

**Presbytery of St. Augustine**  
 Asking Budget Detail  
 For the Year Ending December 31, 2018

	2017 Budget	Projected Actual thru 12/31/17	2018 Proposed Budget	Variances	
				2017 Budget v 2017 Actual	2017 Actual v 2018 Budget
<b>REVENUES</b>					
<u>Unified Giving</u>					
Unified Giving (See Footnote 3)	490,000	455,223	450,000	(34,777)	(5,223)
<b>Total Unified Giving</b>	<b>490,000</b>	<b>455,223</b>	<b>450,000</b>	<b>(34,777)</b>	<b>(5,223)</b>
<u>Selected Giving</u>					
Selected General Assembly	40,000	37,037	40,000	(2,963)	2,963
Selected Presbytery	5,000	1,701	5,000	(3,299)	3,299
<b>Total Selected Giving</b>	<b>45,000</b>	<b>38,738</b>	<b>45,000</b>	<b>(6,262)</b>	<b>6,262</b>
<b>Total Acceptances</b>	<b>535,000</b>	<b>493,961</b>	<b>495,000</b>	<b>(41,039)</b>	<b>1,039</b>
<u>Other Receipts</u>					
Investment Income (See Footnote 1)	60,000	49,868	140,000	(10,132)	90,132
Other Income	0	954	0	954	(954)
Foundation Earnings	1,000	1,015	1,000	15	(15)
Undesignated Reserve Usage	0	0	0	0	0
<b>Total Other Receipts</b>	<b>61,000</b>	<b>51,838</b>	<b>141,000</b>	<b>(9,162)</b>	<b>89,162</b>
<u>Other Funds Used</u>					
TIM Community Development Transfer	5,000	0	5,000	(5,000)	5,000
<b>Total Other Funds Used</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>	<b>(5,000)</b>	<b>5,000</b>
<b>TOTAL REVENUES</b>	<b>601,000</b>	<b>545,799</b>	<b>641,000</b>	<b>(55,201)</b>	<b>95,201</b>
<b>EXPENSES</b>					
<u>Coordinating Council</u>					
<u>General Assembly and Synod</u>					
OGA and Mid-Council Meetings Expense	5,000	386	5,000	4,614	(4,614)
General Assembly Unified	17,000	14,167	17,000	2,833	(2,833)
General Assembly Selected	40,000	37,037	40,000	2,963	(2,963)
Synod of South Atlantic Mission	7,000	7,000	7,000	0	0
Synod of South Atlantic Per Capita	20,000	20,000	21,062	0	(1,062)
<u>Presbytery</u>					
Meeting Expenses	2,000	2,262	2,000	(262)	262
Staff Mileage Expense	750	216	750	534	(534)
Minutes	200	0	200	200	(200)
Speakers' Honoraria and Expenses	500	0	500	500	(500)
Committee/Commission Meals	2,400	3,711	2,400	(1,311)	1,311
General Operating Expenses	2,500	5,341	2,500	(2,841)	2,841
Moderator's Expenses	2,500	640	2,500	1,860	(1,860)
<b>Total Coordinating Council</b>	<b>99,850</b>	<b>90,759</b>	<b>100,912</b>	<b>9,091</b>	<b>(10,152)</b>
<u>Permanent Judicial Commission</u>					
Permanent Judicial Commission expenses	200	0	200	200	(200)
<b>Total PJC</b>	<b>200</b>	<b>0</b>	<b>200</b>	<b>200</b>	<b>(200)</b>
<u>Relationship Coordinating</u>					
All Region Gathering	5,000	0	5,000	5,000	(5,000)
Region Gatherings – Region S	0	0	2,132	0	(2,132)
Region Gatherings – Region G	0	0	2,000	0	(2,000)
Region Gatherings – Region E	0	0	1,000	0	(1,000)
Region Gatherings – Region J	0	0	2,025	0	(2,025)
<u>Reconciliation</u>					
Crisis Response Training and Expenses	1,000	0	1,000	1,000	(1,000)
Crisis Response Mileage	500	0	500	500	(500)
Administrative Commission Expense	5,000	0	5,000	5,000	(5,000)
Restricted Income toward NCD mortgage -Armistead	(8,000)	(7,293)	(8,000)	(707)	707
Mortgage Principal Pmts	22,000	24,464	0	(2,464)	24,464
Interest -Fleming Island	26,583	29,472	0	(2,889)	29,472
<u>Communications</u>					
Conference Calls	1,000	2,431	2,500	(1,431)	(69)
Computer Program/Monthly Maintenance	3,500	2,678	3,500	822	(822)
Internet Access	2,500	3,422	3,500	(922)	(78)
<u>Youth Outreach</u>					
Youth Professionals	1,500	0	1,500	1,500	(1,500)
Triennium	3,000	0	3,000	3,000	(3,000)
<u>Montgomery Conference Center Contribution</u>					
Montgomery Center Contribution	65,000	65,000	65,000	0	0
<u>Disaster Preparation &amp; Assistance</u>					
Disaster Assistance Commission (Salary Contribution)	6,000	6,000	9,000	0	(3,000)
<b>Total Relationship Coordinating</b>	<b>134,583</b>	<b>126,174</b>	<b>98,657</b>	<b>8,409</b>	<b>27,517</b>

