

DRAFT MINUTES
not yet approved
Presbytery Council
Wednesday, September 13, 2017 at 1:00 p.m.
By Telephone Conference Call
(Ralph Moulder, Moderator)

The Fall Stated Meeting of the Presbytery Council of the Presbytery of St. Augustine was called to order by Moderator Ralph Moulder at 1:00 p.m. on September 13, 2017. The meeting originally scheduled for September 11 had been postponed due to Hurricane Irma. A quorum was present. Carol Graff led the opening prayer.

Present: Cindy Anderson, Jodi Dodge, Charles Freeman, Carol Graff, Kristie Hall, Kimberly Hyatt, Yvan Kelly, Rhonda Link-Cummings, Shirley Mergan, Mary Mickel, Andrea Mogg-Jacque, Ralph Moulder, Robert Nellson, Diane Watkins, and Jeff Welch

Absent/Excused: Ina Boyd, Glenn Dickson, Jesse Perry, Anne Poole, and Joe Rigsby

Also Present: Chuck Atkins (Treasurer) and Sandra Hedrick (Stated Clerk)

The moderator welcomed new member Cindy Anderson (Permanent Judicial Commission). The Presbytery Council approved the minutes of its stated meeting in April 2017 and the presbytery's stated meeting in May 2017.

Presbytery Council received reports from the following committees, commissions, and other entities and persons:

- Administration and Finance Committee
- Committee on Ministry
- Committee on Preparation for Ministry
- Nominating Committee
- Mutual Mission Committee
- Worship Committee of the Presbytery Council
- Bills and Overtures Committee of the Presbytery Council
- Personnel Committee of the Presbytery Council
- Examinations Commission
- Trustees of the Presbytery of St. Augustine and MPCC
- Administrative Commissions for the Highlands (Gainesville), Fleming Island, and Nueva Esperanza Presbyterian churches (via oral report from the stated clerk)
- Presbyterian Women
- Montgomery Presbyterian Conference Center
- Stated Clerk

The Presbytery Council took the following actions:

- Approved designating South Jacksonville Presbyterian Church as the church host for the 2018 Winter Stated Meeting of the Presbytery of St. Augustine
- Approved the recommendations of the special task force concerning the Montgomery Presbyterian Conference Center (copy as placed in presbytery meeting docket and minutes)
- Approved the asking budget (copy as placed in presbytery meeting docket and minutes)
- Approved the job description for the Relationship Coordination Director with the understanding that the current Presbytery Council will find and approve the hiring of the candidate (copy as placed in presbytery meeting docket and minutes)
- Approved a renewal contract/terms of call for the stated clerk for recommendation to the presbytery (copy as placed in presbytery meeting docket and minutes)
- Approved manual of operations changes for recommendation to the presbytery and requested the stated clerk to put them in order for a timely 15-day notice for “one reading” (includes changes to Relationship Coordination Committee section, Bookkeeper from part-time back to full-time, the addition of the Disaster Assistance Commission and Mutual Mission Committees, and changes to Trustees section)
- Approved a list of committee/commission/team assignments that would apply to the current presbytery policies and procedures as of January 1, 2018 and requested that the stated clerk put them in order for the presbytery meeting docket
- Approved paying a portion of the one year cost for the MissionInsite platform; the remaining cost will be paid by other donations (MissionInsite provides analytics and demographics to churches and other non-profits)

The Presbytery Council directed the stated clerk to advise the group within the presbytery that may make a proposal regarding use of the Highlands (Gainesville) property to provide its proposal to the Administration and Finance Committee for review before presenting it to the presbytery.

The members of the Presbytery Council were reminded that the Fall Stated Meeting will be held at Montgomery Presbyterian Conference Center on October 3, 2017. Docket information should be provided to the stated clerk as soon as possible.

The meeting was closed with prayer by Ralph Moulder at 2:40 p.m.

