary Mickel and Coordinating Council Chair Jeff Welch. Class of 2018: Patti Phillips and Diane Wilson. Class of 2019: Vickie Bossuot, Larry Green, Bill Hoff, and Suzi Lemen. Class of 2020: Kristie Hall and Edd Norris.

Absent/Excused: Yvan Kelly, David Lee, and Joe Rigsby.

Also Present: Sandra Hedrick (Ex-Officio, Stated Clerk) and Chris Lieberman (Relationship Coordination Director).

The Coordinating Council took the following actions:

- Approved the minutes of the meeting held on November 15, 2018.
- Received reports from the Stated Clerk, the Relationship Coordination Director, and committees and commissions.
- Received an update from Chris Lieberman on the proposal to add into our structure a team focusing on youth. The work will be completed in time for the presbytery to consider a recommendation at the Winter Stated Meeting (note that we must give 15 days advance notice to approve a Manual of Operations change upon “one reading”).
- Approved the 2019 operating budget proposed by the Administration Committee. The Coordinating Council will recommend its adoption at the Winter Stated Meeting.
- Approved a motion that up to three Montgomery/Presbytery Trustees be added to the small group of Coordinating Council members who are working with a small group from the MPCC Executive Operating Board. The quorum remains at one-half of the members of the group with the Trustee members added.
- Received a report from the Stated Clerk that no congregation has yet appointed a liaison to the First Gainesville campus ministry in response to the email that was sent

out inviting our congregations to participate. If the follow-up communication also produces no response, the Council will appoint a group of liaisons.

- Took the following actions relating to the proposal to use the Highlands church property in Gainesville as a ministry center with a non-profit counseling center directed by Larry Green as the lead tenant: (a) directed the clerk to send an email to ministers and clerks describing the ministry center proposal and asking for question and comments; (b) approved the expenditure of legal fees relating to a possible legal structure with the presbytery as landlord; (c) directed that the possibility of a “1001 Worshipping Community” be considered in connection with the proposal; (d) asked the Administration Committee to come back with a recommendation on the proposal at the Coordinating Council meeting on January 17, and (e) committed to making a recommendation to the presbytery at the Winter Stated Meeting.
- The next stated meeting dates are on January 17, February 21, April 11, May 16, and June 20, all at 9:00 a.m. at locations to be announced. The January 17 meeting will be held at MPCC.

The meeting was closed in prayer at approximately 12:50 p.m.

Submitted by:

Sandra Hedrick

Clerk of the Coordinating Council

PRESBYTERY OF ST. AUGUSTINE
SUMMARY OF REVENUES AND EXPENSES
December, 2018

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Difference Fav. (Unfav.)</u>
REVENUES:			
Interest Income	1,646	0	1,646
Unified Giving	457,107	450,000	7,107
Selected giving	34,196	45,000	(10,804)
Investment income	49,773	85,000	(35,227)
Foundation Earnings	1,926	1,000	926
Other income	1,133	-	1,133
Other funds used		5,000	(5,000)
	<u>545,781</u>	<u>586,000</u>	<u>(40,219)</u>
EXPENSES:			
Relationship	170,308	173,042	2,734
Member Prep & Call	5,545	10,500	4,955
Leadership Development	10,322	11,300	978
Personnel Committee	234,449	283,744	49,295
Administrative expenses	164,022	172,259	8,237
	<u>584,646</u>	<u>650,845</u>	<u>66,199</u>
NET OPERATING TOTAL	<u><u>(38,865)</u></u>	<u><u>(64,845)</u></u>	<u><u>25,980</u></u>

Presbytery of Saint Augustine
Balance Sheet
December 31, 2018

ASSETS

Current Assets		
FirstAtlantic - Operating	\$	32,751.51
FirstAtlantic Bank - Money Mar		175,510.84
First Atlantic-Building		2,303.71
First Atlantic-Ministry		10,527.93
First Atlantic-Designated		402.65
BBVA Compass Bank Depository		2,407.00
Texas Presbyterian Foundation		1,118,317.99
UBS Financial Services, Inc		52,909.23
Accounts Receivable		3,215.64
Allowance for Doubtful		(22,682.92)
Due from MPCC -Interest		8,177.97
Prepaid Insurance		6,638.25
Shared Grant/McLean		11,735.44
Advance to MPCC		4,910.00
Due from Fleming Island		1,563.12
Due From Geneva Presbyterian		1,738.52
Due from Highlands -Gainesvill		36,307.07
Due from MPCC		5,000.00
Due From Nueva Esperanza		48,783.19
Nueva Esperanza Note		10,947.92
		<hr/>
Total Current Assets		1,511,465.06
Property and Equipment		
Highlands-GNV -Property		920,000.00
Normandy Property		382,380.86
Buildings and Improvements		200,264.56
Office Improvements		237,623.00
Office Equipment		43,739.88
Vehicles		22,500.63
Accumulated Depreciation		(324,385.35)
		<hr/>
Total Property and Equipment		1,482,123.58
Other Assets		
Suspense		633,401.21
		<hr/>
Total Other Assets		633,401.21
		<hr/>
Total Assets	\$	<u><u>3,626,989.85</u></u>

LIABILITIES AND CAPITAL

Current Liabilities	
A/P Accrual	\$ 9,318.04
Accrued Continuing Education	1,475.00
Buildings -Major Repair Accrual	9,600.00
Due to Montgomery -Special Fun	78,442.06
Due to MPCC/debt reduction	8,959.32
Due to MPCC-Current Yr Contrib	(74,787.32)
Due to/due from MPCC	16,420.37

Unaudited - For Management Purposes Only

Presbytery of Saint Augustine
Balance Sheet
December 31, 2018

Nichols Event	2,001.99	
Executive Auto Escrow	22,584.93	
Payments Rec'd for next calend	5,474.35	
Presbytery-Miscellaneous/Non-B	2,658.14	
Candidate Support Fund	9,495.42	
Charles J. Williams Foundation	51,886.46	
Conflict Management Training	1,698.19	
Corbin Fund Invested	39,657.12	
Lebanese Theological Training	3,990.00	
Mack Martin Fund/Camp Scholars	94.80	
Presbytery Men	122.99	
Resource Center Subscriptions	132.11	
Ragsdale Scholarship Fund	52,909.23	
TPF-Pastoral Counseling	218,998.18	
TIM/Community Development	205,190.73	
Self Development of People	70.32	
Sloan Theological Education Fu	1,443.24	
Small Church Revitalization Do	7,363.47	
Youth Triennium Fund	6,000.00	
GA -World Missions	1,500.00	
GA-Christmas Joy Offering	761.00	
Peacemaking	24,247.00	
Pentecost	2,357.83	
Mutual Mission -Adult Trips	1,250.00	
Mutual Mission -Canning Factor	1,000.00	
Mutual Mission -Foundation	20,973.03	
Mutual Mission -Hearts & Hands	28,567.94	
Mutual Mission -Medical Restri	86,135.03	
Mutual Mission -Medical Trips	13,415.00	
Mutual Mission -Youth Exchange	(4,470.39)	
Mutual Mission-Mobile Dental C	29,126.69	
Total Current Liabilities		886,062.27
Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		886,062.27
Capital		
Fleming Island Fund	24,389.85	
TIM/NCD	25,327.82	
Unrestricted Fund Balance	305,217.74	
Unrestricted Reserves	817,431.44	
Restricted Reserves	500.00	
Permanent Restriction	371,599.40	
Permanently Restricted	(371,599.40)	
Presbytery Fund Principal	1,866,942.46	
Fund Principal -Live Oak	32,588.87	
Retained Earnings	(292,605.05)	
Net Income	(38,865.55)	
Total Capital		2,740,927.58
Total Liabilities & Capital	\$	3,626,989.85

Unaudited - For Management Purposes Only

Presbytery of Saint Augustine
Balance Sheet
December 31, 2018

Presbytery of Saint Augustine
Income Statement
For the Twelve Months Ending December 31, 2018

	Current Month		Year to Date	
Revenues				
Interest Income	\$ 91.95	0.23	\$ 1,645.52	0.30
Foundation Earnings/LRA	0.00	0.00	0.00	0.00
Proceeds - Disposition of Prop	0.00	0.00	0.00	0.00
Undesignated Reserve Usage	0.00	0.00	0.00	0.00
Unified Giving	40,581.70	102.13	457,106.82	83.75
Selected General Assembly	0.00	0.00	34,195.54	6.27
Selected Presbytery	(1,333.14)	(3.36)	0.00	0.00
Investment Income	0.00	0.00	49,772.86	9.12
Interest Earned-Fleming Island	0.00	0.00	0.00	0.00
Other Income	394.23	0.99	1,132.55	0.21
Foundation Earnings	0.00	0.00	1,926.10	0.35
Undesignated Reserve Usage	0.00	0.00	0.00	0.00
Office Rental Income	0.00	0.00	0.00	0.00
Drawn from NCD Reserves	0.00	0.00	0.00	0.00
TIM Comm Development TSFR	0.00	0.00	0.00	0.00
Trsf from NCD to Presb/Church	0.00	0.00	0.00	0.00
Unrealized Gains(Loss) Unrestr	0.00	0.00	0.00	0.00
Fees	0.00	0.00	0.00	0.00
Realized Gains/Loss	0.00	0.00	0.00	0.00
Temporarily Restr-Unrealiz G/L	0.00	0.00	0.00	0.00
Restricted Funds Released	0.00	0.00	0.00	0.00
Temporarily Restricted Income	0.00	0.00	0.00	0.00
Temporarily Restr. Int and Div	0.00	0.00	0.00	0.00
Temporarily Restricted-Realize	0.00	0.00	0.00	0.00
Total Revenues	39,734.74	100.00	545,779.39	100.00
Cost of Sales				
Total Cost of Sales	0.00	0.00	0.00	0.00
Gross Profit	39,734.74	100.00	545,779.39	100.00
Expenses				
All Regional Gatherings-	0.00	0.00	501.10	0.09
Regional Gatherings	65.85	0.17	65.85	0.01
MissionInsight	0.00	0.00	3,086.00	0.57
Crisis Response Training/Expen	0.00	0.00	0.00	0.00
Crisis Response Mileage	0.00	0.00	0.00	0.00
Admin. Commission Expenses	0.00	0.00	0.00	0.00
Translation Services	0.00	0.00	0.00	0.00
Restricted Income toward NCD M	0.00	0.00	(5,476.75)	(1.00)
Miscellaneous Expense	2,362.25	5.95	4,532.01	0.83
Conference Calls	52.57	0.13	1,487.29	0.27
Computer Program/Monthly Maint	294.87	0.74	5,599.16	1.03
Internet Access	70.00	0.18	513.52	0.09
Other Communication Expense	0.00	0.00	0.00	0.00
Administrative Commission Exp	0.00	0.00	0.00	0.00
Youth Professionals	0.00	0.00	0.00	0.00
Youth Triennium	0.00	0.00	3,000.00	0.55
Montgomery Center Contribution	5,416.67	13.63	65,000.00	11.91
Montgomery -Additional Cash	9,583.33	24.12	83,000.00	15.21
Disaster Assist. Comm(Salary C	0.00	0.00	9,000.00	1.65
Misconduct Response Training/E	0.00	0.00	0.00	0.00

For Management Purposes Only

Presbytery of Saint Augustine
Income Statement
For the Twelve Months Ending December 31, 2018

	Current Month		Year to Date	
A/C Expense-Geneva	0.00	0.00	0.00	0.00
Support for Churches in Crisis	0.00	0.00	0.00	0.00
A/C Expense-Fleming Island	0.00	0.00	0.00	0.00
Mortgage Prin Payments	0.00	0.00	0.00	0.00
Interest -Fleming Island	0.00	0.00	0.00	0.00
Amortization Loan Closing	0.00	0.00	0.00	0.00
Amortization Expense	0.00	0.00	0.00	0.00
Other Events	0.00	0.00	0.00	0.00
Housing Allowance-ML	0.00	0.00	0.00	0.00
Continuing Education -ML	0.00	0.00	0.00	0.00
Benefits Package -ML	0.00	0.00	0.00	0.00
Long Term Care Insurance	0.00	0.00	0.00	0.00
SECA -ML	0.00	0.00	0.00	0.00
Auto Expenses-ML	0.00	0.00	0.00	0.00
Travel and Expenses-ML	0.00	0.00	0.00	0.00
Automobile Fund-ML	0.00	0.00	0.00	0.00
Candidate Financial Support	0.00	0.00	4,475.00	0.82
Ministry Assessments	0.00	0.00	400.00	0.07
Consultations and Final Assess	0.00	0.00	400.00	0.07
Inquirer/Candidate Counseling	0.00	0.00	0.00	0.00
Supplies/Manuals	0.00	0.00	269.79	0.05
Pastoral Support Groups	0.00	0.00	0.00	0.00
Board of Pensions Shared Grant	1,500.00	3.78	3,000.00	0.55
Clergy Retreats	0.00	0.00	0.00	0.00
Pastoral Counseling Center	900.00	2.27	5,400.00	0.99
Clergy Educator Meal/Exp	0.00	0.00	0.00	0.00
Counseling -Gainesville	0.00	0.00	0.00	0.00
Counseling Assistance	0.00	0.00	1,760.00	0.32
Counseling Endowment Incom-Jax	0.00	0.00	0.00	0.00
Counseling Endowment-Gainesvil	0.00	0.00	0.00	0.00
BOP Shared Grants	0.00	0.00	0.00	0.00
Clergy/Educator Meal Expenses	0.00	0.00	0.00	0.00
Officer Training	558.00	1.40	161.71	0.03
Enrichment	0.00	0.00	0.00	0.00
New Resources	0.00	0.00	0.00	0.00
Salary-Financial Secretary	3,954.92	9.95	47,459.04	8.70
Benefit Pkg-Financial	2,437.80	6.14	15,845.70	2.90
FICA-Financial	302.54	0.76	3,630.48	0.67
Salary-Communications Coord	2,435.00	6.13	24,980.00	4.58
Benefits Package-Communication	0.00	0.00	0.00	0.00
FICA-Communications	186.28	0.47	1,911.00	0.35
Salary-S/Summer Staff	8,500.24	21.39	50,609.35	9.27
Offset of Summer Staff	(8,500.24)	(21.39)	(12,250.64)	(2.24)
FICA-S/Summer Staff	0.00	0.00	3,978.37	0.73
Payroll Processing Fee	0.00	0.00	412.28	0.08
Salary -Stated Clerk	1,665.74	4.19	22,873.14	4.19
Stated Clerk -Housing	1,666.68	4.19	20,000.16	3.66
SECA -Stated Clerk	255.00	0.64	3,280.50	0.60
Travel and Expense-Stated Cler	458.89	1.15	698.09	0.13
Continuing Education-Stated Cl	1,000.00	2.52	1,098.99	0.20
Auto Expenses-S.Clerk	0.00	0.00	1,975.63	0.36
Salaries-Area Coordinators	960.00	2.42	6,160.00	1.13
Housing-AC	480.00	1.21	10,880.00	1.99
SECA-AC	73.44	0.18	183.60	0.03
Expenses-Travel, Meals, Etc	53.96	0.14	312.99	0.06
Salary-Relationship Coord	1,383.34	3.48	6,916.70	1.27

For Management Purposes Only

Presbytery of Saint Augustine
Income Statement
For the Twelve Months Ending December 31, 2018

	Current Month		Year to Date	
Housing -Relationship Coord	2,000.00	5.03	10,000.00	1.83
Benefits Package-Coordinator	3,443.40	8.67	10,330.20	1.89
FICA-Coordinator	151.72	0.38	758.60	0.14
Travel and Expense-Coordinator	256.94	0.65	1,843.34	0.34
Continuing Educati-Coordinator	0.00	0.00	0.00	0.00
Auto Expense-Coordinator	0.00	0.00	562.44	0.10
Minutes	0.00	0.00	0.00	0.00
Docket	0.00	0.00	0.00	0.00
Meeting Expense	0.00	0.00	1,958.79	0.36
Speakers' Honoraria & Expenses	0.00	0.00	225.00	0.04
Annual Report	0.00	0.00	61.25	0.01
Discernment and Design	0.00	0.00	0.00	0.00
OGA & Mid-Council Meeting Expe	382.10	0.96	8,119.52	1.49
General Assembly Unified	3,677.65	9.26	19,261.00	3.53
General Assembly Selected	0.00	0.00	34,195.54	6.27
Per Capita paid, not collected	0.00	0.00	0.00	0.00
Synod of South Atlantic -Missi	583.37	1.47	7,000.00	1.28
Synod of So. Atlantic -Per Cap	1,755.13	4.42	21,062.00	3.86
Committee/Commission Meals	71.00	0.18	4,399.13	0.81
Dues and Subscriptions	0.00	0.00	391.90	0.07
General Operating Expenses	(1,955.87)	(4.92)	(1,056.27)	(0.19)
Legal Expenses	0.00	0.00	10,009.70	1.83
Permanent Judicial Commission	0.00	0.00	0.00	0.00
Mileage Reimbursement	0.00	0.00	141.70	0.03
Moderator's Expenses	1,026.38	2.58	1,095.88	0.20
Presbytery Consultant 2015-17	0.00	0.00	0.00	0.00
Montgomery Consultant 2015-16	0.00	0.00	0.00	0.00
Audit	(5,000.00)	(12.58)	9,957.00	1.82
Building-Major Repair Fund	0.00	0.00	4,800.00	0.88
Building Maintenance	410.40	1.03	1,961.40	0.36
Bldg Renovation Debt Service	0.00	0.00	0.00	0.00
Computer/Printer/Equipment	0.00	0.00	414.00	0.08
Copy Machine	672.72	1.69	5,379.35	0.99
Electricity	135.03	0.34	2,082.19	0.38
Grounds	120.00	0.30	2,445.00	0.45
Insurance	0.00	0.00	12,959.75	2.37
Interest due MPCC on Loan Proc	0.00	0.00	0.00	0.00
Interest Expense-Fl. Island	0.00	0.00	0.00	0.00
Janitorial	234.00	0.59	1,521.00	0.28
Loan Amortization	0.00	0.00	0.00	0.00
Office Equipment	0.00	0.00	0.00	0.00
Office Equip. Repair & Mainten	0.00	0.00	250.00	0.05
Office Supplies	0.00	0.00	1,903.20	0.35
Payroll Processing	122.34	0.31	2,128.86	0.39
Postage	1,250.00	3.15	1,922.65	0.35
Software	0.00	0.00	0.00	0.00
Telephone	800.46	2.01	8,220.12	1.51
Water and Sewer	95.41	0.24	1,210.64	0.22
Proceeds from Disassociation	0.00	0.00	0.00	0.00
Unrealized Gains(Loss) Unrestr	0.00	0.00	0.00	0.00
Interest and Dividend Income	0.00	0.00	0.00	0.00
Expenses from Disassociation	0.00	0.00	0.00	0.00
Salary -Exec. Presbyter	0.00	0.00	0.00	0.00
Housing Allowance-EP	0.00	0.00	0.00	0.00
Continuing Education-EP	0.00	0.00	0.00	0.00
Benefits Package-EP	0.00	0.00	0.00	0.00

For Management Purposes Only

Presbytery of Saint Augustine
Income Statement
For the Twelve Months Ending December 31, 2018

	Current Month		Year to Date	
FICA-EP	0.00	0.00	0.00	0.00
Medical Supplement-EP	0.00	0.00	0.00	0.00
Auto Expenses-EP	0.00	0.00	0.00	0.00
Travel & Expenses-EP	0.00	0.00	0.00	0.00
Automobile Fund-EP	0.00	0.00	0.00	0.00
EP Search Expenses	0.00	0.00	0.00	0.00
Transitional EP -Moving Expens	0.00	0.00	0.00	0.00
Other Program Expense	0.00	0.00	0.00	0.00
Payroll Adjustment	0.00	0.00	0.00	0.00
Interest Expense	0.00	0.00	0.00	0.00
Depreciation	0.00	0.00	0.00	0.00
Loan Cost Amortization	0.00	0.00	0.00	0.00
Bad Debt Expense	0.00	0.00	0.00	0.00
Administration	0.00	0.00	0.00	0.00
Congregational Development	0.00	0.00	0.00	0.00
Outreach and Mission	0.00	0.00	0.00	0.00
Ministry	0.00	0.00	0.00	0.00
Gain(loss) on Asset Dispositio	0.00	0.00	0.00	0.00
Suspense	0.00	0.00	0.00	0.00
Interest Expense	0.00	0.00	0.00	0.00
Depreciation	0.00	0.00	0.00	0.00
Loan Cost Amortization	0.00	0.00	0.00	0.00
Transfer to Presbytery Budget	0.00	0.00	0.00	0.00
Suspense	0.00	0.00	0.00	0.00
Total Expenses	48,349.31	121.68	584,644.94	107.12
Net Income	\$ (8,614.57)	(21.68)	\$ (38,865.55)	(7.12)

Presbytery of Saint Augustine
Income Statement
Compared with Budget
For the Twelve Months Ending December 31, 2018

	Month Actual	Month Budget	Month Variance	YTD Actual	YTD Budget	YTD Variance	% Budget	Full Year
Revenues								
Interest Income	\$ 92	\$ 0	92	\$ 1,646	\$ 0	1,646	0.00	\$ 0
Unified Giving	40,582	37,500	3,082	457,107	450,000	7,107	1.58	450,000
Selected General Assembly	0	3,333	(3,333)	34,196	40,000	(5,804)	(14.51)	40,000
Selected Presbytery	(1,333)	417	(1,750)	0	5,000	(5,000)	(100.00)	5,000
Investment Income	0	21,250	(21,250)	49,773	85,000	(35,227)	(41.44)	85,000
Other Income	394	0	394	1,133	0	1,133	0.00	0
Foundation Earnings	0	250	(250)	1,926	1,000	926	92.60	1,000
TIM Comm Development TSF	0	0	0	0	5,000	(5,000)	(100.00)	5,000
Total Revenues	39,735	62,750	(23,015)	545,781	586,000	(40,219)	(6.86)	586,000
Expenses								
Relationship								
All Regional Gatherings-	0	417	(417)	501	5,000	4,499	89.98	5,000
Regional Gatherings	66	596	(530)	66	7,157	7,091	99.08	7,157
MissionInsight	0	0	0	3,086	0	(3,086)	0.00	0
Crisis Response Training/Expe	0	83	(83)	0	1,000	1,000	100.00	1,000
Crisis Response Mileage	0	42	(42)	0	500	500	100.00	500
Admin. Commission Expenses	0	417	(417)	0	5,000	5,000	100.00	5,000
Translation Services	0	83	(83)	0	1,000	1,000	100.00	1,000
Restricted Income toward NCD	0	(667)	667	(5,477)	(8,000)	(2,523)	31.54	(8,000)
Miscellaneous Expense	2,362	0	2,362	4,532	0	(4,532)	0.00	0
Conference Calls	53	208	(155)	1,487	2,500	1,013	40.52	2,500
Computer Program/Monthly M	295	292	3	5,599	3,500	(2,099)	(59.97)	3,500
Internet Access	70	292	(222)	514	3,500	2,986	85.31	3,500
Youth Professionals	0	125	(125)	0	1,500	1,500	100.00	1,500
Youth Triennium	0	250	(250)	3,000	3,000	0	0.00	3,000
Montgomery Center Contributi	5,417	5,417	0	65,000	65,000	0	0.00	65,000
Montgomery -Additional Cash	9,583	6,115	3,468	83,000	73,385	(9,615)	(13.10)	73,385
Disaster Assist. Comm(Salary	0	750	(750)	9,000	9,000	0	0.00	9,000
Total Relationship	17,846	14,420	3,426	170,308	173,042	2,734	1.58	173,042
Member Prep/Call								
Candidate Financial Support	0	375	(375)	4,475	4,500	25	0.56	4,500
Ministry Assessments	0	167	(167)	400	2,000	1,600	80.00	2,000
Consultations and Final Asses	0	292	(292)	400	3,500	3,100	88.57	3,500
Supplies/Manuals	0	42	(42)	270	500	230	46.00	500
Total Member Prep/Call	0	876	(876)	5,545	10,500	4,955	47.19	10,500
Leadership Dev								
Pastoral Support Groups	0	83	(83)	0	1,000	1,000	100.00	1,000
Board of Pensions Shared Gra	1,500	400	1,100	3,000	4,800	1,800	37.50	4,800
Pastoral Counseling Center	900	450	450	5,400	5,400	0	0.00	5,400
Counseling -Gainesville	0	175	(175)	0	2,100	2,100	100.00	2,100
Counseling Assistance	0	0	0	1,760	0	(1,760)	0.00	0
Counseling Endowment Incom	0	(625)	625	0	(7,500)	(7,500)	100.00	(7,500)
Clergy/Educator Meal Expense	0	83	(83)	0	1,000	1,000	100.00	1,000
Officer Training	558	83	475	162	1,000	838	83.80	1,000

For Management Purposes Only

Presbytery of Saint Augustine
Income Statement
Compared with Budget
For the Twelve Months Ending December 31, 2018

