



Disaster Preparedness Tips

Hurricane Season Begins June 1st!



1. Set up a list of key staff members and church leaders and update annually: Name, position, phone numbers and e-mails.

2. Set up a list of utilities and key contractors/vendors with name, address, phone, fax, website, and church rep's name, phone and e-mail. Include off-hours emergency contact information.

3. In-church resources-members who are:
 - A. Local fire department member
 - B. Local EMS member
 - C. Local law enforcement
 - D. Licensed contractor, electrician, plumber, IT, well driller (depending on area), etc.
 - E. Someone good at PowerPoint, pdf Printer, Word, Excel and other computer programs

4. Local Resources:
 - A. Fire Department
 - B. Law Enforcement
 - C. EMS
 - D. Insurance carrier and its Risk Management Department to do a property inspection or provide recommendations for the property and buildings
 - E. Look around church property during the day, at night and during a heavy rain: What do you see that is unsafe, dangerous, in need of repair, taken down and replaced, etc.
 - F. Remember: **The majority of injuries in home, work, and other places (church) are from Slips, Trips and Falls**
 - G. Have someone prepare a plan of the church property and floorplan as a base map for all kinds of information: emergency exit plans, location of all fire extinguishers, first aid kits, AED, emergency equipment, etc., the location of all utilities and shutoffs, phone, etc.
 - H. List of all local media primarily serving community: Radio, TV, websites, mobile apps

Many thanks to Bruce Neu and Jim Pellot of Hodges Boulevard Presbyterian Church for putting this document together. Bruce has extensive experience in disaster preparation and recovery work and Jim is the chair of the St. Augustine Disaster Preparation Assistance Commission (SAPDAC).

Websites for Emergency Preparedness:

<https://public.govdelivery.com/accounts/USDHSFEMA/subscriber/new?preferences=true#ta1>
(Sign up to receive FEMA updates)

www.floridadisaster.org (Florida Division of Emergency Management website) (Click on "Plan and Prepare" and "Business and Industry")

www.ready.gov (FEMA website for emergency preparedness for all emergencies)

<http://www.disasterassistance.gov/> (FEMA website for a declared disaster/emergency)

<https://www.redcross.org/local/florida/north-florida.html> (JAX District of Red Cross)

www.fema.gov/region-iv (Link to FEMA Region for Florida)

<http://www.noaa.gov/> (National Weather Service and Hurricane Center Home Page)

<http://www.southeastcoastalmaps.com/Pages/States/Florida.aspx> (Flood Maps for Florida)

Local Law enforcement and emergency management websites