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<b>Member Preparation &amp; Call</b>					
<u>Candidates and Inquirers</u>					
Candidate Financial Support	4,500	3,325	4,500	1,175	(1,175)
Career Counseling Center	2,000	0	2,000	2,000	(2,000)
Consultations and Final Assessment	3,500	300	3,500	3,200	(3,200)
CPM Supplies/manuals	500	0	500	500	(500)
Translation Services	1,000	0	1,000	1,000	(1,000)
<b>Total Member Preparation &amp; Call</b>	<b>11,500</b>	<b>3,625</b>	<b>11,500</b>	<b>7,875</b>	<b>(7,875)</b>
<b>Leadership Development &amp; Care</b>				0	0
<u>Problem Resolution</u>					
Pastoral Support Groups	1,000	0	1,000	1,000	(1,000)
BOP Shared Grants	4,800	3,000	4,800	1,800	(1,800)
Pastor Counseling Center	5,400	5,400	5,400	0	0
Counseling Scholarships	2,100	1,120	2,100	980	(980)
Counseling Endowment -Jacksonville	(7,500)	0	(7,500)	(7,500)	7,500
<u>Training</u>					
Clergy/Educator Meal Expenses	1,000	151	1,000	849	(849)
Officer Training	1,000	0	1,000	1,000	(1,000)
Enrichment	3,500	0	3,500	3,500	(3,500)
<b>Total Leadership Development &amp; Care</b>	<b>11,300</b>	<b>9,671</b>	<b>11,300</b>	<b>1,629</b>	<b>(1,629)</b>
<b>Personnel</b>					
<u>Relationship Coordination Director</u>					
Salary	19,313	19,313	55,000	0	(35,687)
Continuing Education			1,000	0	(1,000)
Benefits Package	7,049	7,049	13,475	0	(6,426)
FICA/SECA	1,477	1,477	4,208	0	(2,731)
Auto Expenses			2,500	0	(2,500)
Travel and Expenses			2,500	0	(2,500)
<b>Total Director</b>	<b>27,839</b>	<b>27,839</b>	<b>78,683</b>	<b>0</b>	<b>(50,844)</b>
<u>Stated Clerk</u>					
Salary (See Footnote 4)	31,490	31,526	22,873	(36)	8,653
Housing	20,000	20,000	20,000	(0)	0
SECA	3,939	3,942	3,280	(3)	662
Auto Expenses	2,500	1,310	2,500	1,190	(1,190)
Expenses - Travel, Meals, Etc.	2,500	220	2,500	2,280	(2,280)
Continuing Ed	1,000	0	1,000	1,000	(1,000)
<b>Total Stated Clerk</b>	<b>61,429</b>	<b>56,998</b>	<b>52,153</b>	<b>4,431</b>	<b>4,846</b>
<u>Communication Coordinator</u>					
Salary	21,101	9,893	30,000	11,208	(20,107)
FICA	1,614	757	2,295	857	(1,538)
<b>Total Communication Coordinator</b>	<b>22,715</b>	<b>10,649</b>	<b>32,295</b>	<b>12,066</b>	<b>(21,646)</b>
<u>Area Relationship Coordinators</u>					
Salaries & Housing	14,733	8,367	31,200	6,367	(22,834)
Expenses – Mileage, Travel, Meals, Etc.	4,800	0	6,000	4,800	(6,000)
<b>Total Area Relationship Coordinators</b>	<b>19,533</b>	<b>8,367</b>	<b>37,200</b>	<b>11,167</b>	<b>(28,834)</b>
<u>Financial Secretary</u>					
Salary	47,459	47,459	47,459	(0)	0
Benefits Package	14,500	14,156	14,500	344	(344)
FICA	3,631	3,630	3,631	1	(1)
<b>Total Financial Secretary</b>	<b>65,590</b>	<b>65,245</b>	<b>65,590</b>	<b>345</b>	<b>(345)</b>
<u>Other Presbytery Leadership</u>					
Total Presbytery Leadership and Other Admin Staff	<b>229,924</b>	<b>95,487</b>	<b>298,738</b>	<b>28,008</b>	<b>(67,643)</b>
<u>Summer/Seasonal Staff</u>					
Salaries	50,000	40,940	50,000	9,060	(9,060)
FICA-Fees	3,825	3,132	3,825	693	(693)
Payroll Processing Fees	1,175	0	1,175	1,175	(1,175)
<b>Total Summer/Seasonal Staff</b>	<b>55,000</b>	<b>44,072</b>	<b>55,000</b>	<b>10,928</b>	<b>(10,928)</b>
<b>Total Personnel</b>	<b>284,924</b>	<b>213,170</b>	<b>353,738</b>	<b>38,936</b>	<b>(107,750)</b>
<b>Legal</b>				0	0
Legal Expenses	5,000	3,978	5,000	1,022	(1,022)
<b>Total Legal</b>	<b>5,000</b>	<b>3,978</b>	<b>5,000</b>	<b>1,022</b>	<b>(1,022)</b>