	Month Actual 0	Month Budget 292	Month Variance (292)	YTD Actual 0	YTD Budget 3,500	YTD Variance 3,500	% Budget 100.00	Full Year
Enrichment								3,500
Total Leadership Dev	2,958	941	2,017	10,322	11,300	978	8.65	11,300
Other Mission								
Total Other Mission	0	0	0	0	0	0	0.00	0
Personnel								
Salary-Financial Secretary	3,955	3,955	0	47,459	47,459	0	0.00	47,459
Benefit Pkg-Financial	2,438	1,208	1,230	15,846	14,500	(1,346)	(9.28)	14,500
FICA-Financial	303	303	0	3,630	3,631	1	0.03	3,631
Salary-Communications Coord	2,435	2,500	(65)	24,980	30,000	5,020	16.73	30,000
FICA-Communications	186	191	(5)	1,911	2,295	384	16.73	2,295
Salary-S/Summer Staff	8,500	4,167	4,333	50,609	50,000	(609)	(1.22)	50,000
Offset of Summer Staff	(8,500)	0	(8,500)	(12,251)	0	12,251	0.00	0
FICA-S/Summer Staff	0	319	(319)	3,978	3,825	(153)	(4.00)	3,825
Payroll Processing Fee	0	98	(98)	412	1,175	763	64.94	1,175
Salary -Stated Clerk	1,666	1,906	(240)	22,873	22,873	0	0.00	22,873
Stated Clerk -Housing	1,667	1,667	0	20,000	20,000	0	0.00	20,000
SECA -Stated Clerk	255	273	(18)	3,281	3,280	(1)	(0.03)	3,280
Travel and Expense-Stated Cl	459	208	251	698	2,500	1,802	72.08	2,500
Continuing Education-Stated C	1,000	83	917	1,099	1,000	(99)	(9.90)	1,000
Auto Expenses-S.Clerk	0	208	(208)	1,976	2,500	524	20.96	2,500
Salaries-Area Coordinators	960	2,600	(1,640)	6,160	31,200	25,040	80.26	31,200
Housing-AC	480	0	480	10,880	0	(10,880)	0.00	0
SECA-AC	73	0	73	184	0	(184)	0.00	0
Expenses-Travel, Meals, Etc	54	500	(446)	313	6,000	5,687	94.78	6,000
Salary-Relationship Coord	1,383	4,583	(3,200)	6,917	27,499	20,582	74.85	27,499
Housing -Relationship Coord	2,000	0	2,000	10,000	0	(10,000)	0.00	0
Benefits Package-Coordinator	3,443	1,123	2,320	10,330	6,737	(3,593)	(53.33)	6,737
FICA-Coordinator	152	351	(199)	759	2,104	1,345	63.93	2,104
Travel and Expense-Coordinat	257	208	49	1,843	2,083	240	11.52	2,083
Continuing Educati-Coordinato	0	83	(83)	0	1,000	1,000	100.00	1,000
Auto Expense-Coordinator	0	208	(208)	562	2,083	1,521	73.02	2,083
Total Personnel	23,166	26,742	(3,576)	234,449	283,744	49,295	17.37	283,744
Administrative								
Minutes	0	17	(17)	0	200	200	100.00	200
Meeting Expense	0	167	(167)	1,959	2,000	41	2.05	2,000
Speakers' Honoraria & Expens	0	42	(42)	225	500	275	55.00	500
Annual Report	0	0	0	61	0	(61)	0.00	0
OGA & Mid-Council Meeting E	382	417	(35)	8,120	5,000	(3,120)	(62.40)	5,000
General Assembly Unified	3,678	1,417	2,261	19,261	17,000	(2,261)	(13.30)	17,000
General Assembly Selected	0	3,333	(3,333)	34,196	40,000	5,804	14.51	40,000
Synod of South Atlantic -Missi	583	583	0	7,000	7,000	0	0.00	7,000
Synod of So. Atlantic -Per Cap	1,755	1,755	0	21,062	21,062	0	0.00	21,062
Committee/Commission Meals	71	200	(129)	4,399	2,400	(1,999)	(83.29)	2,400
Dues and Subscriptions	0	10	(10)	392	122	(270)	(221.31)	122
General Operating Expenses	(1,956)	208	(2,164)	(1,056)	2,500	3,556	142.24	2,500
Legal Expenses	0	417	(417)	10,010	5,000	(5,010)	(100.20)	5,000
Permanent Judicial Commissio	0	17	(17)	0	200	200	100.00	200

For Management Purposes Only

Presbytery of Saint Augustine
Income Statement
Compared with Budget
For the Twelve Months Ending December 31, 2018

	Month Actual	Month Budget	Month Variance	YTD Actual	YTD Budget	YTD Variance	% Budget	Full Year
Mileage Reimbursement	0	63	(63)	142	750	608	81.07	750
Moderator's Expenses	1,026	208	818	1,096	2,500	1,404	56.16	2,500
Audit	(5,000)	833	(5,833)	9,957	10,000	43	0.43	10,000
Building-Major Repair Fund	0	400	(400)	4,800	4,800	0	0.00	4,800
Building Maintenance	410	167	243	1,961	2,000	39	1.95	2,000
Computer/Printer/Equipment	0	125	(125)	414	1,500	1,086	72.40	1,500
Copy Machine	673	400	273	5,379	4,800	(579)	(12.06)	4,800
Electricity	135	250	(115)	2,082	3,000	918	30.60	3,000
Grounds	120	117	3	2,445	1,400	(1,045)	(74.64)	1,400
Insurance	0	1,583	(1,583)	12,960	19,000	6,040	31.79	19,000
Janitorial	234	117	117	1,521	1,400	(121)	(8.64)	1,400
Loan Amortization	0	19	(19)	0	225	225	100.00	225
Office Equipment	0	42	(42)	0	500	500	100.00	500
Office Equip. Repair & Mainten	0	42	(42)	250	500	250	50.00	500
Office Supplies	0	250	(250)	1,903	3,000	1,097	36.57	3,000
Payroll Processing	122	250	(128)	2,129	3,000	871	29.03	3,000
Postage	1,250	267	983	1,923	3,200	1,277	39.91	3,200
Software	0	42	(42)	0	500	500	100.00	500
Telephone	800	500	300	8,220	6,000	(2,220)	(37.00)	6,000
Water and Sewer	95	100	(5)	1,211	1,200	(11)	(0.92)	1,200
Total Administrative	4,378	14,358	(9,980)	164,022	172,259	8,237	4.78	172,259
Total Expenses	48,348	57,337	(8,989)	584,646	650,845	66,199	10.17	650,845
Net Income	\$ (8,613)	\$ 5,413	(14,026)	\$ (38,865)	\$ (64,845)	25,980	(40.06)	\$ (64,845)

Presbytery of St. Augustine																									
Statement of Monies Received																									
		1		2		3		4		5		6		7		8		9		10		11		12	
				12/31/2018																					
Ch #	Church	Per Capita Assessed	Per Capita Paid	2018 Commit/ Pledge	Frequency	Periodic Payment	Accrued YTD	Pledge Paid YTD	Pledge YTD Variance	Mutual Mission	Selected GA	Special and Other Offerings	Total Paid (2+6+8+9+10)												
20112	Alachua	131.41	131.41	400.00	Q	100.00	400.00	400.00			745.00		1,276.41												
20124	Arlington	479.26	502.00	2,000.00	M	166.67	2,000.00	1,980.00	(20.00)		125.00	45.00	2,652.00												
20113	Bethlehem	316.93	316.93	2,040.00	M	170.00	2,040.00	2,040.00			897.00	299.50	3,553.43												
20115	Branford	363.31	363.31	1,927.00	Q	481.75	1,927.00	1,927.00		200.00	854.00	608.00	3,952.31												
20125	Calvin	185.52	185.52	816.00	Q	204.00	816.00	1,020.00	204.00	355.50	671.00	913.96	3,145.98												
20114	Community	5,697.01	5,697.01	30,000.00	M	2,500.00	30,000.00	30,000.00		4,851.00	6,550.50		47,098.51												
11000	Countryside	1,801.09		831.00	M	69.25	831.00	831.00		1,096.58	6,336.00	180.00	8,443.58												
10920	Covenant, G	316.93	301.47	5,000.00	A	5,000.00		5,000.00	5,000.00	225.04	2,847.00	3,000.00	11,373.51												
1312	Crescent City	332.39	371.00	1,000.00	M	83.33	1,000.00	1,000.00			683.00	2,025.00	4,079.00												
20116	Dunnellon	1,592.38	1,507.35	7,800.00	M	650.00	7,800.00	7,800.00		316.23	720.00	1,295.00	11,638.58												
20117	Fairfield	417.42	417.42	4,000.00	M	333.33	4,000.00	4,000.08	0.08				4,417.50												
20149	Faith	394.23	301.47		M					433.84	880.21	394.23	2,009.75												
20118	Fernandina	6,477.74	6,462.28	27,000.00		2,700.00	27,000.00	27,000.00		3,120.00	7,702.00	525.00	44,809.28												
20128	Ft. Caroline	448.34	519.10		M					152.50	1,106.00		1,777.60												
20151	Ft. King	1,569.19	1,670.00	4,000.00	Q	1,000.00	4,000.00	4,000.00		695.32	1,500.00	9.00	7,874.32												
20119	Gainesville 1st	5,511.49	4,658.04	9,000.00	M	750.00	9,000.00	8,250.00	(750.00)		12,928.47		25,836.51												
10999	Geneva	1,445.51	1,445.51	3,500.00	Q	875.00	3,500.00	3,960.00	460.00		2,175.00		7,580.51												
20120	Grace	618.40	680.24	750.00	M	62.50	750.00	750.00		635.48	783.70	225.00	3,074.42												
1316	Green Cove Springs	1,855.20	1,650.00	10,000.00	Q	2,500.00	10,000.00	9,999.97	(0.03)	1,321.10	6,077.31		19,048.38												
20123	High Springs	471.53	471.53										471.53												
3679	Highlands, Jax	2,790.53	2,713.23	7,500.00	M	625.00	7,500.00	9,100.00	1,600.00	2,131.00	3,606.50	1,100.00	18,650.73												
11320	Hodges	3,014.70	3,014.70	24,000.00	M	2,000.00	24,000.00	24,000.00		459.23	18,874.14	441.00	46,799.07												
20143	Jasper	572.02	572.02	3,034.00	M	252.83	3,034.00	3,033.90	(0.10)	332.58	588.58	555.00	5,082.08												
20122	Kanapaha	718.89	718.89	2,000.00	Q	500.00	2,000.00	2,000.00		220.00	1,213.00		4,151.89												
11319	Kirkwood	749.81	749.81	1,000.00	A	1,000.00		1,000.00	1,000.00				1,749.81												
10739	Korean	533.37	533.37		M						470.00		1,003.37												
20144	Lake City	2,009.80	2,009.80	10,000.00	M	833.33	10,000.00	10,000.00		2,110.37	1,741.37	180.00	16,041.54												
20129	Lake Shore	579.75	579.75	3,000.00	M	250.00	3,000.00	3,000.00			607.32		4,187.07												
20130	Lakewood	3,300.71	3,300.71	12,000.00	M	1,000.00	12,000.00	12,000.00		100.00	481.00	81.00	15,962.71												
10738	Marion Oaks	479.26	479.26	1,000.00	M	83.33	1,000.00	1,000.00		132.00	1,229.20	135.00	2,975.46												
20147	Mayport	216.44	208.71	500.00	A	500.00	500.00	500.00			65.00		773.71												
20148	McIntosh	680.24	680.24		M								680.24												
1320	Memorial	5,758.85	5,758.85	30,545.00	M	2,545.42	30,545.00	30,545.00		2,183.35	10,387.20	150.00	49,024.40												
10998	Middleburg	355.58	332.39	4,000.00	M	333.33	4,000.00	4,008.00	8.00	326.14	1,776.85		6,443.38												
20145	Mikesville	448.34	450.00	500.00	A	500.00	500.00	500.00		524.19			1,474.19												
20133	Murray Hill	425.15	425.15		M						204.00	754.35	1,383.50												
11713	Nueva Esperanza	85.03	85.03		A								85.03												
20150	Ocala 1st	7,204.36	7,103.87	50,000.00	M	4,166.67	50,000.00	50,000.00		1,827.10	17,427.94	810.00	77,168.91												
20153	Orange Park	1,801.09	1,900.08	1,000.00	M	83.33	1,000.00	1,000.08	0.08	1,920.11	8,390.85	54.00	13,265.12												

Presbytery of St. Augustine													
Statement of Monies Received		12/31/2018											
		1	2	3									
Ch #	Church	Per Capita Assessed	Per Capita Paid	2018 Commit/ Pledge	Frequency	Periodic Payment	Pledge Accrued YTD	Pledge Paid YTD	Pledge YTD Variance	Mutual Mission	Selected GA	Special and Other Offerings	Total Paid (2+6+8+9+10)
20154	Palatka 1st	1,128.58	1,128.58	1,880.00	M	156.67		1,880.04	1,880.04	228.71	655.00	209.00	4,101.33
4017	Palms	9,577.47	9,701.26	70,455.00	M	5,871.25	70,455.00	70,455.00		5,794.00	9,649.68	806.17	96,406.11
20140	Peace	796.19	796.19	5,000.00	M	416.67	5,000.00	5,000.00			205.84	635.00	6,637.03
20155	Perry 1st	1,229.07	1,228.57	3,000.00	M	250.00	3,000.00	3,000.00		4,549.18	7,720.00	2,520.00	19,017.75
20156	Reddick	108.22	139.14	200.00	M	16.67	200.00	200.00			115.50		454.64
20136	Riverside	9,484.71	9,484.71	52,200.00	M	4,350.00	52,200.00	52,200.00			19,065.03	2,700.00	83,449.74
20157	San Mateo	788.46	788.46	900.00	A	900.00	900.00	900.00					1,688.46
20152	Silver Springs Shores	1,051.28	981.71		A					2,432.00	2,132.00	985.00	6,530.71
20139	South Jacksonville	2,581.82	2,581.82	12,000.00	M	1,000.00	12,000.00	12,000.00			3,283.35	500.00	18,365.17
20137	St. Andrews	966.25	1,014.00		M			8,877.75	8,877.75		798.00	74.00	10,763.75
23306	St. Giles	2,682.31	2,678.84	4,596.00	M	383.00	4,596.00	4,979.00	383.00	963.15			8,620.99
20138	St. Johns	3,300.71	3,300.71	14,000.00	M	1,166.67	14,000.00	14,000.00					17,300.71
20158	Starke 1st	525.64	525.64		A								525.64
10591	Trinity, Palm Coast	3,648.56	3,800.00	6,500.00	S	3,250.00	6,500.00	6,500.00		500.00			10,800.00
1324	Weirsdale	1,151.77	1,190.42	2,000.00	Q	500.00	2,000.00	2,000.00				2,346.00	5,536.42
10075	Westminster, G	796.19	796.19	1,100.00	A	1,100.00	1,100.00	970.00		3,209.00	4,146.05	2,022.56	11,143.80
20159	White Springs	46.38	46.38	1,000.00	Q	250.00	1,000.00	1,000.00		100.00		600.00	1,746.38
20160	Williston	247.36	247.36	1,000.00	M	83.33	1,000.00	1,500.00	500.00	573.38			2,320.74
234	Woodlawn	4,251.50	4,197.39	10,000.00	Q	2,500.00	10,000.00	10,000.00		244.14	1,524.57	15,639.83	31,605.93
zz Adjustments to budget*				4,026.00	M	335.50	4,026.00		(4,026.00)				
Totals		106,511.67	103,894.82	450,000.00		54,848.83	442,120.00	457,106.82	14,986.82	44,262.22	169,939.16	42,817.60	818,020.62

Notes

* adjustments for changes in pledges received after budget confirmation.

No Unified pledge received and no history to base on

No Unified Pledge received but either verbal or historical basis

(13,050.00) Pledge more than 2 months behind

MONTGOMERY PRESBYTERIAN CONFERENCE CENTER
SUMMARY OF REVENUES AND EXPENSES
December 31, 2018

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Difference Fav. (Unfav.)</u>
REVENUES:			
User Groups	196,513	240,093	(43,580)
MPCC Programs	146,291	205,500	(59,209)
Contributions-Presbytery	65,000	65,000	-
Other Contributions	41,663	-	41,663
Special Contributions	18,937	40,000	(21,063)
Interest Income	30	50	(20)
Total Revenue	<u>468,434</u>	<u>550,643</u>	<u>(82,209)</u>
EXPENSES:			
Salaries and Benefits	262,971	285,855	22,884
Administrative Expenses	25,015	27,200	2,185
Insurance	53,349	47,767	(5,582)
MPCC Programs	19,236	27,750	8,514
Foodservice	55,016	71,500	16,484
Housekeeping	1,226	2,750	1,524
Maintenance	44,473	37,593	(6,880)
Utilities	43,825	41,850	(1,975)
Misc Income/Expense	(338)	250	588
Mortgage	61,135	81,514	20,379
Total Expenses	<u>565,908</u>	<u>624,029</u>	<u>58,121</u>
NET OPERATING TOTAL	<u>(97,474)</u>	<u>(73,386)</u>	<u>(24,088)</u>

Montgomery Presbyterian Conference Cent
Balance Sheet
December 31, 2018

ASSETS

Current Assets		
FirstAtlantic -operating	\$	(3,267.82)
FirstAtlantic -MMKT (Mandarin)		552.13
Compass Bank Checking		12,912.20
Petty Cash-checking		2,315.00
Petty Cash -cash		100.00
Due from General Fund-Special		16,420.00
Due from General Fund -Special		78,292.46
Due from Gen. Fund(Foundation)		2,498.00
Presbytery Contribution (Exces		(83,000.00)
Due from Gen.Fd-MPCC Loan		1,300.00
A/R-User Groups		5,249.15
A/R-Summer Camp 2017		510.00
A/R-Summer Camp -2016		2,095.00
Summer A/R-2018		240.00
Prepaid Insurance		21,921.00
		<hr/>
Total Current Assets		58,137.12
Property and Equipment		
Land		334,000.00
Buildings		2,096,357.00
Land and Improvements		6,710.00
Building Improvements		185,422.00
Equipment		217,109.03
Furniture and Fixtures		158,944.00
Software		1,153.00
Accumulated Depreciation		(1,921,517.00)
		<hr/>
Total Property and Equipment		1,078,178.03
Other Assets		
Unamortized Loan Closing Costs		6,451.80
Accumulated Amortization		(4,688.80)
Suspense		(5,788.96)
		<hr/>
Total Other Assets		(4,025.96)
		<hr/>
Total Assets	\$	<u>1,132,289.19</u>

LIABILITIES AND CAPITAL

Current Liabilities	
Accounts Payable Accrued	\$ (4,620.57)
Automobile Reserve	7,000.00
Due to Loan Reserve -Interest	8,178.00
User Group Deposits	11,021.43
Deposits -Summer	7,287.66
Deposits Used by Scholarship	(1,500.00)
Due to Presbytery	153,942.00
Capital Campaign Funds	27,757.50
Mandarin Donation	(941.61)
Cabin Restoration #101	(217.00)

Unaudited - For Management Purposes Only

Montgomery Presbyterian Conference Cent
Balance Sheet
December 31, 2018

Cabin Restoration #102	(1,213.00)	
Cabin Restoration #103	2,317.00	
Cabin Restoration #104	2,523.00	
Cabin Restoration #105	2,237.00	
Cabin Restoration #106	1,281.00	
Cabin Restoration #107	3,072.00	
Cabin Restoration #108	1,837.00	
Cabin Restoration #109	1,895.00	
Cabin Restoration #111	(256.00)	
Gregory Lodge Restoration	1,164.00	
Total Current Liabilities		222,764.41
Long-Term Liabilities		
EverBank -Mortgage	659,934.00	
Note Payable-EverBank-Principa	(30,828.80)	
EverBank Principal Payments	30,828.80	
Friends -Unrestricted	125.00	
Friends-Camp Scholarships	2,233.00	
Friends-B. Cole Memorial Schol	44.00	
EW Albright Scholarships-Found	2,415.62	
S. McPherson McKinnon-lot. Ear	5,742.84	
Total Long-Term Liabilities		670,494.46
Total Liabilities		893,258.87
Capital		
Unrestricted Reserve,incl. lan	376,780.00	
Retained Earnings	(40,259.26)	
Net Income	(97,490.42)	
Total Capital		239,030.32
Total Liabilities & Capital	\$	1,132,289.19

Montgomery Presbyterian Conference Cent
Income Statement
For the Twelve Months Ending December 31, 2018

	Current Month		Year to Date	
Revenues				
PresbyterianChurches-Food	\$ 493.75	1.41	\$ 20,775.88	4.44
Presbyterian Churches-Program	448.00	1.28	14,714.12	3.14
Presbyterian Churches-Property	1,919.00	5.47	24,641.75	5.26
Other Churches-Foodservice	0.00	0.00	10,939.25	2.34
Other Churches - Program	0.00	0.00	4,108.00	0.88
Other Churches - Property	0.00	0.00	13,847.75	2.96
Non-Church- Foodservice	2,641.25	7.53	30,539.25	6.52
Non-Church - Program	0.00	0.00	9,087.00	1.94
Non-Church - Property	6,026.00	17.18	65,596.75	14.00
Presbytery- Foodservice	32.00	0.09	2,093.00	0.45
Presbytery - Program	0.00	0.00	0.00	0.00
Presbytery - Property	0.00	0.00	170.00	0.04
Summer Camp - Food	0.00	0.00	45,949.75	9.81
Summer- Program	0.00	0.00	45,440.55	9.70
Summer - Property	0.00	0.00	39,385.50	8.41
SAM- Foodservice	0.00	0.00	493.00	0.11
SAM - Program	0.00	0.00	17.00	0.00
Other - Foodservice	0.00	0.00	5,516.25	1.18
Other - Program	0.00	0.00	6,985.00	1.49
Other - Property	0.00	0.00	2,502.50	0.53
Presbytery Contribution	5,416.67	15.44	65,000.00	13.88
Contributions	18,101.88	51.60	41,662.87	8.89
Special Contributions	0.00	0.00	18,937.00	4.04
Interest Income	0.08	0.00	30.13	0.01
Total Revenues	35,078.63	100.00	468,432.30	100.00
Cost of Sales				
Total Cost of Sales	0.00	0.00	0.00	0.00
Gross Profit	35,078.63	100.00	468,432.30	100.00
Expenses				
Executive Director	3,461.54	9.87	44,320.32	9.46
Executive Director-403b	0.00	0.00	0.00	0.00
Executive Director-CE	5,769.24	16.45	10,576.94	2.26
Marketing Director	0.00	0.00	7,211.55	1.54
Program Director	0.00	0.00	8,724.98	1.86
Foodservice Director	3,846.16	10.96	3,846.16	0.82
Pension/Benefits -Program	0.00	0.00	3,342.93	0.71
Cont'g Education-Program	0.00	0.00	0.00	0.00
FICA Expense-Program	0.00	0.00	1,796.87	0.38
Office Manager-Administrative	1,961.56	5.59	26,803.60	5.72
Pension/Benefits-Administrativ	2,113.62	6.03	33,787.03	7.21
Cont'g Education - Administrat	401.12	1.14	667.98	0.14
Travel-Administrative	246.44	0.70	2,250.06	0.48
Meals & Entertainment-Administ	0.00	0.00	73.96	0.02
FICA Expense-Admin	1,150.46	3.28	7,018.70	1.50
Suspense	0.00	0.00	0.00	0.00
Food Service	1,657.18	4.72	40,361.86	8.62
FICA Expense-Foodservice	126.78	0.36	2,983.79	0.64
Maintenance-Property	1,633.00	4.66	19,799.70	4.23
FICA Expense-Property	271.91	0.78	3,240.64	0.69

For Management Purposes Only

Montgomery Presbyterian Conference Cent
Income Statement
For the Twelve Months Ending December 31, 2018

	Current Month		Year to Date	
Housekeeping-Property	1,921.45	5.48	22,559.40	4.82
Program Staff- Summer	170.00	0.48	21,823.25	4.66
FICA Expense -Program	(102.47)	(0.29)	1,573.97	0.34
Program Staff- NonSummer	36.94	0.11	206.11	0.04
FICA Expense-NonSummer	0.00	0.00	0.00	0.00
Office Supplies	30.82	0.09	2,314.83	0.49
Copier	313.04	0.89	1,827.96	0.39
Computer	0.00	0.00	6,860.00	1.46
Postage - Admin	20.00	0.06	308.69	0.07
Montgomery Board Exp	135.00	0.38	1,986.80	0.42
Audit - Annual	0.00	0.00	0.00	0.00
Bank Charges-Admin	17.28	0.05	3,974.27	0.85
Fundraising Costs	0.00	0.00	0.00	0.00
Payroll Processing	217.10	0.62	3,337.12	0.71
Licenses and Fees	0.00	0.00	3,288.84	0.70
Dues and Subscriptions	119.29	0.34	1,133.12	0.24
Closing Costs-EverBank Loan	0.00	0.00	0.00	0.00
Legal Expenses	0.00	0.00	0.00	0.00
Workers Comp-Property	855.46	2.44	7,094.40	1.51
General Liability	3,528.71	10.06	39,085.68	8.34
Umbrella Liability	118.41	0.34	1,130.97	0.24
Business Auto-Property	116.43	0.33	769.52	0.16
Accident and Medical	0.00	0.00	1,252.00	0.27
Flood Insurance	0.00	0.00	4,016.00	0.86
Summer Camp- Supplies	0.00	0.00	2,819.69	0.60
Summer Camp -Programs	0.00	0.00	612.24	0.13
Summer Camp -Staff Training	0.00	0.00	5,594.00	1.19
Summer Camp-Curriculum	0.00	0.00	0.00	0.00
Summer Camp-Marketing & Public	405.00	1.15	3,646.00	0.78
Summer Camp Scholarships	0.00	0.00	0.00	0.00
Medical Supplies	0.00	0.00	97.99	0.02
SAM	0.00	0.00	0.00	0.00
Other Programs	829.92	2.37	1,969.51	0.42
Girl's Retreat	0.00	0.00	156.24	0.03
Fall Retreat	0.00	0.00	1,051.14	0.22
Spring Retreats	0.00	0.00	2,992.14	0.64
Marketing & Publicity-NonSumme	3.75	0.01	297.10	0.06
Supplies - Food	1,635.46	4.66	48,385.10	10.33
Supplies - Kitchen	163.21	0.47	1,719.81	0.37
Equipment - Kitchen	140.00	0.40	4,910.60	1.05
Supplies - Housekeeping	49.03	0.14	1,036.27	0.22
Equipment-Housekeeping	0.00	0.00	189.87	0.04
Buildings	1,633.30	4.66	1,162.27	0.25
Air Conditioners	145.00	0.41	9,641.66	2.06
Grounds	1,960.68	5.59	10,288.92	2.20
Equipment/Machinery Repair	136.98	0.39	4,809.39	1.03
Fire Extinguisher/Alarm	421.82	1.20	2,008.33	0.43
Tools-Supplies	1,502.35	4.28	4,381.96	0.94
Boat Repairs	0.00	0.00	369.82	0.08
Vehicle Repair	388.67	1.11	4,090.78	0.87
Fuel -Program	0.00	0.00	1,064.84	0.23
Fuel	564.06	1.61	3,138.15	0.67
Pest Controi/Termites	117.00	0.33	3,517.00	0.75
Maintenance Contingency	0.00	0.00	0.00	0.00
Telecommunication	0.00	0.00	3,794.03	0.81
Electricity	2,650.00	7.55	29,197.00	6.23

For Management Purposes Only

Montgomery Presbyterian Conference Cent
Income Statement
For the Twelve Months Ending December 31, 2018