MINUTES
Presbytery Council
Monday, April 3, 2017 at 1:00 p.m.
Montgomery Presbyterian Conference Center
(Ralph Moulder, Moderator)

The April 3, 2017 “stated meeting” of the Presbytery Council of the Presbytery of St. Augustine was called to order by Moderator Ralph Moulder at 1:00 p.m. A quorum was present. Mary Mickel led a devotional time that concluded with the opening prayer.

Present: Ralph Moulder, Jeff Welch, Mary Mickel, Dawn Conti, Carol Graff, Joe Rigsby, Diane Watkins, Charles Freeman, Kristie Hall, Jodi Dodge, Glenn Dickson, Kimberly Hyatt, Jesse Perry, Ina Boyd, Vickie Bossuot, Bob Nellson, and Andrea Mogg Jaque.

Absent/Excused: Rhonda Link-Cummings, Yvan Kelly, Shirley Mergan, Anne Poole, Chris Riggs, and Joe Albright.

Also Present: Chuck Atkins (Treasurer) and Sandra Hedrick (Stated Clerk).

The Presbytery Council approved the minutes of its state meeting in January and the presbytery’s stated meeting in February.

The Presbytery Council received reports from the following committees, commissions, and other entities and persons:

- Administration and Finance Committee
- Committee on Ministry
- Committee on Preparation for Ministry
- Nominating Committee
- Mutual Mission Committee
- Worship Committee of the Presbytery Council
- Bills and Overtures Committee of the Presbytery Council
- Personnel Committee of the Presbytery Council
- Examinations Commission
- Trustees of the Presbytery of St. Augustine and MPCC
- Administrative Commissions for the Highlands (Gainesville), Fleming Island, and Nueva Esperanza Presbyterian churches
- Presbyterian Women
- Montgomery Presbyterian Conference Center
- Stated Clerk
- Update on Investigation of “Clerk’s Letter” (a report is being prepared and will be provided at the stated presbytery meeting)

The Presbytery Council took the following actions:

- Following a presentation from Bob Nellson and Laurie Furr-Vancini on MissionInsite voted not to purchase the product. A motion to refer this matter to the new Area

Relationship Coordinators was made, seconded, but failed (7-7). The Moderator stated that this would be assigned to the Committee on Ministry for further review, including other possible resources.

- Decided that it would postpone taking action on the amended operating budget until a special called meeting (clerk's note: meeting was held on April 24).
- Approved with revisions and will recommend to the presbytery a new revised Manual of Operations for adoption on one reading following 15-days' presbytery-wide notice. On motion, second and approval, it was agreed that Jeff Welch, Ina Boyd, and Vickie Bossuot would work with the Stated Clerk in finalizing the language according to the revisions discussed at Council. The revised docket will be sent to the Presbytery Council to insure that the correct wording is in the final version.
- By common consent it was agreed that our presbytery attorneys (Rogers Towers firm) will be consulted regarding possible revisions to our article of incorporation and corporate by-laws, and this would be done after the presbytery's action on the proposed Manual of Operations.
- Approved four individuals to serve as Area Relationship Coordinators during the "Bridge Period": Gary Hardesty (WM) (First Alachua/Honorably Retired), Joe Rigsby (BM) (Honorably Retired), Earle Sickels (WM) (Calvin/Honorably Retired), and Sheryl Sumlin-Walker (BF) (Halifax Health and Hospice Parish Associate – Trinity). It was noted that the Communications Coordinator position will not be "final" until the revised Manual of Operations is reviewed and approved by the presbytery at the Spring Stated Meeting.

Committee assignments were discussed, with the Moderator to make final assignments.

The members of the Presbytery Council were reminded that Spring Stated Meeting will be held at Montgomery Presbyterian Conference Center on May 2, 2017. Docket information should be provided to the Stated Clerk as soon as possible. The next stated Presbytery Council meeting is scheduled for September 11, 2017.

The meeting was closed with prayer by Kristie Hall.

Respectfully submitted,
Alexandra (Sandra) Hedrick
Stated Clerk