2016 FALL STATED MEETING PRESBYTERY OF ST. AUGUSTINE

COMBINED APPENDICES

APPENDIX F Page 66 of 84

Presbytery of St. Augustine MAKING THE CULTURE SHIFT

Making the Culture Shift

From: To:

Belief that the Presbytery is a place Widespread belief that the Presbytery is all of us

Hierarchical structure More flexible, loose structure

Proactive approach

Reactive to crisis

Emphasis on decently and in order Relational

Limited use of technology More robust use of all forms of technology (e.g., video conferencing, social media,

cell phones)

Connections by accident Intentional methods and approaches for networking

Asking Budget Detail
For the Year Ending December 31, 2017

		2017 Asking
	2016 Budget	Budget
REVENUES		
Acceptances		
<u>Unified Giving</u> Unified Giving	540,000	535,000
Total Unified Giving	540,000	535,000
Total Gillied Giving	340,000	333,000
Selected Giving		
Selected General Assembly	40,000	40,000
Selected Presbytery	5,000	2,500
Total Assessment	45,000	42,500
Total Acceptances	585,000	577,500
Other Receipts		
Investment Income (See Footnote 1)	36,000	60,000
Other Income	3,000	0
Foundation Earnings	2,300	1,000
Undesignated Reserve Usage	0	04.000
Total Other Receipts	41,300	61,000
Other Funds Used		
TIM Community Development Transfer	5,000	0
Total Other Funds Used	5,000	0
TOTAL REVENUES	631,300	638,500
EXPENSES		
Congregational Ministry/Missional Community		
Crisis and Misconduct Response Teams		
Crisis Response Training and Expenses	1,000	1,000
Support for Churches in Crisis	0	0
Misconduct Response Mileage	500	500
A/C Expense -Fleming Island	0	0
Translation Services	1,500	1,000
Restricted Income toward NCD mortgage -Armistead	(8,000)	(8,000)
Mortgage Principal Pmts	24,147	24,000
Interest -Fleming Island Total Congregational Ministries/Missional Commun.	29,789 48,936	29,000 47,500
Leadership Ministries	40,930	47,500
Candidates and Inquirers		
Candidate Financial Support	1,500	4,500
Career Counseling Center	1,750	2,000
Consultations and Final Assessment	3,500	3,500
CPM Supplies/manuals	500	500
Pastoral Support		
Pastoral Support Groups	1,000	1,000
Clergy Retreats	7,000	5,000

Asking Budget Detail
For the Year Ending December 31, 2017

		2017 Asking
	2016 Budget	Budget
Pastor Counseling Center	5,400	5,400
Counseling Scholarships	2,100	2,100
Counseling Endowment -Jacksonville	(7,500)	(7,500)
<u>Leadership Training</u>		
Officer Training	1,000	1,000
Enrichment	3,500	3,500
New Resources	1,000	0
Youth and Youth Leadership		
Youth Professionals	1,500	1,500
Triennium	2,400	3,000
Total Leadership Ministries	24,650	25,500
Montgomery Conference Center Contribution		
Montgomery Center Contribution	65,000	65,000
Montgomery Center Shortfall Contribution	0	20,000
Total Montgomery Center Contribution	65,000	85,000
PRESBYTERY COUNCIL		
Personnel Committee		
Total Presbytery Leadership and Other Admin Staff	198,799	156,793
<u>Financial Secretary</u>		
Salary	47,459	47,459
Benefits Package	16,611	14,500
FICA	3,631	3,631
Total Financial Secretary	67,701	65,590
Summer/Seasonal Staff		
Salaries	50,000	50,000
FICA-Fees	3,825	3,825
Payroll Processing Fees	1,175	1,175
Total Summer/Seasonal Staff	55,000	55,000
Meeting and Worship Planning		
Meeting Expenses	1,000	2,000
Minutes	200	200
Speakers' Honoraria and Expenses	1,000	500
Review and Evaluation		
Annual Report	100	62
Discernment and Design	0	0
Total Presbytery Council	323,800	280,145
Governing Body Expenses		
General Assembly and Synod		
OGA and Mid-Council Meetings Expense	5,000	5,000
General Assembly United	17,000	17,000
General Assembly Selected	40,000	40,000
Per Capita paid, not collected	0	0
Synod of South Atlantic Mission	7,000	7,000
Synod of South Atlantic Per Capita	20,000	20,000

