

Announcement Seeking a Part-time Temporary Pastoral Position

The Session of First Presbyterian Church of Palatka, FL is seeking a Teaching Elder of the Presbyterian Church (U.S.A.) or of another reformed body for the purpose of providing part-time, temporary pastoral services to First Presbyterian Church.

For the tenure of this part-time temporary pastoral relationship, the Teaching Elder:

- Will become (or is) a member of St. Augustine Presbytery (“the Presbytery”)
- Will serve as Moderator of the Session
- Will serve as Head-of-Staff

RESPONSIBILITIES OF THE TEMPORARY PASTOR

In the role of Temporary Pastor, the position will be responsible for providing pastoral duties as indicated by the following:

- Lead worship and preach
- Provide for a leader of worship on Sundays when she/he is not present
- Make pastoral calls on sick and shut-ins as time permits
- Officiate at baptisms, celebrations of the Lord’s Supper, weddings, and funerals as requested
- Plan and moderate Session and Congregational Meetings
- Work with Boards and Committees to assist them in carrying out their assigned tasks
- Train newly-elected officers in conjunction with staff and experienced church officers
- Perform other administrative duties as requested; e.g., work with the church staff to prepare worship service bulletins, newsletters, social media, exercise general oversight of church facilities, and represent the church in dealing with outside organizations

Goals for this ministry shall be:

- Maintenance of a healthy congregational life
- Continuity of pastoral leadership
- Development of short-range goals identified in the goal-setting process of the church
- Other goals: Help the Congregation work through the generally-recognized development tasks of Interim Ministry.

During the tenure of this agreement, the selected candidate will be accountable to the Presbytery through its Call Commission. At the end of this contract, the Session may be asked to provide a performance review.

TERMINATION AND RENEWAL OF AGREEMENT

The selected candidate and First Presbyterian Church of Palatka will develop a contract agreement for a period of 12 months from the effective date. This agreement may be terminated by the Session or the Temporary Pastor upon 30 days' written notice. This agreement may be terminated by the Presbytery, acting through its Call Commission, if at any time it determines that the Ministry of the Word imperatively demands it. All financial obligations to the Temporary Pastor cease as of the date of termination, unless otherwise provided in this contract. This agreement may be renewed in its entirety or incrementally extended on a month-by-month basis if all parties to the contract concur.

TERMS OF AGREEMENT

Annual compensation, part-time work hours, and leave will be negotiated as part of the selection process. All non-commute travel expenses for church business will be reimbursed (via submittal of receipts) at IRS or other legally allowable rates. Upon the Congregation calling a new/permanent minister (Teaching Elder), the Session and the Temporary Pastor shall work out a transition plan.

ADDITIONAL COMMITMENTS AND CONDITIONS

Any released time for special commitments or any other conditions of service are on an as negotiated basis.