

**2018 Winter Stated Meeting – Presbytery of St. Augustine**  
**REPORT OF EXECUTIVE DIRECTOR,**  
**MONTGOMERY PRESBYTERIAN CONFERENCE CENTER**

***Site and Facilities:***

- 1) As of January 22, we have hired a Maintenance Supervisor for the facility.
- 2) We have plumbing estimates for the instant hot water heaters to be installed in 4 additional cabins. The project requires electrical, plumbing and the actual cost of the instant hot water heaters. Instant Hot Water Heaters are on-hand at the camp and we are working around electrician and plumbing schedules. This will save the camp money and wear and tear on breakers being turned off in-between groups.
- 3) A Ford truck was donated to the camp by Vickie and William Bossuot. It has been used only on-site and tags will be obtained after the beginning of the year.
- 4) We had a donation from Mr. Al Tidball from St. Giles Presbyterian Church for “Little Green Light” software to replace an original database for donors. We are still working with the company to ensure a smooth transition and understanding what needs to happen to transfer existing data.
- 5) The lighted sign at the front entrance was repaired, but there continues to be issues with it. We are awaiting Heritage Signs to fix the problem.
- 6) We continue to deal with on-going “camp road” issues. We fix the road to the best of our ability, it rains and we have the same issues repeatedly. We are working with some former road grading contractors to look at the road for more permanent solutions.
- 7) Carpet cleaning was completed in the fireplace conference room, dining hall and lounge and all Inn Rooms in December.
- 8) Numerous AC issues are left over from the summer. We still must replace another unit in the main dining hall and also two portable units in 108 and 109 Inn Rooms.

***Support:***

- 1) Dubo Roofing, Orange Park, has continued a weekly donation on behalf of their business to Montgomery.
- 2) The Executive Operating Board has started the Capital Campaign to pay down the debt carried by the operating budget. So far the Campaign has seen pledges or gifts in the amount of \$251,301.00. The Board voted to halt the capital campaign at the beginning of December due to concern for church stewardship and advent. The Board has begun its work again, and its next meeting will be at noon on February 5.
- 3) Two checks were received before the end of the year for Hurricane Insurance Coverage for loss of income of \$3,156.12 and another for Workers Comp dividends of \$1,581.00.

4) The Board is currently selling Camp Montgomery T-shirts at \$15.00 each. Proceeds will go toward the Capital Campaign.

***Personnel:***

Lexi Green has been hired as the new Program Director for MPCC.

***Program Items:***

1) Annual Review and Compliance with ACA was completed and approved on-line for 2017. We have submitted paperwork for accreditation in 2018.

2) ACA visits have been conducted with Georgia Lions Camp for the Blind and Joe Budd with the Youth Conservation Center. Conducted a Standards Visitor class and Associate Visitor Training class.

3) SAM Senior Adult Ministries event was held in November with over 50 people in attendance.

4) An Ugly Sweater 5K, craft fair and Breakfast with Santa event was held in December with over \$2,000 made to support the Capital Campaign efforts.

5) Staff designed and entered a float in the Keystone Heights Christmas Parade. Float won 2nd place closest to the theme of the parade, a “Christmas Card Greeting from Keystone Heights.”