	Current Month		Year to Date	
Waste Disposal	213.32	0.61	4,780.22	1.02
Propane	403.10	1.15	3,272.20	0.70
Water Service	160.00	0.46	2,781.75	0.59
Canteen Income	0.00	0.00	(457.00)	(0.10)
Misc. Income	(2.00)	(0.01)	(1,414.12)	(0.30)
Misc. Expense	289.73	0.83	1,532.98	0.33
Depreciation Expense	0.00	0.00	0.00	0.00
Loan Cost Amortization	0.00	0.00	0.00	0.00
Debt Service on Mortgage-EverB	0.00	0.00	61,134.84	13.05
	<hr/>		<hr/>	
Total Expenses	43,946.85	125.28	565,922.72	120.81
	<hr/>		<hr/>	
Net Income	\$ (8,868.22)	(25.28)	\$ (97,490.42)	(20.81)
	<hr/>		<hr/>	

Montgomery Presbyterian Conference Cent
Income Statement
Compared with Budget
For the Twelve Months Ending December 31, 2018

Account	Month Actual	Month Budget	Month Variance	YTD Actual	YTD Budget	YTD Variance	Full Year Budget
Revenues							
Guest Groups	\$ 11,560	\$ 4,687	6,873	\$ 196,513	\$ 240,093	(43,580)	\$ 240,093
MPCC Programs	0	1,087	(1,087)	146,291	205,500	(59,209)	205,500
Presbytery Contribution	5,417	5,413	4	65,000	65,000	0	65,000
Contributions	18,102	0	18,102	41,663	0	41,663	0
Special Contributions	0	3,337	(3,337)	18,937	40,000	(21,063)	40,000
Interest Income	0	6	(6)	30	50	(20)	50
Total Revenues	<u>35,079</u>	<u>14,530</u>	<u>20,549</u>	<u>468,434</u>	<u>550,643</u>	<u>(82,209)</u>	<u>550,643</u>
Expenses							
Full Time Staff	18,950	14,756	4,194	150,422	177,024	(26,602)	177,024
Part Time Staff	5,715	8,178	(2,463)	112,549	108,831	3,718	108,831
Administrative Expenses	852	2,245	(1,393)	25,032	27,200	(2,168)	27,200
Insurance	4,618	6,376	(1,758)	53,349	47,767	5,582	47,767
Summer Camp	405	1,537	(1,132)	12,770	20,400	(7,630)	20,400
Other Program Expense	834	438	396	6,466	7,350	(884)	7,350
Food Service	1,938	5,962	(4,024)	55,016	71,500	(16,484)	71,500
Housekeeping	49	220	(171)	1,226	2,750	(1,524)	2,750
Maintenance	6,870	3,119	3,751	44,473	37,593	6,880	37,593
Utilities	3,426	3,482	(56)	43,825	41,850	1,975	41,850
Canteen Income	0	0	0	(457)	0	(457)	0
Misc. Income	(2)	0	(2)	(1,414)	0	(1,414)	0
Misc. Expense	290	19	271	1,533	250	1,283	250
Debt Service on Mortgage-Eve	0	6,791	(6,791)	61,135	81,514	(20,379)	81,514
Total Expenses	<u>43,945</u>	<u>53,123</u>	<u>(9,178)</u>	<u>565,925</u>	<u>624,029</u>	<u>(58,104)</u>	<u>624,029</u>
Net Income	<u>\$ (8,866)</u>	<u>\$ (38,593)</u>	<u>29,727</u>	<u>\$ (97,491)</u>	<u>\$ (73,386)</u>	<u>(24,105)</u>	<u>\$ (73,386)</u>

New Minister Information
Rev. Jo Anne Dyson

Statement of Faith Expanded: Jo Anne Dyson

I believe in a God who is loving, merciful and best seen in Jesus Christ. God is the Redeeming Creator- creating a wonderful world and redeeming it in all its fallenness. Jesus was God in human form who is the Creative Redeemer. Jesus helps us to see what life could and should be when lived in awareness of God's sovereignty and love. His example of unconditional love and service as well as his teachings are meant to guide the life of individuals and the church. God lives in us through the Holy Spirit who is the Creative Redeeming Presence that works both in individuals and the world seeking to heal the wounds of poverty, homelessness, prejudice, hatred, and cruelty. We each have been given by the Spirit gifts, insights and abilities for this redeeming task.

The church is the community of faith where people can find a place to belong, a place of acceptance, a place to nurture their spiritual journeys, a place to serve, a place of support, a place to wrestle with deeper questions of the Bible and of faithful living, and of being a voice of conscience to the world. The church is often under attack these days for many things and many people have opted to not associate with religious institutions. We hear, "I'm spiritual; not religious." I think that is like saying "I like to play baseball...alone." The church can be a corrective voice for our American rugged individualism. Through worship, sacraments, prayer, Bible study, faith formation groups, service, the church enables its members to change their lives and the lives of the world.

While there are many sacred events in life (marriage, ordination, confirmation, holy unions, and services of healing), I believe there are 2 sacraments instituted by Jesus and practiced by the church: Baptism and Holy Communion. Baptism is the initiation into the community of faith. Whether by the commitment of parents or guardians for infants and small children or by the individual as an adult, it marks the identification with God's people through water and the word. Communion is the ongoing celebration at table of being nurtured as one of God's children. Through bread and cup, we are made aware of the spiritual presence of Christ in the act. It also reminds us of our union with all believers- living and dead, physically challenged and able bodied, healthy of mind and body and dealing with mental and physical disease, of all races/cultures/ethnicities/orientations. At this table, we are one.

Having made the Hebrew Bible a focus of study for many years of graduate study beyond the M.Div level, I find the Bible a fascinating series of writings by and for the People of God. It can be one way in which we encounter God. It can also be a dangerous book when it is not read with awareness of historical context. It can nurture the best and worst in us. It has turned around the lives of famous theologians like Augustine and Luther. It continues to inspire people to live God-filled lives. It has also been used to justify unwise ecological practices, subjugation of women and people of color, too many wars and an anti-science world view.

For the last 18 years, I have served both the church and academia. I have challenged both groups to look deeper at their values through film, fiction, service and thoughtful reflection. I agree with founder of Western philosophy, Socrates when he said, "The unexamined life is not worth living." I also agree with the 20th century philosopher Gandhi who challenged us to "Be the change you want to see." Reflective action and active reflection is where I live.

SPIRITUAL JOURNEY OF JO ANNE DYSON

Life is an adventure, not a fairytale.

I recently read the above words in the devotional guide I use and they resonated with me. Fairytales are not without some dangers, villains, challenges, but they tend to end on the note *and they lived happily ever after*. The implication is that if you can survive a challenging moment, the end will be good and easy and maybe even boring. In my experience, life doesn't promise that. Neither does God. In the last four years, I have served as a hospice chaplain. I have been privileged to hear the stories of hundreds of patients. I have gotten a glimpse of the promises and pleasures and pain of aging. None of the ends were fairy tales, but some were better than others. What I saw was that those who died best had lived their lives with a sense of gratitude and intentionality. One woman said to me, "I am not eager to have my life end, but I am ready. I completed my bucket list 6 months ago. I have done everything I wanted to do." I aspire to say that when my time comes.

I am the oldest of 3 kids. My dad was in the Army when I was born during the middle of a hurricane in NJ. My family was always going to church on Sundays. While I had a great uncle who was a United Methodist minister, the UMC lost my dad when they brought a pledge card, not for money, but for a promise not to ever drink alcohol. My dad was really surprised. "I can't promise that," he told the visitors. "Oh you don't have to follow it, you just had to sign it," he was told. "I will not sign anything that I don't intend to do," he said. His integrity of being a person of his word influences me greatly.

My family joined a Cumberland Presbyterian Church in Tennessee and later a PCUS church. One of the women who had a short but impactful direction on my life was a missionary from what was then Tanzania. Her stories, her commitment, her creative Sunday School teaching made me want to go into ministry. Back in that time, women were not ordained as

clergy but I would still practice the liturgy of communion and create my own children's sermon/devotional. I was so proud when the associate pastor had me as a fourth grader do the children's sermon at the evening service.

My junior high years were my agnostic years. I still attended church but was a handful for my parents. Being cool, having a boyfriend, being involved in every club at my school was far more important to me. It was in High School when things changed. A guy I liked was really into this youth ranch where kids would gather to sing songs and pray every Saturday afternoon. I went hoping to catch his eye and get a date afterwards. God had other plans. I was blown away by kids talking to God like God was a friend and not a greatly removed Judge/King/Ruler. It was a turning point in my faith life. I became interested in scripture, prayer, learning more. The church I was associated with at that time was very into social justice issues particularly addressing racism. Adults read and discussed Martin Luther King's Letters from a Birmingham Jail. Our white youth group partnered with a black youth group and we created a float for the Martin Luther King parade. There were "dialogues" on movies like "Guess Who is Coming to Dinner" and interracial dating. My high school had riots over race issues and we talked about how to help create a better climate for all.

In college, I began to be interested in a more academic understanding of scripture. I majored in Bible and Religion with a minor in philosophy. Existentialism was the focus of my senior project. I felt called to go into full time ministry and attended seminary. My time at Union Theological Seminary whetted my appetite for more depth in understanding of the Hebrew Bible. I won a faculty fellowship and after 8 years in the parish as an associate, I went back to Union and did grad study in Wisdom Literature focusing on Proverbs 1-9 and 31. I did several chapters on the dissertation while I was trying to get pregnant. I became pregnant with my daughter. I found I could not do the job I wanted as a mom and the demands of disciplined academic writing so I withdrew from the Ph D program. I went back to working in a church part time and teaching part

time in philosophy. The flexibility enabled me to be the kind of parent and pastor and professor I wanted to be.

I find my spirituality today is focused on daily listing of my 5 gratitudes, reading devotional guide and journaling. I really have enjoyed book clubs in the past that took on books like The Faith Club: A Muslim, A Christian, a Jew- Three Women Search for Understanding, The Shack, Three Cups of Tea, and The Secret Life of Bees. I also enjoy looking for themes of faith and philosophy in films. I have done sermon series on that in the past. I enjoy creating youth retreats on themes and did 6-7 for a previous church. My best was using the 4 elements of nature: earth, air, water, and fire. Earth was a Native based spirituality with understanding the importance of animals in teaching us the meaning and value creation. Air focused on the role of the Holy Spirit in our lives. Fire picked up on a Youth Triennium theme of fires that warm and fires that destroy with clips from many movies at time (Hunger Games, Lord of Rings, Twilight series). Water had water based scriptural stories (Flood, crossing Red Sea, Jesus calming the stormy water, and baptism).

A few years ago, I did a service learning trip to South Africa. I worked with Muslims and a Christian preschool program. I learned about apartheid and Truth and Reconciliation commission under Bishop Tutu. That trip changed me in so many ways. I think African spirituality is more communally based and serves a corrective for our American individuality. One sadness of working three jobs has been I could not be more involved in the Zimbabwe exchanges that Denver Presbytery has going. I always wished I could take a month to do the exchange that was part of that partnership.

I did get to do a youth exchange with Japan as part of a Sister City Program in Broomfield. That was enlightening and deepened my appreciation of Japanese culture. I hope I will find in Ocala and in my new presbytery a chance for international exchanges and interfaith understanding.

Proposed Terms of Call
The Rev. Ms. Jo Anne Dyson

• Cash Salary	\$23,200.00
• Housing Allowance	\$34,800.00
Total Effective Salary	\$58,000.00
• Continuing Education	(\$1,600.00)*
• Automobile Allowance (@ IRS Rate)	(\$3,000.00)*
• Professional Expenses (phone and other)	(\$1,200.00)*
• Pension Major Medical	\$14,500.00
• Pension and Disability	\$6,960.00
• Dental insurance	\$1,168.44
• Social Security Allowance – 50%	\$4,437.00
Total Monetary Compensation	\$90,865.44

*These are maximum yearly amounts for reimbursable expenses.

- **Four weeks paid vacation per year**
- **Two weeks paid study leave per year**

APPENDIX G

New Minister Information
Rev. Joy W. Laughridge

Joy Laughridge
Statement of Faith 2018

I do not remember a time in my life when I did not know that the Author of all Creation was the God revealed in the Bible. I do not remember a time in my life when I did not know that God is good and that God is love. From the time I was young, I knew that God was the One who held the world in hand and that no one was wiser or more powerful than God. As I have grown older, these concrete convictions about God have remained in tact, but age, and education, and life experience have both pushed and allowed me to also embrace and affirm the mysterious nature and ways of the Almighty God who is revealed in Christ and present with me in the person of the Holy Spirit.

While affirming that God is mysterious, I cling to faith that God is knowable through the written word in Scripture and most clearly through Jesus, the Living Word. Everything that we must know about God in order to live in right relationship with God has been written down in the Bible under the inspiration of the Holy Spirit, and it is the Holy Spirit who illuminates these words and confirms in my heart that they are true. Everything that needed to be done in order for humankind to live in a joyful and right relationship with God has been accomplished through Jesus in his life, death on the cross, and resurrection to life. My faith in Jesus was nurtured from the time I was young through Scripture and the community of faith, and I trust in Christ daily for my salvation. Later in life as a young adult, I understood for the first time in a real way that I was not good enough or able to earn my own salvation and I abandoned myself even more wholeheartedly to the grace of God in Christ which saves me. At that time my relationship with God changed. The focus of my life shifted from trying to be good to please God to depending on God's grace and living in joyful gratitude.

As I don't remember a time when I didn't know God, neither do I remember a time when I was not part of the local church. I have been a student of the Bible and engaged in the worship life of the church since childhood. I was baptized as an elementary age girl, but had my own children baptized as infants as an expression of my faith that God chose them before they had even thought about choosing God. As I have gotten older and come to understand the meaning and the spiritual realities behind the Sacraments of Baptism and the Lord's Supper, my faith has been nurtured by these signs that Christ gave to us that are enacted by the Holy Spirit to confirm Jesus's work and promises. The church needs all of the gifts God has given to her- the word, the Sacraments, and the spiritual gifts given to each member – to enable us through the power of the Holy Spirit to build and further God's kingdom as Jesus calls us to do. This is our purpose and work, to make Christ known and to build his kingdom, until he comes to finally consummate that kingdom to the glory of God.

Rev. Joy W. Laughridge
Biographical Statement

When I tell my story, I always feel compelled to begin before the beginning because the person I am has been shaped by family members who came before me. My love for the Lord, my love for the church, my passion for mission, and my commitment to serving others were all nurtured in a family that demonstrated and dedicated themselves to these things in their own lives. My maternal grandparents were missionaries for 15 years in Cameroon and then returned to the states where my grandfather was the organizing pastor of a United Presbyterian church that he served until his retirement. My paternal grandparents served under the mission board of the United Methodist church in the Congo. They spent their adult lives there, retiring when I was in Jr. High. My own parents were very "mission-minded," and growing up I watched as my parents welcomed missionaries into our home, gave generously to support them, and carried out their own ministries as they volunteered in the church and served the least. As a child, in response to God's activity in my life, I asked questions, and it was my parents who helped me make a first profession of personal faith as a child. I am deeply grateful for my family legacy, and I pray to be able to carry it on and pass it to my own children.

I first sensed a call to ministry as a high school student and my first response was to sign up for an intense, 8 week mission trip to Guatemala. With a commitment to pursuing some type of ministry I decided to attend a Christian college and during those years I began testing and using my gifts in different ways. I was mentored and encouraged by professors who were actively engaged in ministry themselves. They helped me grow through new ministry experiences and affirmed my gifts. After college I spent a year serving and learning as a youth ministry intern at University Covenant Church in Davis, CA. The following year I began studies at Fuller Theological Seminary. During seminary I experienced a "second conversion" that was extremely significant. It was a new and deeper understanding of both my own desperate need for grace and mercy and the truth that God had actually lavished both on me *while* I was yet a sinner. Though I'd had a relationship with God for years, I began to experience a new quality of freedom and joy because of Jesus and found a new capacity to give grace to others.

After completing my MDiv. in 2003, I returned to my native state of North Carolina where I fulfilled my CPM's internship requirements serving for 1 year in a large church and 9 months in a small church. These were rich experiences and an important part of my preparation for ministry. In 2005 I moved to Florida after receiving my first call. As the Associate Pastor for Nurture, my primary responsibilities were working with youth and developing the Christian Education ministry and programs. In 2012, after having my second child, I had the opportunity to accept a new call to a part-time Associate position also in the Presbytery of Tampa Bay. The position became full-time after 3 years. In this position my focus has been on outreach, mission, and small group ministry.

In recent years, I have sensed that God has been leading and working to prepare me for a new season of ministry. I began a D. Min program in 2016, and I've had a growing desire to lead a church in the role of solo pastor or head of staff. Late this year, it became clear that things were changing in my present call. Financial shortfalls led to the decision to eliminate my position. In anticipation of these changes, I began searching, and almost immediately, God directed me to

Lakewood Presbyterian Church. In a very clear way, the Lord has confirmed this call, and I look forward to the ministry that is just ahead.

REPORT OF TERMS OF CALL
Presbytery of St. Augustine
2018

Minister/Certified Educator Rev. Joy Woodcock Laughridge Telephone 813-777-4040
 Church or employing entity Lakewood Presbyterian Church

Terms of Call:	2017	2018
A. Personal Compensation		
1. Annual cash salary		<u>\$41,000</u>
2. Housing allowance (if no manse)		<u>\$23,000</u>
3. Utilities allowance (if applicable)		
4. Medical supplement (if any)		
5. OPTIONAL SECA tax reimbursement (above required 50%)		
6. Deferred income		
7. Other income (specify _____)		
8. Manse amount (30% of total of lines 1-7)		
9. Total effective salary		<u>\$64,000</u>
B. Expenses		
10. Reimbursable professional expenses		
a. auto expenses		<u>\$3,000</u>
(OR provision of auto w/ full expenses)		
b. book allowance		
c. other reimbursable expenses Dental, Life, Dep Life		<u>\$1,387</u>
11. Continuing education allowance		<u>\$4,000</u>
12. Total expenses		<u>\$8,387</u>
C. Required benefits*		
13. Major medical (25% of line 9)		<u>\$16,000</u>
14. Pension/D&D (12% of line 9)		<u>\$ 7,680</u>
15. REQUIRED 50% SECA Reimbursement		<u>\$ 4,896</u>
16. Total Benefits		<u>\$28,576</u>
TOTAL PACKAGE		<u>\$100,963</u>
D. Vacation and Leave		
Vacation	_____ (weeks)	<u>4</u> (weeks)
Study leave	_____ (weeks)	<u>2</u> (weeks)
Parental leave	_____ (weeks)	<u>6</u> (weeks)

Additional Terms (may use separate page)


 PNC Chair or Clerk of Session


 Pastor/Associate Pastor/Certified Educator
 Designated Pastor Interim Pastor/Stated Supply

*Section C is required by our minimum terms of call for installed positions; SECA is provided for many of our contract positions as well. BOP benefits – if provided for contract positions – are subject to different calculations.

Please return by February 17, 2018 by email to: Sandra Hedrick, Stated Clerk (Sandra@staugpres.org), Presbytery of St. Augustine, 1937 University Blvd. West, Jacksonville, FL 32217

APPENDIX H

**PRESBYTERY OF ST. AUGUSTINE
CURRENT ROLL OF TEACHING ELDERS
AS OF DECEMBER 31, 2018**

1.	Alamsha, Lloyd	Honorably Retired
2.	Albright, Joe	Pastor, Geneva & Dial Hope
3.	Allyn, John	Honorably Retired
4.	Are, Sr., Thomas	Honorably Retired
5.	Bartholomew, John	Honorably Retired, Parish Associate - Riverside
6.	Bayley, Dwight	Honorably Retired, Parish Associate – Riverside
7.	Beebe, Jeff	Interim Pastor, Trinity
8.	Benz, Cynthia	Interim Pastor, Hodges Boulevard
9.	Black, James	Honorably Retired
10.	Blumel, Benjamin	Honorable Retired
11.	Bonkovsky, Fredrick	University of California, San Diego/University of Vienna
12.	Borland, Tom	Honorably Retired, Interim Pastor, Lakewood
13.	Bossuot, Vickie Thomas	Chaplain, Riverside Presbyterian Residences & Parish Associate, Lakewood
14.	Boyd, Ina	Chaplain, Haven Hospice & TPR, Westminster
15.	Braley, Joshua	TPR, Bethlehem
16.	Brooks-Cope, Scott	Director of Pastor Care Services, Phoebe Ministries, Allentown, PA
17.	Bullock, Jr., James	Honorably Retired
18.	Burch, Dalton	Honorably Retired
19.	Busby, Glen	Chaplain, Veteran Affairs & TPR, Branford & High Springs First
20.	Camp II, W. Hunter	Pastor, Memorial
21.	Chavis, Eric	Honorably Retired
22.	Cho, Heong Seok	Pastor, Korean Jacksonville
23.	Clark, Janice M.	Chaplain, Haven Hospice
24.	Comee, Lester	Training Director, Young Life – Florida Region & Parish Associate, Memorial
25.	Cummings, Alan	Pastor, Silver Springs Shores
26.	Custis, Donald	Honorably Retired
27.	Dalton, Norman	Honorably Retired
28.	Davies, Craig S.	Honorably Retired & Area Relationship Coordinator & TPR, South Jacksonville
29.	DeVane, Chuck	Honorably Retired
30.	Dickson, Glenn	Honorably Retired & Pastor Emeritus of Westminster
31.	DiGiusto, Carol	Honorably Retired & Parish Associate, Riverside
32.	Diller, John	Pastor, Orange Park
33.	Dunnavan, Roger	Honorably Retired & Parish Associate, Memorial
34.	Elswood, Ruth	Parish Associate, Ocala First
35.	Emery III, William	Honorably Retired
36.	Freeman, Charles	Pastor, Grace
37.	Furr-Vancini, Laurie	Associate Pastor, Palms
38.	Ganyo, Douglas R.	Honorably Retired
39.	Goodman, Gary P.	Honorably Retired
40.	Goodrich, Kenneth	Pastor, Lake City First
41.	Goyer, Steve	Pastor, Riverside
42.	Graham, Dan	Honorably Retired
43.	Graham, Marcia	Honorably Retired
44.	Green, Larry	Pastor, Westminster
45.	Greer, Robert	Honorably Retired
46.	Griffin, Wayne	Honorably Retired
47.	Hamilton, Barbara	Honorably Retired
48.	Hardesty, Gary	Honorably Retired & TPR, Alachua First
49.	Harmon, Charles	York School, Monterey, CA
50.	Harris, John	Honorably Retired
51.	Hart, Mattie	Honorably Retired

52.	Hayes, Clifford	Honorably Retired & TPR, Faith
53.	Haynes, Elizabeth	Flagler College
54.	Head, George T.	Pastor, Palatka First (pending transfer)
55.	Hedrick, Alexandra	Stated Clerk, Presbytery & TPR, Kirkwood
56.	Helgeson, John	Interim Pastor, Perry First
57.	Henning, Debra	TPR, Crescent City First
58.	Higginbotham, Jessi	Interim Associate, Community
59.	Hilton, Thomas	Honorably Retired
60.	Hoff, William	Associate Pastor, Riverside
61.	Holt, Daisy	Honorably Retired
62.	Huh, Samuel	Honorably Retired
63.	Hulsey, Steve	Honorably Retired & TPR, Lake Shore
64.	Hults, Mark	Pastor, Green Cove Springs First
65.	Hunt, Amy	Chaplain, Air Force
66.	Hunter, John	Honorably Retired
67.	Hurse, Jack W.	Honorably Retired
68.	Hwang, Tae Jun	Honorably Retired
69.	Hyatt, Kimberly	Executive Director Cathedral Arts Project, Inc.
70.	Inglis, Holly Jean	Associate Pastor, Palms
71.	Jensen, Julie	Associate Pastor, Fernandina Beach First
72.	Johnson, Harry H.	Honorably Retired
73.	Jones, Parrish	Honorably Retired
74.	Kendrick, James	TPR, Mayport
75.	Kim, Do In	Chaplain Resident, Baptist Health
76.	Kwak, Keun R.	Honorably Retired
77.	Landreth, Charles	Honorably Retired
78.	Langer, Rebecca	Honorably Retired, Parish Associate, Riverside
79.	Lee, David	Pastor, Highlands United
80.	Lehr Camp, Amy	Parish Associate, Memorial
81.	Lieberman, Chris	Relationship Coordination Director, Presbytery of St. Augustine
82.	Lieberman, Joyce	Executive & Stated Clerk, Synod of South Atlantic
83.	Link-Cummings, Rhonda	Interim Pastor, Kanapaha & Saint Leo University & Area Relationship Coordinator
84.	Lothman, Louis	Honorably Retired & Pastoral Counseling Services
85.	Lovelady, Jonathan	Pastor, St. Johns
86.	Lugo-Berrios, Ana	Regional Gift Planner, ELCA Foundation
87.	Lyda, Cliff	Honorably Retired & Interim Pastor, Palatka First
88.	Marshall, Gary O.	Pastor, Countryside
89.	McChesney, David	Honorably Retired
90.	McCollum, Sidney	Honorably Retired
91.	McCoy, Sam	Honorably Retired
92.	McCrosky, Jess	Chaplain, Community Hospice & TPR, South Jacksonville
93.	McElroy, Patricia	Baptist Health
94.	McGarity, Donald	Honorably Retired
95.	Meadows, Asa	Honorably Retired
96.	Medearis, Holly	TPR, Middleburg
97.	Medearis, Joseph A	TPR, Arlington & Peace
98.	Menzel, Richard	Honorably Retired
99.	Meux, Joseph	Honorably Retired
100.	Mossa, Donald	Honorably Retired
101.	Neal, Larry	Honorably Retired
102.	Nicolson, John	Honorably Retired
103.	Palmer, Richard	Honorably Retired
104.	Parsons, Reginald	Honorably Retired
105.	Perry, Jesse	Honorably Retired
106.	Porter-Buhl, Paige	TPR, Covenant
107.	Ragsdale, John	Honorably Retired