Asking Budget Detail

For the Year Ending December 31, 2017

For the Year Ending December 31,	2017	2017 Asking
	2016 Budget	Budget
Presbytery	2010 244901	Baagot
Clergy/Educator Meal Expenses	1,000	1,000
Committee/Commission Meals	2,000	2,400
Conference Calls	1,000	2,000
Disaster Assistance Commission (Salary Contribution)	6,000	6,000
Dues and Subscriptions	200	60
General Operating Expenses	2,500	2,500
Legal Expenses	3,000	3,000
Permanent Judicial Commission expenses	200	200
Administrative Commission Expense	1,000	5,000
Mileage Reimbursement	750	750
Moderator's Expenses	2,500	2,500
Presbytery Consultant	2,300	2,300
Montgomery Consultant	0	
Total Governing Body Expenses	109,150	114,410
Administrative Expenses	109,130	114,410
Audit Audit	10,000	10,000
Building -Major Repair Fund	0	4,800
Building Maintenance	2,000	2,000
Computer Program/Monthly Maintenance	2,000	
Computer/Printer/Equipment		3,500
Copy Machine Copy Machine	1,000	1,500
Electricity	3,500	4,800 3,000
Grounds	1,400	1,400
Insurance	-	11,000
Interest due MPCC on Loan Proceeds	11,000 4,000	0
Interiest due MFCC on Loan Froceeds	2,500	2,500
Janitorial	1,400	1,400
Loan Amortization	1,400	225
	500	500
Office Equipment Office Equipment Repair and Maintenance	250	500
Office Supplies	3,000	3,000
Payroll Processing	2,400	2,400
Postage	2,500	2,000
Software	500	500
Telephone Water and Sewer	7,000	6,000
Total Administration and Finance	1,200	1,200
Total Administration and Finance	59,150	62,225
TOTAL EXPENSES	630,686	614,780
NET CASH SURPLUS (SHORTFALL)	614	23,720

Footnote:

^{(1) -} Investment income projection is based on adoption of new investment policy to be proposed at the Winter 2017 Stated Meeting

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Asking Budget Detail

For the Year Ending December 31, 2017

	2017 Asking
2016 Budget	Budget

The following other expenditures are anticipated but the amounts are unknown estimates have been used

Fleming Island - Operating and Building Mortgage Legal Fees and Expenses **Normandy Operating** Highlands Gainesville Operating **Presbytery Consultant**

Total Contingent Cash Expenditures (Revenues)

Net Cash Surplus (Shortfall) after contingencies

150,000
20,000
8,000
???
???
178,000
(154,280)

APPENDIX G-1

Nominating and Representation Committees

The Presbytery Council nominates the following individuals to the Nominating Committee, Class of 2019:

Darren Bess (WMTE) – First Ocala

Alan Cummings (WMTE) – Silver Springs Shores

Ruthanne Reiss (WFRE) – First Ocala

The Presbytery Council nominates the following individuals to the Representation Committee:

[to be provided]

APPENDIX H

Administrative Commission Report Fleming Island Presbyterian Church 2016 Fall Stated Presbytery Meeting

The Administrative Commission (AC) was established at a called special meeting of the presbytery held on December 8, 2015. The commissioners continue to work, serve and pray with the congregation of the Fleming Island Presbyterian Church during this very difficult time in the life of this congregation that was chartered in 2005. The AC assumed original jurisdiction of the session of the church in June 2016.

Worship services have continued at the church each Sunday morning, with the Rev. Dr. Tom Borland continuing to serve in a temporary part-time pastoral role. The congregation has also come together for fellowship and town hall discussions. Individuals have been added to the membership rolls, and others have asked to be removed. The AC members have attended worship at the church as often as they could.

In July, the congregation voted to lower the quorum for a congregational meeting, and it also elected a nominating committee that would identify individuals to serve as ruling elders when the time was right to reconstitute a session of the congregation. The committee has not been able to identify and adequate number of individuals to serve.

The "Fifth Quarter" ministry of the church has continued this fall, using designated funds that have been donated. This ministry provides space and hospitality for young people to gather after Friday night football games.

The AC has been in frequent communication with the Committee on Ministry, the Administration and Finance Committee, and the Trustees of the Presbytery. The presbytery's Financial Secretary has acted as bookkeeper for the church since the departure of members who did that work in the past. The presbytery has funded nearly all of the operations and expenses of the church since April, including mortgage payments of over \$10,000 per month. The Committee on Ministry was asked to study the issue and has reported that the church property is not necessary for the mission of the presbytery in the Fleming Island area. The Trustees have retained an appraiser to determine the value of the church property in preparation for the possible sale of the property, which is being recommended at the upcoming presbytery meeting. The AC has voted to request that the Board of Pensions grant a financial waiver for dues being charged on the vacant installed pastor position.

