

Presbytery of St. Augustine

2017 Winter Stated Meeting

Docket Appendices A through I

Appendix A

Appendix "A" - 2017 Winter Stated Presbytery Meeting

MINUTES OF THE PRESBYTERY OF ST. AUGUSTINE
COMMISSION TO INSTALL KENNETH LEE GOODRICH, II
as pastor of the First Presbyterian Church of Lake City, FL
November 9, 2016

The commission appointed to install Kenneth (Ken) Lee Goodrich, II as the pastor of the First Presbyterian Church of Lake City, Florida, met just before the service at 6:30 p.m. on November 9, 2016. The meeting was opened with prayer.

The commission members were: Dawn Conti (TE - Kanapaha; Alexandra (Sandra) Hedrick (TE - Stated Clerk and Kirkwood); Lee McDuffie (RE - First Lake City); Elizabeth Mitchell (RE - First Jasper); Ralph Moulder (RE -Presbytery Moderator and First Starke); and David Pierce (TE - Hodges Boulevard).

Special participants included the Rev. Dr. Margaret Mann (Presbytery of Philadelphia) and Donald Baggett, the Chair of the Pastor Nominating Committee.

The commission proceeded to conduct the installation. Margaret Mann preached the sermon. Ken Goodrich and the congregation answered the constitutional questions in the affirmative. Dawn Conti charged the pastor, and David Pierce charged the congregation. Ken Goodrich pronounced the benediction, which constituted the closing prayer for the service.

Respectfully submitted,
Alexandra (Sandra) Hedrick
Stated Clerk

Appendix B

Appendix "B" – 2017 Winter Stated Meeting

TEACHING ELDER AND RULING ELDER NECROLOGY 2016

Teaching Elder	Church	Date
Donald L. Harris	Retired	April 28
Herbert McGrath	Retired	October 4
Ruling Elder	Church	Date
Albright, George	Weirsdale	September 12
Amann, William	Kanapaha	June 22
Andrews, Nan Evelyne	Fort King	December 9
Ash, James Terry	Highlands United	May 20
Beatty, Ora Elizabeth	Murray Hill	April 7
Blackwood, Amy	Marion Oaks	July 6
Broadaway, Rufus	Gainesville First	September 1
Busby, Alexander (Alex)	Palms	May 5
Busby, Frances (Fran)	Palms	October 7
Childress, Richard	Gainesville First	October 24
Christen, Joan	Palms	December 20
Click, Ernest	Trinity	February 28
Copeland, JoAnn Brooks	Lakewood	February 5
Deal, Carolann	Crescent City First	October 15
Dorsch, Jerry	St. Giles	December 1
Dyer, Kenneth L.	Ocala First	December 8
Fake, Peggy M.	Lake Shore	July 6
Francis, Francella	Trinity	November 9
Fry, James Thomas Jr.	Murray Hill	November 24
Gammie, Bob	Community	February 27
Gauntt, Joyce	Fort King	April 17
Gordon, Robert Albert	Riverside	February 25
Groover, Rosemarie (Rosie)	Arlington	February 1
Hardman, Henrietta (Hank)	Community	July 24
Holmes, Gordon B. Jr.	Green Cove Springs First	September 27
Hortenstine, Dorothy (Dot)	Memorial	January 27
Jackson, Veta	Ocala First	February 22
Kampfe, Sarah Myers	Lakewood	June 25
Langham, Max Sr.	Gainesville First	April 30
Lemen, Jack	St. Giles	September 27
Lewin, Lena Esmeralda	Fort King	June 13
Lord, Charles Milton	Dunnellon	June 18
MacInnes, Audrey	Community	August 18
Maloy, Mae Bell	Peace	November 24
McDonald, Robert L.	Lakewood	October 7

McGlothlin, Janet	St. Giles	March 10
Moore, William V. Capt.	Orange Park	May 26
Morton, Calvin (Cal)	Palms	December 16
Nall, Jack (John)	Palms	April 17
Nealon, Isabel	Memorial	November 29
Newkirk, Harriet Elaine	Lakewood	September 9
Norris, John Sr.	Lake City First	May 6
O'Brien, Michael B.	Lakewood	August 15
Paris, John	Arlington	October 24
Poorman, George	Palms	May 17
Porreca, Esther	Starke First	June 3
Ranslow, George	Bethlehem	October 11
Reichenbacher, Richard	Ocala First	September 25
Rooks, Harold	Community	April 12
Seaton, Ronald S.	Middleburg	August 12
Stevens, Thomas E.	Crescent City First	November 9
Stinnette, Sarah Elizabeth	Crescent City First	February 29
Tank, Richard M.	Orange Park	November 27
Watson, Jack H.	Orange Park	February 26
West, Walter David	Fernandina Beach First	June 12
Wolfe, Thomas William	High Springs First	May 28
Womack, James	Green Cove Springs First	October 12
Yarotsky, Boris	Trinity	January 7

Appendix C

BRIDGE STAFFING PLAN

The Presbytery of St. Augustine

Introduction: On November 16, 2016, the Presbytery Council (the “Council”) approved this Bridge Staffing Plan for the period that ends with the implementation of the Proposed New Structure (the “Bridge Period”). The Council then delegated to the new Council Staff Supervision Team (consulting with the Administration and Finance Committee) the responsibility of working with the Personnel Committee to seek the five individuals described in the Plan (on terms acceptable to the team) on a temporary basis until the end of the Bridge Period.

Goals for the Bridge Staffing Plan:

- **Limit changes** to what is required to bridge effectively from the current structure to the proposed new structure (the “New Structure”).
- **Move Toward New Structure:** Assure that required changes move toward, not away from, the New Structure.
- **Test Proposed and Developing Plans for the New Structure:** We are introducing key portions of the New Structure during the Bridge Period to test alternative ways to implement the proposals.
- **Maintain Control:** Assure intense involvement of the Council in overseeing staff during the Bridge Period to assure that key functions continue to be performed in an effective manner.
- **Change in Presbytery Office Hours:** The Presbytery office currently is open four days a week. This will change to five days per week as we start the Bridge Period.

Staffing Overview:

- A. **Council Staff Supervision Team (New):** The Team (composed of three council members and one additional Teaching or Ruling Elder who will meet weekly by conference call with the Stated Clerk and individually with the Area Relationship Coordinators to supervise and direct their activities.
- B. **Stated Clerk:** Will continue to do the Stated Clerk’s job as currently defined except that she will cede certain communications-related responsibilities to the Communications Coordinator and will assume several activities previously handled by the Transitional Executive Presbyter.
- C. **Area Relationship Coordinators (New):** Four part-time Teaching Elders who are members of the Presbytery of St. Augustine and who will be the primary link to Presbytery members and congregations. While they will eventually work for the Relationship Coordination Director in the New Structure, they will report to the Council Staff Supervision Team during the Bridge Period.

- D. **Communications Coordinator (New):** Will assume primary responsibility for routine email communications and website maintenance, and will be the voice of the Presbytery answering the phone at the Presbytery office - reporting to the Stated Clerk during the Bridge Period.
- E. **Financial Secretary:** Will continue duties as currently defined, but will report jointly to the chair of Administration and Finance Committee and the Treasurer (effectively what she currently does functionally).

Each position is described in further detail below.

A. **Council Staff Supervision Team (New):**

- **Four Team Members:** Three Council members (the current Presbytery Moderator, the Moderator Elect, and the Moderator in Nomination) plus one experienced leader (Teaching or Ruling Elder) who is not on the Council. These individuals will be Ralph Moulder, Jeff Welch, Mary Mickel, and Edd Norris through the 2017 Fall Stated Presbytery Meeting.
- **Supervising:** In the New Structure, this team will supervise the activities of the Stated Clerk and the Relationship Coordination Director. However, there will be no Relationship Coordination Director during the Bridge Period, so this team will fulfill the Director's role to supervise the Area Relationship Coordinators.
- During the Bridge Period the Council Staff Supervision Team will work with the Personnel Committee to define the job definitions of the Stated Clerk, the Relationship Coordination Director and the Area Relationship Coordinators. The Bridge Period will be a "Beta Test" of this new part of the New Structure – experimenting and optimizing these roles.
 - The team will also participate with the Personnel Committee and with input from the Administration and Finance Committee in the hiring of the Relationship Coordination Director, Area Relationship Coordinators, and the Communications Coordinator approved in the final plan.
 - Each of the four Team members will have primary responsibility for mentoring and supervising one of the Area Relationship Directors.
- The Team will meet weekly by conference call with the Stated Clerk, and individual team members will meet weekly with their assigned Area Relationship Coordinator. Other meetings will be scheduled on an as-needed basis.

B. **Stated Clerk:** The Stated Clerk will continue to do the Stated Clerk's job as currently defined with two exceptions:

- **Communications Supervision:**
 - The Stated Clerk has been the Communications Coordinator for the Presbytery and knows the current requirements of the position intimately; therefore, the Stated Clerk will supervise and train a new hire for this job during the Bridge Period.
 - The Stated Clerk will review communications generated by the Communications Coordinator where appropriate.
- **Selected New Responsibilities:**
 - During the Bridge Period, the roles performed by the Transitional Executive Presbyter will be handled by the Council Staff Supervision Team, the Area Relationship Coordinators and the Stated Clerk.
 - Those new responsibilities handled by the Stated Clerk include representing the Presbytery with governing church councils and ecclesiastical/inter-faith bodies, attending other events traditionally attended by Executive Presbyters, and being a primary resource to the Committee on Ministry in matters such as obtaining and giving reference checks and other ecclesiastically related functions. This may not be a complete list.
 - Some of the Stated Clerk's time will be freed up by the addition of the Communications Coordinator, but still more time may be needed. To account for the anticipated need for more time, the Stated Clerk position will be increased from 15 to 25 hours per week during the Bridge Period.

The duties and time required for the Stated Clerk position will be re-evaluated as required during the Bridge Period.

C. Area Relationship Coordinators (New):

- **Roles** - These individuals will be the primary link between the Presbytery and our Presbytery members (including commissioned ruling elders) and congregations with several specific roles - to:
 - Organize gatherings and collaborations among Presbytery members and congregations in the ways they want.
 - Be present with Presbytery members and congregations (in person, by email and by phone) and listen to them – hearing their suggestions, issues and hopes and assuring that Presbytery leaders know what they think and take action as necessary.
 - Assist when Presbytery members are in crisis – counseling and connecting them to resources.

- **Teaching Elders:** Teaching Elders with appropriate skills and experience will be considered for these positions.
- **Four:** We believe that five or six Coordinators may be required in the New Structure, but we will hire only four during the Bridge Period because their role will be mainly reactive during this period and will shift to a more proactive role in the New Structure.
- **Part-time:** They will be expected to work an average of eight hours a week.
- **Reporting to:** During the Bridge Period they will report to the Council Staff Supervision Team.