108.	Rasco, Russell	Honorably Retired
109.	Rigsby, Joseph W.	Honorably Retired & Area Relationship Coordinator
110.	Roberts, Timothy	Stuart Congregational Church, Stuart, FL
111.	Ruark, Ray	Honorably Retired & Pastor Emeritus, Ocala First
112.	Russell, William	Honorably Retired
113.	Seaman, Bruce	TPR, Fairfield
114.	Seymour, Larry	Honorably Retired
115.	Sherrard, Peter	Honorably Retired
116.	Shettler, Robert	Pastor, Gainesville First
117.	Sickels, Earle	Honorably Retired & TPR, Calvin
118.	Smith, Richard	Honorably Retired
119.	Soto, Eriberto	Honorably Retired & Fort Caroline UMC, Jacksonville
120.	Sudderth, Natasha	Associate Pastor, Ocala First
121.	Stewart, Dale	Honorably Retired
122.	Swearingen, Bert C.	Honorably Retired
123.	Sweet, Tina	Chaplain, Haven Hospice
124.	Thomas, Jennie	Chaplain, Baptist Health
125.	Thompson, John E.	Honorably Retired
126.	Tinsley, James	Honorably Retired & Pastor Emeritus Palms
127.	Veltman, Dean	Honorably Retired
128.	Walker, Thomas	Pastor, Palms
129.	Watson, Ron	Pastor, Ocala First
130.	Weimer, Rae O. II	Honorably Retired
131.	Welch, Jeffery	Pastor, Dunnellon
132.	Wesberry, Wain	Pastor, Fernandina Beach First
133.	Williams, Michael	Honorably Retired & Parish Associate, Riverside
134.	Wilson, Diane	TPR, Starke First
135.	Wray, Clyde	Honorably Retired
136.	Young, Jake	Pastor, St. Giles
137.	Zomermaand, Conley	Interim Pastor, Community

PRESBYTERY OF ST. AUGUSTINE CURRENT ROLL OF AT-LARGE MEMBERS

1.	Jones, Marla	Without Charge
2.	Lee, Changwoo	Without Charge
3.	Hedgepeth, Bruce	Without Charge
4.	McLean, Kathy	Without Charge
5.	Montgomery, Cynthia	Without Charge
6.	Swoffard, Barbara	Without Charge
7.	Thayer, Dan	Without Charge

PRESBYTERY OF ST. AUGUSTINE CURRENT ROLL OF INACTIVE MEMBERS

1.	Bidot, Juan	Without Charge
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PRESBYTERY OF ST. AUGUSTINE CURRENT ROLL OF RULING ELDER COMMISSIONED TO PASTORAL SERVICE

1.	Lane, Tommy	McIntosh
2.	Laseter, Walter	Weirsdale

3.	Mergan, Shirley	Mikesville
4.	Newhart, Belinda	Reddick
5.	Pangrass, Debbie	Marion Oaks
6.	Wells, Joan	Williston First

**PRESBYTERY OF ST. AUGUSTINE
CURRENT ROLL OF LAY PASTORS CERTIFIED TO BE COMMISSIONED**

1.	Barr, Roger	Without Charge
2.	Fossett, Paul	Without Charge
3.	Hadrava, Larry	Without Charge
4.	Hoyer, Emily	Without Charge
5.	Kelly, Yvan	Without Charge
6.	Johns, Linda	Without Charge
7.	Lukefahr, Jerie	Without Charge
8.	Myers, Dothlin	Without Charge

**PRESBYTERY OF ST. AUGUSTINE
CURRENT ROLL OF CERTIFIED CHRISTIAN EDUCATORS**

1.	Abbott Debbie	Hodges Boulevard
2.	Holly Inglis	Associate Pastor, Palms
3.	Chris Lieberman	Relationship Coordination Director, Presbytery of St. Augustine
4.	Sidney McCollum	Retired
5.	Mary McKemy	Retired
6.	Reid, Anne Broos	Memorial

**OTHER MINISTERS
LABORING WITHIN OUR BOUNDS**

1.	Imhoff, David	ELCA	TPR, Fort Caroline
2.	Mills, Robert	Cooperative Baptist Fellowship	TPR, San Mateo

**St. Augustine Presbytery Disaster Assistance Commission (SAPDAC)
Report to Presbytery – 2019 Winter Stated Meeting**

The following actions have been taken by the St. Augustine Presbytery Disaster Assistance Commission (SAPDAC) since the last presbytery meeting:

1. SAPDAC approved that a \$30,000 grant request be submitted to Presbyterian Disaster Assistance Program (PDA) for the St. Johns and Putnam County Long Term Recovery Organization for Hurricane Irma (2017). The December 2018 request related to damage in some of the poorest neighborhoods of these counties. The grant was approved by PDA and funded in January 2019. Disaster survivors will be engaged in appropriate ways to share the cost of some of the home repairs.
2. Earlier last year, PDA approved a grant to the Presbytery of \$45,000 to the Northeast Florida Long Term Recovery Organization, and it was funded in July 2018 for repair materials. The funds were forwarded to Builders Care, the non-profit arm of the Northeast Florida Builders Association. The grant requires progress reports every 90 days. The second progress report was received from Builders Care on January 15, 2019 and denotes that \$31,575.51 was spent through December 31, 2018.

**Report from the Administrative Commission
for the Nueva Esperanza Presbyterian Church
February 2019**

Nueva Esperanza's congregation is warm and welcoming. They care very much for each other and their visitors. Since they had to move out of the deteriorating Normandy Boulevard building a few years ago, they have worshipped and held other events at the church property of the Kirkwood Presbyterian Church. They have an average attendance of ten for their Spanish service. Their services are conducted by church elders with a pastor from the Salvation Army leading worship once a month. Their relationship with the members of Kirkwood is cordial with a special love for Pastor Hedrick and elder Kristie Hall.

The Administrative Commission for Nueva Esperanza Presbyterian Church began its work after a special Called Presbytery Meeting in 2017. The original members were Mary Brown, Larry Green, David Pierce and Cathy Sanders. Since the election of the commission, David Pierce has retired and transferred to another presbytery.

At the 2017 Fall Stated Meeting of the Presbytery of St. Augustine, the Presbytery approved the Administrative Commission's recommendation that Nueva Esperanza apply to become part of the 1001 Worshipping Communities in the Presbyterian Church (USA). There were a number of meetings with the church family and the AC, which is also the session, during the next few months as we prepared to hire a Spanish-speaking coach through the 1001 Worshipping Communities.

In June of 2018 a coach was located, and a year-long contract signed. In July, Reverend Pablo Rivera joined us for a weekend workshop with the church members and the Administrative Commission. The weekend included a meet and greet on Friday, a Saturday breakfast followed by a day-long workshop, and worship and lunch on Sunday. Pastor Pablo is a dynamic, passionate, deeply committed Christian teacher who was well received by the church family.

Pastor Pablo continues to be in contact with the leadership team through emails, phone calls and teleconferencing. He sends a monthly report to the moderator of the AC and calls as needed. A second on-site visit is scheduled for the first weekend in February. The cost of the coaching is shared equally by the Presbytery of St. Augustine and Nueva Esperanza.

In the next few months, with the help of Pastor Pablo, a decision will need to be made as to whether NEPC will apply to transition to becoming a 1001 Worshipping Community.

Submitted by Cathy Sanders
Moderator of the Administrative Commission

APPENDIX J

Administrative Commission for the St. Johns Presbyterian Church

February 4, 2019

The Administrative Commission for the St. Johns Presbyterian Church reports that after the last presbytery meeting it held a meeting with representatives of the church to discuss next steps. There was also a meeting with the pastor. The AC expects to receive additional written information from the church in the near future. It will continue to follow the steps in the presbytery policy relating to churches requesting dismissal from the Presbyterian Church (U.S.A.).

APPENDIX K

Presbytery of St. Augustine
Memorial Resolution
The Rev. Benjamin Edger Blumel
1927 – 2019

Whereas the Rev. Benjamin Edger Blumel was born on May 23, 1927, and completed his baptism in dying and rising with Christ on January 1, 2019; we the Presbytery of St. Augustine do resolve to give thanks to God for Ben's life and faith and witness to God's many blessings with the following memorial:

Ben was born on May 23, 1927, in Middletown New York, the son of Herman F. Blumel, Sr. and Cecilia Seyler-Blumel. Ben grew up in a Presbyterian home and at the age of thirteen became a member of the Scotchtown Presbyterian Church. He attended elementary school in Scotchtown, New York, and graduated from Middletown High School in 1944. Although not claiming any "unusual religious experience" Ben felt God's call on his life and prior to graduating from high school made the decision to become a minister. Ben described himself as, "basically a fundamentalist" who found his religious position challenged when he attended a Presbyterian College in Bloomfield, New Jersey. His religion professor, acting as both a teacher and friend, became one of the important influences on his life, and Ben graduated from Bloomfield College with a Bachelor of Art degree in 1951.

Growing up in the Northeast, Ben did not know many southerners until he moved to attend Louisville Presbyterian Theological Seminary. There, through God's grace, Ben not only came to know many southerners, he even married one. On June 6, 1953, Ben began a life-long adventure of love with Nell Wright of Louisville, Kentucky. Pursuing their call to ministry, Ben continued his studies at Louisville Presbyterian Theological Seminary and graduated with a Bachelor of Divinity degree in 1954.

In 1954 Ben was ordained a Presbyterian minister in Monroe City, Indiana. In 1958 he was awarded the "Rural Pastor of Distinction" by the Presbyterian Church USA. In 1958 he and Nell and family moved to Old Washington, Ohio, and he served as pastor of the Old Washington and Antrim Presbyterian Churches. He represented the Muskingum Presbytery in a five county study sponsored by the Ohio Council of Churches and Ohio State University, which resulted in the foundation of the Tuscarawas County Council for Church and Community. He was the Director of the Tuscarawas County Council for Church and Community from 1966 to 1969.

As the Blumels put down roots in Ohio, their family grew with the additional blessings of three children, Elizabeth Blumel Hartz, David Blumel and John Blumel.

In 1970 Ben received a Master's Degree in Sociology from Ohio State University and later passed his oral examination for a PhD in Sociology there. One of Ben's personal insights was that he needed to grow in his spiritual life and in his intellectual life, or he would not have anything to offer to other people.

From 1969 to 1974 he was on the staff the Muskingum Presbytery in Ohio. He served in the research division of the Presbyterian Church Support Agency in New York City from 1974 to 1977.

Giving gratitude to God, Ben believed that his faith deepened and matured as he served as a pastor with people in a variety of ministries. In 1977 Ben and Nell moved back to Ohio where he served the Carrollton United Presbyterian and Scroggsfield Presbyterian churches for 15 years, until his retirement in 1992.

In 1992 Ben and Nell retired to Ocala, Florida, where they began attending and participating in the life of Fort King Presbyterian Church. Ben transferred his membership from the Presbytery of Muskingum Valley to the Presbytery of St. Augustine in 1994 and, among other service with this presbytery, Ben served as a stated supply pastor with the McIntosh Presbyterian Church.

In addition to their three surviving children, Ben and Nell have two grandchildren, Simon Hartz and Niels Blumel, residing in New York City.

Now be it resolved that the Presbytery of St. Augustine does remember in love our brother and colleague in ministry Benjamin Edger Blumel, we give thanks for his presence with us, and we praise God for his witness to Christ with energy, intelligence, imagination and love. We ask for blessings on his family, especially Nell Wright Blumel, his life-partner for 66 years, and on the continued impact of their ministry, dedication and witness to faith among all God's people.

To God be the glory on this 9th day of February, during the 2019 Winter Stated Presbytery meeting held at the Highlands United Presbyterian Church of Jacksonville, Florida.

Montgomery Presbyterian Conference Center
Report for 2019 Winter Stated Meeting of the Presbytery of St. Augustine
January 31, 2019

Overview

The Montgomery staff and Executive Operating Board (EOB) have been hard at work over the past several months implementing the purposed plan that was approved by Presbytery on August 25, 2018. Since then, we have hired a Development Director, Maurie Dugger, and Farm to Table Director, Jared Lane. With the addition of these two new positions, we have embarked on reimagining, rebuilding and reconnecting with Montgomery and invite you to be a part of this important process.

In 2018, Montgomery received \$72,989 in cash contributions and \$17,945 in in-kind contributions. Year to date in 2019, we have received contributions of \$16,575. We now have the capability to accept online contributions at www.montgomerycenter.org/donate and we have installed a new donor database system. In the coming weeks and months, we will be rolling out a new donor program and marketing campaign to the congregations in the Presbytery of St. Augustine and organizations throughout north and central Florida.

In addition to the new fundraising efforts, the EOB invites you all to come see everything that we have been working so diligently on at our Jubilee Party, April 6th from 12-4pm.

Finally, Montgomery has many opportunities for all to get involved, learn, relax, and rejuvenate in the upcoming year. Senior Adult Ministries Spring Fling will be held April 11th from 9am-2pm, Summer Camp Registration is open, and finally the Montgomery board members will be sponsoring a workday March 9th!

Recommendations

1. The Montgomery Executive Operating Board (EOB) recommends that the Presbytery wide “Montgomery Day” be moved to the second Sunday in March (March 10) for the year 2019 and to the first Sunday in February for all subsequent years.
2. The Montgomery EOB recommends the proposed changes in bylaws effective immediately.

APPENDIX L-2

MONTGOMERY PRESBYTERIAN CENTER		
Approved by BOD 1/14/19		
		2019 Proposed Budget
Income		
	Guest Groups	
4015	Presbyterian Churches	68,000.00
4020	Other Churches	45,000.00
4025	Non-Church	120,000.00
4030	Presbytery	8,500.00
	Total User Groups	241,500.00
	MPCC Programs	
4035	Summer Camp	200,000.00
4040	Road Scholar	
4045	SAM	2,500.00
4050	Retreats and Year Round	17,000.00
	Total MPCC Programs	219,500.00
	Presbytery Contribution	0.00
	Interest Income	50.00
	Special Contributions	60,000.00
	Annual Giving Campaign	160,000.00
	Total Income	681,050.00
Expenses		
	Full Time/Year Round	
5010	Director	45,000.00
5015	Director-403b	4,000.00
5030	Office Manager	30,000.00
5040	Farm to Table Director	55,000.00
5050	Fundraising Director	75,000.00
5075	Pension & Benefits (12% and (variable 24%))	61,000.00
5080	Continuing Ed	2,500.00
5082	Travel/Car Expense	5,000.00
5083	Meals & Entertainment	1,000.00
5085	FICA Expense (.0765)	15,100.00
	Total Full-Time Staff	293,600.00
	PT/Seasonal	
5110	Food Service	40,000.00
5120	Maintenance	30,000.00
5130	Housekeeping	10,000.00
5150	Prog Staff - Non Summer	10,000.00
5055	Management Fee - Presbytery	57,000.00
5165	FICA Expense	7,637.99
	Total PT/Seasonal Staff	154,637.99
	Total Salaries/Benefits	448,237.99

	Admin Expenses	
5200	Office Supplies	2,000.00
5210	Copier	3,600.00
5220	Computer	3,500.00
5230	Postage	1,000.00
5240	Board	1,500.00
5250	Annual Audit	5,000.00
5260	Bk Chgs/Online Regis	6,000.00
5270	Payroll Processing	2,800.00
5280	Licenses & Fees	3,000.00
5285	Dues & Subscriptions	750.00
	Total Admin	29,150.00
	Insurance	
5300	Workers Comp	8,500.00
5310	General Liability	30,000.00
5320	Umbrella Liability	1,600.00
5330	Business Auto	3,700.00
5340	Accident & Medical	1,252.00
5350	Flood	2,715.00
	Total Insurance	47,767.00
	Summer Camp	
5400	Supplies	8,000.00
5410	Programs	1,000.00
5420	Staff Training	4,000.00
5450	Marketing & Publicity	4,000.00
5460	Scholarships	1,000.00
5470	Medical Supplies	800.00
	Total Summer Camp	18,800.00
	Other Programs	
5600	SAM	500.00
5610	Other Program Expenses	1,000.00
5613	Fall Retreats	1,000.00
5614	Spring Retreats	1,000.00
5620	Mkt & Pub Non Summer	4,000.00
	Total Other	7,500.00
	Food Service	
5700	Supplies - Food	45,000.00
5710	Supplies - Kitchen	1,500.00
5720	Equipment - Kitchen	2,500.00
	Total Food	49,000.00
	Housekeeping	
5800	Supplies	1,000.00
5810	Equipment	500.00
	Total Housekeeping	1,500.00

	Maintenance	
5900	Buildings	7,500.00
5905	Air Conditioners	3,500.00
5910	Grounds	2,000.00
5915	Equip/Machinery Repair	2,000.00
5917	Fire Extinguisher/Alarm	2,000.00
5920	Tools - Supplies	1,000.00
5925	Boat Repairs	1,000.00
5930	Vehicle Repairs	1,000.00
5935	Fuel	3,000.00
5940	Bldg/Site Improvements	
5950	Capital Improvements	
5955	Pest Control/Termites	3,500.00
5960	Maintenance/Depre. Contingency	
	Total Maintenance	26,500.00
	Utilities	
6000	Telecommunications	4,000.00
6010	Electricity	27,500.00
6020	Waste Disposal	3,300.00
6030	Propane	3,000.00
6040	Water Service	2,500.00
	Total Utilities	40,300.00
	Misc Income & Expenses	
6060	Misc. Income	
6065	Misc. Expense	250.00
6100	Legal Expense	500.00
6300	Bad Debts	
6500	Budget Discrepancy	
6600	ED Moving Expenses	
6610	ED Search Process	
	Total Misc.	750.00
5294	Debt Service	10,000.00
	Total Expenses	679,504.99
	Total Income	681,050.00
		1,545.01

	A	B	C	D	E
1	Presbytery of St. Augustine				
2					
3		11			
4		12/30/18 Actual	2018 Budget	2019 Proposed Budget 10/1/18	2019 Budget Revised
5	REVENUES				
6	<u>Unified Giving</u>				
7	Unified Giving	457,107	450,000	430,000	415,000
8	Total Unified Giving	457,107	450,000	430,000	415,000
9					
10	<u>Selected Giving</u>				
11	Selected General Assembly	34,196	40,000	40,000	40,000
12	Selected Presbytery	0	5,000	5,000	0
13	Total Selected Giving	34,196	45,000	45,000	40,000
14	Total Acceptances	491,303	495,000	475,000	455,000
15					
16	Other Receipts				
17	Investment Income (Note 1)	49,773	85,000	62,500	28,000
18	Other Income	2,780	0	0	
19	Foundation Earnings	1,926	1,000	1,000	1,000
20	Undesignated Reserve Usage				
21	Management Fees				57,000
22	Total Other Receipts	54,479	86,000	63,500	86,000
23					
24	Other Funds Used				
25	TIM Community Development Transfer	0	5,000	5,000	5,000
26	Total Other Funds Used	0	5,000	5,000	5,000
27	TOTAL REVENUES	545,781	586,000	543,500	546,000
28					
29	EXPENSES				
30					
31	Relationship Coordination				
32	All-Region Gatherings	501	5,000	5,000	2,500
33	Regional Gatherings	66	7,157	5,000	2,500
34	Mission Insite	3,086		2,436	3,086
35	New Ministry Initiatives			0	820
36					
37	<u>Reconciliation</u>				
38	Crisis Response Training and Expenses	0	1,000	1,000	500
39	Crisis Response Mileage	0	500	500	250
40	Administrative Commission Expense	0	5,000	5,000	2,500
41	Translation Services	0	1,000	1,000	500
42	Restricted Income - Armistead Fund	(5,477)	(8,000)	(8,000)	(8,000)
43	Miscellaneous	4,532	0	0	0
44					

	A	B	C	D	E
1	Presbytery of St. Augustine				
45	<u>Communications</u>				
46	Conference Calls	1,487	2,500	2,500	1,500
47	Computer Program/Monthly Maintenance	5,599	3,500	5,200	5,200
48	Internet Access	514	3,500	500	500
49	* Other Communications Expense			3,100	3,100
50					
51	<u>Youth Outreach</u>				
52	Youth Professionals	0	1,500	1,500	1,500
53	Triennium	3,000	3,000	3,000	6,000
54					
55	<u>Montgomery Presbyterian Center</u>				
56	Contribution	65,000	65,000	0	0
57	Additional Cash Funding	83,000	73,385	0	0
58					
59	<u>Disaster Preparation & Assistance</u>				
60	Disaster Assistance Commission	9,000	9,000	9,000	9,000
61	Total Relationship Coordinating	170,308	173,042	36,736	31,456
62					
63	Member Preparation & Call				
64	<u>Candidates and Inquirers</u>				
65	Candidate Financial Support	4,475	4,500	4,500	4,500
66	* Ministry Assessments	400	2,000	2,000	2,000
67	Consultations and Final Assessments	400	3,500	3,500	2,500
68	Inquirer/Candidate Counseling			1,000	1,000
69	* Supplies & Manuals	270	500	500	500
70					
71	Total Member Preparation & Call	5,545	10,500	11,500	10,500
72					
73	Leadership Development				
74	<u>Problem Resolution</u>				
75	Pastoral Support Groups	0	1,000	0	0
76	Board of Pensions Shared Grants	3,000	4,800	3,000	5,000
77	Pastor Counseling Center	5,400	5,400	5,400	5,400
78	Counseling Assistance	1,760	2,100	2,100	2,100
79	Counseling Endowment Income - Jax	0	(7,500)	(7,500)	(8,500)
80	<u>Training</u>				
81	Clergy/Educator Meal Expenses	0	1,000	0	1,000
82	Officer Training	162	1,000	0	1,000
83	Enrichment	0	3,500	0	3,500
84					
85	Total Leadership Development	10,322	11,300	3,000	9,500
86					

	A	B	C	D	E
1	Presbytery of St. Augustine				
87	<i>Personnel</i>				
88	<u><i>Relationship Coordination Director</i></u>				
89	Salary (Note 2)	6,917	27,499	55,000	31,000
90	Housing	10,000			24,000
91	Continuing Education	0	1,000	1,000	1,000
92	Benefits Package	10,330	6,737	13,475	20,350
93	FICA/SECA	759	2,104	4,208	2,372
94	Auto Expenses	562	2,083	2,500	3,000
95	Travel and Expenses	1,843	2,083	2,500	3,500
96	Total Director	30,411	41,507	78,683	85,222
97					
98	<u><i>Stated Clerk</i></u>				
99	Salary	22,873	22,873	24,300	24,300
100	Housing	20,000	20,000	20,000	20,000
101	SECA	3,281	3,280	3,389	3,389
102	Auto Expenses	1,976	2,500	2,500	2,500
103	Expenses - Travel, Meals, Etc.	697	2,500	2,500	2,500
104	Continuing Ed	1,099	1,000	1,000	1,000
105	Total Stated Clerk	49,926	52,153	53,689	53,689
106					
107	<u><i>Communication Coordinator</i></u>				
108	Salary	24,980	30,000	30,000	30,000
109	FICA	1,911	2,295	2,295	2,295
110	Total Communication Coordinator	26,891	32,295	32,295	32,295
111					
112	<u><i>Area Relationship Coordinators</i></u>				
113	Salaries & Housing	17,040	31,200	24,960	24,960
114	Expenses – Mileage, Travel, Meals, Etc.	313	6,000	6,000	6,000
115	SECA	184			
116	Total Area Relationship Coordinators	17,537	37,200	30,960	30,960
117					
118	<u><i>Financial Secretary</i></u>				
119	Salary	47,459	47,459	48,900	48,900
120	Benefits Package	15,846	14,500	14,926	14,926
121	FICA	3,630	3,631	3,741	3,741
122	Total Financial Secretary	66,935	65,590	67,567	67,567
123	Total Presbytery Staff	191,700	228,744	263,194	269,733
124					
125	<u><i>Presbytery Summer Staff</i></u>				
126	Salaries	38,358	50,000	0	50,000
127	FICA-Fees	3,978	3,825	0	3,825
128	Payroll Processing Fees	412	1,175	0	1,175
129	Total Summer Staff	42,749	55,000	0	55,000
130	Total Personnel	234,449	283,744	263,194	324,733
131					

	A	B	C	D	E
1	Presbytery of St. Augustine				
132	Administration & Finance				
133	Minutes	61	200	200	200
134	Meeting Expenses & Facility Fees	1,959	2,000	1,500	5,000
135	Speakers' Honoraria and Expenses	225	500	500	500
136	OGA and Mid-Council Meetings Expense	8,120	5,000	5,000	5,000
137	General Assembly Unified	19,261	17,000	17,000	17,000
138	General Assembly Selected	34,196	40,000	40,000	40,000
139	Synod of South Atlantic Mission	7,000	7,000	7,000	7,000
140	Synod of South Atlantic Per Capita	21,062	21,062	21,062	21,062
141	Committee/Commission Meals	4,399	2,400	3,200	3,200
142	Dues/Subscriptions/Corporate Report	392	122	800	800
143	General Operating Expenses	(1,055)	2,500	2,000	2,000
144	Legal Expenses	10,010	5,000	5,000	5,000
145	Permanent Judicial Commission	0	200	200	200
146	Mileage Reimbursement	142	750	500	500
147	Moderator's Expenses	1,096	2,500	2,500	2,500
148	Audit	9,957	10,000	10,000	10,000
149	Building-Major Repair Fund	4,800	4,800	4,800	4,800
150	Building Maintenance	1,961	2,000	2,200	2,200
151	Computer & Printer Equipment	414	1,500	1,500	1,500
152	Copy Machine	5,379	4,800	3,700	3,700
153	Electricity	2,082	3,000	3,000	3,000
154	Grounds	2,445	1,400	3,500	3,500
155	Insurance	12,960	19,000	21,000	15,000
156	Janitorial	1,521	1,400	1,500	1,500
157	Loan Amortization	0	225	225	0
158	Office Equipment	0	500	500	500
159	Office Equipment Repair and Maint.	250	500	500	500
160	Office Supplies	1,903	3,000	3,000	2,500
161	Payroll Processing	2,129	3,000	3,000	2,200
162	Postage	1,923	3,200	1,500	2,250
163	Software	0	500	500	500
164	* Telephone & Internet	8,220	6,000	5,000	5,000
165	Water and Sewer	1,211	1,200	12,000	1,200
166	Interest Expense	0		0	
167	Total Administration & Finance	164,022	172,259	173,087	169,812
168					
169	Total Expenses	584,646	650,845	487,516	546,000
170					
171	Operating Surplus (Deficit)	(38,864)	(64,845)	55,984	(0)
172					

	A	B	C	D	E
1	Presbytery of St. Augustine				
173	<u>Other Cash Expenditures</u>				
174	Highlands - Gainesville Property	10,866	19,200	22,000	22,000
175	Normandy Blvd. Property	19,368	8,000	9,000	39,000
176	Total Other Cash Expenditures	30,234	27,200	31,000	61,000
177					
178	Net Cash Surplus (Deficit)	(69,098)	(92,045)	24,984	(61,000)
179					
180					
181	<u>Notes</u>				
182	1. Based on 4% yield on average assets.				
183	2. Relationship Coordinator Director salary in 2018 based on 6 months.				
184					

APPENDIX N -1

EXHIBIT A

~~SECOND~~THIRD AMENDED AND RESTATED
ARTICLES OF INCORPORATION
OF
MONTGOMERY PRESBYTERIAN CONFERENCE CENTER, INC.
(~~2014~~2019)

MONTGOMERY PRESBYTERIAN CONFERENCE CENTER, INC. (the “Corporation”), formerly known as ~~“Montgomery Conference Center, Inc.”~~ desiring to continue to operate a corporation not for profit under Chapter 617, Florida Statutes, and desiring to amend and restate its Articles of Incorporation, hereby adopts the following Amended and Restated Articles of Incorporation:

ARTICLE I
NAME AND PRINCIPAL PLACE OF BUSINESS

The name of the Corporation is MONTGOMERY PRESBYTERIAN CONFERENCE CENTER, INC. The principal office and mailing address of the Corporation is ~~1937 University Boulevard West, Jacksonville, FL 32217.~~ 88 SE 75th Street, Starke, Florida 32091.

