Office of General Assembly - Statistics

Churches and presbyteries can access the year-end statistics online reporting system at:

https://ogaapps.pcusa.org/security/login

Security	
	Tasks
Discourse Production	Login
Please Login	
User Name:	
Password:	
Remember me on this computer	
Login	
and the second s	
Help Accessibility Statement Privacy Policy	Copyright © 2017 Presbyterian Church (U.S.

*If you're using Internet Explorer it may be necessary to do the following:

- Select 'tools' (alt+t) from the Internet Explorer toolbar menu
- Select 'Compatibility View Settings'
- The address of the page you are on should be displayed in the box
- Select 'add'

FAQs

Where can I find my user name and/or password?

Contact your presbytery for information related to your user name or password.

My user name and password are not working.

Be sure that you are using five (5) numbers for your user name. The user name for a church is the PIN number. You will need to add leading zero's if your PIN is fewer than five numbers. Example, you PIN number is 123. The user name would be 00123.

The passwords are also case sensitive. The letter O and number zero 0 often look the same, as well as the letter I and the number one 1. If one does not work try the other.

When I log in there is no tab labeled "Statistics."

In most cases, this is an issue with the browser you are using. We suggest using Firefox for best results.

What is the deadline date for entering statistics?

Contact your presbytery for information. Presbyteries establish their own deadline.

Do I have to enter everything at one time?

No. Hitting the 'Accept' button on the bottom of a page saves the data. You may exit and return to enter additional pages at a later time.

The Racial Ethnic page keeps telling me I'm out of balance.

The information on the Racial Ethnic page compares figures entered on the Membership page and the Miscellaneous page. The Active figure needs to be equal to or less than the 'Total Ending Membership' on the Membership page. The Session and Deacons columns need to be equal to or less than the 'Total Session' and 'Total Deacons' on the Miscellaneous Page.

The items on this page total down each column and are separate figures.

The Age/Race Gender page keeps telling me I'm out of balance.

The information on the Age/Race Gender page compares figures entered on the Racial Ethnic page. These figures need to be equal to or less than the numbers entered in 'Active' section. The items in this section total across.

Example: If you enter 5 Asian Men and 5 Asian Female for a total of 10 Asians, then a 10 or higher needs to be in the Asian Active field on the Racial Ethnic page.

How do I print a copy of my report?

You have two options:

(1) On the main screen when you first log into the program, above your church

address area you will see a button that says "PDF." Pressing this will create a copy of your current year report as a PDF.



The other option:

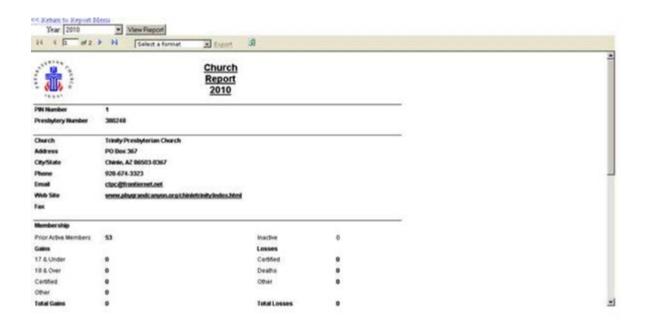
(2) After logging into the program, on the right side, you'll see the option Reports. Below is the portion of the workbook (page 5) explaining how to print.

To print or download a copy of your report press the option "Reports." You'll need to work through a series of options.



Your report will appear in a box, scroll down to view page one, then use the blue arrow buttons on the top of the page to move to the second page. To print a page use the drop down box that reads "Select a Format." I suggest using the Acrobat

(PDF) option for a clean copy of your report. Press the Export button to download your desired format.



Who do I contact if I have a problem?

Call your presbytery for immediate help or email <u>OGARecords@pcusa.org</u> for additional help.