D. Communications Coordinator (New):

- **Role** – This person will:
 - Handle routine and regularly scheduled email communications, including the newsletter, notices of appointments, deaths and Presbytery events.
 - Publish communications for the Stated Clerk.
 - Maintain Presbytery records, data and files, and handle standard correspondence.
 - Maintain the Presbytery website and other social media accounts.
 - Maintain the Presbytery directory and other significant lists and directories.
 - Be the voice of the Presbytery answering the phone at the Presbytery office.
- **Qualifications:** This person must operate at a professional level with demonstrated skills in writing, website maintenance, social media and general communications. This position requires skills beyond those of a clerical worker or “administrative assistant”; however, this person is not expected to have skills in design (logos, layouts, special graphics), communications strategy, or campaign/program management.
- **Part Time:** This person will be expected to work in the Presbytery office each weekday. The exact job hours will be determined by the Council Staff Supervision Team, but will not exceed 75% of a full time equivalent (FTE).
- **Report to:** This person will report to and be trained by the Stated Clerk during the Bridge Period.

E. Financial Secretary:

- **Role:** The Financial Secretary’s duties will remain as defined in the current job description during the Bridge Period.
- **Report to:** During the Bridge Period the Financial Secretary will report jointly to the chair of Administration and Finance Committee and the Treasurer.

Note: All searches to fill positions beyond the “Bridge Period” will be performed with an open strategy giving careful attention to the full inclusion of persons of all racial and ethnic groups in the process. Some positions may require a familiarity with Presbyterian polity and practice as a minimum requirement for consideration.

Appendix D

To Be Provided Separately

Appendix E

PRESBYTERY OF ST. AUGUSTINE
SUMMARY OF REVENUES AND EXPENSES
December 31, 2016

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Difference Fav. (Unfav.)</u>
REVENUES:			
Unified Giving	532,780	540,000	(7,220)
Selected giving	52,896	45,000	7,896
Investment income	45,808	41,300	4,508
Other funds used	5,000	5,000	-
	<u>636,484</u>	<u>631,300</u>	<u>5,184</u>
EXPENSES:			
Ministry areas	75,500	69,086	(6,414)
Montgomery contribution	65,000	65,000	-
Resource Center	240	1,000	760
Bills and Overtures Comm.	-	200	200
Personnel Committee	300,946	321,500	20,554
Meeting and Worship Planning	2,116	2,000	(116)
Review and Evaluation	813	100	(713)
Governing body expenses	204,265	109,150	(95,115)
Administrative expenses	56,895	59,150	2,255
Loan cost amortization	206	-	(206)
	<u>705,981</u>	<u>627,186</u>	<u>(78,795)</u>
NET OPERATING TOTAL	<u>(69,497)</u>	<u>4,114</u>	<u>(73,611)</u>

Accounts

Assets

Cash		
001-1030-000 - FirstAtlantic -operating	\$12,018.53	
001-1033-000 - FirstAtlantic Bank-MoneyMarket	\$363,996.26	
001-1070-000 - UBS Financial Services, Inc	\$43,860.99	
001-1500-000 - Presbyterian Foundation-Operat	\$1,097,966.42	
002-1500-000 - Presbyterian Foundation-Loan R	\$32,863.64	
	<hr/>	
Total Cash		\$1,550,705.84
Other Current Assets		
001-1300-000 - Prepaid Insurance	\$8,029.25	
001-1525-000 - Due to/from Loan Reserve	\$436,484.61	
001-1572-000 - Due from MPCC	\$843.74	
001-1586-000 - Due From Nueva Esperanza	\$14,155.85	
001-1588-000 - Due From Geneva Presbyterian	\$1,738.52	
001-1589-000 - Shared Grant/McLean	\$11,735.44	
001-1590-000 - Due from Northside Presbyteria	\$1,624.60	
001-1592-000 - Due from Fleming Island	\$211,897.43	
001-1595-000 - Due from Highlands -Gainesvill	\$2,150.00	
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Total Other Current Assets		\$688,659.44
Accounts Receivable		
001-1100-000 - Accounts Receivable from Churc	(\$89.72)	
001-1400-000 - Accounts Receivable	\$22,022.64	
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Total Accounts Receivable		\$21,932.92
Notes Receivable		
002-1200-000 - Due from MPCC -Interest	\$8,177.97	
002-1215-000 - Nueva Esperanza	\$10,947.92	
002-1216-000 - Allowance for Doubtful	(\$22,682.92)	
002-1250-000 - Loan Closing Costs -Fleming Is	\$7,100.92	
002-1251-000 - Accum Amortiz-Closing Costs-Ev	(\$655.80)	
	<hr/>	
Total Notes Receivable		\$2,888.09
Property,Buildings & Equipment		
001-1700-000 - Office Equipment	\$43,739.88	
001-1705-000 - Vehicles	\$41,500.63	
001-1710-000 - Buildings & Improvements	\$60,264.50	
001-1891-000 - Accumulated Depreciation	(\$108,155.10)	
002-1710-000 - Buildings and Improvements	\$140,000.06	
002-1791-000 - Office Improvements	\$237,623.00	
002-1886-000 - Land	\$1,043,665.75	
002-1891-000 - Accum. Depreciation	(\$216,161.25)	
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Total Property,Buildings & Equipment		\$1,242,477.47
Other Assets		
001-1999-000 - Suspense	(\$337,117.10)	
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Total Other Assets		(\$337,117.10)
Total Assets		\$3,169,546.66
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Liabilities, Fund Principal, & Restricted Funds

Liabilities

Non-Budgeted Causes

Accounts and Notes Payable

001-2000-000 - A/P Accrual	\$18,303.24
001-2004-000 - Due to/due from MPCC	(\$16,725.38)
001-2015-000 - Due to Montgomery -Special Fun	\$75,984.27
001-2025-000 - Due to MPCC-Current Yr Contrib	(\$75,000.00)
001-2565-000 - Executive Auto Escrow	\$22,584.93
001-2584-000 - Accrued Continuing Education	\$1,085.00
001-2600-000 - Per Capita Assessment	(\$3,997.36)
002-2002-000 - Due to/due from Presbytery	\$436,484.61

Accounts

002-2120-000 - Fleming Island Note	\$611,180.85	
Total Accounts and Notes Payable	<u>\$1,069,900.16</u>	
Temporary Restricted		
001-2026-000 - Ragsdale Scholarship Fund	\$21,628.57	
001-2150-000 - Small Church Revitalization Do	\$7,363.47	
001-2230-000 - Mutual Mission -2Cents a Meal	\$7,270.24	
001-2232-000 - Mutual Mission -Medical Trips	\$19,172.65	
001-2233-000 - Mutual Mission -Youth Exchange	(\$3,035.40)	
001-2235-000 - Mutual Mission -Canning Factor	\$1,000.00	
001-2236-000 - Mutual Mission-Mobile Dental C	\$38,088.33	
001-2240-000 - Mutual Mission -Medical Restri	\$106,674.73	
001-2247-000 - Mutual Mission -Foundation	\$18,005.06	
001-2249-000 - Lebanese Theologica Training	\$3,990.00	
001-2251-000 - TIM/JAMAICA	(\$1,922.66)	
001-2260-000 - Peacemaking	\$21,575.96	
001-2265-000 - Pentecost	\$2,357.83	
001-2270-000 - Self Development of People	\$70.32	
001-2275-000 - Conflict Management Training	\$1,698.19	
001-2340-000 - Nichols Event	\$2,001.99	
001-2410-000 - Candidate Support Fund	\$6,290.87	
001-2432-000 - Sloan Theological Education Fu	\$2,312.24	
001-2560-000 - Urban Camp Scholarships	\$376.00	
001-2655-000 - Presbytery Men	\$122.99	
001-2950-000 - Resource Center Subscriptions	\$132.11	
Total Temporary Restricted	<u>\$255,173.49</u>	
Endowments		
001-2005-000 - Due to MPCC/Foundation Funds	\$2,383.84	
001-2120-000 - Charles J. Williams Foundation	\$51,886.46	
001-2420-000 - Corbin Fund Invested	\$39,657.12	
001-2553-000 - TIM/Pastoral Counsel, Jacksonv	\$104,534.80	
001-2554-000 - TIM/Pastoral Counsel, Gainesvi	\$89,404.01	
001-2555-000 - TIM/Community Development	\$182,925.83	
001-2562-000 - Mack Martin Fund/Camp Scholars	\$45.44	
Total Endowments	<u>\$470,837.50</u>	
Total Non-Budgeted Causes		<u>\$1,795,911.15</u>
Total Liabilities		<u>\$1,795,911.15</u>
Fund Principal		
001-3000-000 - Permanently Restricted	(\$371,599.40)	
001-3300-000 - Unrestricted Reserves	\$584,223.44	
001-3400-000 - Restricted Reserves	\$500.00	
001-3500-000 - Presbytery Fund Principal	\$94,127.00	
001-3600-700 - Fund Principal -Live Oak	\$32,588.87	
001-3700-000 - Permanent Restriction	\$371,599.40	
002-3002-000 - Fleming Island Fund	\$24,389.85	
002-3003-000 - TIM/NCD	\$25,327.82	
002-3100-000 - Unrestricted Fund Balance	\$681,975.13	
Excess Cash Received	(\$69,496.60)	
Total Fund Principal and Excess Cash Received		<u>\$1,373,635.51</u>
Restricted Funds		
Total Temporarily Restricted	\$0.00	
Total Permanently Restricted	\$0.00	
Total Restricted Funds		<u>\$0.00</u>
Total Liabilities, Fund Principal, & Restricted Funds		<u><u>\$3,169,546.66</u></u>