APPENDIX H

A congregational meeting has been called for Sunday, October 2, for the purpose of voting to approve the sale of the real property. At that meeting, the AC will continue the conversation with the congregation about the possibility of ceasing operations. The counseling center that uses space on the property has been given legal notice to vacate the property.

The AC recommends that the presbytery give the AC the specific authority to:

- 1. Continue to consult with the members of the congregation regarding the future of the congregation, including possible relocation, cessation of operations and/or dissolution of the congregation;
- 2. Determine the courses of action to be taken; and
- 3. Carry out all actions that are reasonable and necessary in connection with the courses of action to be taken.

This is a difficult time in the life of the congregation of the Fleming Island church (which began as a new church development in the early 2000s) and a sad time for the whole Presbytery of St. Augustine. Prayers are requested for all who are most deeply affected. We remember and give thanks that the Lord "heals the brokenhearted and binds up their wounds." (Psalm 147:3)

APPENDIX I

Minimum Terms of Call

The Committee on Ministry recommends an increase to the "total effective salary" (cash plus manse or housing allowance) portion of the minimum terms of call for full-time installed pastors serving our congregations. The increase is from \$42,000 to \$43,000. The minimum required expenses, benefits, vacation and study leave, and sabbatical time are in addition to the "total effective salary." A new form showing the complete minimum terms of call will be posted on our presbytery website if the recommendation is adopted.

APPENDIX J

MEMORIAL RESOLUTION

THE PRESBYTERY OF ST. AUGUSTINE

In Memory of The Rev. Dr. Donald Lee Harris

January 9, 1947 – April 28, 2016

Whereas, The Rev. Dr. Donald Lee Harris, born on January 9, 1947 to Robert and Jeanne Harris in Troy, Ohio, entered the eternal kingdom, on April 28, 2016 at Westminster Winter Park with Cornerstone Hospice, we, the Presbytery of St. Augustine, at the Fall Stated meeting at Montgomery Presbyterian Conference Center on this October 4, 2016, do resolve to hear and spread upon the minutes of this meeting the following Memorial:

The Rev. Dr. Donald Harris (Don) grew up in Arlington Heights, Illinois. After high school Don matriculated and graduated from Carroll College in Waukesha, Wisconsin with a B.S. in religion in 1969. He graduated from Louisville Presbyterian Theological Seminary in 1972, followed by a Doctor of Ministry degree from McCormick Theological Seminary in 1979, where he later served on the Board of Trustees.

Don was pastor of three churches within twenty-three years and was described by a parishioner as "a man of deep and abiding faith who believed in the ability of the local church to be impactful both in the lives of its membership and in its community."

Here in the Presbytery of St. Augustine we came to know Don first as the third called pastor of Highlands United beginning his ministry there in April of 1980. Don, his wife Brenda and two children, Tom and Jennifer, moved from Michigan and were soon deeply involved in the life and ministry of the Highlands faith community. During Don's tenure Highlands began to form a new identity and purpose in the East Arlington community of Jacksonville. The congregation grew under Don's care, and over his tenure Highlands would construct a new fellowship hall, renovate the sanctuary, build the Family Life Center, and enlarge the church offices.

Don's leadership brought expansion in ministry as well. The LOGOS program, the Highlands Precious Gifts Preschool, the choral and handbell programs, Vacation Bible School and local mission all took shape in Don's care. Don and local colleagues in ministry founded the Arlington Ministerial Fellowship, which led to Arlington Community Services, Jacksonville Campus Ministry, Meals on Wheels and other outreach programs.

In 1985, Highlands gave a new name to its educational building. "Harris Hall" was named in honor of Don who had encouraged and overseen the purpose and construction of the building. Today a newly renovated "Harris Hall" continues to serve Highlands, but now in memory of this beloved pastor.

Don, feeling God's call once again, moved on to another work for which he is not only well known to us in the Presbytery of St. Augustine, but throughout Florida. Don took his considerable administrative skills to his latest call with Westminster Communities of Florida where he came to serve as Vice President of Foundation Services and also held the position of Director of the Office of Church Relations. In his capacity with Westminster Communities Don would happily greet us in the hospitality room at Presbytery meetings engaging us and greeting us with genuine concern and care for our ministries and for those of our congregations in need of assistance in later life.

Don described himself as an "administrator with a pastor's heart." He will be remembered as both. He loved the church and its people. He preached and taught, he offered care and compassion, and he shared a vision with people dedicated to being the church. He was a friend, a pastor, a minister.