ARTICLE II
PURPOSES

The Corporation is organized as a corporation not-for-profit, for religious purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”). The specific purpose of the Corporation shall be to receive, hold in trust for the purpose of owning, sustaining, supporting, maintaining and managing the conference center known as “Montgomery Conference Center”, in Bradford and Clay Counties, Florida (the “Conference Center”), and to operate, maintain and manage the Conference Center, which is a ministry of the Presbytery of St. Augustine (the “Presbytery”), which is a council of the Presbyterian Church (U.S.A.), herein the “Church”). The Corporation shall be a commission of the Presbytery, as contemplated by Chapter Four of the Book of Order of the Constitution of the Church (the “Book of Order”), to consider and decide requests: (i) to sell, lease or encumber the real and personal property from time to time constituting the Conference Center; and (ii) for approval and/or guarantee of loans extended or to be extended for the benefit of the Conference Center, as more particularly set forth in the Bylaws. The Corporation shall have all ecclesiastical authority and power to engage in any and all activities which are necessary or incidental to such purpose, in addition to the secular powers specifically conferred herein or by general nonprofit corporation by law.

ARTICLE III
POWERS

The Corporation shall have the powers of a commission of the Presbytery as permitted by the Book of Order, and also the general power to do all lawful acts, as conferred upon corporations not-for-profit by Chapter 617, Florida Statutes, including but not limited to:

2

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- (a) To receive, hold in trust, convey, encumber, manage, and transfer property, real or personal, for the Presbytery with regard to or constituting the Conference Center as it now or hereafter exists, all in accordance with the Book of Order;
- (b) To accept and execute deeds of title to such properties;
- (c) To hold property in trust for the purpose of sustaining, supporting and propagating the doctrines and principles of the Church, and to defend title to such property;
- (d) To contract and be contracted with;
- (e) To sue and be sued;
- (f) To do all those things necessary or expedient in the prosecution of the Corporation's purposes, or which are otherwise necessary and desirable to carry out the responsibilities of the Corporation.

Notwithstanding the generality of the foregoing, the powers of the Corporation shall be subject to the following limitations and restrictions:

(a) ~~(g)~~ The Corporation shall have no power to do any act inconsistent with the provisions of Sections 501(c)(3) and 170(c)(2) of the Code;

(b) ~~(h)~~ No part of the income, profit or assets of the Corporation shall inure to the benefit of, or be distributable to, directly or indirectly, any private individual, member, or officer; provided however, that the Corporation shall have the right in its discretion to provide for and pay persons rendering special service; such compensation shall be appropriate to the value of such services and no one shall be disqualified to receive such compensation by reason of the fact that he or she is a member, officer, director of the Corporation or any employee or agent thereof;

(c) ~~(i)~~ No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office;

(d) The Corporation shall have no power to engage in joint ventures with individuals or for-profit entities; and

(e) ~~(f)~~ All general power of the Corporation shall be subject, however, and subordinate to the Book of Order, as it may be amended from time to time.

ARTICLE IV DURATION

This corporation shall exist perpetually.

ARTICLE V MEMBERS

(a) The membership of the Corporation shall consist of the elected and enrolled members of the Presbytery as they from time to time exist at and between meetings of the Presbytery (the "Members"). No affirmative action shall need to be taken in order for a qualified Member to be admitted as a Member of this corporation.

3

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Each Member shall be elected as provided in the Book of Order for representation at Presbytery.

(b) The private property of the Members, officers, directors and incorporators of the Corporation shall not be subject to the payment of the Corporation's debts to any extent whatsoever.

ARTICLE VI BOARD OF TRUSTEES

(a) All corporate powers shall be exercised under the authority of, and the affairs of the Corporation shall be managed under the direction of, the Board of Trustees, who shall act as a board of directors under Chapter 617, Florida Statutes.

(b) The exercise by the Board of Trustees of any power or authority granted hereunder shall be subject to the direction of the Presbytery to the extent that such direction shall be lawful and in accordance with the Book of Order, the Manual of Administrative Operations of the Presbytery, and the laws of the State of Florida and the United States.

(c) The ~~Board~~number of Trustees ~~shall have nine (9) members, to for the Corporation may be either increased or decreased at any time or from time to time in accordance with the Bylaws of the Corporation, but shall never be fewer than nine (9).~~ Trustees shall be elected by the Members at the Fall meeting of the Corporation, or, in the event of a vacancy, at any other duly called meeting of the Corporation. All members of the Board of Trustees shall be either Members of the Presbytery or members of one of the Presbytery's congregations.

(d) The term of each Trustee shall be three (3) years beginning on January 1 of the year next following the meeting at which they were elected. The terms shall be staggered so

that one-third (1/3) of the membership of the Board of Trustees is elected each year. A member may serve up to two (2) consecutive three-year terms and is not eligible for re-election again until one year has elapsed from the end of the second consecutive term. If a person is elected to fill a vacancy, the term shall commence on the day of election and end at the conclusion of the term for which the vacancy was filled.

(e) For historical purposes, the names of the original members of the Board of Trustees, all of whom are now deceased, were:

Gordon S. Mobley, Jr.
E.~~S~~F. Montgomery, D.D.
M.B. Koehler
Herbert C. Eppert
E.G. Peek, M.D.
Robert E. Walker
Albert J. Kissling, D.D.
Fred P. Turner
E.M. Deaton

(f) The responsibilities and duties of the Board of Trustees are more particularly enumerated in the Bylaws of the Corporation.

4

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ARTICLE VII OFFICERS

(a) The officers of the Corporation shall be a President, a Vice President, a Secretary, a Treasurer and such other officers as may be permitted by the Bylaws.

(b) The President, Secretary and Treasurer of the Corporation shall be elected at the Annual Meeting of the Corporation by a majority vote. The Vice President of the Corporation shall be elected by the Board of Trustees at any duly called meeting.

(c) The ~~Secretary and the Treasurer shall automatically be the individuals who are the Stated Clerk and the Treasurer, respectively, of the Presbytery, by virtue of their office(s).~~ Board of Trustees may from time to time elect such additional officers as may be permitted by the Bylaws.

ARTICLE VIII PRESENT REGISTERED ADDRESS AND REGISTERED AGENT

The street address of the present registered office of the Corporation is ~~245 Riverside Avenue~~ 50 North Laura Street, Suite ~~150~~ 1100, Jacksonville, Florida 32202, and the name of the present registered agent of the Corporation at that address is ~~Wayne E. Flowers~~ Cynthia M. Montgomery.

ARTICLE IX
BYLAWS

The Members of the Corporation may adopt and amend Bylaws for the Corporation by majority vote of those Members present and voting at any regular or special meeting of the Members upon such notice as is provided in the Bylaws.

ARTICLE X
ORDER OF PRECEDENCE

Whenever there is a conflict between the provisions of the Book of Order, these Articles of Incorporation, or the Bylaws, the Book of Order shall take precedence over these Articles of Incorporation and the Bylaws, and these Articles of Incorporation shall take precedence over the Bylaws.

ARTICLE XI
GOVERNING LAW TO BE ECCLESIASTICAL LAW

In the event a dispute should arise as to the identity of, or persons representing, the Presbytery or the ownership of any property held or owned by this Corporation, such dispute shall be resolved by the ecclesiastical hierarchy of The Presbyterian Church (U.S.A.) in accordance with the Book of Order.

ARTICLE XII
AMENDMENTS TO ARTICLES

These Articles of Incorporation may be amended, altered, changed or repealed by a majority vote of the Members present and voting at any regular or special meeting of the Members called for that purpose.

5

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ARTICLE XIII
SUBSCRIBERS

The name and addresses of the original subscribers to these Articles, all of whom are now deceased, were:

Albert J. Kissling, D.D.	1415 Windsor Place Jacksonville, Florida
Herbert C. Eppert	8232 San Jose Boulevard Jacksonville, Florida
Gordon S. Mobley, Jr.	3611 South First Street Jacksonville Beach, Florida

ARTICLE XIV
CORPORATE LIQUIDATION AND DISSOLUTION

All property, real and personal, held by the Corporation, shall be held in the name of the Corporation. No part of the net earnings of the Corporation shall inure to the benefit of any trustee, officer, Member or other individual. Upon dissolution of the Corporation, its property shall be held, used and applied for such uses, purposes and trusts as the Board of Trustees shall determine; but the remaining property of the Corporation, after payment of all debts of the Corporation, shall upon such dissolution be transferred, conveyed or assigned only to such corporations or organizations related to or affiliated with the Church which qualify for exemption from taxation under Section 501(c)(3) of the Code.

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CERTIFICATE OF DESIGNATION
REGISTERED AGENT/REGISTERED OFFICE

Pursuant to the provisions of Section 617.0501, Florida Statutes, the undersigned corporation, organized under the laws of the State of Florida, submits the following statement in designating the registered office/registered agent, in the State of Florida.

1. The name of the corporation is:

MONTGOMERY PRESBYTERIAN CONFERENCE CENTER, INC.

2. The name and address of the registered agent and office are:

~~WAYNE E. FLOWERS~~

CYNTHIA M. MONTGOMERY

**~~245 RIVERSIDE AVENUE~~ 50 NORTH LAURA STREET, SUITE
1501100**

JACKSONVILLE, FLORIDA 32202

HAVING BEEN NAMED AS REGISTERED AGENT AND TO ACCEPT SERVICE OF PROCESS FOR THE ABOVE STATED CORPORATION AT THE PLACE DESIGNATED IN THIS CERTIFICATE, I HEREBY ACCEPT THE APPOINTMENT AS REGISTERED AGENT AND AGREE TO ACT IN THIS CAPACITY. I FURTHER AGREE TO COMPLY WITH THE PROVISIONS OF ALL STATUTES RELATING TO THE PROPER AND COMPLETE PERFORMANCE OF MY DUTIES, AND I AM FAMILIAR WITH AND ACCEPT THE OBLIGATIONS OF MY POSITION AS REGISTERED AGENT.

Date: _____, ~~2014~~2019

~~Wayne E. Flowers~~ Cynthia M.
Montgomery

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Summary report: Litéra® Change-Pro 7.5.0.185 Document comparison done on 1/18/2019 10:40:08 AM	
Style name: Default Style	
Intelligent Table Comparison: Active	
Original DMS: iw://FSDMS/JACKSON1/1764413/1	
Modified DMS: iw://FSDMS/JACKSON1/1764414/5	
Changes:	
<u>Add</u>	29
Delete	33
Move From	0
<u>Move To</u>	0
<u>Table Insert</u>	0
Table Delete	0
<u>Table moves to</u>	0
Table moves from	0
Embedded Graphics (Visio, ChemDraw, Images etc.)	0
Embedded Excel	0
Format changes	0
Total Changes:	62

THIRD AMENDED AND RESTATED
ARTICLES OF INCORPORATION
OF
MONTGOMERY PRESBYTERIAN CONFERENCE CENTER, INC.
(2019)

MONTGOMERY PRESBYTERIAN CONFERENCE CENTER, INC. (the “Corporation”), formerly known as “Montgomery Conference Center, Inc.,” desiring to continue to operate a corporation not for profit under Chapter 617, Florida Statutes, and desiring to amend and restate its Articles of Incorporation, hereby adopts the following Amended and Restated Articles of Incorporation:

ARTICLE I
NAME AND PRINCIPAL PLACE OF BUSINESS

The name of the Corporation is MONTGOMERY PRESBYTERIAN CONFERENCE CENTER, INC. The principal office and mailing address of the Corporation is 88 SE 75th Street, Starke, Florida 32091.

ARTICLE II
PURPOSES

The Corporation is organized as a corporation not-for-profit, for religious purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”). The specific purpose of the Corporation shall be to receive, hold in trust for the purpose of owning, sustaining, supporting, maintaining and managing the conference center known as “Montgomery Conference Center”, in Bradford and Clay Counties, Florida (the “Conference Center”), and to operate, maintain and manage the Conference Center, which is a ministry of the Presbytery of St. Augustine (the “Presbytery”), which is a council of the Presbyterian Church (U.S.A.), herein the “Church”). The Corporation shall be a commission of the Presbytery, as contemplated by Chapter Four of the Book of Order of the Constitution of the Church (the “Book of Order”), to consider and decide requests: (i) to sell, lease or encumber the real and personal property from time to time constituting the Conference Center, and (ii) for approval and/or guarantee of loans extended or to be extended for the benefit of the Conference Center, as more particularly set forth in the Bylaws. The Corporation shall have all ecclesiastical authority and power to engage in any and all activities which are necessary or incidental to such purpose, in addition to the secular powers specifically conferred herein or by general nonprofit corporation by law.

ARTICLE III
POWERS

The Corporation shall have the powers of a commission of the Presbytery as permitted by the Book of Order, and also the general power to do all lawful acts, as conferred upon corporations not-for-profit by Chapter 617, Florida Statutes, including but not limited to:

- (a) To receive, hold in trust, convey, encumber, manage, and transfer property, real or personal, for the Presbytery with regard to or constituting the Conference Center as it now or hereafter exists, all in accordance with the Book of Order;
- (b) To accept and execute deeds of title to such properties;
- (c) To hold property in trust for the purpose of sustaining, supporting and propagating the doctrines and principles of the Church, and to defend title to such property;
- (d) To contract and be contracted with;
- (e) To sue and be sued;
- (f) To do all those things necessary or expedient in the prosecution of the Corporation's purposes, or which are otherwise necessary and desirable to carry out the responsibilities of the Corporation.

Notwithstanding the generality of the foregoing, the powers of the Corporation shall be subject to the following limitations and restrictions:

- (a) The Corporation shall have no power to do any act inconsistent with the provisions of Sections 501(c)(3) and 170(c)(2) of the Code;
- (b) No part of the income, profit or assets of the Corporation shall inure to the benefit of, or be distributable to, directly or indirectly, any private individual, member, or officer; provided however, that the Corporation shall have the right in its discretion to provide for and pay persons rendering special service; such compensation shall be appropriate to the value of such services and no one shall be disqualified to receive such compensation by reason of the fact that he or she is a member, officer, director of the Corporation or any employee or agent thereof;
- (c) No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office;
- (d) The Corporation shall have no power to engage in joint ventures with individuals or for-profit entities; and
- (e) All general power of the Corporation shall be subject, however, and subordinate to the Book of Order, as it may be amended from time to time.

ARTICLE IV DURATION

This corporation shall exist perpetually.

ARTICLE V MEMBERS

- (a) The membership of the Corporation shall consist of the elected and enrolled members of the Presbytery as they from time to time exist at and between meetings of the Presbytery (the "Members"). No affirmative action shall need to be taken in order for a qualified Member to be admitted as a Member of this corporation.

Each Member shall be elected as provided in the Book of Order for representation at Presbytery.

(b) The private property of the Members, officers, directors and incorporators of the Corporation shall not be subject to the payment of the Corporation's debts to any extent whatsoever.

ARTICLE VI BOARD OF TRUSTEES

(a) All corporate powers shall be exercised under the authority of, and the affairs of the Corporation shall be managed under the direction of, the Board of Trustees, who shall act as a board of directors under Chapter 617, Florida Statutes.

(b) The exercise by the Board of Trustees of any power or authority granted hereunder shall be subject to the direction of the Presbytery to the extent that such direction shall be lawful and in accordance with the Book of Order, the Manual of Administrative Operations of the Presbytery, and the laws of the State of Florida and the United States.

(c) The number of Trustees for the Corporation may be either increased or decreased at any time or from time to time in accordance with the Bylaws of the Corporation, but shall never be fewer than nine (9). Trustees shall be elected by the Members at the Fall meeting of the Corporation, or, in the event of a vacancy, at any other duly called meeting of the Corporation. All members of the Board of Trustees shall be either Members of the Presbytery or members of one of the Presbytery's congregations.

(d) The term of each Trustee shall be three (3) years beginning on January 1 of the year next following the meeting at which they were elected. The terms shall be staggered so that one-third (1/3) of the membership of the Board of Trustees is elected each year. A member may serve up to two (2) consecutive three-year terms and is not eligible for re-election again until one year has elapsed from the end of the second consecutive term. If a person is elected to fill a vacancy, the term shall commence on the day of election and end at the conclusion of the term for which the vacancy was filled.

(e) For historical purposes, the names of the original members of the Board of Trustees, all of whom are now deceased, were:

Gordon S. Mobley, Jr.
E.F. Montgomery, D.D.
M.B. Koehler
Herbert C. Eppert
E.G. Peek, M.D.
Robert E. Walker
Albert J. Kissling, D.D.
Fred P. Turner
E.M. Deaton

(f) The responsibilities and duties of the Board of Trustees are more particularly enumerated in the Bylaws of the Corporation.

ARTICLE VII
OFFICERS

(a) The officers of the Corporation shall be a President, a Vice President, a Secretary, a Treasurer and such other officers as may be permitted by the Bylaws.

(b) The President, Secretary and Treasurer of the Corporation shall be elected at the Annual Meeting of the Corporation by a majority vote. The Vice President of the Corporation shall be elected by the Board of Trustees at any duly called meeting.

(c) The Board of Trustees may from time to time elect such additional officers as may be permitted by the Bylaws.

ARTICLE VIII
PRESENT REGISTERED ADDRESS AND REGISTERED AGENT

The street address of the present registered office of the Corporation is 50 North Laura Street, Suite 1100, Jacksonville, Florida 32202, and the name of the present registered agent of the Corporation at that address is Cynthia M. Montgomery.

ARTICLE IX
BYLAWS

The Members of the Corporation may adopt and amend Bylaws for the Corporation by majority vote of those Members present and voting at any regular or special meeting of the Members upon such notice as is provided in the Bylaws.

ARTICLE X
ORDER OF PRECEDENCE

Whenever there is a conflict between the provisions of the Book of Order, these Articles of Incorporation, or the Bylaws, the Book of Order shall take precedence over these Articles of Incorporation and the Bylaws, and these Articles of Incorporation shall take precedence over the Bylaws.

ARTICLE XI
GOVERNING LAW TO BE ECCLESIASTICAL LAW

In the event a dispute should arise as to the identity of, or persons representing, the Presbytery or the ownership of any property held or owned by this Corporation, such dispute shall be resolved by the ecclesiastical hierarchy of The Presbyterian Church (U.S.A.) in accordance with the Book of Order.

ARTICLE XII
AMENDMENTS TO ARTICLES

These Articles of Incorporation may be amended, altered, changed or repealed by a majority vote of the Members present and voting at any regular or special meeting of the Members called for that purpose.

ARTICLE XIII
SUBSCRIBERS

The name and addresses of the original subscribers to these Articles, all of whom are now deceased, were:

Albert J. Kissling, D.D.	1415 Windsor Place Jacksonville, Florida
Herbert C. Eppert	8232 San Jose Boulevard Jacksonville, Florida
Gordon S. Mobley, Jr.	3611 South First Street Jacksonville Beach, Florida

ARTICLE XIV
CORPORATE LIQUIDATION AND DISSOLUTION

All property, real and personal, held by the Corporation, shall be held in the name of the Corporation. No part of the net earnings of the Corporation shall inure to the benefit of any trustee, officer, Member or other individual. Upon dissolution of the Corporation, its property shall be held, used and applied for such uses, purposes and trusts as the Board of Trustees shall determine; but the remaining property of the Corporation, after payment of all debts of the Corporation, shall upon such dissolution be transferred, conveyed or assigned only to such corporations or organizations related to or affiliated with the Church which qualify for exemption from taxation under Section 501(c)(3) of the Code.

CERTIFICATE OF DESIGNATION
REGISTERED AGENT/REGISTERED OFFICE

Pursuant to the provisions of Section 617.0501, Florida Statutes, the undersigned corporation, organized under the laws of the State of Florida, submits the following statement in designating the registered office/registered agent, in the State of Florida.

1. The name of the corporation is:

MONTGOMERY PRESBYTERIAN CONFERENCE CENTER, INC.

2. The name and address of the registered agent and office are:

**CYNTHIA M. MONTGOMERY
50 NORTH LAURA STREET, SUITE 1100
JACKSONVILLE, FLORIDA 32202**

HAVING BEEN NAMED AS REGISTERED AGENT AND TO ACCEPT SERVICE OF PROCESS FOR THE ABOVE STATED CORPORATION AT THE PLACE DESIGNATED IN THIS CERTIFICATE, I HEREBY ACCEPT THE APPOINTMENT AS REGISTERED AGENT AND AGREE TO ACT IN THIS CAPACITY. I FURTHER AGREE TO COMPLY WITH THE PROVISIONS OF ALL STATUTES RELATING TO THE PROPER AND COMPLETE PERFORMANCE OF MY DUTIES, AND I AM FAMILIAR WITH AND ACCEPT THE OBLIGATIONS OF MY POSITION AS REGISTERED AGENT.

Date: _____, 2019

Cynthia M. Montgomery

APPENDIX N-3

AMENDED AND RESTATED BY-LAWS
OF
MONTGOMERY PRESBYTERIAN CONFERENCE CENTER, INC.
(A FLORIDA NOT-FOR-PROFIT CORPORATION)
(~~2014~~2019)

MONTGOMERY PRESBYTERIAN CONFERENCE CENTER, INC. (the “Corporation”), is organized as a corporation not-for-profit, for religious purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”). The specific purpose of the Corporation shall be to receive, hold in trust for the purpose of owning, sustaining, supporting, maintaining and managing the conference center known as “Montgomery Conference Center”, in Bradford and Clay Counties, Florida (the “Conference Center”), and to operate, maintain and manage the Conference Center, which is a ministry of the Presbytery of St. Augustine (the “Presbytery”), which is a council of the Presbyterian Church (U.S.A.), herein the “Church.”

The Corporation shall be a commission of the Presbytery, as contemplated by Chapter Four of the Book of Order of the Constitution of the Church, as from time to time amended (the “Book of Order”), to consider and decide requests: (i) to sell, lease or encumber the real and personal property from time to time constituting the Conference Center, ~~÷~~ and (ii) for approval and/or guarantee of loans extended or to be extended for the benefit of the Conference Center. The Corporation shall have all ecclesiastical authority and power to engage in any and all activities which are necessary or incidental to such purpose, in addition to the secular powers specifically conferred herein or by general nonprofit corporation by law.

ARTICLE 1. OFFICES AND FISCAL YEAR

Section 1.01 Offices. The Corporation may have offices at such places within or without Florida as the Board of Trustees may from time to time appoint or the business of the Corporation requires. The present offices of the Corporation are located at ~~1937 University Boulevard West, Jacksonville~~ 88 SE 75th Street, Starke, Florida ~~32217~~ 32091.

Section 1.02 Fiscal Year. The fiscal year of the Corporation shall begin on the first day of January of each year.

ARTICLE 2. TRUSTEES

Section 2.01 Trustees. The Board of Trustees shall have at least nine (9) members, ~~to~~ but no more than fifteen (15) members, as determined by the Presbytery from time to time. Trustees shall be elected by the Members at the Fall meeting of the Corporation, or, in the event of a vacancy, at any other duly called meeting of the Corporation. All members of the Board of Trustees shall be either Members of the Presbytery or members of one of the Presbytery’s congregations.

Section 2.02 Terms. The term of each Trustee shall be three (3) years beginning on January 1 of the year next following the meeting at which they were elected. The terms shall be staggered so that one-third (1/3) of the membership of the Board of Trustees is elected each year. A member may serve up to two (2) consecutive three-year terms and is not eligible for re-election again until one year has elapsed from the end of the second consecutive term. If a person is elected to fill a vacancy, the term shall commence on the day of election and end at the conclusion of the term for which the vacancy

was filled.

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Section 2.03 Exculpation and Indemnity. Neither the Trustees nor the officers of the Corporation shall be individually or personally liable for debts, liabilities or obligations of the Corporation. The Corporation shall indemnify its trustees, officers and employees to the maximum extent permitted by Florida law, and may purchase insurance to cover such indemnity obligations.

Section 2.04 Powers And Duties. The Board of Trustees shall have full power to conduct, manage, and direct the business and affairs of the Corporation; and all powers of the Corporation are hereby granted to and vested in the Board of Trustees, subject to the direction of the Presbytery. Without in any way limiting the foregoing, the Board shall have the following powers, duties, and prohibitions:

- Presbytery;
- a. To report regularly, and at least quarterly, to the Coordinating Council of
 - b. To provide an acceptable bond for all who handle finances;
 - c. To present an annual report to the Presbytery;
 - d. To submit financial reports to Presbytery;
 - e. To submit an annual audit to Presbytery;
 - f. To maintain a policy of open books, minutes, and policies and to permit inspection by authorized presbyters upon five (5) days' notice;
 - g. To maintain and report adequate insurance coverage; and

~~h. To procure the permission of the Presbytery before soliciting major capital funds from particular churches within the bounds of the Presbytery; and~~

h. i- The Board of Trustees shall not without the approval of the Presbytery: (1) buy, sell, mortgage, lease or otherwise dispose or encumber any of its real property-and shall not, (2) acquire real property subject to an encumbrance or condition-without, or (3) incur debt other than (A) in the ordinary course of business and (B) unsecured debt which in the aggregate is less than \$25,000. Notwithstanding the foregoing, the Board of Trustees may incur unsecured debt which in the aggregate is greater than \$25,000 but less than \$50,000 with the approval of the ~~Presbytery~~ Coordinating Council.