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<b>Finance</b>					
Audit	10,000	10,000	10,000	0	0
Building -Major Repair Fund	4,800	0	4,800	4,800	(4,800)
Building Maintenance	2,000	492	2,000	1,508	(1,508)
Computer/Printer/Equipment	1,500	1,200	1,500	300	(300)
Copy Machine	4,800	5,324	4,800	(524)	524
Dues/Subscriptions/Corporate Report	122	61	122	61	(61)
Electricity	3,000	1,360	3,000	1,640	(1,640)
Grounds	1,400	1,140	1,400	260	(260)
Insurance	11,000	18,487	19,000	(7,487)	(513)
Janitorial	1,400	1,404	1,400	(4)	4
Loan Amortization	225	0	225	225	(225)
Office Equipment	500	0	500	500	(500)
Office Equipment Repair and Maintenance	500	0	500	500	(500)
Office Supplies	3,000	1,772	3,000	1,228	(1,228)
Payroll Processing	2,400	2,592	3,000	(192)	(408)
Postage	2,000	1,457	2,000	543	(543)
Software	500	103	500	397	(397)
Telephone	6,000	4,978	6,000	1,022	(1,022)
Water and Sewer	1,200	1,081	1,200	119	(119)
<b>Total Finance</b>	<b>56,347</b>	<b>51,452</b>	<b>64,947</b>	<b>4,895</b>	<b>(13,495)</b>
Discern and Design	500	0	0	500	0
Presbytery Consultant	5,669	5,669	0	0	5,669
<b>TOTAL EXPENSES</b>	<b>609,873</b>	<b>504,499</b>	<b>646,254</b>	<b>72,556</b>	<b>(108,937)</b>
<b>NET CASH SURPLUS (SHORTFALL)</b>	<b>(8,873)</b>	<b>41,300</b>	<b>(5,254)</b>	<b>17,355</b>	<b>(13,735)</b>

**Footnote:**

- (1) - Investment income projection shortfall reflects one month where funds were not yet invested in TPF.
- (2) - It was decided at a combined Presbytery Council/Trustees meeting that the Presbytery would absorb shortfalls of MPCC in the form of a loan to MPCC.
- (3) - Unified Giving based on what we would anticipate receiving. We would expect to adjust based on actual pledges in early 2018.
- (4) - Stated Clerk Salary is calculated based on \$31,490 through 03/31/18 then \$20,000 for remainder of 2018

**The following other cash expenditures are anticipated but the amounts are unknown - estimates have been used**

Legal Fees and Expenses		???
Normandy Operating		8,000
Montgomery Center Shortfall Contribution (See Footnote 2)		???
Highlands Gainesville Operating		???
<b>Total Contingent Cash Expenditures (Revenues)</b>	<b>0</b>	<b>8,000</b>
<b>Net Cash Surplus (Shortfall) after contingencies</b>	<b>41,300</b>	<b>(13,254)</b>