Don is survived by his spouse Brenda to whom he was married for 47 years; his son Tom, (Michelle) Harris; his daughter Jennifer (Adam) Meyer; his brothers Jay (Judy) Harris and Steve Harris; his grandchildren Baylee Harris and Lucas, Ethan, Gavin and Timothy Meyer; his Aunt Barbara (Jim) Stoneman and his nieces, nephews and cousins. May God continue to bless Don's loving family and his legacy of faithfulness to the Church of Jesus Christ.

Don was a man of God, a colleague in ministry, and friend to all. May God bless the legacy and memory of our brother in Christ, The Rev. Dr. Donald Lee Harris.

APPENDIX K

Retirement Resolution(s)

UPON THE HONERABLE RETIREMENT OF PEYTON HOPKINS

Sixteen years ago, after many years as a minister in the Christian Church (Disciples of Christ), and having served for a year as Director of Missions and Evangelism at Community Presbyterian Church, and after the acceptance of his credentials into this Presbytery, the Rev. J. Peyton Hopkins was interviewed by our search committee for the position of Associate Pastor. "Would you share your sense of calling with us?" he was asked. We had already learned over the previous year that Peyton never uses prose when poetry will serve as well. Thus his answer:

I've never heard speech from a burning bush; Nor felt some angel's firm but gentle push; Been swallowed by a whale because I've sinned; Nor heard God speak from out the whirling wind: But I have Faith to share for Jesus sake— And Hope for those who've come to doubt His plan— And Love to share among my fellow man. Until the day God sends some further word, I'll try to act on all the call I've heard. I hear my call where lonely widows cry; Where broken bodies, souls or spirits die; Where those who need Christ's succor sit and sigh; Where truth yet takes a second place to lie. Until the Day God sends some further word, I'll try to act on all the call I've heard! (Peyton Hopkins)

The members and staff of the Community Presbyterian Church can testify that, as the associate pastor of Community Presbyterian Church, Director of "Our Father's Housewares" furniture ministry, preacher, teacher, community activist, leader, counselor, and friend to all who have needed him, Peyton has kept his promise to us and answered his call to Christ's ministry.

Be it therefore resolved, that the Rev. J. Peyton Hopkins be granted Honorable Retirement by the Presbytery of St. Augustine and that this resolution be spread upon the pages of the minutes of our meeting.



Adult Partnership Experience in Jamaica

February 17-22, 2017

Join with our JEMM partners to:

- Learn about our current partnership activities
- Explore what it means to be equal partners in the mission field
- Identify partnership opportunities for your congregation with our Jamaican friends

For more information or to apply, please contact:
Diane Watkins
dswatkins326@gmail.com

Deposit of \$175 due on November 15, 2016 Payment of \$275 due on December 15, 2016 Balance due on January 15, 2017



September 2016

FLAPDAN Responds...

FLAPDAN has come a long way since its inception after the 2004-05 hurricanes. We have had several smaller disasters over the years including tornados, floods, tropical storms, fires, a horrific mass shooting, and now the first land falling hurricane in more than ten years – all to which FLAPDAN has responded. Working through our presbyteries, Florida Voluntary Organizations Active in Disaster (VOAD) and local Long Term Recovery Groups, FLAPDAN and the PCUSA churches have made a considerable difference in the recovery of Florida communities affected by these disasters. FLAPDAN has worked closely with Presbyterian Disaster Assistance to coordinate national response efforts when needed and has worked with Long Term Recovery Groups and local presbyteries to write grant proposals for PDA funding support of local disaster recovery. Because of these efforts, PDA grants to impacted churches and presbyteries as well as local Florida recovery groups (to help rebuild homes in our own communities) have totaled \$57,500 just within the past 15 months.

Hurricane Hermine...

The first hurricane to hit Florida since 2005 brought wind, rain, storm surge and flooding to residents on the west coast and across north Florida. Two churches in the Presbytery of Tampa Bay were damaged by this massive storm and the area of Pasco County where we have been supporting recovery from the flooding in 2015 was severely

flooded again. Working with State Emergency Management and FEMA, voluntary agencies are helping to muck out homes and conduct damage assessments. Volunteer teams may be needed here in Florida for long term recovery projects. Over the past year, Presbyterian and United Methodist churches assembled over 500 flood clean up buckets, which have been stored in The Salvation Army warehouses across Florida. These kits of cleaning supplies were available for immediate distribution to families impacted by Hurricane Hermine. Thank you to the presbyteries and churches for contributing to this project!



Pulse Nightclub Shooting...