010-Presbytery of St. Aug
Analysis of Revenues & Expenses - 2016
December 2016

Accounts	Annual Budget (This Year)	MTD Budget (This Year)	MTD Actual (This Year)	YTD Budget (This Year)	YTD Actual (This Year)	YTD Budget/Actual (This Year)
Revenues						
Acceptances						
Unified Giving						
001-4110-000 - Unified Giving	\$540,000.00	\$65,494.89	\$58,924.02	\$540,000.00	\$532,780.35	(\$7,219.65)
Total Unified Giving	\$540,000.00	\$65,494.89	\$58,924.02	\$540,000.00	\$532,780.35	(\$7,219.65)
Selected Giving						
001-4210-000 - Selected General Assembly	\$40,000.00	\$3,333.37	\$5,071.68	\$40,000.00	\$45,533.59	\$5,533.59
001-4230-000 - Selected Presbytery	\$5,000.00	\$416.63	\$932.50	\$5,000.00	\$7,362.61	\$2,362.61
Total Selected Giving	\$45,000.00	\$3,750.00	\$6,004.18	\$45,000.00	\$52,896.20	\$7,896.20
Total Acceptances	\$585,000.00	\$69,244.89	\$64,928.20	\$585,000.00	\$585,676.55	\$676.55
Other Receipts						
001-4310-000 - Investment Income	\$36,000.00	\$6,600.00	(\$71.28)	\$36,000.00	\$43,867.18	\$7,867.18
001-4315-000 - Other Income	\$3,000.00	\$250.00	\$0.00	\$3,000.00	\$165.74	(\$2,834.26)
001-4316-000 - Foundation Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$143.91	\$143.91
002-4015-000 - Foundation Earnings/LRA	\$2,300.00	\$575.00	\$0.00	\$2,300.00	\$1,630.91	(\$669.09)
002-4025-000 - Proceeds - Disposition of Prop	\$0.00	\$0.00	(\$333,117.10)	\$0.00	\$0.00	\$0.00
Total Other Receipts	\$41,300.00	\$7,425.00	(\$333,188.38)	\$41,300.00	\$45,807.74	\$4,507.74
Other Funds Used						
001-4420-000 - TIM Comm Development TSFR	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
Total Other Funds Used	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
Total Revenues	\$631,300.00	\$76,669.89	(\$263,260.18)	\$631,300.00	\$636,484.29	\$5,184.29
Expenses						
Ministry Areas						
Congregational Ministry/Missio						
Crisis and Misconduct Response						
001-5201-001 - Crisis Response Training/Expen	\$1,000.00	\$83.37	\$0.00	\$1,000.00	\$0.00	\$1,000.00
001-5205-001 - Crisis Response Mileage	\$500.00	\$41.63	\$0.00	\$500.00	\$0.00	\$500.00
001-5209-001 - Translation Services	\$1,500.00	\$125.00	\$0.00	\$1,500.00	\$405.96	\$1,094.04
001-5210-001 - A/C Expense-Fleming Island	\$0.00	\$0.00	\$0.00	\$0.00	\$20,653.09	(\$20,653.09)
Total Crisis and Misconduct Response	\$3,000.00	\$250.00	\$0.00	\$3,000.00	\$21,059.05	(\$18,059.05)
Total Congregational Ministry/Missio	\$3,000.00	\$250.00	\$0.00	\$3,000.00	\$21,059.05	(\$18,059.05)
New Missional Communities						
New Church Development						
Realty Expenses						
001-5314-002 - Restricted Income toward NCD M	(\$8,000.00)	(\$2,000.00)	\$0.00	(\$8,000.00)	(\$7,162.84)	(\$837.16)
001-5318-002 - Mortgage Prin Payments	\$24,147.00	\$2,012.25	\$1,984.81	\$24,147.00	\$23,742.61	\$404.39
001-5320-002 - Interest -Fleming Island	\$29,789.00	\$2,482.38	\$2,509.85	\$29,789.00	\$30,193.31	(\$404.31)
Total Realty Expenses	\$45,936.00	\$2,494.63	\$4,494.66	\$45,936.00	\$46,773.08	(\$837.08)
Total New Church Development	\$45,936.00	\$2,494.63	\$4,494.66	\$45,936.00	\$46,773.08	(\$837.08)
Total New Missional Communities	\$45,936.00	\$2,494.63	\$4,494.66	\$45,936.00	\$46,773.08	(\$837.08)

010-Presbytery of St. Aug
Analysis of Revenues & Expenses - 2016
December 2016

Accounts	Annual Budget (This Year)	MTD Budget (This Year)	MTD Actual (This Year)	YTD Budget (This Year)	YTD Actual (This Year)	YTD Budget/Actual (This Year)
Leadership Ministries						
Candidates and Inquirers						
001-5410-003 - Candidate Financial Support	\$1,500.00	\$125.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00
001-5420-003 - Career Counseling Center	\$1,750.00	\$145.87	\$0.00	\$1,750.00	\$140.00	\$1,610.00
001-5430-003 - Consultations and Final Assess	\$3,500.00	\$291.63	\$150.00	\$3,500.00	\$2,075.00	\$1,425.00
001-5435-003 - CPM Supplies/Manuals	\$500.00	\$41.63	\$0.00	\$500.00	\$27.86	\$472.14
Total Candidates and Inquirers	\$7,250.00	\$604.13	\$150.00	\$7,250.00	\$3,742.86	\$3,507.14
Pastoral Support						
001-5470-003 - Pastoral Support Groups	\$1,000.00	\$83.37	\$0.00	\$1,000.00	\$0.00	\$1,000.00
001-5475-003 - Clergy Retreats	\$7,000.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$7,000.00
001-5480-003 - Pastoral Counseling Center	\$5,400.00	\$450.00	\$450.00	\$5,400.00	\$5,400.00	\$0.00
001-5485-003 - Counseling Scholarships	\$2,100.00	\$175.00	\$40.00	\$2,100.00	\$1,280.00	\$820.00
001-5488-003 - Counseling Endowment-Jacksonvi	(\$7,500.00)	\$0.00	(\$7,500.00)	(\$7,500.00)	(\$7,500.00)	\$0.00
001-5499-003 - BOP Shared Grants	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	(\$750.00)
Total Pastoral Support	\$8,000.00	\$708.37	(\$6,260.00)	\$8,000.00	(\$70.00)	\$8,070.00
Leadership Training						
001-5492-003 - Officer Training	\$1,000.00	\$83.37	\$0.00	\$1,000.00	\$175.50	\$824.50
Total Leadership Training	\$1,000.00	\$83.37	\$0.00	\$1,000.00	\$175.50	\$824.50
Youth and Youth Leadership						
001-5495-003 - Youth Professionals	\$1,500.00	\$125.00	\$0.00	\$1,500.00	\$520.00	\$980.00
001-5496-003 - Youth Triennium	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$3,300.00	(\$900.00)
Total Youth and Youth Leadership	\$3,900.00	\$125.00	\$0.00	\$3,900.00	\$3,820.00	\$80.00
Total Leadership Ministries	\$20,150.00	\$1,520.87	(\$6,110.00)	\$20,150.00	\$7,668.36	\$12,481.64
Total Ministry Areas	\$69,086.00	\$4,265.50	(\$1,615.34)	\$69,086.00	\$75,500.49	(\$6,414.49)
Montgomery Conference Center						
001-5500-004 - Montgomery Center Contribution	\$65,000.00	\$5,416.63	\$5,416.66	\$65,000.00	\$65,000.00	\$0.00
Total Montgomery Conference Center	\$65,000.00	\$5,416.63	\$5,416.66	\$65,000.00	\$65,000.00	\$0.00
Resource Center						
New Resources						
001-5550-005 - New Resources	\$1,000.00	\$83.37	\$240.00	\$1,000.00	\$240.00	\$760.00
Total New Resources	\$1,000.00	\$83.37	\$240.00	\$1,000.00	\$240.00	\$760.00
Total Resource Center	\$1,000.00	\$83.37	\$240.00	\$1,000.00	\$240.00	\$760.00
Presbytery Council						
Personnel Committee						
Executive Presbyter						
001-5000-011 - Salary -Exec. Presbyter	\$77,250.00	\$6,437.50	\$6,237.50	\$77,250.00	\$77,050.00	\$200.00
001-5020-011 - Continuing Education-EP	\$1,000.00	\$83.37	\$0.00	\$1,000.00	\$1,041.91	(\$41.91)
001-5030-011 - Benefits Package-EP	\$28,196.00	\$2,349.63	\$2,794.58	\$28,196.00	\$28,207.65	(\$11.65)
001-5040-011 - FICA-EP	\$5,910.00	\$492.50	\$1,165.06	\$5,910.00	\$6,582.12	(\$672.12)
001-5050-011 - Auto Expenses-EP	\$2,500.00	\$208.37	\$118.63	\$2,500.00	\$3,457.82	(\$957.82)
001-5060-011 - Travel & Expenses-EP	\$2,500.00	\$208.37	\$106.68	\$2,500.00	\$1,862.23	\$637.77