ARTICLE 3. MEETINGS, ORGANIZATION, AND QUORUM

Section 3.01 Organization. At meetings of the Board of Trustees, the President shall ordinarily preside.

Section 3.02 Meetings. The Board shall meet at least ~~annually~~ four times a year. Ordinarily there shall be ~~two~~ four regular meetings each year, one ~~in the fall, and one in the spring~~ each calendar quarter, the dates to be determined by the Board. Meetings may be adjourned to a time and place specified by the Board. Special meetings may be called by the President or upon written demand of no less than three (3)

Trustees. Written notice of each meeting and the general nature of the business to be conducted shall be furnished to each Trustee no later than one week prior to the date of the meeting. One-half (1/2) of the Trustees shall constitute a quorum for the transaction of business. Trustees may be reimbursed their ordinary and reasonable expenses incurred for travel to and attendance at meetings of the Board and its committees, or otherwise incurred by them in the furtherance of the business of the Corporation. Meetings of the Board and its committees may be held electronically, provided that the technology employed permits simultaneous aural communication among all participating members. Electronic voting (including via e-mail) is

2

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permissible when it has followed the opportunity for discussion in a meeting. If no such meeting has occurred, electronic votes are only permissible if no member objects or votes against holding an electronic vote.

Section 3.03 Committees. The Board of Trustees shall be organized into appropriate committees to expedite the consideration of its business and to develop plans for the future life of the Corporation with authority as noted below or as delegated in the Presbytery's ~~Operations~~ Manual of Operations or in the Presbytery's policies and procedures. ~~The committees shall include the following:~~

~~a. Executive Operating Board. The Board of Trustees shall elect an Executive Operating Board of not less than seven (7) nor more than fourteen (14) persons. The members of the Operating Board shall be nominated by the Presbytery's Nomination and Representation Committee, provided the Presbytery has concurred with such nomination and their proposed election. The Executive Director of the Conference Center (who shall be employed by the Corporation upon a majority vote of the Executive Operating Board with the concurrence of the Presbytery) shall automatically be a member of the Executive Operating Board. The other members of the Executive Operating Board shall be organized so that its members shall serve in three-year classes but without term limitations. The Executive Operating Board shall act for the Board of Trustees in all matters arising between meetings of the Board of Trustees in which a decision is necessary before the next meeting. The Executive Operating Board shall elect from its members a chair and recording secretary. In addition, it shall have responsibility for the ongoing management and operations of the Conference Center, including without limitation the preparation of an annual budget pursuant to the Presbytery's policies and procedures, the employment and discharge of the Executive Director of the Conference Center and the preparation and review of the financial statements of the Conference Center. The Executive Operating Board shall not have the power to purchase convey, transfer or mortgage the real property of the Corporation. One half (1/2) of the members of the Executive Operating Board shall constitute a quorum for its transaction of business.~~

a. ~~b.~~ Standing and Special Committees. The Board of Trustees may create standing and special committees as may be deemed necessary for the conduct of the Corporation's ministry and business. The President may appoint special committees as he or she deems necessary. Individuals who are not members of the Presbytery or members of one of the congregations of the Presbytery (any such individual, a "Non-Member") may be appointed to special committees of the Corporation as authorized by a majority vote of the Presbytery, but in no event shall the aggregate of Non-Members on any special

committee of the Corporation exceed 25% of the total members of such special committee. The Coordinating Council shall have the power between Presbytery meetings to appoint any Non-Member, but all such appointments shall be reviewed at the Presbytery meeting immediately succeeding the Coordinating Council's appointment whereupon the Presbytery shall either confirm such appointment or remove such Non-Member effective as of the date of the Presbytery meeting.

ARTICLE 4. PAYMENT OF OFFICERS

No member of the Board of Trustees or officer of the Corporation shall receive directly or indirectly, any salary, compensation or emolument from the Corporation for their service as a Trustee, officer, or in any other similar capacity, unless specifically authorized by a majority vote of the Board of Trustees. Nothing herein shall prohibit the Corporation from paying reasonable compensation, as determined by the ~~Executive-Operating~~ Board of Trustees, to the employees of the Conference Center, including the Executive Director, or the Presbytery from paying reasonable compensation to its officers and staff, notwithstanding that one or more may serve as a Trustee or officer of the Corporation ~~or a member of the Executive Operating Board.~~

3

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ARTICLE 5. ELECTION, RESIGNATION, AND REMOVAL OF TRUSTEES AND OFFICERS

Section 5.01 Elections. As provided in the Articles of Incorporation, the officers of the Corporation shall be a President, a Vice President, a Secretary, a Treasurer and such other officers as may be elected from time to time as provided in the Articles of Incorporation.

Section 5.02 Resignations. Any Officer; or Trustee ~~or member of the Executive Operating Board~~ may resign at any time by giving written notice to the Secretary of the Corporation. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 5.03 President. The President shall have general supervision over the activities and operations of the Corporation, subject, however, to the control of the Board of Trustees. The President shall sign, execute, and acknowledge, in the name of the Corporation, deeds, mortgages, bonds, contracts or other instruments, authorized by the Board of Trustees, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Trustees, or by these By- Laws, to some other officer or agent of the Corporation; and, in general, shall perform all duties incident to the office of President, and such other duties as from time to time may be assigned to the President by the Board of Trustees.

Section 5.04 Vice President. The Vice President shall perform the duties of the President in the absence of the President and such other duties as may from time to time be assigned to him or her by the Board of Trustees or by the President.

Section 5.05 Secretary. The Secretary shall prepare and maintain accurate, permanent records of actions of the Board and shall provide notice to the trustees of the time and place of meetings of the Board as required above.

Section 5.06 Treasurer. The Treasurer shall be responsible for the financial oversight of the Corporation under the general direction of the ~~Executive-Operating-Board~~ of Trustees, including its accounts, budgets and investments, and shall provide (and be provided) all information necessary for the Trustees ~~and the Executive-Operating-Board~~ to exercise proper fiduciary responsibility.

Section 5.07 Executive Director. The Executive Director shall be employed at the discretion of the ~~Executive-Operating-Board~~ of Trustees, and shall be chief operating officer of the Conference Center. The Executive Director shall have responsibility for the operations of the Conference Center, including both programs and personnel, and shall report regularly to the ~~Executive-Operating-Board~~ of Trustees on the affairs of the Conference Center.

Section 5.08 Other Officers. The Board may from time to time upon recommendation of the President elect such vice presidents and assistant officers as it may deem necessary or appropriate, each of whom shall serve at the pleasure of the president. Vice presidents and assistant officers shall have such duties as are assigned to them by the President.

4

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ARTICLE 6. PRESBYTERY OPERATIONS MANUAL

The Corporation and the Conference Center shall be subject to and shall abide by the Operations Manual and policies and procedures of the Presbytery.

ARTICLE 7. AMENDMENT

Amendments to these Bylaws may be adopted by majority vote of the Members present and voting at any properly noticed meeting of the Members, provided copies of the proposed amendment(s) shall be furnished to the Members with such notice.

5

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Summary report:	
Litéra® Change-Pro 7.5.0.185 Document comparison done on 1/20/2019 8:02:55 AM	
Style name: Default Style	
Intelligent Table Comparison: Active	
Original DMS: iw://FSDMS/JACKSON1/1764410/1	
Modified DMS: iw://FSDMS/JACKSON1/1764416/3	
Changes:	
<u>Add</u>	31
Delete	43
Move From	2
<u>Move To</u>	2
<u>Table Insert</u>	0
Table Delete	0
<u>Table moves to</u>	0
Table moves from	0
Embedded Graphics (Visio, ChemDraw, Images etc.)	0
Embedded Excel	0
Format changes	0
Total Changes:	78

APPENDIX N-4

**AMENDED AND RESTATED BY-LAWS
OF
MONTGOMERY PRESBYTERIAN CONFERENCE CENTER, INC.
(A FLORIDA NOT-FOR-PROFIT CORPORATION)
(2019)**

MONTGOMERY PRESBYTERIAN CONFERENCE CENTER, INC. (the “Corporation”), is organized as a corporation not-for-profit, for religious purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”). The specific purpose of the Corporation shall be to receive, hold in trust for the purpose of owning, sustaining, supporting, maintaining and managing the conference center known as “Montgomery Conference Center”, in Bradford and Clay Counties, Florida (the “Conference Center”), and to operate, maintain and manage the Conference Center, which is a ministry of the Presbytery of St. Augustine (the “Presbytery”), which is a council of the Presbyterian Church (U.S.A.), herein the “Church.”

The Corporation shall be a commission of the Presbytery, as contemplated by Chapter Four of the Book of Order of the Constitution of the Church, as from time to time amended (the “Book of Order”), to consider and decide requests: (i) to sell, lease or encumber the real and personal property from time to time constituting the Conference Center, and (ii) for approval and/or guarantee of loans extended or to be extended for the benefit of the Conference Center. The Corporation shall have all ecclesiastical authority and power to engage in any and all activities which are necessary or incidental to such purpose, in addition to the secular powers specifically conferred herein or by general nonprofit corporation by law.

ARTICLE 1. OFFICES AND FISCAL YEAR

Section 1.01 Offices. The Corporation may have offices at such places within or without Florida as the Board of Trustees may from time to time appoint or the business of the Corporation requires. The present offices of the Corporation are located at 88 SE 75th Street, Starke, Florida 32091.

Section 1.02 Fiscal Year. The fiscal year of the Corporation shall begin on the first day of January of each year.

ARTICLE 2. TRUSTEES

Section 2.01 Trustees. The Board of Trustees shall have at least nine (9) members but no more than fifteen (15) members, as determined by the Presbytery from time to time. Trustees shall be elected by the Members at the Fall meeting of the Corporation, or, in the event of a vacancy, at any other duly called meeting of the Corporation. All members of the Board of Trustees shall be either Members of the Presbytery or members of one of the Presbytery’s congregations.

Section 2.02 Terms. The term of each Trustee shall be three (3) years beginning on January 1 of the year next following the meeting at which they were elected. The terms shall be staggered so that one-third (1/3) of the membership of the Board of Trustees is elected each year. A member may serve up to two (2) consecutive three-year terms and is not eligible for re-election again until one year has elapsed from the end of the second consecutive term. If a person is elected to fill a vacancy, the term shall commence on the day of election and end at the conclusion of the term for which the vacancy was filled.

Section 2.03 Exculpation and Indemnity. Neither the Trustees nor the officers of the Corporation shall be individually or personally liable for debts, liabilities or obligations of the Corporation. The Corporation shall indemnify its trustees, officers and employees to the maximum extent permitted by Florida law, and may purchase insurance to cover such indemnity obligations.

Section 2.04 Powers And Duties. The Board of Trustees shall have full power to conduct, manage, and direct the business and affairs of the Corporation; and all powers of the Corporation are hereby granted to and vested in the Board of Trustees, subject to the direction of the Presbytery. Without in any way limiting the foregoing, the Board shall have the following powers, duties, and prohibitions:

- a. To report regularly, and at least quarterly, to the Coordinating Council of Presbytery;
- b. To provide an acceptable bond for all who handle finances;
- c. To present an annual report to the Presbytery;
- d. To submit financial reports to Presbytery;
- e. To submit an annual audit to Presbytery;
- f. To maintain a policy of open books, minutes, and policies and to permit inspection by authorized presbyters upon five (5) days' notice;
- g. To maintain and report adequate insurance coverage; and
- h. The Board of Trustees shall not without the approval of the Presbytery: (1) buy, sell, mortgage, lease or otherwise dispose or encumber any of its real property, (2) acquire real property subject to an encumbrance or condition, or (3) incur debt other than (A) in the ordinary course of business and (B) unsecured debt which in the aggregate is less than \$25,000. Notwithstanding the foregoing, the Board of Trustees may incur unsecured debt which in the aggregate is greater than \$25,000 but less than \$50,000 with the approval of the Coordinating Council.

ARTICLE 3. MEETINGS, ORGANIZATION, AND QUORUM

Section 3.01 Organization. At meetings of the Board of Trustees, the President shall ordinarily preside.

Section 3.02 Meetings. The Board shall meet at least four times a year. Ordinarily there shall be four regular meetings each year, one each calendar quarter, the dates to be determined by the Board. Meetings may be adjourned to a time and place specified by the Board. Special meetings may be called by the President or upon written demand of no less than three (3) Trustees. Written notice of each meeting and the general nature of the business to be conducted shall be furnished to each Trustee no later than one week prior to the date of the meeting. One-half (1/2) of the Trustees shall constitute a quorum for the transaction of business. Trustees may be reimbursed their ordinary and reasonable expenses incurred for travel to and attendance at meetings of the Board and its committees, or otherwise incurred by them in the furtherance of the business of the Corporation. Meetings of the Board and its committees may be held electronically, provided that the technology employed permits simultaneous aural communication among all participating members. Electronic voting (including via e-mail) is

permissible when it has followed the opportunity for discussion in a meeting. If no such meeting has occurred, electronic votes are only permissible if no member objects or votes against holding an electronic vote.

Section 3.03 Committees. The Board of Trustees shall be organized into appropriate committees to expedite the consideration of its business and to develop plans for the future life of the Corporation with authority as noted below or as delegated in the Presbytery's Manual of Operations or in the Presbytery's policies and procedures.

a. Standing and Special Committees. The Board of Trustees may create standing and special committees as may be deemed necessary for the conduct of the Corporation's ministry and business. The President may appoint special committees as he or she deems necessary. Individuals who are not members of the Presbytery or members of one of the congregations of the Presbytery (any such individual, a "Non-Member") may be appointed to special committees of the Corporation as authorized by a majority vote of the Presbytery, but in no event shall the aggregate of Non-Members on any special committee of the Corporation exceed 25% of the total members of such special committee. The Coordinating Council shall have the power between Presbytery meetings to appoint any Non-Member, but all such appointments shall be reviewed at the Presbytery meeting immediately succeeding the Coordinating Council's appointment whereupon the Presbytery shall either confirm such appointment or remove such Non-Member effective as of the date of the Presbytery meeting.

ARTICLE 4. PAYMENT OF OFFICERS

No member of the Board of Trustees or officer of the Corporation shall receive directly or indirectly, any salary, compensation or emolument from the Corporation for their service as a Trustee, officer, or in any other similar capacity, unless specifically authorized by a majority vote of the Board of Trustees. Nothing herein shall prohibit the Corporation from paying reasonable compensation, as determined by the Board of Trustees, to the employees of the Conference Center, including the Executive Director, or the Presbytery from paying reasonable compensation to its officers and staff, notwithstanding that one or more may serve as a Trustee or officer of the Corporation.

ARTICLE 5. ELECTION, RESIGNATION, AND REMOVAL OF TRUSTEES AND OFFICERS

Section 5.01 Elections. As provided in the Articles of Incorporation, the officers of the Corporation shall be a President, a Vice President, a Secretary, a Treasurer and such other officers as may be elected from time to time as provided in the Articles of Incorporation.

Section 5.02 Resignations. Any Officer or Trustee may resign at any time by giving written notice to the Secretary of the Corporation. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 5.03 President. The President shall have general supervision over the activities and operations of the Corporation, subject, however, to the control of the Board of Trustees. The President shall sign, execute, and acknowledge, in the name of the Corporation, deeds, mortgages, bonds, contracts or other instruments, authorized by the Board of Trustees, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Trustees, or by these By- Laws, to some

other officer or agent of the Corporation; and, in general, shall perform all duties incident to the office of President, and such other duties as from time to time may be assigned to the President by the Board of Trustees.

Section 5.04 Vice President. The Vice President shall perform the duties of the President in the absence of the President and such other duties as may from time to time be assigned to him or her by the Board of Trustees or by the President.

Section 5.05 Secretary. The Secretary shall prepare and maintain accurate, permanent records of actions of the Board and shall provide notice to the trustees of the time and place of meetings of the Board as required above.

Section 5.06 Treasurer. The Treasurer shall be responsible for the financial oversight of the Corporation under the general direction of the Board of Trustees, including its accounts, budgets and investments, and shall provide (and be provided) all information necessary for the Trustees to exercise proper fiduciary responsibility.

Section 5.07 Executive Director. The Executive Director shall be employed at the discretion of the Board of Trustees, and shall be chief operating officer of the Conference Center. The Executive Director shall have responsibility for the operations of the Conference Center, including both programs and personnel, and shall report regularly to the Board of Trustees on the affairs of the Conference Center.

Section 5.08 Other Officers. The Board may from time to time upon recommendation of the President elect such vice presidents and assistant officers as it may deem necessary or appropriate, each of whom shall serve at the pleasure of the president. Vice presidents and assistant officers shall have such duties as are assigned to them by the President.

ARTICLE 6. PRESBYTERY OPERATIONS MANUAL

The Corporation and the Conference Center shall be subject to and shall abide by the Operations Manual and policies and procedures of the Presbytery.

ARTICLE 7. AMENDMENT

Amendments to these Bylaws may be adopted by majority vote of the Members present and voting at any properly noticed meeting of the Members, provided copies of the proposed amendment(s) shall be furnished to the Members with such notice.

APPENDIX N-5

**Addition to Proposed Changes to the Bylaws
of Montgomery Presbyterian Conference Center, Inc. ("MPCC")**

The PC(USA)'s office of Legal, Risk Management & Internal Audit has reviewed the proposed restated Articles and Bylaws for MPCC in connection with their review of MPCC's inclusion in the denomination's group 501(c)(3) ruling, and requested an addition to the proposed restated Bylaws for MPCC as set forth below:

Section 3.03 Committees.

The Board of Trustees shall be organized into appropriate committees to expedite the consideration of its business and to develop plans for the future life of the Corporation with authority as noted below or as delegated in the Presbytery's Manual of Operations or in the Presbytery's policies and procedures.

a. Standing and Special Committees. The Board of Trustees may create standing and special committees as may be deemed necessary for the conduct of the Corporation's ministry and business. The President may appoint special committees as he or she deems necessary. Individuals who are not members of the Presbytery or members of one of the congregations of the Presbytery (any such individual, a "Non-Member") may be appointed to special committees of the Corporation as authorized by a majority vote of the Presbytery, but in no event shall the aggregate of Non-Members on any special committee of the Corporation exceed 25% of the total members of such special committee. The Coordinating Council shall have the power between Presbytery meetings to appoint any Non-Member, but all such appointments shall be reviewed at the Presbytery meeting immediately succeeding the Coordinating Council's appointment whereupon the Presbytery shall either confirm such appointment or remove such Non-Member effective as of the date of the Presbytery meeting. Any committee which includes one or more Non-Member shall not make decisions or take action on behalf of the Corporation but shall only have the power to make recommendations to the Board of Trustees, in whom all power to make decisions and take action on behalf of the Corporation resides (subject at all times to the rights of the Presbytery as set forth in these Bylaws and in the Corporation's Articles of Incorporation).

APPENDIX N-6

**2019 Winter Stated Meeting
Montgomery Presbyterian Conference Center
Proposed Officer Slate for New Montgomery Trustees/Board**

President - Tommy Lane (WMRE - McIntosh)

Vice President - Chosen by Board of Trustees

Secretary - Robert Lombard (WMRE - Westminster)

Treasurer - Chuck Atkins (WMRE - Lakewood)

Proposed Board of Trustees

Class of 2019

Barbara Martin (WFRE – First Starke)

Milton Fulton (WMRE – Hodges Boulevard)

Robert Lombard (WMRE - Westminster)

Class of 2020

Jim Bullock (WMTE – Honorably Retired)

J. Terry Keyser (WMRE – Palms)

Ralph Moulder (WMRE – First Starke)

Class of 2021

Glenn Dickson (WMTE – Honorably Retired)

Marcia Graham (WMTE – Honorably Retired)

Tommy Lane (WMRE – McIntosh and Kanapaha)

Roger Martin (WMRE – First Fernandina Beach)

Jason Salvagni (WMRE – Memorial)

APPENDIX O

PRESBYTERY OF ST. AUGUSTINE

MANUAL OF OPERATIONS

TABLE OF CONTENTS

1. The Ministries of the Presbytery.....	2
1.01 Mission Statement.....	2
1.02 Values Statement.....	2
2. The Presbytery	2
2.01 Membership.....	3
2.02 Presbytery Corporations.....	4
2.03 Officers.....	4
3. The Coordinating Council.....	5
4. Resources for Ministry.....	6
4.02 Commissions.....	7
4.09 Committees.....	9
5. Covenant and Mission Partner Relationships.....	12
6. Presbytery Staff and Support.....	13
7. Budget Process.....	15
8. Amending and Suspending the Manual.....	15

1. THE MINISTRY OF THE PRESBYTERY OF ST. AUGUSTINE

1.01 MISSION STATEMENT

The mission of the Presbytery of St. Augustine is to support our faith community, so that together we may witness to the gospel of Jesus Christ.

1.02 VALUES STATEMENT

The Presbytery of St. Augustine understands its ministry at this time and in this place to be guided by five practical values that describe the presbytery's work. The presbytery is:

- * Relational, communal, and connected,
- * Theologically engaged,
- * Outwardly focused, sharing the good news of Jesus Christ,
- * Willing to risk itself and its resources in the service of the Gospel, and
- * Ready to share resources and to develop energetic leadership

(Adopted by the Presbytery Council, April 16, 2007)

2. THE PRESBYTERY

2.01 The presbytery shall be known as the Presbytery of St. Augustine.

2.02 The Presbytery of St. Augustine is a presbytery of the Presbyterian Church (U.S.A.) related to the Synod of South Atlantic. The presbytery operates under the provisions of the *Book of Order* of the Presbyterian Church (U.S.A.). The rules of order, unless otherwise stated in the Manual of Operations, shall *be Robert's Rules of Order, Newly Revised*.

2.03 The geographical jurisdiction of the presbytery includes the counties of: Alachua, Baker, Bradford, Clay, Columbia, Dixie, Duval, Flagler, Gilchrist, Hamilton, Lafayette, Levy less the community of Yankeetown, Marion, Nassau, Putnam, St. Johns, Suwannee, Taylor and Union.

2.04 The Presbytery of St. Augustine shall meet for at least three stated meetings each year: Winter, Spring, and Fall. Ordinarily, these meetings shall be scheduled on the first Saturday of February, and the First Tuesdays of May, and October. A quorum for a meeting of the presbytery shall be at least three teaching elders and three ruling elders, representing three different congregations (G-3.0304).

2.05 The Presbytery of St. Augustine and the presbytery corporations shall meet at the same time and place, and in the announcement of the meeting, "The Presbytery of St. Augustine" shall designate both its functions.

2.06 Presbytery shall elect the membership of the Coordinating Council and all commissions, teams, and trustees for the presbytery's corporations. ~~the Coordinating Council~~

~~Trustees Committee~~. Nominations shall be made through the Nominating and Representation Teams of the Coordinating Council.

Membership of the Presbytery

2.08 Membership of presbytery shall consist of all enrolled, ordained teaching elders, together with ruling elder commissioners elected by the session of each church of the presbytery. Sessions shall elect ruling elder commissioners according to congregational membership, according to the following table:

1-500 members	1 commissioner
501-1000 members	2 commissioners
1001-1500 members	3 commissioners
1501-2000 members	4 commissioners
2001-3000 members	5 commissioners
3001 or more – one additional commissioner for each 1000 members (or major fraction thereof) above 3000 (G-3.0301).	

Any ruling elder not commissioned by his/her church to serve as a commissioner to presbytery, while serving on the Coordinating Council or as the chairperson of a standing commission of presbytery or as the moderator of Presbyterian Women, shall be enrolled as a member of presbytery during his/her tenure as chairperson. Any ruling elder commissioned to pastoral service shall be enrolled as a member during the tenure of his/her commission. Further, any ruling elder elected to an office in presbytery or serving as executive presbyter (including an interim or transitional executive presbyter) shall also be enrolled as a member of presbytery during the term of his/her office.

Certified Christian Educators who are ruling elders are entitled to the privileges of voice and vote at meetings of presbytery. (G-2.1103b).

At the winter stated meeting of each year, the stated clerk shall report to the presbytery the number of resident active teaching elder members of the presbytery, and the number of ruling elders in the following categories: ruling elder commissioners eligible to be elected from each session, ruling elders who are Certified Christian Educators or commissioned to pastoral service, and ruling elders who are members of the presbytery by virtue of their office or role. If the number of resident active teaching elders exceeds the sum of the ruling elders eligible, the stated clerk shall put forward a motion asking particular congregations to elect an additional elder commissioner in such numbers as will equalize the eligible ruling elder commissioners with resident active teaching elder members. The clerk shall create the list of congregations by rotating through the alphabetical list of congregations in the presbytery (G-3.0301).

2.09 Each teaching elder member ~~elder member~~, unless Honorably Retired, shall be required to attend every stated meeting of presbytery, or shall present acceptable reasons to the presbytery through the Stated Clerk for absence, late arrival, or departure before adjournment.

2.10 Any of the following, if not a member of or commissioner to presbytery, shall be corresponding members, but without vote: the spokesperson of any presbytery committee (if other than the chair), the spokesperson of any committee, commission or task force; any executive, officer, or spokesperson from synod or General Assembly; certified educators of presbytery's churches who are not ruling elders; guests of the presbytery who are members of other presbyteries, and members of the program staff of the presbytery.

2.11 The Presbytery of St. Augustine is blessed by the service of many of its teaching elder members in various forms of validated ministry beyond the jurisdiction of the church. Chaplains, pastoral counselors, teachers and professors, service as pastors of congregations of other denominations, administrators of church-related entities – each brings unique combinations of talents and experience.

Presbytery Corporations

2.12 The Presbytery of St. Augustine shall create and maintain two Florida not-for-profit corporations, called “The Presbytery of St. Augustine, Inc.,” and “Montgomery Presbyterian Conference Center, Inc.” The membership of both corporations shall be the members of the Presbytery of St. Augustine, and meetings of the presbytery shall simultaneously and co-terminously be meetings of the corporations. ~~Trustees of the Presbytery of St. Augustine, Inc., shall also be Trustees of Montgomery Presbyterian Conference Center, Inc.~~

Officers of the Presbytery

2.13 At the Winter Stated Meeting, presbytery's Nominating Team shall present nominations for Moderator and Moderator-elect, Treasurer, and when appropriate, Stated Clerk. Those elected shall be installed at the meeting at which they are elected to begin their term at once.

