

***Important Dates for Presbyterian Church (U.S.A.) Session Clerks
Presbytery of St. Augustine - Dated November 15, 2017***

*from: Alexandra (Sandra) Hedrick, Stated Clerk
sandra@staugpres.org or (904) 612-9766 (cell)*

Open Opening of 2017 Clerk's Annual Questionnaire

This questionnaire gathers information from congregations that helps the PC(U.S.A) understand who we are (in our unity and diversity) and where God is calling us to go. It also helps the denomination to focus on where resources are most needed.

12/01/17 Opening of 2017 Year-End Statistical Report Online Portal

All congregations provide statistical information to the PC(U.S.A.) through the statistics program, which is described at <http://oga.pcusa.org/section/churchwide-ministries/stats/>. A critical piece of information is the end-of-year membership total. The presbytery and church per capita contributions are based on this number. If you would like to see your congregation's statistics (and pin number), go to the home page of the denomination's website, and search for your congregation in the "Find a Congregation" section.

12/12/17 Closing of 2017 Clerk's Annual Questionnaire

01/08/18 End-of-Year Closing (Financial Contributions)

This is the last day for which a congregation's per capita and unified giving contributions for 2017 may be received and posted to that year's totals. Please contact the Presbytery Financial Secretary, Nancy Brown, with any questions: nbrown@staugpres.org or (904) 733-8277.

01/12/18 Last Day to Submit 2017 Necrology Report

Submit this report to Kristen Magda at kristen@staugpres.org. It should include the full names and dates of death of ruling elders who died during 2017. It does not need to be on a particular form (in the body of the email is fine). If there were no deaths, please let us know that there were "none." This information will be included in the list of men and women remembered during the worship service at the Winter Stated Meeting on February 3, 2018. Their names will be contained in the meeting docket and the minutes of the meeting.

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01/19/18 2018 Commitment to the Work of the Larger Church

Please return this “commitment form” to the presbytery office by January 19, 2018. The form shows your congregation’s contribution to the “unified giving” to the presbytery and also shows the per capita contribution and other offerings.

02/01/18 Presbytery Reading of 2017 Session Minutes Begins

*02/03/18 Winter Stated Meeting of the Presbytery at South Jacksonville
Presbyterian Church*

02/09/18 Last Day to Provide 2018 Terms of Call to Presbytery Office

This is a report of all installed pastors’ terms of call that have been reviewed by the session at least annually. Changes must be voted on by the congregation. If you have a temporary pastor (stated supply, interim, etc.) and the contract is current, then there is no need to submit a separate Terms of Call form.

02/15/18 Last Day to Enter Statistical Report

05/02/18 Spring Stated Meeting at Montgomery Presbyterian Conference Center

10/02/18 Fall Stated Meeting at Montgomery Presbyterian Conference Center