Accounts	Annual Budget (This Year)	MTD Budget (This Year)	MTD Actual (This Year)	YTD Budget (This Year)	YTD Actual (This Year)	YTD Budget/Actual (This Year)
001-5070-011 - Automobile Fund-EP	\$1,000.00	\$83.37	\$83.34	\$1,000.00	\$999.99	\$0.01
Total Executive Presbyter	\$118,356.00	\$9,863.11	\$10,505.79	\$118,356.00	\$119,201.72	(\$845.72)
Financial Secretary						
001-5001-011 - Salary	\$47,459.00	\$3,954.88	\$3,954.92	\$47,459.00	\$47,459.04	(\$0.04)
001-5031-011 - Benefit Package	\$16,611.00	\$1,384.25	\$1,384.22	\$16,611.00	\$16,282.97	\$328.03
001-5041-011 - FICA	\$3,631.00	\$302.62	\$302.54	\$3,631.00	\$3,630.50	\$0.50
Total Financial Secretary	\$67,701.00	\$5,641.75	\$5,641.68	\$67,701.00	\$67,372.51	\$328.49
Communication Coordinator						
001-5002-011 - Salary	\$38,950.00	\$3,245.87	\$0.00	\$38,950.00	\$20,685.00	\$18,265.00
001-5032-011 - Benefits Package	\$13,633.00	\$1,136.12	\$0.00	\$13,633.00	\$7,799.55	\$5,833.45
001-5042-011 - FICA	\$2,980.00	\$248.37	\$0.00	\$2,980.00	\$1,574.74	\$1,405.26
Total Communication Coordinator	\$55,563.00	\$4,630.36	\$0.00	\$55,563.00	\$30,059.29	\$25,503.71
Summer/Seasonal Staff						
001-5005-011 - Salary-S/SS	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$51,642.25	(\$1,642.25)
001-5045-011 - FICA-S/SS	\$3,825.00	\$0.00	\$0.00	\$3,825.00	\$3,960.13	(\$135.13)
001-5046-011 - Payroll Processing Fee	\$1,175.00	\$0.00	\$0.00	\$1,175.00	\$493.79	\$681.21
Total Summer/Seasonal Staff	\$55,000.00	\$0.00	\$0.00	\$55,000.00	\$56,096.17	(\$1,096.17)
Stated Clerk						
001-5003-011 - Stated Clerk	\$0.00	\$0.00	\$2,627.16	\$0.00	\$2,627.16	(\$2,627.16)
001-5023-011 - Stated Clerk -Housing	\$20,000.00	\$1,666.63	\$1,666.68	\$20,000.00	\$20,000.16	(\$0.16)
001-5043-011 - SECA -Stated Clerk	\$1,530.00	\$127.50	\$328.50	\$1,530.00	\$1,731.01	(\$201.01)
001-5061-011 - Travel and Expense-Stated Cler	\$2,500.00	\$208.37	\$382.54	\$2,500.00	\$2,258.00	\$242.00
001-5062-011 - Continuing Education-Stated Cl	\$850.00	\$70.87	\$999.60	\$850.00	\$1,599.49	(\$749.49)
Total Stated Clerk	\$24,880.00	\$2,073.37	\$6,004.48	\$24,880.00	\$28,215.82	(\$3,335.82)
Total Personnel Committee	\$321,500.00	\$22,208.59	\$22,151.95	\$321,500.00	\$300,945.51	\$20,554.49
Meeting and Worship Planning						
001-5500-010 - Minutes	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
001-6250-012 - Meeting Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$1,904.50	(\$904.50)
001-7015-012 - Speakers' Honoraria & Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$211.85	\$788.15
Total Meeting and Worship Planning	\$2,200.00	\$0.00	\$0.00	\$2,200.00	\$2,116.35	\$83.65
Review and Evaluation						
001-6000-013 - Annual Report	\$100.00	\$0.00	\$0.00	\$100.00	\$61.25	\$38.75
001-7020-013 - Discernment and Design	\$0.00	\$0.00	\$0.00	\$0.00	\$751.80	(\$751.80)
Total Review and Evaluation	\$100.00	\$0.00	\$0.00	\$100.00	\$813.05	(\$713.05)
Governing Body Expense						
General Assembly and Synod						
001-6160-014 - OGA & Mid-Council Meeting Exp	\$5,000.00	\$0.00	\$879.80	\$5,000.00	\$13,278.71	(\$8,278.71)
001-6170-014 - General Assembly Unified	\$17,000.00	\$1,416.63	\$1,416.66	\$17,000.00	\$17,000.00	\$0.00
001-6190-014 - General Assembly Selected	\$40,000.00	\$3,333.37	\$5,071.68	\$40,000.00	\$47,813.70	(\$7,813.70)
001-7025-014 - Synod of South Atlantic -Missi	\$7,000.00	\$583.37	\$583.37	\$7,000.00	\$7,000.00	\$0.00
001-7030-014 - Synod of So. Atlantic -Per Cap	\$20,000.00	\$1,666.63	\$1,666.63	\$20,000.00	\$20,000.00	\$0.00

010-Presbytery of St. Aug
Analysis of Revenues & Expenses - 2016
December 2016

Accounts	Annual Budget (This Year)	MTD Budget (This Year)	MTD Actual (This Year)	YTD Budget (This Year)	YTD Actual (This Year)	YTD Budget/Actual (This Year)
Total General Assembly and Synod	\$89,000.00	\$7,000.00	\$9,618.14	\$89,000.00	\$105,092.41	(\$16,092.41)
Presbytery						
001-6050-014 - Clergy/Educator Meal Expenses	\$1,000.00	\$83.37	\$0.00	\$1,000.00	\$200.39	\$799.61
001-6060-014 - Committee/Commission Meals	\$2,000.00	\$166.63	\$537.31	\$2,000.00	\$3,696.93	(\$1,696.93)
001-6090-014 - Conference Calls	\$1,000.00	\$83.37	\$100.76	\$1,000.00	\$1,869.96	(\$869.96)
001-6120-014 - Disaster Assist. Comm(Salary C	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00	\$0.00
001-6140-014 - Dues and Subscriptions	\$200.00	\$16.63	\$59.00	\$200.00	\$59.00	\$141.00
001-6180-014 - General Operating Expenses	\$2,500.00	\$208.37	\$349.00	\$2,500.00	\$2,796.76	(\$296.76)
001-6240-014 - Legal Expenses	\$3,000.00	\$250.00	\$21,278.60	\$3,000.00	\$37,986.75	(\$34,986.75)
001-6245-014 - Permanent Judicial Commission	\$200.00	\$16.63	\$0.00	\$200.00	\$0.00	\$200.00
001-6250-014 - Admin. Commission Expenses	\$1,000.00	\$83.37	\$0.00	\$1,000.00	\$0.00	\$1,000.00
001-6260-014 - Mileage Reimbursement	\$750.00	\$62.50	\$0.00	\$750.00	\$686.56	\$63.44
001-6270-014 - Moderator's Expenses	\$2,500.00	\$208.37	\$0.00	\$2,500.00	\$23.01	\$2,476.99
001-6300-014 - Presbytery Consultant 2015-17	\$0.00	\$0.00	\$0.00	\$0.00	\$30,231.58	(\$30,231.58)
001-6325-014 - Montgomery Consultant 2015-16	\$0.00	\$0.00	\$0.00	\$0.00	\$15,621.17	(\$15,621.17)
Total Presbytery	\$20,150.00	\$1,179.24	\$22,324.67	\$20,150.00	\$99,172.11	(\$79,022.11)
Total Governing Body Expense	\$109,150.00	\$8,179.24	\$31,942.81	\$109,150.00	\$204,264.52	(\$95,114.52)
Administrative Expense						
001-6010-015 - Audit	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$9,796.00	\$204.00
001-6040-015 - Building Maintenance	\$2,000.00	\$166.63	\$483.80	\$2,000.00	\$1,044.15	\$955.85
001-6070-015 - Computer Program/Monthly Maint	\$2,000.00	\$166.63	\$199.50	\$2,000.00	\$3,564.00	(\$1,564.00)
001-6080-015 - Computer/Printer/Equipment	\$1,000.00	\$83.37	\$0.00	\$1,000.00	\$1,235.24	(\$235.24)
001-6110-015 - Copy Machine	\$3,500.00	\$291.63	\$2,472.96	\$3,500.00	\$6,838.76	(\$3,338.76)
001-6150-015 - Electricity	\$3,000.00	\$250.00	\$83.17	\$3,000.00	\$2,017.92	\$982.08
001-6200-015 - Grounds	\$1,400.00	\$116.63	\$90.00	\$1,400.00	\$1,080.00	\$320.00
001-6210-015 - Insurance	\$11,000.00	\$916.63	\$0.00	\$11,000.00	\$8,460.75	\$2,539.25
001-6215-015 - Interest due MPCC on Loan Proc	\$4,000.00	\$333.37	\$0.00	\$4,000.00	\$0.00	\$4,000.00
001-6220-015 - Internet Access	\$2,500.00	\$208.37	\$824.75	\$2,500.00	\$3,952.03	(\$1,452.03)
001-6230-015 - Janitorial	\$1,400.00	\$116.63	\$117.00	\$1,400.00	\$1,404.00	(\$4.00)
001-6275-015 - Office Equipment	\$500.00	\$41.63	\$0.00	\$500.00	\$0.00	\$500.00
001-6280-015 - Office Equip. Repair & Mainten	\$250.00	\$20.87	\$0.00	\$250.00	\$1,751.25	(\$1,501.25)
001-6290-015 - Office Supplies	\$3,000.00	\$250.00	\$49.76	\$3,000.00	\$1,916.34	\$1,083.66
001-6295-015 - Payroll Processing	\$2,400.00	\$200.00	\$271.46	\$2,400.00	\$2,453.85	(\$53.85)
001-6299-015 - Postage	\$2,500.00	\$208.37	\$303.79	\$2,500.00	\$2,888.78	(\$388.78)
001-7010-015 - Software	\$500.00	\$41.63	\$0.00	\$500.00	\$119.48	\$380.52
001-7035-015 - Telephone	\$7,000.00	\$583.37	\$491.87	\$7,000.00	\$7,208.80	(\$208.80)
001-7040-015 - Water and Sewer	\$1,200.00	\$100.00	\$93.27	\$1,200.00	\$1,163.70	\$36.30
Total Administrative Expense	\$59,150.00	\$4,095.76	\$5,481.33	\$59,150.00	\$56,895.05	\$2,254.95
Total Presbytery Council	\$492,100.00	\$34,483.59	\$59,576.09	\$492,100.00	\$565,034.48	(\$72,934.48)
Total Expenses	\$627,186.00	\$44,249.09	\$63,617.41	\$627,186.00	\$705,774.97	(\$78,588.97)

010-Presbytery of St. Aug
 Analysis of Revenues & Expenses - 2016
 December 2016

Accounts	Annual Budget (This Year)	MTD Budget (This Year)	MTD Actual (This Year)	YTD Budget (This Year)	YTD Actual (This Year)	YTD Budget/Actual (This Year)
Net Total	\$4,114.00	\$32,420.80	(\$326,877.59)	\$4,114.00	(\$69,290.68)	(\$73,404.68)
Other Expenses						
002-6002-000 - Loan Cost Amortization	\$0.00	\$0.00	\$18.72	\$0.00	\$205.92	(\$205.92)
Total Other Expenses	\$0.00	\$0.00	\$18.72	\$0.00	\$205.92	(\$205.92)
Net Operating Total	\$4,114.00	\$32,420.80	(\$326,896.31)	\$4,114.00	(\$69,496.60)	(\$73,610.60)