2.14 The Moderator shall serve for one year, shall preside at all meetings of presbytery and shall perform all the duties as prescribed in the *Book of Order*, G-3.0104. In the event that the Moderator cannot preside, the Moderator of the Coordinating Council shall preside *pro tempore*.

2.15 The Moderator shall be a member of the Coordinating Council with vote and an advisory member with voice and no vote of every commission, committee, and task force.

2.16 Ordinarily, the office of Moderator shall alternate between ruling elders and teaching elders, and between male and female.

2.17 The Stated Clerk shall be elected for a three-year term and shall be eligible for reelection. The Stated Clerk shall perform those duties and functions prescribed in the *Book of Order* G-3.0104 and G-3.0305 and as indicated in the presbytery's policy regarding the approval of investigating committees (Approval of Investigating Committees ~~in the policies manual in our~~ Policies and Procedures Manual). The Stated Clerk shall represent the presbytery to other councils and ecumenical faith groups and will perform other duties as approved by the

presbytery from time-to-time. The Stated Clerk shall report to the Coordinating Council subject to the Stated Clerk's constitutional, fiduciary and legal responsibilities. He or she shall be an ex-officio member without vote of the Coordinating Council and the Administration Committee. The Stated Clerk may recommend assistant clerks as needed to the Nominating Committee for election by the presbytery.

2.18 The Treasurer shall be elected annually by the presbytery and shall be eligible for reelection. The Treasurer shall receive and disburse the funds of the presbytery as authorized; keep detailed account of all receipts and disbursements and report them to the Coordinating Council and to the Board of Trustees for the Presbytery of St. Augustine, Inc. regularly and to the presbytery annually; be bonded, along with others who handle presbytery finances; and see that the books are properly audited as prescribed by the *Book of Order*, G-3.0113. The Treasurer shall also act as the treasurer of the Presbytery of St. Augustine, Inc., and may, if so elected, act as the treasurer of the Montgomery Presbyterian Conference Center, Inc. The Treasurer may serve as a member of the Coordinating Council, a corporate trustee, the Board of Trustees of the presbytery corporations, and shall be an ex-officio member of the Administrative Committee without vote.

3. THE COORDINATING COUNCIL

3.01 The purpose of the Coordinating Council is to coordinate the work of the presbytery, its entities and staff, and to discharge any other responsibilities assigned to it by the presbytery. The Coordinating Council has authority as a standing commission to implement all operational decisions for the Presbytery. Additionally, it shall be constituted as a standing commission to address on behalf of the presbytery such matters as may arise between meetings of the presbytery and require immediate attention. It is accountable to the presbytery in the discharge of all its responsibilities and actions. The Coordinating Council and the presbytery will ensure that all of the work of G-3.0307 takes place in one of the Coordinating Council committees or teams to the extent that it is not already a part of the responsibilities of a presbytery commission. The authority of the Coordinating Council may be further delegated to committees and teams so long as there is prudent and effective supervision of the exercise of authority and such delegation is permitted by the Book of Order. All actions taken by the Coordinating Council shall be reported to the presbytery at its next stated meeting, subject to the provisions of G-3.0109.

The authority of the Coordinating Council does not include matters that are specifically excluded by the Book of Order or the structure/organization of the presbytery such as:

- a. Changes to the presbytery's structure/organization;
- b. Functions and decisions involving judicial process;
- c. Functions of a team/committee on representation or nominating committee;
- d. Approval of expenditures or uses of undesignated presbytery funds that are cumulatively more than 5% above an approved budget;
- e. Approval of presbytery ~~policies~~; and policies; and

- f. Examining and receiving teaching elders into membership, including approval of terms of call and commissions for ordination and installation; ordaining and installing teaching elders; and receiving inquirers and candidates under care.

3.02 The Coordinating Council shall consist of ~~13~~ 14 members ~~{14 members—ed.}~~, including the past Moderator of the presbytery, the Moderator, and 12 members elected at large from the presbytery and placed in three classes of three years each. It shall be composed of ruling elders and teaching elders in approximately equal numbers, bearing in mind the principles of unity in diversity in F-1.0403 of the Book of Order. The Moderator-Elect and the Relationship Coordination Director (if not already elected members) shall serve ex-officio (without vote). The Stated Clerk shall also serve ex-officio (without vote).

3.03 The Coordinating Council will be chaired by the immediate past Moderator of presbytery. The Coordinating Council may also elect a vice-moderator. The Stated Clerk of the presbytery shall serve as clerk for the Coordinating Council.

3.04 *Plenary Functions:* In addition to the committee functions outlined above, the Coordinating Council shall have responsibility for the following:

- a. To propose to the presbytery, at the recommendation of the Administration Committee , the annual asking and operating budgets for the presbytery, including levels of funding for the various ministries of the presbytery, and to circulate those budgets among the sessions;
- b. To nominate for election by the presbytery the membership of the Representation Team;
- c. To address such matters as may be referred to the Coordinating Council by the presbytery; and
- d. To administer the following policies in the presbytery's policy manual:
 - Policy for Giving
 - Presbytery-wide Annual Offerings for the Benefit of Outside Entities

3.05 The Coordinating Council may, at its discretion, establish such *ad hoc* task forces or committees as needed to accomplish particular tasks.

3.06 The Coordinating Council shall establish and publish a schedule for its stated meetings and will meet no less than eight times per year.

4. RESOURCES FOR MINISTRY

4.01 The presbytery possesses significant resources to support and strengthen the ministries of its congregations in its volunteers, staff, commissions, committees, teams, and covenant/mission partner relationships; and in the validated non-parish ministries of its teaching elder members. The commissions, committees, and relationships of the presbytery are not the ministry of the presbytery; rather, they are resources upon which the presbytery and its congregations may draw as they seek to participate in the mission of Jesus Christ in the world.

The presbytery encourages its commissions, committees, and teams to meet in person when possible. However, electronic meetings (teleconference, audio-conference, video-conference, Internet) are authorized so long as they provide an opportunity for simultaneous aural communication among all participating members equivalent to those held in one room or area. The notice of the meeting shall include an adequate description of how to participate in it. A committee may allow some members to participate in person and others by the type of electronic connection described above. The by-laws of the corporations may provide for voting by e-mail as permitted by Florida corporate law, but only under the guidelines contained in those by-laws.

Commissions

4.02 *Standing Commissions and Trustees.* The Presbytery of St. Augustine shall maintain the following standing commissions:

- a. Permanent Judicial Commission
- b. Member Preparation and Call Commission
- c. Trustees of the Presbytery of St. Augustine, Inc.
- d. Coordinating Council
- e. Montgomery Presbyterian Conference Center, Inc.

4.03 Members of standing commissions shall be nominated by the Nominating Team for election to terms of up to three years and shall be eligible for reelection, provided that no member shall serve an aggregate of more than six consecutive years on the same commission. Except where otherwise stated, terms shall begin on 1 January and expire on 31 December.

4.04 *Permanent Judicial Commission.* The Permanent Judicial Commission shall hear and decide cases of process on behalf of the presbytery according to the Rules of Discipline. The function, membership, terms of service, and manner of election of the Permanent Judicial Commission shall be in every way consonant with the provisions of D-5.0000 of the *Book of Order*, and of the Rules of Discipline as a whole. The commission shall have nine members, as nearly equally divided as possible between ruling elders and teaching elders. The term of each member of the Permanent Judicial Commission shall be six years, and they shall be elected and serve as provided in D-5.0100. Except where otherwise stated, terms shall begin on 1 January and expire on 31 December.

4.05 The Moderator of the Presbytery, the Moderator of the Member Preparation and Call Commission, and the Stated Clerk are empowered to act on behalf of the presbytery to create an Investigating Committee and/or a Committee of Counsel as needed under the provisions of the Book of Order D-6.0302a and D-10.0201b

4.06 *Member Preparation and Call Commission.* The Member Preparation and Call Commission is empowered to:

- a. Guide, nurture, and oversee the process of becoming a teaching elder for persons in the care of the presbytery, including actions with respect to inquirers, candidates, and final assessments;
- b. Examine and admit to membership all persons seeking membership in the Presbytery of St. Augustine, and approve calls and terms of call for those it examines;
- c. Provide a Pastor Nominating Committee liaison to congregations in transition;
- d. Approve temporary membership in the presbytery for a period of service;
- e. Approve and conduct ordinations and installations of teaching elders and commissioning services for commissioned ruling elders;
- f. Recommend exceptions and accommodations to requirements of the Book of Order regarding ordination, installation of a temporary pastor or associate as an installed pastor, and any other action requiring a super-majority vote of the presbytery;
- g. Provide a liaison to congregations searching for temporary pastoral service;
- h. Approve contracts and terms of call for temporary pastoral service;
- i. Dissolve teaching elder and commissioned ruling elder relationships when requested by the teaching elder/commissioned ruling elder and the congregation;
- j. Approve the retirement of teaching elders;
- k. Approve validated ministries of teaching elders;
- l. Certify ruling elders as ready to receive a commission and approve commissions of ruling elders to particular pastoral service;
- m. Take presbytery action relating to Christian educators and those certified and called to certified church service (as permitted or required by the Book of Order);
- n. Transfer teaching elders to other presbyteries and denominations;
- o. Recommend minimum terms of call for approval by the presbytery;
- p. Recommend the annual teaching elder roll for approval by the presbytery; and
- q. Recommend presbytery action relating to a teaching elder's renunciation of jurisdiction or release from ministry as a teaching elder, and take all actions preliminary to the presbytery's final action.
- r. Approve Board of Pensions (BOP) grants and matching grants for members of the presbytery, such as seminary debt assistance, emergency grants, special need grants, etc., all subject to the presbytery budgeting process and the guidelines of the Board of Pensions.

The Member Preparation and Call Commission shall consist of 24 members, including ruling elders and teaching elders in approximately equal numbers. The commission may organize its work into smaller committees and teams and provide its own quorums for its work. The commission shall administer all policies relating to the subject matters of its authority. The Stated Clerk shall serve as the clerk of the commission. All actions taken by the commission shall be reported to the presbytery at its next stated meeting, subject to the provisions of G-3.0109.

4.07 *Other Administrative Commissions.* The presbytery may elect such administrative commissions as it deems necessary to its work, under the provisions of G-3.0109b of the *Book of Order*.

4.08 - St. Augustine Disaster Assistance Commission. This commission is authorized to take such measures as may be necessary to respond to a disaster occurring within the bounds of the presbytery, including applications for emergency funding (including longer term recovery funding) through the Presbyterian Disaster Assistance program. The presbytery may elect or the moderator may appoint the members of this commission. The work includes: developing communication chain within the presbytery and with the Florida Presbyterian Disaster Network; developing an “immediate response protocol”; providing churches with information that will enable them to develop their own emergency response plans; and providing resources for recovery work after an incident. The commission may appoint directors to serve on the Florida Presbyterian Disaster Assistance Network. The commission shall consist of at least nine members.

Committees

4.09 The presbytery shall maintain the following committees:

- a. Volunteer Management Committee
- b. Leadership Development and Care Committee
- c. Relationship Coordination Committee
- d. Strategic Issues Committee
- e. Administration Committee
- ~~f. Trustees Committee~~

Members of presbytery teams shall be nominated by the Nominating Team for election to terms of up to three years and shall be eligible for reelection, provided that no member shall serve an aggregate of more than six consecutive years on the same team. Except where otherwise stated, terms shall begin on 1 January and expire on 31 December.

The quorum for each presbytery committee shall be at least fifty percent.

4.10 Volunteer Management Committee. The purpose of the Volunteer Management Committee is to develop strategies to more effectively identify, engage and monitor the overall activities of volunteers in the Presbytery, assuring that:

- a. The “right” people are being approached to serve - qualified, motivated, and representative;
- b. Service opportunities are well defined (job/role descriptions), real, and important; and
- c. Volunteer satisfaction is assessed by survey at least once a year, and issues are addressed promptly, fairly and effectively.

The Volunteer Management Committee shall consist of three members, including the committee chair appointed by the Coordinating Council from among its members and the chairs of the Nominating Team (six members) and the Representation Team (six members). The Relationship Coordination Director shall serve ex-officio but without vote. These teams shall carry out the functions and ensure the presbytery’s compliance with G-3.0103 and G-3.0111 of

the Book of Order and shall be responsible for nominating for elections commissioners to the General Assembly and the Synod. They shall elect their own chairs (and may elect vice-chairs).

The members of the Nominating Team shall be elected by the Nominating Team. The members of the Representation Team shall be elected by the presbytery upon nomination by the Coordinating Council. They shall be arranged in three classes, each serving three year terms.

4.11 Leadership Development and Care Committee. This committee takes over where the Member Preparation and Call Commission leaves off. Its purpose is to support congregations, mission partners, ruling elders in leadership positions, and all of our teaching elders (wherever they serve) by:

- a. Seeking to understand the needs of Presbytery leaders in both church and other ministry roles for teaching elders and council/committee/team leadership roles for all elders;
- b. Offering role definition, preparation, orientation and training for specific leaders as they assume new roles in the presbytery;
- c. Helping to develop and supporting leaders in congregations and validated ministries and Certified Christian Educators;
- d. Supervising and supporting ruling elders commissioned to particular pastoral service;
- e. Providing ongoing training and support during each leader's service in the presbytery; and
- f. Offering informal advisory help and formal counseling support to all leaders, including leaders who have issues being effective in their role in the presbytery.

The Leadership Development and Care Committee shall consist of at three members, including the committee chair appointed by the Coordinating Council from among its members and the chairs of the Training Team (six members) and the Problem Resolution Team (six members). The teams shall elect their own chairs (and may elect vice-chairs). The teams shall report to the committee, which shall organize them so that they may carry out all of the purpose and functions of the committee. The committee shall also appoint Training Program Ad Hoc teams and provide for counseling resources for the presbytery and its leaders.

4.12 The Relationship Coordination Committee will assess the effectiveness of achieving the stated values of the Presbytery of St. Augustine: relational, communal, and connected, outwardly focused, sharing the good news of Jesus Christ, ready to share resources and to develop energetic leadership. It will work with the Relationship Coordination Director (ex-officio, voice, but without vote) to recommend specific actions to the Coordinating Council, which will enhance these values especially in the area of outward mission. In addition, this committee has the following purposes:

- a. Coordinating the presbytery's disaster preparation and response, including the authority to apply for, receive and manage Presbyterian Disaster Assistance grants; and
- b. Overseeing the presbytery's mission and outreach activities and serving as the primary access point for the presbytery's mission partner organizations (including without limitation the Jamaica Ecumenical Mutual Mission, Montgomery Presbyterian Conference Center, and any new church or missional community starts), assuring that

achievements, opportunities, issues and needs are effectively addressed and communicated to the Coordinating Council, either by the committee chair or by providing time on the Coordinating Council meeting agenda.

The Relationship Coordination Committee shall consist of nine members, including three Coordinating Council members (with one appointed as the chair), a representative of the Montgomery Presbyterian Conference Center (the Director or - if no Director - another representative selected by the Trustees of the Montgomery Presbyterian Conference Center Executive Operating Board), the Moderator of the Presbyterian Women, the chair of the Mutual Mission Team, and the chairs of the Communications Team (six members), the Reconciliation Team (six members), and the Disaster Preparation and Assistance Team (at least nine members). The teams shall elect their own chairs (and may elect vice-chairs). The Relationship Coordination Director and the Communications Coordinator shall serve ex-officio but without vote.

St. Augustine Mutual Mission Team. The function of the St. Augustine Mutual Mission Team shall be to oversee, coordinate, and recruit participants in the various ministries of the Mutual Mission, in cooperation and consultation with our partner, the Jamaica Ecumenical Mutual Mission. It shall administer and be guided by the presbytery's policy, "Activities of Ministers, Churches, and Session in Participating in International Missions." It shall seek to maintain and strengthen the mutual mission effort in Jamaica and other Caribbean countries and within the bounds of this presbytery. The team shall plan ways for raising both funds and awareness in support of the mutual mission. It shall annually submit its budget to the presbytery for approval. The team shall consist of at least seven members.

The teams shall report to the committee, which shall organize them so that they may carry out all of the purposes and functions of the committee.

4.13 Strategic Issues Committee. This committee develops and proposes new strategies to address identified Presbytery opportunities and issues by:

- a. Assuring that the key strategic initiatives approved by the presbytery from time to time are being prioritized and addressed through financial and operational plans;
- b. Reviewing and monitoring performance to existing plans – both strategic and operational;
- c. Monitoring the finances and operations of the presbytery to identify issue and opportunity area that are not being adequately addressed; and
- d. Working with the Coordinating Council to revise plans and reallocate resources to achieve desired end results.

The Strategic Issues Committee shall consist of three members of the Coordinating Council, (with one appointed as the chair). The Relationship Coordination Director shall serve ex-officio but without vote. The Coordinating Council may also appoint some of the Area Relationship Coordinators as ex-officio members of the Strategic Issues Committee without vote.

4.14 Administration Committee. This committee addresses the administrative activities of the presbytery, including:

- a. Providing oversight, planning, and management of the funds and properties owned by the Presbytery of St. Augustine, Inc. and review of the financial status and operations of the Montgomery Presbyterian Conference Center, Inc., subject to the supervision of the Coordinating Council and the direction of the presbytery;
- b. Administering the presbytery's investment policies;
- c. Providing oversight, planning and management of personnel and legal matters for the presbytery;
- d. Preparing and recommending to the Coordinating Council the annual operating budget for the presbytery; and
- e. In coordination with the Relationship Coordination Committee, receiving, reviewing and forwarding to the Coordinating Council the annual operating budget for Montgomery Presbyterian Conference Center.

The Administration Committee shall consist of six members, including three members of the Coordinating Council (with one appointed as the chair) and the chairs of three teams: the Finance Team (six members), the Personnel Team (six members), and the Legal Team (six members). The teams shall elect their own chairs (and may elect vice-chairs). The Stated Clerk, the Chair of the Trustees of the Presbytery of St. Augustine, Inc., ~~Trustees Committee~~, and the Treasurer shall serve ex-officio but without vote. The teams shall report to the committee, which shall organize them so that they may carry out all of the purpose and functions of the committee.

4.15 ~~Trustees Committee~~ Trustees of the Presbytery of St. Augustine, Inc. The Trustees of the Presbytery of St. Augustine, Inc. shall consist of nine members placed in terms of three years each. They shall serve ~~as the trustees of the Presbytery of St. Augustine, Inc. and of Montgomery Conference Center, Inc.~~ under the provisions of G-4.0101 of the Book of Order, and shall recommend annually to the presbytery at its Winter Stated Meeting the election of the President ~~of that corporation. of the Corporations.~~ The President may not be the current Moderator of the presbytery or Moderator of the Coordinating Council. The Trustees shall coordinate their functions with and make reports to the Coordinating Council, subject to their constitutional, fiduciary and legal responsibilities.

The Trustees shall serve as a commission of the presbytery to consider and decide requests for approval and/or guarantee of loans to congregations under the provisions of G-4.0206a of the Book of Order, and all requests to sell or lease real property held in trust by congregations of the presbytery under the provisions of G-4.0206a, b of the Book of Order, subject to the exceptions granted by the presbytery under the provisions of G-4.0208 of the Book of Order.

4.16 Trustees of Montgomery Presbyterian Conference Center, Inc.. The Trustees of the Montgomery Presbyterian Conference Center, Inc. shall consist of at least nine (9) but no more than fifteen (15) members, placed in terms of three years each. They shall be either Members of the Presbytery or members of one of the Presbytery's congregations. The Trustees of Montgomery

Presbyterian Conference Center, Inc. shall recommend annually to the Presbytery at its Winter Stated Meeting the election of the President of that corporation. The President may not be the current Moderator of the Presbytery or Moderator of the Coordinating Council. Montgomery Presbyterian Conference Center, Inc. shall serve as a commission of the Presbytery, as contemplated by Chapter Four of the Book of Order, for the purposes set forth in such corporation's Bylaws.

5. COVENANT AND MISSION PARTNER RELATIONSHIPS

The presbytery has the following covenant and mission partner relationships. These relationships shall be coordinated primarily through the Relationship Coordination Committee of the Coordinating Council (see section 3.07).

5.01 *Presbyterian Women.* The Presbytery of St. Augustine has a covenant/mission partner relationship with the Presbyterian Women in the Presbytery of St. Augustine.

Note: 5.02 and 5.03 switched in order.

5.02 *Mutual Mission in Jamaica and Cuba.* The Presbytery of St. Augustine, Inc., exists in covenant/mission partner relationship with the Jamaica Ecumenical Mutual Mission (JEMM) for the purpose of furthering the cause of mutual mission in Florida, Jamaica, and Cuba. The mutual mission effort is governed by the terms of the document "An Ecumenical Mutual Mission: Memorandum of Understanding" and the presbytery's policy "Activities of Churches, Ministers, and Sessions participating in International Mission Relationships." The presbytery manages its relationship with JEMM through its Mutual Mission Committee.

The presbytery supports the ministry of JEMM through annual contributions from its designated reserves; through the election of the members of the Mutual Mission Committee; through the recruitment of medical and dental professionals for the medical and dental missions; through the recruitment of young people and adults for the cultural exchange missions; and through hospitality to brothers and sisters from JEMM who visit within our bounds.

JEMM supports the ministry of the presbytery through its supervision of those ministries in Jamaica and other Caribbean countries which receive financial support from the presbytery; and through hospitality to brothers and sisters from the Presbytery of St. Augustine who visit in their countries.

5.03 *Montgomery Presbyterian Conference Center.* The Presbytery owns, sustains, supports, maintains and manages a conference center known as "Montgomery Conference Center", in Bradford and Clay Counties, Florida (the "Conference Center"), which is a ministry of the Presbytery. The Presbytery has established Montgomery Presbyterian Conference Center, Inc. as the legal entity through which the Conference Center shall be operated, maintained, and managed, and in which ownership of the real property and personal property of the Conference Center shall be received, held in trust and used for the Presbytery. The membership of the corporation, Montgomery Presbytery Conference Center, Inc. is co-terminous with the membership of the Presbytery of St. Augustine, Inc.

~~Montgomery Presbyterian Conference Center. The Presbytery of St. Augustine exists in covenant/mission partner relationship with Montgomery Presbyterian Conference Center, a wholly-owned camp, conference, and retreat facility located near Starke, Florida. The membership of the corporation, Montgomery Presbyterian Conference Center, Inc. is co-terminous with the membership of the Presbytery of St. Augustine, Inc., and the officers and trustees of one are the officers and trustees of the other.~~

The presbytery supports the ministry of Montgomery Conference Center through ~~contributions from its operating budget~~; the participation of its congregations and members in the financial support, programs and ministries of Montgomery Conference Center; through volunteer groups that help with improvements to the Conference Center site; ~~through participation in the Trustees' election of the Montgomery Presbyterian Conference Center Executive Operating Board, upon nomination of that Board~~; and through the regular welcome and grant of privilege of voice to members of the Montgomery Conference Center program staff.

Montgomery Conference Center contributes to the ministry of the presbytery by offering a ministry of hospitality on behalf of the presbytery to congregations, members, ministers, and others; by conducting a high-quality, Christ-centered ministry of camping and retreat to the presbytery and, on behalf of the presbytery, to groups and organizations who seek the benefits of such ministry; by providing a place for groups and individuals to experience the goodness of God's creation; by offering opportunities for spiritual growth and education for pastors, leaders, and members of congregations; by supporting leadership development in the presbytery through ministry with youth and young adults; and by providing both a place and leadership for occasions of recreation and retreat.

6. PRESBYTERY STAFF AND SUPPORT

6.01 The presbytery shall maintain such administrative offices as necessary for the work of the whole presbytery. The Coordinating Council may ~~engage engaged~~ or dismiss office staff as necessary (except for presbytery officers, who are engaged and dismissed by the presbytery). The members of presbytery staff shall include the Stated Clerk (part-time), the Relationship Coordination Director (full-time), ~~four~~ five to seven Area Relationship Coordinators (part-time), Bookkeeper (~~part-time~~ full-time), and Communications Coordinator (part-time). The Coordinating Council shall determine how many Area Relationship Coordinators shall serve on the presbytery staff and shall designate their regions. All searches for presbytery staff shall pursue affirmative action hiring procedures congruent with the principles of participation and representation in F-1.0403 and G-3.0103 of the *Book of Order*. All presbytery staff shall be given, read, and agree to be governed by the Personnel Policies of the presbytery, including the Sexual Misconduct Policy, as a condition of employment.

6.02 Stated Clerk. The Stated Clerk (part-time) is elected by the presbytery upon nomination by the Nominating Team and shall serve with terms of call recommended by the

Coordinating Council and approved by the presbytery. The Stated Clerk shall report to the Coordinating Council, subject to his or her constitutional, fiduciary and legal responsibilities. The duties and responsibilities of the Stated Clerk are described above in section 2.17.

6.03 Relationship Coordination Director. The Relationship Coordinator Director (full-time) is selected by and reports to the Coordinating Council. The duties of the Relationship Coordinator are as defined from time-to-time by the Coordinating Council and will focus on the execution of one or two primary strategic priorities for the presbytery. Initially the strategic priority is to rebuild trust, community and connection among teaching and ruling elders in the presbytery by assuring effective and transparent communication, listening carefully, gathering information, and aggressively address issues that inhibit this taking place. As this strategic priority will be achieved, the role of this position will change to address a new strategic priority. At that time, a new job description will be defined, and the presbytery will seek the best individual to fill the new job (which may or may not be the current individual).

6.04 Area Relationship Coordinators. The Area Relationship Coordinators (part-time) are selected by and report to the Relationship Coordination Director. Each coordinator will be assigned to a group of churches, teaching elders in validated ministries or any other affinity group within the presbytery that requires attention to build trust, community and connection. The coordinators have the role of visiting, listening, and gathering together, including visiting/worshiping with each church and organization once a quarter and scheduling events where those in their area may gather together six to eight times a year for meetings, meals, sporting events, golf outings, etc.

6.05 Bookkeeper. The Bookkeeper (full-time) is selected by the Coordinating Council and reports to the Finance Team and the Treasurer. The duties are as defined by the Coordinating Council and include maintaining the accounts of the presbytery, receiving and distributing funds as directed, and generating financial reports.