Kathy Broyard along with two other PDA National Response Team members responded to this human-caused tragedy in Central Florida Presbytery. Meeting with presbytery staff and pastors, attending worship, memorial services and an interfaith dinner at the Islamic Center, FLAPDAN and PDA provided a ministry of presence and helped to debrief and provide spiritual care. It is unfortunate that frequent mass shootings have become part of

our landscape. There are some great resources to help guide congregations in preparing for such an event. More information at https://www.fema.gov/faith-resources .

Louisiana Flooding...

Kathy was also part of a team deployed by PDA to Baton Rouge to help the Presbytery of South Louisiana integrate with local long term recovery. Mission teams are needed there to continue muck outs and begin rebuilding homes. If you can help, please contact PDA at PDA.CallCenter@pcusa.org.

Because of the work of FLAPDAN, many churches within our presbyteries are much better prepared for disasters than they were 12 years ago and are working with community leaders to better serve their communities when disaster strikes. Through FLAPDAN, our presbyteries and churches are connected with our state and local emergency management, community and



faith-based partners. Churches are sending work teams to assist with disaster recovery in our own communities and beyond. They are actively assisting with disaster preparedness through

IS YOUR CHURCH...

- READY FOR DISASTER?
- CONNECTED FOR RESPONSE?
- INVOLVED IN RECOVERY?

MORE INFO: FLA.PDAN@PCUSA.ORG

church and community planning and the donation of funding, flood buckets and other kits for disaster survivors. It is through ongoing partnerships such as these that we can continually improve our readiness and coordinate efficient response and recovery.

FLAPDAN values each presbytery and their churches and is truly grateful for the support you have provided over the years. It is our hope that through your support, FLAPDAN can continue to serve our communities and provide leadership within our state disaster networks. Thank you for your partnership.

In service,

Kathy Broyard

Executive Director / Emergency Management Specialist

Phone: 941-483-0675 Email: fla.pdan@pcusa.org



http://pda.pcusa.org/page/kits/

THORNWELL

Serving children & families since 1875

ତି Safe, Lovingଖୈଟାଞ୍ଚିମ୍ପଞ୍ଚି







THE BASICS

- Founded in 1875, Thornwell began as a Presbyterian ministry for orphans. Today, Thornwell helps children and families throughout 3 states.
- Thornwell is a proud member of the Teaching-Family
 Association. All of our programs are rooted in the
 evidence-based Teaching-Family Model, which helps
 kids develop self-advocacy skills and a sense of personal
 responsibility.

NEW PROGRAMS IN 2016

- An *Early Head Start Program* for infants and toddlers in partnership with *SC First Steps* will open Fall 2016.
- A new Thornwell-based *Foster Care Program* is currently in development, with plans to launch in Fall 2016.

2015 IMPACT AT-A-GLANCE

Residential Group Homes

155 Children Served

Professional Counseling & Therapy

115 Children Served

Building Families Community Outreach 295 Children & Families Served across South Carolina, Georgia and Florida

Independent Living Program
8 Teens & Young Adults Served

Afterschool & Summer Learning Center 123 Children Served

Kindergarten Readiness Program

124 At-risk Children Served

TOTAL SERVED: 820!

In 2015...
Thornwell's impact on children & families grew by 80%





GROWING TO MEET THE NEED

www.thorpswell.org

• In 2015, our *4-year old Kindergarten Readiness Program* in Clinton, SC grew from two classrooms to four.

 Thornwell now maintains operations in 12 different locations throughout the southeastern United States.

 Our Building Families Program has doubled in size since last year, expanding throughout SC, GA and FL.

 Thornwell's staff has increased to nearly 130 professionals across three states.





MEET BRETT

A Thornwell Success Story

Hopeless. Rejected. A Lost Cause.

When 12-year old Brett arrived on Thornwell's campus six years ago, these are the very words that echoed through his aching young heart and mind.

After being removed from an abusive home at age 3, Brett spent the next decade of his life being shuffled from foster home to foster home, group home to group home. Thornwell was his 18th placement—and at Thornwell, Brett finally found a home.

Through the patient guidance of his Family Teachers, professional counseling and academic support, Brett finally began to heal from all the deep wounds of his past. He learned to control his explosive temper, and began to make successful progress in school. Most importantly, Brett learned about the life-changing power of unconditional love - something he had never known before.

This year, Brett became the first high school graduate in his entire family! He is currently in Thornwell's Independent Living Program as he pursues a degree in Welding Technology.

 Indicates current locations of regional Building Families Program offices.

HOPE FOR THE CHILDREN TOURS

The best way to learn about us is to attend a tour of our mission. For more information on tour times, dates and locations - or to host a virtual tour in your church or community - please contact Florida Mission Advancement Officer Jean Homrighausen by phone at 407.900.5743 or via email at Jean.Homrighausen@thornwell.org.