Presbytery of St. Augustine		Statement of Monies Received												
		12/31/2016												
		1	2	3	4	5	6	7	8	9	10	11	12	
11713	Nueva Esperanza	320.40	320.40		A									320.40
20150	Ocala 1st	6,621.60	6,621.60	57,000.00	M	4,750.00	57,000.00	57,000.00		1,890.10	13,745.22	367.50		79,624.42
20153	Orange Park	1,658.96	1,900.08	1,000.00	M	83.33	1,000.00	999.98	(0.02)	2,170.10	6,737.56	968.00		12,775.72
20154	Palatka 1st	1,680.32	1,680.32	1,880.00	M	156.67	1,880.00	1,880.04	0.04	1,843.63	474.20	3,384.19		9,262.38
4017	Palms	10,117.52	4,775.00	82,000.00	M	6,833.33	82,000.00	81,994.00	(6.00)	4,290.81	7,991.13	900.00		99,950.94
20140	Peace	840.16	840.00	5,000.00	M	416.67	5,000.00	5,527.50	527.50			2,287.70		8,655.20
20155	Perry 1st	1,231.76	1,231.76	4,000.00	M	333.33	4,000.00	4,000.00		6,028.54	3,334.26	4,687.75		19,282.31
20156	Reddick	106.80	106.80	700.00	M	58.33	700.00	700.00		20.00	80.00			906.80
20136	Riverside	8,793.20	9,360.00	68,600.00	M	5,716.67	68,600.00	68,600.04	0.04		19,984.02	3,200.00		101,144.06
20157	San Mateo	726.24	726.24	2,400.00	A	2,400.00	2,400.00	2,400.00						3,126.24
20152	Silver Springs Shores	968.32	968.32	900.00	A	900.00	900.00		(900.00)	1,284.00	1,110.00	315.00		3,677.32
20139	South Jacksonville	3,624.08	3,624.08	12,000.00	M	1,000.00	12,000.00	12,000.00		49.00	2,998.80	1,490.00		20,161.88
20137	St. Andrews	932.72	932.72	8,500.00	M	708.33	8,500.00	9,654.82	1,154.82		411.00			10,998.54
23306	St. Giles	2,477.76	2,477.76	4,600.00	M	383.33	4,600.00	4,635.00	35.00	1,111.56	363.00	3,375.00		11,962.32
20138	St. Johns	3,040.24	3,040.00	14,000.00	M	1,166.67	14,000.00	14,000.00				4,185.52		21,225.52
20158	Starke 1st	484.16	484.16		A									484.16
10591	Trinity, Palm Coast	3,638.32	3,638.32	8,500.00	S	4,250.00	8,500.00	8,500.00		900.00	1,928.14	860.00		15,826.46
1324	Weirsdale	1,146.32	1,146.32	2,000.00	Q	500.00	2,000.00	2,000.00				2,000.00		5,146.32
10075	Westminster, G	975.44	975.44	100.00	A	100.00	100.00	500.00	400.00	1,155.00	5,205.65	2,232.50		10,068.59
20159	White Springs	42.72	45.50	1,000.00	Q	250.00	1,000.00	1,000.00		100.00		150.00		1,295.50
20160	Williston	227.84	227.84	1,800.00	M	150.00	1,800.00	2,000.00	200.00	412.00	205.00	6,660.00		2,844.84
234	Woodlawn	3,873.28	3,873.28	20,000.00	Q	5,000.00	20,000.00	20,000.00		1,900.00	5,104.17			37,537.45
	zz Adjustments to budget*			2,780.00	M	231.67	2,780.00		(2,780.00)					
	Totals	105,924.24	98,176.47	540,000.00		69,006.67	540,000.00	532,780.35	(7,219.65)	44,077.01	141,207.10	56,977.16		869,218.09

Commitments in bold are those forms have been received

* adjustments for changes in pledges received after budget confirmation.

MONTGOMERY PRESBYTERIAN CONFERENCE CENTER
SUMMARY OF REVENUES AND EXPENSES
December 31, 2016

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Difference Fav. (Unfav.)</u>
REVENUES:			
User Groups	222,037	236,000	(13,963)
MPCC Programs	216,945	216,500	445
Contributions-Presbytery	65,000	65,000	-
Other Contributions	37,877	30,000	7,877
Interest Income	44	7,500	(7,456)
Total Revenue	<u>541,902</u>	<u>555,000</u>	<u>(13,098)</u>
EXPENSES:			
Salaries and Benefits	270,440	250,011	(20,429)
Administrative Expenses	26,902	26,700	(202)
Insurance	49,603	47,767	(1,836)
MPCC Programs	19,950	26,750	6,800
Foodservice	79,901	75,500	(4,401)
Housekeeping	3,227	2,750	(477)
Maintenance	24,790	31,500	6,710
Utilities	45,892	41,350	(4,542)
Misc Income/Expense	(1,151)	750	1,901
Mortgage	81,513	81,514	1
Total Expenses	<u>601,067</u>	<u>584,592</u>	<u>(16,475)</u>
NET OPERATING TOTAL	<u>(59,164)</u>	<u>(29,592)</u>	<u>(29,572)</u>

Accounts

Assets

Cash

Cash in Banks

04-1020-004 - FirstAtlantic -operating	\$2,290.86
04-1025-004 - FirstAtlantic -MMKT (Mandarin F	\$37,998.78
04-1120-004 - Compass Bank Checking	\$9,260.22
04-1130-004 - Petty Cash-checking	\$2,397.00
04-1132-004 - Petty Cash -cash	\$100.00

Total Cash in Banks \$52,046.86

Interfund Receivable

04-1400-004 - Due from General Fund -Special	\$75,984.27
04-1460-004 - Due from General Fund-MPCC Loan	(\$16,725.38)
04-1500-004 - Due from Gen. Fund(Foundation)	\$2,383.84
04-1550-004 - Presbytery Contribution (Excess	(\$75,000.00)

Total Interfund Receivable (\$13,357.27)

Total Cash

\$38,689.59

Accts Receivable/Current Asset

04-1300-004 - Prepaid Insurance	\$3,291.08
04-1600-004 - A/R-User Groups	\$6,081.40
04-1617-004 - A/R-Summer Camp - 2016	\$10,105.00

Total Accts Receivable/Current Asset \$19,477.48

Land/Improvements

04-1405-004 - Equipment	\$189,122.85
04-1410-004 - Furniture and Fixtures	\$158,944.29
04-1420-004 - Buildings	\$2,096,357.43
04-1430-004 - Building Improvements	\$182,921.90
04-1435-004 - Software	\$1,153.00
04-1450-004 - Land	\$334,000.00
04-1490-004 - Accumulated Depreciation	(\$1,821,235.63)
04-1700-004 - Land and Improvements	\$6,710.24

Total Land/Improvements \$1,147,974.08

Other Assets

04-1640-004 - Unamortized Loan Closing Costs	\$6,506.08
04-1641-004 - Accumulated Amortization	(\$4,417.30)

Total Other Assets \$2,088.78

Total Assets \$1,208,229.93

Liabilities, Fund Principal, & Restricted Funds

Liabilities

Fund Principal

Current Liabilities

04-2000-004 - Accounts Payable Accrued	\$4,298.16
04-2046-004 - Automobile Reserve	\$7,000.00
04-2060-004 - Due to Loan Reserve -Interest	\$8,177.97
04-2223-004 - User Deposits Used by Scholarsh	(\$10,252.50)
04-2224-004 - User Group Deposits	\$16,115.97
04-2250-004 - Mandarin Donation	\$38,062.16
04-2275-101 - Cabin Restoration #101	(\$216.58)
04-2275-102 - Cabin Restoration #102	(\$1,213.14)
04-2275-103 - Cabin Restoration #103	\$2,316.63
04-2275-104 - Cabin Restoration #104	\$2,522.86
04-2275-105 - Cabin Restoration #105	\$2,236.86
04-2275-106 - Cabin Restoration #106	\$1,280.86
04-2275-107 - Cabin Restoration #107	\$3,072.05
04-2275-108 - Cabin Restoration #108	\$1,836.86
04-2275-109 - Cabin Restoration #109	\$1,894.71
04-2275-111 - Cabin Restoration #111	(\$255.95)

Accounts

04-2275-112 - Gregory Lodge Restoration	\$713.68	
Total Current Liabilities	<u>\$77,590.60</u>	
Long Term Liabilities		
04-2007-004 - EverBank -Mortgage	\$736,151.02	
04-2009-004 - Note Payable-EverBank-Principal	(\$28,835.36)	
Total Long Term Liabilities	<u>\$707,315.66</u>	
Restricted Fund Balances		
04-2011-004 - Friends -Unrestricted	\$37,470.77	
04-2020-004 - Friends-Camp Scholarships	\$5,809.27	
04-2021-004 - Friends-B. Cole Memorial Schola	\$43.71	
04-2031-004 - Designated Scholarship Fund	\$1,000.00	
04-2040-004 - EW Albright Scholarships-Founda	\$2,263.31	
04-2042-004 - S. McPherson McKinnon-Int. Earn	\$4,721.48	
Total Restricted Fund Balances	<u>\$51,308.54</u>	
Unrestricted Fund Balances		
04-3100-004 - Unrestricted Reserve,incl. land	\$402,344.13	
04-3120-004 - EverBank Principal Payments	\$28,835.36	
Total Unrestricted Fund Balances	<u>\$431,179.49</u>	
Excess Cash Received	(\$59,164.36)	
Total Fund Principal and Excess Cash Received		\$1,208,229.93
Restricted Funds		
Total Temporarily Restricted	\$0.00	
Total Permanently Restricted	\$0.00	
Total Restricted Funds	<u>\$0.00</u>	\$0.00
Total Liabilities, Fund Principal, & Restricted Funds		<u><u>\$1,208,229.93</u></u>