6.06 Communications Coordinator. The Communications Coordinator (part-time) is selected by the Coordinating Council and reports to the Relationship Coordination Director and the Communications Team for strategic direction/goals and to the Stated Clerk for communications platform implementation. The duties are as defined by the Coordinating Council and shall include functions such as producing the newsletter, maintaining the website, setting up technology enabled meetings, and helping to promote presbytery gatherings and events. The Communications Coordinator will work with specialists as requested to improve the design, organization and function of the various methods of communications.

6.07 In accordance with G-3.0104 and G-3.0110, the presbytery's process for ending of employment of paid staff (including the Stated Clerk) shall be governed by its written personnel policies and the contracts or letter agreements entered into with the individual staff members (which contracts/agreements will govern over any inconsistent provisions in the personnel policies). In general, employment is "at-will" and may be ended by the staff member or the Coordinating Council with or without cause. In the case of the Stated Clerk, it may be ended by the Stated Clerk or the presbytery with or without cause.

7. BUDGET PROCESS

7.01 All requests for funds to be included in the operating budget of the ~~presbytery~~ Presbytery of St. Augustine, Inc. for the coming year shall be submitted to the Finance Team no later than 1 July of the current budget year.

7.02 The Finance Team, in consultation with the Treasurer, shall prepare an asking budget based on submitted budget requests and shall present that budget to the Administration ~~Team~~ Committee for its review and approval.

7.03 The Administration ~~Team~~ Committee shall present the asking budget to the Coordinating Council for its approval and presentation to the presbytery at the Fall Stated Meeting of the presbytery. The presbytery shall receive the asking budget as information, and comment on the budget shall be invited from the floor.

7.04 The Coordinating Council shall circulate the asking budget among the congregations and sessions of the presbytery, together with an invitation to each session to make a commitment to the work of the presbytery (and through it, the synod and General Assembly) for the coming year and information about the General Assembly per capita assessment for the coming year. The invitation may also include opportunities to make designated or special commitments to particular ministries of the presbytery, synod, and/or General Assembly, over and above the commitment to the operating budget for the coming year.

7.05 Sessions shall prayerfully consider their commitments to the work of the presbytery, in light of the presbytery's "Policy on Giving," and communicate their commitments to the Chair of the Finance Team by 31 December.

7.06 The Finance Team shall prepare a draft of the operating budget, based on the asking budget and considering committed and estimated session contributions. It shall present the draft operating budget to the Administration Committee for its approval, and the committee shall present its recommended operating budget to the Coordinating Council for its approval at the January meeting of the council. The council shall present the operating budget to the presbytery for approval at the Winter Stated Meeting of each year.

7.07 Overall management of the budget shall be the responsibility of the Administration Committee through its Finance Team, which shall provide regular reports to the Coordinating Council and the presbytery.

8. AMENDING AND SUSPENDING THE MANUAL

8.01 Presbytery may amend this manual after a first reading of any proposed changes at any Stated Meeting, and with a majority approval of those present and voting at a second Stated Meeting. It may also be amended by two-thirds vote of those present and voting at any Stated Meeting, provided that copies of all proposed changes are sent to all ministers and clerks of sessions no less than fifteen days prior to the meeting at which the vote is to be taken.

8.02 Before any amendment to this manual is proposed to the presbytery, the amendment shall be reviewed in advance by the Stated Clerk, the Moderator, and the Moderator of the Coordinating Council.

8.03 No amendment to this manual may be adopted that is in conflict with provisions of the *Book of Order* of the Presbyterian Church (U.S.A.).

8.04 This manual may be suspended at any meeting of the presbytery, for the duration of that meeting only, by two-thirds vote of those present and voting. The reason(s) for the suspension of the manual shall be recorded in the minutes of the meeting.

APPENDIX P

Gainesville Ministry Center Recommendation and Background Information

The Coordinating Council of the Presbytery of St. Augustine has made the following recommendation for consideration at the 2019 Winter Stated Meeting:

Create the “Gainesville Ministry Center” of the Presbytery of St. Augustine at the location that was most recently occupied by the Highlands Presbyterian Church in Gainesville, Florida. This center will specifically include the Gainesville Counseling Center (Rev. Larry Green, Director) as a focus and will also include current and future non-profit tenants including the church tenant known as Enduring Faith Ministries. The property will be conveyed to the Presbytery of St. Augustine, Inc., and the Coordinating Council recommends that presbytery approval include all related legal filings and documents, authorization for the Trustees of the Presbytery of St. Augustine to oversee ownership, approve leasing, and oversee all management issues. The Trustees are authorized to delegate that authority to sub-committee(s) it creates, and the Trustees may incur reasonable and necessary legal fees. The presbytery will review the Gainesville Ministry Center on an annual basis, and it will otherwise relate to the structure of the presbytery through the Relationship Coordination Committee.

History

The Highlands Presbyterian Church of Gainesville, Florida was chartered in the 1960s. Its church property is located at 1001 NE 16th Ave. In 2016, after 63 years of ministry, the congregation asked the presbytery for assistance as it prepared to hold its final worship service. In the Spring of that year, the presbytery appointed an Administrative Commission (AC) to work with the session to review the process and to gain an understanding of various aspects of their ministry and the use of their buildings.

The original AC consisted of Larry Green (Moderator), Steve Crowley, Ruth Elswood, Charles Freeman, and Karen Hardesty. (Since election of these five members, Karen Hardesty resigned, and Ruth Elswood has transferred to another presbytery.)

The final worship service was held on May 16, 2016. The AC assumed “original jurisdiction” of the session and continues to function as the session. In 2016, the main tenants were a school and the Enduring Faith Ministries congregation. The office of the Florida Presbyterian Disaster Network was also housed at the Highlands church property.

The Presbytery Trustees ordered an appraisal of the property, and the AC reported that it anticipated marketing the property for sale. The lease with the school tenant was not further renewed, and it moved out in the Summer of 2017. At the 2017 Winter Stated Meeting, the presbytery concurred with the request the property be sold. The AC continued to manage the property, oversee repairs, interview potential real estate agents, and work with tenants and others who used the building.

During 2018, the Presbyterian Women and others asked that the AC approve a one-year lease with Days for Girls, which it did. Some of the other uses of the property in the past year have been hosting the Community ID Drives for the Humans Rights Coalition of Alachua County, training events for the North Central Florida Family Therapy Alliance, and meeting space for six different non-profits serving East Gainesville. In January, 2018, the presbytery began paying the mortgage payment of \$1051.56 per month and the insurance premiums of \$1635.00 per quarter. (The loan is with the Presbyterian Investment and Loan Program (PILP) and has a balance of \$45,665.66. as of January 23, 2019.) The rent from the church and users pays for the utilities and pest control.

During the time between the 2017 Winter Stated Meeting and the 2018 Winter Stated Meeting, a proposal was raised to use the Highlands property as a new ministry center rather than selling it to a third party. This proposal came from a group of teaching and ruling elders in Gainesville and included the proposal that the lead tenant for the property be the non-profit Gainesville Counseling Center which would have Larry Green as its director. (A summary of the current proposal is included in this document below.)

Beginning late in 2017, proposals including business plans and financial implications were submitted to the Finance Team of the presbytery (and its predecessor), the Trustees, the Strategic Issues Team, and other groups within the presbytery. Letters of support were also provided from the Covenant and Grace churches and eventually from local government representatives.

The Coordinating Council referred the proposal to the Relationship Coordination Committee of the presbytery, which recommended that the the proposed use of the Highlands church property be approved. The Coordinating Council then referred the matter back out to its committees. The proposal was further developed in response to questions that had been raised. At the January 17, 2019 meeting of the Coordinating Council, recommendations in favor of and opposed to the proposal were presented. The final action of the Coordinating Council was to recommend the proposal to the presbytery at the Winter Stated Meeting.

Proposal

The following details of the proposal come from the Rev. Larry Green, who will be directing the Gainesville Community Counseling Center:

*In the last days, God says, I will pour out my Spirit on all people.
Your sons and daughters will prophesy,
your young men will see visions, your old men will dream dreams.*

The Gainesville Ministry Center will be a multi-faceted ministry which serves the needs of East Gainesville and brings to life the expressed vision which our brothers and sisters of Highlands have always had for the property.. The GMC will house the Gainesville Community Counseling Center as the primary tenant. The Counseling Center will provide low-cost professional mental health services to economically disadvantaged individuals, families, and couples while also accepting full-rate self-pay and insurance clients. The Counseling Center will employ licensed mental health professionals as well as offer training and supervision to interns. The structure of the building also allows for the Counseling Center to provide group therapy opportunities as well. In addition, the Counseling Center will work with Montgomery Camp and Conference Center to host couples retreats.

The Gainesville Ministry Center will also be a space where other non-profit organizations can rent space and host meetings, events, and training opportunities. Days for Girls and Enduring Faith Ministries will continue to host their ministries at the church. In addition, we will become a central meeting location for the Gainesville Chapter of the National Alliance on Mental Illness.

NAMI provides training opportunities for mental health professionals as well as for the general public, and will be a wonderful referral source for the Counseling Center. Additional user groups are the North Central Florida Family Therapy Alliance. Momma's Club, the Human Rights Coalition of Alachua County, and local individuals and families.

The vision for the property also includes collaboration with the University of Florida-IFIS-Horticultural Therapy program to create three distinct gardens: the prayer garden, a plant garden, and a vegetable garden. The gardens will be used to serve various populations, such as veterans suffering from PTSD, victims of sexual assault and sexual abuse, at-risk youth, and people who suffer from depression, bipolar, and other mental health issues. The research surrounding the efficacy of horticultural therapy indicates it has significantly positive results. The gardens will become places of spiritual and emotional healing, and possibly even physical healing as we can also incorporate occupational therapy into the overall program. The gardens will be funded through sponsors, donors, and grants.

This ministry also allows us to provide space for developing a 1001 Worshiping Community. Several possibilities exist in this area. There is a possibility of developing a Hispanic ministry with the assistance and guidance of the coach of Nueva Esperanza. The community gardens can become a space for developing a 1001 Community focused on addressing the food desert. The ministry center could develop a 1001 Community based on organizing and managing mission teams. There are PCUSA grants available to do all this and more.

[Next Page - Financial Implications]

Financial Implications

The financial implications to the presbytery from the Rev. Larry Green:

2018 expenses for Highlands

Attorney Fees	\$ 192.50 (one time)	\$ 192.50
Mortgage payment	\$1051.56 (monthly)	\$ 12,618.72
Property Insurance	\$1635.00 (quarterly)	\$ 6,540.00
		\$19,351.22

2019 expenses for Highlands

Mortgage Payment	\$1051.56 (monthly)	\$12,618.72
Property Insurance	\$1635.00 (quarterly)	\$ 6,540.00
Property Manager	10% of rent (July-Dec)	\$ 1,080.00
		\$20,238.72

2019 Income from Highlands

Counseling Center	\$1,800.00 (Aug-Dec)	\$ 7,200.00
Property Insurance	\$1,635.00 (2 quarters)	\$ 3,270.00
		\$10,470.00

2020 expense for Highlands

Mortgage Payment	\$1,051.56 (monthly)	\$12,618.72
Property Insurance	\$1,635.00 (quarterly)	\$ 6,540.00
Property Manager	10% of rent	\$ 2,160.00
		\$21,318.72

2020 income from Highlands

Counseling Center	\$1,800 (Monthly)	\$21,600.00
Property Insurance	\$1,635.00 (quarterly)	\$ 6,540.00
		\$28,140.00

[Next Page - Financial Implications, Cont.]

Concerns and considerations from the Finance Team:

1. Unbudgeted item that will need support from member churches in 2019 and future
2. Opportunity Cost
 - a. Sale of property \$700,000 net of debt repayment
 - b. Annual income generated approx. \$35,000 per year
3. Day to Day and Maintenance Costs (Property inspection 2/5/2019)
 - a. Roof (near end of useful life) repairs needed
 - b. Air Conditioning - 7 of 8 units at end of useful life
 - c. Minor repairs needed including electrical, plumbing
 - d. Ongoing maintenance expenses
4. Unclear property tax exemption status
5. Unclear federal income tax status
6. Property management burdens
7. Major shift in strategic role of Presbytery to active commercial property owner and manager and profound impact of that change

APPENDIX Q

Presbyterian Women Report 2019 Winter Stated Meeting (Moderator: Gayle Bone)

On January 26, 2019 the Presbyterian Women of St. Augustine had their Annual Business Meeting and workshops. The meeting was hosted by the Trinity Palm Coast PW and church. There were about 140 women present including past moderators and first timers. Diane Wilson, Moderator Elect, gave a message from our presbytery and The Rev. Sheryl Sumlin-Walker gave the sermon during worship. Three new women were installed on the PW board, Louise Clark, Willow Bartlett and Theodora Christopher. Louise and Willow are members of Faith Presbyterian and Theodora is from Marion Oaks.

Presbyterian Women have been very busy with two important missions. During the offering at the Gathering we collected \$1137.00 for Mission Haven. As you may know, Mission Haven in Decatur, Georgia is a respite for missionaries and their families on home leave. The Presbyterian Women in the Synod of South Atlantic own and operate three homes and six apartments on Columbia Seminary campus. Recently this haven for missionaries has been in dire need of renovation since the homes were built in the 1950s. Churches may support this mission as well as Presbyterian Women. Home Depot gift cards are a big help with minor repairs. See the website (www.missionhaven.net) for other support ideas.

Another hands-on mission project our Presbyterian Women have been working hard on is Days for Girls. Five hundred ninety-five dollars was donated at our Gathering as well as underwear, washcloths and gallon ziplock bags. The Sewing Room in Gainesville is producing hundreds of kits and the

Satellite Sewing Room at Faith Presbyterian is working hard once a week to supplement the work being done in Gainesville. Kits have been sent to many developing countries and often women from the Gainesville area have carried the kits to these countries. This is more cost effective than mailing and the women teach the use and care of the kits and women's hygiene. Girls can stay in school when on their monthly period and avoid trafficking and early marriage. Education of girls and young women makes every country stronger. As the Days for Girls program advocates "Let's Keep Girls in School. Period!"

Presbyterian Women also continue to support Montgomery Camp and Conference Center and the Jacksonville mission Rethreaded which helps battered and trafficked women by selling handmade items and giving women jobs and dignity, while teaching them life skills in a supportive community. There are many other missions our women contribute to, as well as supporting the goals and missions of the church each of us belongs to. Our Purpose Statement says we will support the mission of the church worldwide and strengthen the PCUSA.

You can be sure the women in our Presbytery are busy working as God's hands and feet, going where there is need and reaching out to touch others with love and care.

2019 Winter Stated Meeting Nominating Team Slate

Notes:

RE and TE mean ruling Elder or teaching Elder

M and F mean male and female

The first letter refers to race/ethnicity

Example: BMRE means: black male teaching elder

Presbytery Officers, Commissioners, and Commissions

Moderator-in-Nomination: Edd Norris (WMRE - Silver Springs Shores)

President of the Corporations: Cynthia Montgomery (WFTE - At-Large) (until Fall Meeting)

Treasurer: Chuck Atkins (WMRE - Lakewood)

Synod Commissioner Alternate: Rhonda Link-Cummings (WFTE - Kanapaha and St. Leo)
and Louis Venson (BMRE - Woodlawn)

Board of Trustees Class of 2019 Vacancy: Tom Walker (WMTE - Palms)

Member Preparation and Call Commission:

Class of 2021 - James Kendrick (WMTE - Mayport)

Class of 2020 - Mary Beth Neely (WFRE - Fort King)

Presbytery Teams

Finance Team

Class of 2021 - Alan Cummings (WMTE - Silver Springs Shores)

Mutual Mission Team

Class of 2021 - Jo Anne Dyson (WFTE - Fort King)

Problem Resolution Team

Class of 2020 - Ron Stanley (W Member - Memorial)

Reconciliation Team

Class of 2019 - Robert Browning (WMRE - First Palatka)

Class of 2019 - Joy Loughridge (WFTE - Lakewood)

Representation Team Class of 2019 - Do In Kim (AMTE -

Chaplain Resident, Baptist Health)*

*Representation Team members are nominated by the Coordinating Council.

APPENDIX S

PROPOSED CONSTITUTIONAL AMENDMENTS

223RD General Assembly

Presbyterian Church (U.S.A.)

Simple Listing of Proposed Amendments

Recommendations of Coordinating Council Group

**PROPOSED AMENDMENTS TO THE CONSTITUTION
OF THE PRESBYTERIAN CHURCH (U.S.A.)
223rd General Assembly**

18-A Election of Ruling Elders and Deacons (G-2.0401d)

Shall G-2.0401 of the Form of Government be amended as follows? [Text to be deleted is shown with strike through; text to be added or inserted is shown in italic.]

“Ruling elders and deacons are men and women elected by the congregation from among its members. The nomination and election of ruling elders and deacons shall express the rich diversity of the congregation’s membership and shall guarantee participation and inclusiveness (F-1.0403). Ruling elders and deacons shall be nominated by a committee elected by the congregation, drawn from and representative of its membership. ~~Congregations may provide by their own rule for a congregational nominating committee, provided that the committee shall consist of at least three active members of the congregation, and shall include at least one ruling elder who is currently serving on the session.~~ *Congregations may provide by their own rule for a congregational nominating committee. The rule shall meet the following criteria: (1) the minimum size of the committee as specified in the rule shall be at least three persons; (2) at least one member of the committee shall be an elder currently serving on session; and (3) a majority of those persons on the committee who are eligible to vote shall consist of persons not currently serving on session.* The pastor shall serve ex officio and without vote. When elections are held, full opportunity shall always be given to the congregation for nomination from the floor of the congregational meeting by any active member of the congregation. A majority of all the active members present and voting shall be required to elect.”

18-B.1 Renunciation of Jurisdiction (G-2.0509)

Shall G-2.0509 be amended by striking the fourth paragraph and adding two new paragraphs to read as follows: [Text to be deleted is shown with a strike-through; text to be added is shown as italic.]

~~“Whenever a former minister of the Word and Sacrament has renounced jurisdiction in the midst of a disciplinary proceeding as the accused, that former minister of the Word and Sacrament shall not be permitted to perform any work, paid or volunteer, in any congregation or entity under the jurisdiction of the Presbyterian Church (U.S.A.) unless and until the person rejoins the church, comes forward and resubmits to the disciplinary process.~~

“No congregation or entity under the jurisdiction of the Presbyterian Church (U.S.A.) shall be permitted to employ, for pay or as a volunteer, a former minister of the Word and Sacrament (teaching elder) who has renounced jurisdiction in the midst of a disciplinary proceeding as the accused.

“Any former minister of the Word and Sacrament (teaching elder) who has renounced jurisdiction and later wants to be restored to office can be restored only through application to the presbytery in which he or she renounced jurisdiction for restoration to office, in which case the provisions of D- 10.0401d and D-12.0200 shall apply.”

18-B.2 Renunciation of Jurisdiction (D-10.0401d)

Shall D-10.0401d be amended to read as follows? [Text to be deleted is shown with a strike-through; text to be added or inserted is shown as italic.]

~~“For instances where a former minister of the Word and Sacrament comes forward in self-accusation to undergo a disciplinary process to regain permission to perform work under the jurisdiction of the Presbyterian Church (U.S.A.) (G-2.0509)~~ *who renounced jurisdiction while being accused in a disciplinary case rejoins the church*, no time limit from the time of the commission of the alleged offense to the filing of charges shall apply. Charges based on all accusations that had been made by the time that the former minister of the Word and Sacrament had renounced jurisdiction may be brought regardless of the date on which any such offense is alleged to have occurred.”

18-C Officers (G-3.0104)

Shall G-3.0104 of the Form of Government be amended by adding the following statement as the last paragraph to read as follows? [Text to be added is shown as italic.]

“No congregation, session, presbytery, synod, or national office of the Presbyterian Church (U.S.A.), nor any individual acting on behalf of or in an official capacity for the above institutions, shall publicly endorse or oppose, or otherwise encourage or discourage others to vote for or against an individual running for public office.”

18-D Membership of Presbytery (G-3.0306)

Shall the fourth paragraph of G-3.0306 of the Form of Government be amended by adding the following statement as follows? [Text to be added is shown as italic.]

“Every minister of the Word and Sacrament shall ordinarily be a member of the presbytery where his or her work is situated or of the presbytery where she or he resides. *The presbytery may grant a minister permission to engage in work validated ministry that is outside its geographic bounds or which is not under its jurisdiction, but no presbytery shall permit a minister to engage in work that is within the geographic bounds of another presbytery and which is properly within the responsibility of another presbytery without consent of that presbytery. Such permission shall be obtained from both presbyteries and shall be reviewed and renewed annually.*”

18-E Pastor, Counselor, and Advisor (G-3.0307)

Shall G-3.0307 of the Form of Government be amended as follows: [Text to be deleted is shown with a strike-through; text to be added or inserted is shown as italic.]

“Presbyteries shall be open at all times to communication regarding the life and ministry of their congregations.

“Each presbytery shall develop and maintain mechanisms and processes to serve as pastor and counselor to its pastors, both ministers of the Word and Sacrament, ~~and ruling elders commissioned to pastoral service (also called~~ commissioned pastors (also known as commissioned ruling elders)], as well as the ~~and~~ certified Christian educators of the presbytery; to facilitate the relations between the presbytery and its congregations, ~~pastors~~ *ministers of the Word and Sacrament, commissioned pastors*, and certified Christian educators; and to settle difficulties on behalf of the presbytery where possible and expedient.”

18-F Welcoming to the Table (W-4.0202)

Shall W-4.0202 be amended as follows: [Text to be deleted is shown with a strike-through; text to be added or inserted is shown as italic.]

“In cases where baptized children who have not yet begun to participate in the Lord’s Supper express a desire to receive the Sacrament, ~~the session should provide an occasion to welcome them—they shall be welcomed to the table in public worship. Their introduction to the Lord’s Supper should include~~ *and the session should ensure they receive ongoing instruction or formation in the meaning and mystery of the Sacraments.*”

18-G Disciplinary Offense (D-2.0203b)

Shall D-2.0203b of the Form of Government be amended as follows? [Text to be deleted is shown with strike-through; text to be added or inserted is shown as italic.]

“b. An offense is any act or omission by a member or a person in an ordered ministry of the church that is contrary to the Scriptures or the Constitution of the Presbyterian Church (U.S.A.). *Sexual abuse as defined in Section D-10.0401c shall be considered contrary to the Scriptures or Constitution of the Presbyterian Church (U.S.A.), and therefore an offense for purposes of these rules.*”

18-H.1 Time Limit (D-10.0401b)

Shall D-10.0401b of the Form of Government be amended as follows: [Text to be deleted is shown with strike-through; text to be added or inserted is shown as italic.]

“b. For instances of sexual abuse of another person, the five-year time limit shall not apply.

There is also no time limit for charging that a person who knew or reasonably should have known of the reasonable risk of sexual abuse of another as defined in D-10.0401c(1) or (2) failed to take reasonable steps to minimize the risk. Both charges may be brought regardless of the date on which an offense is alleged to have occurred.”

10-H.2 Time Limit (D-10.0401c(1))

Shall D-10.0401c(1) of the Form of Government be amended as follows: [Text to be deleted is shown with strike-through; text to be added or inserted is shown as italic.]

“(1) any person under the age of eighteen years or anyone ~~over the age of eighteen years~~ without the ~~mental~~ capacity to consent; or”

**Recommendations for Presbytery of St. Augustine
Constitutional Amendments from 223rd General Assembly
2018 Winter Stated Meeting**

The Coordinating Council appointed a working group to review the proposed amendments to the Book of Order and to make recommendations to the presbytery for its consideration at the 2019 Winter Stated Meeting. The group met on January 17, 2019, with the following members present:

Mary L. Brown (GA Commissioner), Larry Green (Council Member), Sandra Hedrick (Stated Clerk), Ed Kelly (GA Commissioner and Assistant Stated Clerk), David Lee (GA Commissioner and Council Member), Mary Mickel (Moderator), Patti Phillips (Council Member), and Diane Wilson (Moderator Elect). Chris Lieberman and Jeff Welch were excused.

Following review and discussion of the amendments and related materials, the group appointed by the Coordinating Council recommends an affirmative vote for each of the amendments with the exception of 18C. The group notes that a civil law is already in place that relates to the content of that proposed amendment.

The text of 18C reads as follows:

Shall G-3.0104 of the Form of Government be amended by adding the following statement as the last paragraph to read as follows? [Text to be added is shown as italic.]

“No congregation, session, presbytery, synod, or national office of the Presbyterian Church (U.S.A.), nor any individual acting on behalf of or in an official capacity for the above institutions, shall publicly endorse or oppose, or otherwise encourage or discourage others to vote for or against an individual running for public office.”

The working group recommends that all ministers and commissioners read the materials provided in the meeting materials as background to and information on the amendments.

The Stated Clerk and Assistant Stated Clerk were designated to make a presentation and answer questions before the vote is taken on the amendments.

**Proposed Amendments to the
Constitution of the Presbyterian Church (U.S.A.)
Approved by the 223rd General Assembly (2018)**

		Affirmative	Negative	Have Voted	To Vote	Needed to Pass
18-A	Election of Ruling Elders and Deacons: On Amending G-2.0401 (Item 06-11)	40	3	43	127	46
18-B	Renunciation of Jurisdiction					
18-B.1.	On Amending G-2.0509 (Item 06-09)	29	12	41	129	57
18-B.2.	On Amending D-10.0401d (Item 06-09)	33	8	41	129	53
18-C	Officers: On Amending G-3.0104 (Item 06-16)	15	27	42	128	71
18-D	Membership of Presbytery: On Amending G-3.0306 (Item 06-05)	41	0	41	129	45
18-E	Pastor, Counselor, and Advisor to Its Pastors and Congregations: On Amending G-3.307 (Item 06-02)	41	1	42	128	45
18-F	Welcoming to the Table: On Amending W-4.0202 (Item 14-03)	41	1	42	128	45
18-G	Disciplinary Offense: On Amending D-2.0203b (Item 06-04)	31	8	39	131	55
18-H	Time Limit: On Amending D-10.0401 (Item 06-24)					
18-H.1.	On Amending D-10.0401b	37	3	40	130	49
18-H.2.	On Amending D-10.0401c(1)	38	2	40	130	48