04 Montgomery
 Analysis of Revenues & Exp - -2016
 December 2016

Accounts	Annual Budget (This Year)	MTD Budget (This Year)	MTD Actual (This Year)	YTD Budget (This Year)	YTD Actual (This Year)	YTD Budget/Actual (This Year)
Revenues						
Business Income						
User Groups						
04-4015-001 - Presbyterian Churches-Food	\$13,300.00	\$1,000.00	\$474.00	\$13,300.00	\$11,682.50	(\$1,617.50)
04-4015-002 - Presbyterian Churches-Program	\$8,400.00	\$1,100.00	\$532.00	\$8,400.00	\$35,836.00	\$27,436.00
04-4015-003 - Presbyterian Churches-Property	\$19,800.00	\$1,500.00	\$963.00	\$19,800.00	\$18,521.00	(\$1,279.00)
04-4020-001 - Other Churches-Foodservice	\$29,397.00	\$1,600.00	\$0.00	\$29,397.00	\$9,738.25	(\$19,658.75)
04-4020-002 - Other Churches - Program	\$17,797.00	\$0.00	\$656.00	\$17,797.00	\$4,710.50	(\$13,086.50)
04-4020-003 - Other Churches - Property	\$41,097.00	\$1,800.00	\$0.00	\$41,097.00	\$18,332.20	(\$22,764.80)
04-4025-001 - Non-Church- Foodservice	\$31,755.00	\$1,355.00	\$549.00	\$31,755.00	\$40,213.50	\$8,458.50
04-4025-002 - Non-Church - Program	\$18,467.00	\$1,200.00	(\$75.00)	\$18,467.00	\$8,407.95	(\$10,059.05)
04-4025-003 - Non-Church - Property	\$45,186.00	\$0.00	(\$54.00)	\$45,186.00	\$65,727.25	\$20,541.25
04-4030-001 - Presbytery - Foodservice	\$10,801.00	\$220.00	\$310.00	\$10,801.00	\$7,882.50	(\$2,918.50)
04-4030-002 - Presbytery - Program	\$0.00	\$0.00	\$0.00	\$0.00	(\$3.00)	(\$3.00)
04-4030-003 - Presbytery - Property	\$0.00	\$0.00	\$2.40	\$0.00	\$987.90	\$987.90
Total User Groups	\$236,000.00	\$9,775.00	\$3,357.40	\$236,000.00	\$222,036.55	(\$13,963.45)
MPCC Programs						
04-4035-001 - Summer Camp - Food	\$71,400.00	\$0.00	\$0.00	\$71,400.00	\$67,355.75	(\$4,044.25)
04-4035-002 - Summer - Program	\$71,400.00	\$0.00	\$0.00	\$71,400.00	\$67,355.75	(\$4,044.25)
04-4035-003 - Summer - Property	\$61,200.00	\$0.00	\$0.00	\$61,200.00	\$57,733.50	(\$3,466.50)
04-4045-001 - SAM - Foodservice	\$1,250.00	\$0.00	\$0.00	\$1,250.00	\$1,588.50	\$338.50
04-4045-002 - SAM - Program	\$1,250.00	\$0.00	\$0.00	\$1,250.00	\$49.50	(\$1,200.50)
04-4050-001 - Other - Foodservice	\$4,183.00	\$500.00	(\$397.75)	\$4,183.00	\$8,784.25	\$4,601.25
04-4050-002 - Other - Program	\$1,633.00	\$0.00	\$89.00	\$1,633.00	\$6,851.44	\$5,218.44
04-4050-003 - Other - Property	\$4,184.00	\$500.00	\$20.00	\$4,184.00	\$7,226.26	\$3,042.26
Total MPCC Programs	\$216,500.00	\$1,000.00	(\$288.75)	\$216,500.00	\$216,944.95	\$444.95
Contributions						
Presbytery						
04-4060-004 - Presbytery Contribution	\$65,000.00	\$5,416.63	\$5,416.66	\$65,000.00	\$65,000.00	\$0.00
Total Presbytery	\$65,000.00	\$5,416.63	\$5,416.66	\$65,000.00	\$65,000.00	\$0.00
Other Contributions						
04-4070-004 - Contributions	\$30,000.00	\$2,500.00	\$4,420.00	\$30,000.00	\$37,876.56	\$7,876.56
Total Other Contributions	\$30,000.00	\$2,500.00	\$4,420.00	\$30,000.00	\$37,876.56	\$7,876.56
Total Contributions	\$95,000.00	\$7,916.63	\$9,836.66	\$95,000.00	\$102,876.56	\$7,876.56
Interest Income						
04-4065-004 - Interest Income	\$7,500.00	\$625.00	\$1.56	\$7,500.00	\$44.24	(\$7,455.76)
Total Interest Income	\$7,500.00	\$625.00	\$1.56	\$7,500.00	\$44.24	(\$7,455.76)
Total Business Income	\$555,000.00	\$19,316.63	\$12,906.87	\$555,000.00	\$541,902.30	(\$13,097.70)
Total Revenues	\$555,000.00	\$19,316.63	\$12,906.87	\$555,000.00	\$541,902.30	(\$13,097.70)
Expenses						

Accounts	Annual Budget (This Year)	MTD Budget (This Year)	MTD Actual (This Year)	YTD Budget (This Year)	YTD Actual (This Year)	YTD Budget/Actual (This Year)
Salaries and Benefits						
Division 2 - Full Time Staff						
04-5010-004 - Executive Director	\$43,680.00	\$5,040.00	\$5,191.20	\$43,680.00	\$42,756.00	\$924.00
04-5020-002 - Program Director	\$29,000.00	\$3,346.15	\$3,346.14	\$29,000.00	\$27,884.50	\$1,115.50
04-5030-004 - Office Manager-Administrative	\$25,750.00	\$2,971.15	\$2,971.14	\$25,750.00	\$25,749.88	\$0.12
04-5075-002 - Pension/Benefits -Program	\$13,409.85	\$1,117.46	\$1,207.33	\$13,409.85	\$14,487.96	(\$1,078.11)
04-5075-004 - Pension/Benefits-Administrative	\$29,884.51	\$2,490.33	\$2,875.50	\$29,884.51	\$35,002.50	(\$5,117.99)
04-5080-002 - Cont'g Education-Program	\$1,000.00	\$83.37	\$150.93	\$1,000.00	\$773.43	\$226.57
04-5080-003 - Cont'g Education-Property	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	(\$75.00)
04-5080-004 - Cont'g Education - Administrati	\$1,250.00	\$104.13	\$113.75	\$1,250.00	\$1,442.33	(\$192.33)
04-5081-004 - Cont'g Education-Office Mgr.	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	(\$25.00)
04-5082-002 - Travel-Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$43.15	(\$43.15)
04-5082-004 - Travel-Administrative	\$6,000.00	\$500.00	\$358.02	\$6,000.00	\$2,196.09	\$3,803.91
04-5083-004 - Meals & Entertainment-Administ	\$100.00	\$8.37	\$0.00	\$100.00	\$54.51	\$45.49
04-5085-002 - FICA Expense-Program	\$2,218.50	\$184.82	\$255.96	\$2,218.50	\$2,224.69	(\$6.19)
04-5085-004 - FICA Expense-Admin	\$5,049.50	\$420.81	\$624.39	\$5,049.50	\$5,382.60	(\$333.10)
Total Division 2 - Full Time Staff	\$157,342.36	\$16,266.59	\$17,094.36	\$157,342.36	\$158,097.64	(\$755.28)
Division 1 Staff-Pt Time/Seaso						
04-5110-001 - Food Service	\$35,000.00	\$1,000.00	\$1,786.25	\$35,000.00	\$41,144.25	(\$6,144.25)
04-5120-002 - Maintenance-Program	\$0.00	\$0.00	\$0.00	\$0.00	\$1,115.38	(\$1,115.38)
04-5120-003 - Maintenance-Property	\$22,000.00	\$1,833.37	\$1,955.01	\$22,000.00	\$25,458.41	(\$3,458.41)
04-5130-003 - Housekeeping-Property	\$10,000.00	\$833.37	\$1,319.70	\$10,000.00	\$11,656.94	(\$1,656.94)
04-5150-002 - Program Staff - Non-Summer	\$19,000.00	\$1,000.00	\$1,809.63	\$19,000.00	\$25,153.01	(\$6,153.01)
04-5165-001 - FICA Expense-Foodservice	\$2,677.50	\$223.07	\$136.64	\$2,677.50	\$3,147.56	(\$470.06)
04-5165-002 - FICA Expense -Program	\$1,543.14	\$128.54	\$161.39	\$1,543.14	\$1,959.41	(\$416.27)
04-5165-003 - FICA Expense-Property	\$2,448.00	\$204.00	\$250.53	\$2,448.00	\$2,707.04	(\$259.04)
Total Division 1 Staff-Pt Time/Seaso	\$92,668.64	\$5,222.35	\$7,419.15	\$92,668.64	\$112,342.00	(\$19,673.36)
Total Salaries and Benefits	\$250,011.00	\$21,488.94	\$24,513.51	\$250,011.00	\$270,439.64	(\$20,428.64)
Administrative Expenses						
04-5200-004 - Office Supplies-Admin	\$1,100.00	\$91.63	\$0.00	\$1,100.00	\$1,204.20	(\$104.20)
04-5210-004 - Copier	\$3,600.00	\$300.00	\$879.12	\$3,600.00	\$3,760.78	(\$160.78)
04-5220-004 - Computer	\$3,500.00	\$291.63	\$0.00	\$3,500.00	\$4,223.00	(\$723.00)
04-5230-004 - Postage - Admin	\$500.00	\$41.63	\$0.00	\$500.00	\$117.08	\$382.92
04-5240-004 - Montgomery Board Exp	\$750.00	\$62.50	\$0.00	\$750.00	\$274.75	\$475.25
04-5250-004 - Audit - Annual	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00
04-5260-002 - Bank Charges-Program	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	(\$100.00)
04-5260-004 - Bank Charges-Admin	\$6,000.00	\$500.00	\$155.47	\$6,000.00	\$5,443.36	\$556.64
04-5270-004 - Payroll Processing	\$2,500.00	\$208.37	\$303.89	\$2,500.00	\$2,972.53	(\$472.53)
04-5280-004 - Licenses and Fees	\$3,000.00	\$250.00	(\$1,404.00)	\$3,000.00	\$1,523.25	\$1,476.75
04-5285-004 - Dues and Subscriptions	\$750.00	\$62.50	\$0.00	\$750.00	\$1,957.62	(\$1,207.62)
04-5291-003 - Closing Costs -EverBank loan	\$0.00	\$0.00	\$27.10	\$0.00	\$325.20	(\$325.20)

04 Montgomery
 Analysis of Revenues & Exp --2016
 December 2016

Accounts	Annual Budget (This Year)	MTD Budget (This Year)	MTD Actual (This Year)	YTD Budget (This Year)	YTD Actual (This Year)	YTD Budget/Actual (This Year)
Total Administrative Expenses						
Insurance						
04-5300-003 - Workers Comp-Property	\$8,500.00	\$708.37	\$959.06	\$8,500.00	\$11,245.00	(\$2,745.00)
04-5310-003 - General Liability	\$30,000.00	\$2,500.00	\$2,736.13	\$30,000.00	\$32,960.73	(\$2,960.73)
04-5320-003 - Umbrella Liability	\$1,600.00	\$133.37	\$189.06	\$1,600.00	\$1,918.56	(\$318.56)
04-5330-003 - Business Auto-Property	\$3,700.00	\$308.37	\$202.47	\$3,700.00	\$2,226.50	\$1,473.50
04-5340-002 - Accident and Medical	\$1,252.00	\$0.00	\$0.00	\$1,252.00	\$1,252.00	\$0.00
04-5350-003 - Flood Insurance	\$2,715.00	\$2,715.00	\$0.00	\$2,715.00	\$0.00	\$2,715.00
Total Insurance	\$47,767.00	\$6,365.11	\$4,086.72	\$47,767.00	\$49,602.79	(\$1,835.79)
MPCC Programs						
Summer Camp						
04-5400-002 - Summer Camp- Supplies	\$7,500.00	\$0.00	\$293.19	\$7,500.00	\$5,425.82	\$2,074.18
04-5410-002 - Summer Camp -Programs	\$2,500.00	\$208.37	\$0.00	\$2,500.00	\$2,895.69	(\$395.69)
04-5420-002 - Summer Camp -Staff Training	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$2,560.15	\$439.85
04-5430-002 - Summer Camp-Curriculum	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00
04-5450-002 - Summer Camp-Marketing & Publici	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$4,103.64	\$896.36
04-5460-004 - Summer - Scholarships	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
04-5470-002 - Medical Supplies	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$629.45	\$370.55
Total Summer Camp	\$20,400.00	\$208.37	\$293.19	\$20,400.00	\$15,614.75	\$4,785.25
Other Programs						
04-5600-002 - SAM	\$850.00	\$0.00	\$0.00	\$850.00	\$510.95	\$339.05
04-5610-002 - Other Programs	\$1,750.00	\$145.87	\$0.00	\$1,750.00	\$597.00	\$1,153.00
04-5611-002 - Girl's Retreat	\$550.00	\$0.00	\$485.47	\$550.00	\$1,219.91	(\$669.91)
04-5613-002 - Fall Retreat	\$1,100.00	\$0.00	\$0.00	\$1,100.00	\$536.26	\$563.74
04-5614-002 - Spring Retreats	\$100.00	\$0.00	\$0.00	\$100.00	\$24.47	\$75.53
04-5620-002 - Marketing & Publicity-NonSummer	\$2,000.00	\$166.63	\$0.00	\$2,000.00	\$1,447.07	\$552.93
Total Other Programs	\$6,350.00	\$312.50	\$485.47	\$6,350.00	\$4,335.66	\$2,014.34
Total MPCC Programs	\$26,750.00	\$520.87	\$778.66	\$26,750.00	\$19,950.41	\$6,799.59
Foodservice						
04-5700-001 - Supplies - Food	\$67,500.00	\$5,625.00	\$3,128.50	\$67,500.00	\$77,261.35	(\$9,761.35)
04-5710-001 - Supplies - Kitchen	\$5,500.00	\$458.37	\$140.00	\$5,500.00	\$646.32	\$4,853.68
04-5720-001 - Equipment - Kitchen	\$2,500.00	\$208.37	\$0.00	\$2,500.00	\$1,993.82	\$506.18
Total Foodservice	\$75,500.00	\$6,291.74	\$3,268.50	\$75,500.00	\$79,901.49	(\$4,401.49)
Housekeeping						
04-5800-003 - Supplies - Housekeeping	\$2,000.00	\$166.63	\$8.14	\$2,000.00	\$2,825.68	(\$825.68)
04-5810-003 - Equipment-Housekeeping	\$750.00	\$62.50	\$73.14	\$750.00	\$401.30	\$348.70
Total Housekeeping	\$2,750.00	\$229.13	\$81.28	\$2,750.00	\$3,226.98	(\$476.98)
Maintenance						
04-5900-003 - Buildings	\$7,500.00	\$625.00	\$819.87	\$7,500.00	\$5,960.89	\$1,539.11
04-5905-003 - Air Conditioners	\$3,500.00	\$291.63	\$0.00	\$3,500.00	\$1,694.33	\$1,805.67
04-5910-003 - Grounds	\$1,500.00	\$125.00	\$293.87	\$1,500.00	\$805.70	\$694.30

04 Montgomery
Analysis of Revenues & Exp --2016
December 2016

Accounts	Annual Budget (This Year)	MTD Budget (This Year)	MTD Actual (This Year)	YTD Budget (This Year)	YTD Actual (This Year)	YTD Budget/Actual (This Year)
04-5915-003 - Equipment/Machinery Repair	\$2,000.00	\$166.63	\$0.00	\$2,000.00	\$2,396.29	(\$396.29)
04-5917-003 - Fire Extinguisher/Alarm	\$2,000.00	\$166.63	\$0.00	\$2,000.00	\$2,000.00	\$0.00
04-5920-003 - Tools-Supplies	\$1,000.00	\$83.37	\$0.00	\$1,000.00	\$1,007.66	(\$7.66)
04-5925-003 - Boat Repairs	\$3,000.00	\$250.00	\$0.00	\$3,000.00	\$1,094.63	\$1,905.37
04-5930-003 - Vehicle Repair	\$1,500.00	\$125.00	\$157.18	\$1,500.00	\$1,069.93	\$430.07
04-5935-002 - Fuel -Program	\$4,000.00	\$333.37	\$0.00	\$4,000.00	\$1,655.54	\$2,344.46
04-5935-003 - Fuel	\$2,000.00	\$166.63	\$57.89	\$2,000.00	\$2,432.56	(\$432.56)
04-5940-003 - Building/Site Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	(\$900.00)
04-5955-003 - Pest Control/Termites	\$3,500.00	\$291.63	\$690.00	\$3,500.00	\$3,772.20	(\$272.20)
Total Maintenance	\$31,500.00	\$2,624.89	\$2,018.81	\$31,500.00	\$24,789.73	\$6,710.27
Utilities						
04-6000-004 - Telecommunication	\$5,000.00	\$416.63	\$429.51	\$5,000.00	\$3,406.53	\$1,593.47
04-6010-003 - Electricity	\$27,500.00	\$2,291.63	\$2,450.00	\$27,500.00	\$33,755.77	(\$6,255.77)
04-6020-003 - Waste Disposal	\$3,300.00	\$275.00	\$176.94	\$3,300.00	\$2,795.99	\$504.01
04-6030-003 - Propane	\$2,500.00	\$208.37	\$486.66	\$2,500.00	\$3,053.73	(\$553.73)
04-6040-003 - Water Service	\$3,050.00	\$254.13	\$160.00	\$3,050.00	\$2,880.00	\$170.00
Total Utilities	\$41,350.00	\$3,445.76	\$3,703.11	\$41,350.00	\$45,892.02	(\$4,542.02)
Misc. Income & Expenses						
04-6050-004 - Canteen Income	\$0.00	\$0.00	\$0.00	\$0.00	(\$31.00)	\$31.00
04-6060-004 - Misc. Income	\$0.00	\$0.00	(\$437.74)	\$0.00	(\$3,434.95)	\$3,434.95
04-6065-004 - Misc. Expense	\$250.00	\$20.87	\$0.00	\$250.00	\$2,314.66	(\$2,064.66)
04-6100-004 - Legal Expenses	\$500.00	\$41.63	\$0.00	\$500.00	\$0.00	\$500.00
Total Misc. Income & Expenses	\$750.00	\$62.50	(\$437.74)	\$750.00	(\$1,151.29)	\$1,901.29
Total Expenses	\$503,078.00	\$42,837.20	\$37,974.43	\$503,078.00	\$519,553.54	(\$16,475.54)
Other Expenses						
04-5294-003 - Debt Service on Mortgage-EverBa	\$51,922.00	(\$23,520.57)	(\$25,067.56)	\$51,922.00	\$22,348.76	(\$29,573.24)
Net Total	\$51,922.00	(\$23,520.57)	(\$25,067.56)	\$51,922.00	\$22,348.76	(\$29,573.24)
Total Other Expenses						
04-5294-003 - Debt Service on Mortgage-EverBa	\$81,514.00	\$6,792.87	\$6,792.76	\$81,514.00	\$81,513.12	\$0.88
Net Operating Total	\$81,514.00	\$6,792.87	\$6,792.76	\$81,514.00	\$81,513.12	\$0.88
Net Operating Total	(\$29,592.00)	(\$30,313.44)	(\$31,860.32)	(\$29,592.00)	(\$59,164.36)	(\$29,572.36)

Appendix F

**PRESBYTERY OF ST. AUGUSTINE
CURRENT ROLL OF TEACHING ELDERS
PERIOD ENDING DECEMBER 31, 2016**

1.	Alamsha, Lloyd	Honorably Retired
2.	Albright, Joe	Pastor, Geneva & Dial Hope
3.	Allyn, John	Honorably Retired
4.	Are, Sr., Thomas	Honorably Retired
5.	Bartholomew, John	Honorably Retired
6.	Bayley, Dwight	Honorably Retired
7.	Benz, Cindy	TPR, Ocala First
8.	Benz-Whittington, Bethany	TPR, Peace
9.	Benz-Whittington, Matthew	Chaplain Resident, Baptist Health
10.	Bess, Darren	Associate, Ocala First
11.	Black, James	Honorably Retired & TPR, St. Andrews
12.	Blumel, Benjamin	Honorably Retired
13.	Bonkovsky, Fredrick	University of California, San Diego/University of Vienna
14.	Bossuot, Vickie Thomas	Chaplain, Riverside Presbyterian Residences
15.	Boyd, Ina	Chaplain, Haven Hospice & TPR, Westminster
16.	Braley, Joshua	TPR, Bethlehem
17.	Brooks-Cope, Scott	Director of Pastor Care Services, Phoebe Ministries, Allentown, PA
18.	Bullock, Jr., James	Honorably Retired
19.	Burch, Dalton	Honorably Retired & TPR, Williston First
20.	Busby, Glen	Chaplain, Veteran Affairs & TPR, Branford & High Springs First
21.	Camp II, W. Hunter	Associate Pastor, Memorial
22.	Cho, Hyunsung	Georgia Christian University
23.	Cho, Heong Seok	Pastor, Korean Jacksonville
24.	Choi, Myong Bae	Honorably Retired
25.	Clark, Janice M.	Chaplain, Haven Hospice
26.	Comee, Lester	Training Director, Young Life – Florida Region
27.	Conti, Dawn	Pastor, Kanapaha
28.	Cummings, Alan	Pastor, Silver Springs Shores
29.	Custis, Donald	Honorably Retired
30.	Dalton, Norman	Honorably Retired
31.	Davies, Craig S.	Honorably Retired & TPR, Memorial
32.	DeVane, Chuck	Honorably Retired
33.	Dickson, Glenn	Honorably Retired & Pastor Emeritus of Westminster
34.	DiGiusto, Carol	Honorably Retired & TPR, Lake Shore
35.	Diller, John	Pastor, Orange Park
36.	Elswood, Ruth	TPR, Jasper First
37.	Emery III, William	Honorably Retired
38.	Freeman, Charles	Pastor, Grace
39.	Furr-Vancini, Laurie	Associate Pastor, Palms
40.	Gans, Andy	Pastor, Ft. King
41.	Gans, Cheryl	TPR, Marion Oaks
42.	Ganyo, Douglas R.	Honorably Retired
43.	Goodman, Gary P.	Pastor, Community
44.	Goyer, Steve	Pastor, Riverside
45.	Graham, Dan	Honorably Retired
46.	Graham, Marcia	Honorably Retired
47.	Green, Larry	Pastor, Westminster
48.	Griffin, Wayne	Honorably Retired
49.	Hamilton, Barbara	Honorably Retired & TPR, Mayport
50.	Hardesty, Gary	Honorably Retired & TPR, Alachua First

51.	Harmon, Charles	York School, Monterey, CA
52.	Harris, John	Honorably Retired
53.	Hart, Mattie	Honorably Retired
54.	Hayes, Clifford	Honorably Retired
55.	Haynes, Elizabeth	Flagler College
56.	Head, George T.	Pastor, Palatka First
57.	Hedgepeth, Bruce	Pastor, South Jacksonville
58.	Hedrick, Alexandra	Stated Clerk, Presbytery & TPR, Kirkwood
59.	Higginbotham, Jessi	TPR, Community
60.	Hilton, Thomas	Honorably Retired
61.	Hoff, William	Associate Pastor, Riverside
62.	Holt, Daisy	Honorably Retired
63.	Hopkins, Peyton	Honorably Retired
64.	Huh, Samuel	Honorably Retired
65.	Hults, Mark	Pastor, Green Cove Springs First
66.	Hunter, John	Honorably Retired
67.	Hurse, Jack W.	Honorably Retired
68.	Hwang, Tae Jun	Honorably Retired
69.	Hyatt, Kimberly	Executive Director Cathedral Arts Project, Inc.
70.	Inglis, Holly Jean	Associate, Palms
71.	Johnson, Harry H.	Honorably Retired
72.	Jones, Parrish	Honorably Retired
73.	Kim, Do In	Parish Associate, Hodges
74.	Kwak, Keun R.	Honorably Retired
75.	Landreth, Charles	Honorably Retired
76.	Langer, Rebecca	Honorably Retired
77.	Lee, David	Pastor, Highlands United
78.	Lehr Camp, Amy	Parish Associate, Memorial
79.	Lewis, Troy C.	Honorably Retired
80.	Link-Cummings, Rhonda	Saint Leo University
81.	Lloyd, James	Honorably Retired
82.	Lothman, Louis	Honorably Retired & Pastoral Counseling Services
83.	Lovelady, Jonathan	Pastor, St. Johns
84.	Lucarelli, Terence	Pastor, Lakewood
85.	Lutz, Marvin	Honorably Retired
86.	Lyda, Cliff	Honorably Retired
87.	Marshall, Gary O.	Pastor, Countryside
88.	McChesney, David	Honorably Retired
89.	McCollum, Sidney	Honorably Retired
90.	McCoy, Sam	Honorably Retired & TPR, Crescent City First
91.	McCrosky, Jess	Chaplain, Community Hospice
92.	McGarity, Donald	Honorably Retired & TPR, Starke First
93.	Meadows, Asa	Honorably Retired
94.	Medearis, Joseph A	TPR, Arlington
95.	Menzel, Richard	Honorably Retired
96.	Meux, Joseph	Honorably Retired
97.	Meza, Herbert	Honorably Retired
98.	Mossa, Donald	Honorably Retired & TPR, San Mateo
99.	Neal, Larry	Pastor, Perry First
100.	Nicolson, John	Honorably Retired
101.	Palmer, Richard	Honorably Retired
102.	Parsons, Reginald	Honorably Retired
103.	Perry, Jesse	Honorably Retired & TPR, Woodlawn
104.	Pierce, J. David	Pastor, Hodges Blvd.
105.	Porter-Buhl, Paige	TPR, Covenant
106.	Ragsdale, John	Honorably Retired

107.	Rasco, Russell	Honorably Retired
108.	Rigsby, Joseph W.	Pastor, Woodlawn
109.	Roberts, Timothy	Stuart Congregational Church, Stuart, FL
110.	Rogers, Brice	LOB – Graduate Studies, South Korea
111.	Ruark, Ray	Honorably Retired & Pastor Emeritus, Ocala First
112.	Rumpel, Charlie	Pastor, Weirsdale
113.	Russell, William	Honorably Retired
114.	Seaman, Bruce	TPR, Fairfield
115.	Seymour, Larry	Honorably Retired
116.	Sherrard, Peter	Honorably Retired
117.	Shettler, Robert	Pastor, Gainesville First
118.	Sickels, Earle	Honorably Retired & TPR, Calvin
119.	Smith, Richard	Honorably Retired
120.	Soto, Eriberto	Honorably Retired & Fort Caroline UMC, Jacksonville
121.	Stewart, Dale	Honorably Retired
122.	Sumlin-Walker, Sheryl	Chaplain, Halifax Health & Hospice & TPR, Trinity
123.	Swearingen, Bert C.	Honorably Retired
124.	Sweet, Tina	Chaplain, Haven Hospice
125.	Talmage, John B.	Honorably Retired
126.	Thomas, Jennie	Chaplain, Baptist Health
127.	Thompson, John E.	Honorably Retired
128.	Tinsley, James	Honorably Retired
129.	Veltman, Dean	Honorably Retired
130.	Walker, Thomas	Pastor, Palms
131.	Watson, Ron	Pastor, Trinity
132.	Weaver, Dudley	Honorably Retired
133.	Weimer, Rae O. II	Honorably Retired
134.	Welch, Jeffery	Pastor, Dunnellon
135.	Wesberry, Wain	Pastor, Fernandina Beach First
136.	Williams, Michael	Honorably Retired
137.	Wilson, Diane	TPR, St. Giles
138.	Wray, Clyde	Honorably Retired

**PRESBYTERY OF ST. AUGUSTINE
CURRENT ROLL OF AT-LARGE MEMBERS**

1.	Guterman, Raymond	Without Charge
2.	Hunt, Amy	Without Charge
3.	Jones, Marla	Without Charge
4.	Lee, Changwoo	Without Charge
5.	McLean, Kathy	Without Charge
6.	Medearis, Holly E.	Without Charge
7.	Montgomery, Cynthia	Without Charge
8.	Swoffard, Barbara	Without Charge
9.	Thayer, Dan	Without Charge
10.	Weldon, James	Without Charge

**PRESBYTERY OF ST. AUGUSTINE
CURRENT ROLL OF INACTIVE MEMBERS**

1.	Bidot, Juan	Without Charge
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**PRESBYTERY OF ST. AUGUSTINE
CURRENT ROLL OF RULING ELDER COMMISSIONED TO PASTORAL SERVICE**

- | | | |
|----|------------------|-------------|
| 1. | Lane, Tommy | McIntosh |
| 2. | Mergan, Shirley | Mikesville |
| 3. | Newhart, Belinda | Reddick |
| 4. | Pangrass, Debbie | Marion Oaks |

**PRESBYTERY OF ST. AUGUSTINE
CURRENT ROLL OF LAY PASTORS CERTIFIED TO BE COMMISSIONED**

- | | | |
|----|-----------------|----------------|
| 1. | Barr, Roger | Without Charge |
| 2. | Fossett, Paul | Without Charge |
| 3. | Hadavra, Larry | Without Charge |
| 4. | Hoyer, Emily | Without Charge |
| 5. | Kelly, Yvan | Without Charge |
| 6. | Lukefahr, Jerie | Without Charge |
| 7. | Myers, Dothlin | Without Charge |
| 8. | Wells, Joan | Without Charge |

**PRESBYTERY OF ST. AUGUSTINE
CURRENT ROLL OF CERTIFIED CHRISTIAN EDUCATORS**

- | | | |
|----|-----------------|-------------------------|
| 1. | Holly Inglis | Associate Pastor, Palms |
| 2. | Sidney McCollum | Retired |
| 3. | Mary McKemy | Retired |

**OTHER MINISTERS
LABORING WITHIN OUR BOUNDS**

- | | | | |
|----|----------------|-------------------------|--------------------|
| 1. | Conrad, Merlin | United Church of Christ | TPR, Murray Hill |
| 2. | Imhoff, David | ELCA | TPR, Fort Caroline |

Appendix G



St. Augustine Mutual Mission

Hearts and Hands Across the Sea

Mutual Mission Report
February 4, 2017

In January to begin our year of Mutual Missions work, we sent a team of over 30 medical personnel to Camp Hope which is owned by the Moravian Church in the Parrish of Westmoreland, Jamaica. There we set up a temporary "Family Practice Clinic" with practitioners that included doctors, nurses, pharmacists, dentists, dental technicians, and an optometrist. In the four and one-half days that we were there we had over 900 patient contacts. We see patients that have bad dental hygiene and no teeth. The medical team sees patients with multiple complaints and such disease states as hypertension, diabetes, other cardiac problems and structural diseases. The optometry team is able to give glasses to persons that have not been able to read. Each of the team members pay their own way for this trip that cost \$1200 or they may be given scholarships by the churches that they attend.

During the same week, our "BuildingTeam"--3 men from our Presbytery--undertook the work to build an addition to a small school in high in the mountains at Kilmarnoc, so that the 40 students of that school could have a decent restroom facility. Before this, both teachers and students had used a pit toilet.

In March, a group of Jamaican high school counselors will travel to Gainesville, where they will learn how to deal with bullying, violence and family issues in their schools and homes.

Each year the SAMM Executive Members and the JEMM Executive Members meet in either Kingston or a locale in the Presbytery to plan our next year's activities. This year the Presbytery of St. Augustine will be hosting our JEMM Partners April 28-May 1. We will be holding our joint planning meeting with SAMM and JEMM at First Presbyterian Church Fernandina Beach. A dinner on Saturday evening will be open to those with an interest in learning more of the work being done through this partnership. More information will be posted on our website www.mutualmission.org. Sunday morning speakers may be available, if congregations are interested.

In July, youth from both churches in our Presbytery and our partner churches in Jamaica will join together for two weeks of learning and sharing together. The first week they will be together in Jamaica doing both fun and mission projects, while learning the Jamaican culture. The group will then fly to Jacksonville as a team, where they will experience the culture of North Florida, again spending time both working and playing together. Young people have had life changing experiences from this experience and have made life-long friendships as well. Applications for youth are available at www.mutualmission.org. Two adult leaders from JEMM and two from SAMM are the chaperones for the group. We need adult volunteers willing to help with this task. If you are interested, please contact Diane St. John at diane.stjohn@gmail.com for more information.

The Mutual Missions Committee asks for your help in getting the word out about the work of Mutual Missions back to your congregation. We solicit your prayers as we seek ways to work and serve others in this Mission. If you personally would like to become involved in the Mutual Missions Committee or any of the other activities that we have mentioned please do not hesitate to contact either Diane Watkins or Bob Bell. Our email addresses and telephone numbers are on the Mutual Missions .org website.

Appendix H

Color Photos – Please View Online

Appendix I

Appendix I

Temporary Terms of Call for the Stated Clerk

Effective December 1, 2016

The Council Staff Supervision Team reports that it has approved the following temporary terms of call for the stated clerk in consultation with the Administration and Finance Committee and the Personnel Committee. The average hours per week set for her work as described in the Bridge Staffing Plan is 25. The compensation is as follows:

Salary	\$31,490
Housing	20,000
SECA	3,939
CE	1,000
Auto Expense	2,500
Expenses*	2,500
Total	61,429

*Travel, meals, etc.

Compensation will return to previous level or to newly negotiated contract level should the stated clerk be granted a new/extension contract October 2017.